



Academic Board Agenda

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NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 22 February 2006** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

Megan Kemmis
for
Dr W Adams
Registrar

15 February 2006

AGENDA

Pages

- ★ 1. **Apologies**
Apologies have been received from Professor K Walker.

- ★ 2. **Arrangement of agenda**
 - 2.1 **Starring of items**

 - 2.2 **Adoption of unstarred items**

Recommendation
That the Academic Board resolve as recommended with respect to all unstarred items.

- 3. **Minutes of previous meeting** *separate attachment*
 - 3.1 **Meeting of 14 December 2005**

Recommendation
That the Academic Board adopt the minutes of the previous meeting held on 14 December 2005 as a true record.

- 4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

- ★ 5. **Report of the Chair**
- 5.1 **Report on Senate Matters**
- 5.1.1 Report of the Senate meeting held on 5 December 2005** 9-10
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 5 December 2005.
- 5.2 Honours and Distinctions** 10
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.
- 5.3 **General Report**
- 5.3.1 The Academic Board and its Standing Committees**
11, separate attachment
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board on the Academic Board and its Standing Committees, as set out in the report presented.
- 5.3.2 Summary of Academic Board Activities 2005** 11-21
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities 2005, as set out in the report presented.
- 5.3.3 Co-opted members of the Academic Board** 11
- Recommendation**
That, in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board co-opt Professor Kevin Parton, Dr Margaret Edmond and Mr Peter Ball to membership of the Academic Board, as set out in the report presented.
- 5.3.4 Actions taken under Delegated Authority** 11
- Recommendation**
That the Academic Board note the report of the Chair of the Academic Board on actions taken under delegated authority since the Academic Board meeting of 14 December 2005, as set out in the report presented.

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- ★ 6. **Report of the Vice-Chancellor and Principal**
- 6.1 **Report on Senate Matters**
[6.1.1 Report of the Senate meeting held on 5 December 2005](#) [22-24](#)
- Recommendation**
That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 5 December 2005.
- 6.2 **General report**
- Recommendation**
That the Academic Board note the general report of the Vice-Chancellor and Principal.
- ★ 7. **Question time**
Questions to the Vice-Chancellor and Chair of the Academic Board

(Time limit 15 minutes)
8. **Report of the Undergraduate Studies Committee**
(Associate Professor Bruce Sutton)
- ★ 8.1 **Oral report of the Chair**
- Recommendation**
That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.
- 8.2 **Report of the meeting held on 14 February 2006** *supplementary agenda*
- 8.2.1 **Receipt of report**
- Recommendation**
That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 14 February 2006.
9. **Report of the Graduate Studies Committee**
(Associate Professor Anthony Masters)
- ★ 9.1 **Oral report of the Chair**
- Recommendation**
That the Academic Board note the report of the Chair of the Graduate Studies Committee.
- [9.2 Report of the meeting held on 30 January 2006](#) [25](#)
- 9.2.1 **Receipt of report**
- Recommendation**
That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 30 January 2006.

9.2.2 Proposals for new and amended postgraduate courses

9.2.2.1 Faculty of Nursing and Midwifery : Doctor of Health Services Management 25, 31-35

Recommendation

That the Academic Board:

- (i) *approve the proposal from the Faculty of Nursing and Midwifery to introduce the Doctor of Health Services Management*
 - (ii) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal; and*
 - (b) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the course; and*
 - (iii) *approve the faculty requirements relating to the degree;*
- with effect from 1 January 2007, as set out in the report presented.*

9.2.2.2 Sydney Conservatorium of Music : Master of Music Studies (Conducting) 25-26, 36-38

Recommendation

That the Academic Board:

- (i) *approve the proposal from the Sydney Conservatorium of Music to introduce the Master of Music Studies (Conducting),*
 - (ii) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal; and*
 - (b) *approve the amendments to the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music and relating to these courses; and*
 - (iii) *approve the Conservatorium requirements relating to the degree;*
- with effect from 1 January 2007, as set out in the report presented.*

9.2.3 Amendment of the Resolutions of the Senate

9.2.3.1 Faculty of Arts : Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication 26, 39-43

Recommendation

That the Academic Board:

- (i) *recommend that Senate approve:*
 - (a) *the rescission of the Resolutions of the Senate relating to the Master of Professional Communication; Graduate Diploma in Professional Communication*

- and Graduate Certificate in Professional Communication, and
- (b) the adoption of new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000,
 - (ii) note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
 - (iii) approve the faculty requirements relating to the requirements for the degree, diploma and certificate;
- with effect from 1 January 2007, as set out in the report presented.

9.2.3.2 Faculty of Health Sciences : Master of Exercise and Sports Science 26-27, 44-46

Recommendation

That the Academic Board:

- (i) recommend that Senate approve:
 - (a) the adoption of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences, and
 - (b) the adoption of new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 February 2006, and
 - (ii) approve the faculty requirements relating to the degree,
- with effect from 1 February 2006, as set out in the report presented.

9.2.4 Resolutions of the Faculty

9.2.4.1 Faculty of Arts: Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics – Admission Requirements 27, 47

Recommendation

That the Academic Board approve the admission requirements in the Faculty of Arts for the Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics with effect from 1 January 2007, as set out in the report presented.

9.2.5 Terms of Reference: Postgraduate Coursework Sub-Committee 27-28, 48-49

Recommendation

That the Academic Board approve the new Terms of Reference for the Postgraduate Coursework Sub-Committee, with effect from 1 February 2006.

9.2.6 PhD Oral Examinations 28-29

Recommendation

That the Academic Board note that the Chair, Graduate Studies is to liaise with the Acting Deputy Vice-Chancellor (Research and Innovation) about the University providing appropriate resources to support the use of oral examinations as the default option for the examination of higher degree theses, as set out in the report presented.

9.2.7 Reports from Faculties

9.2.7.1 Faculty of Health Sciences : Master of Health Science (Sexual Health); Graduate Diploma in Health Science (Sexual Health) and Graduate Certificate in Health Science (Sexual Health) – Units of Study 29

Recommendation

That the Academic Board note the amendment of Units of Study in the Faculty of Health Sciences.

9.2.8 Proceedings of the Committee 29-30

Recommendation

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 30 January 2006, as set out in the report presented.

10. Report of the Learning and Teaching Committee
(Associate Professor Bruce Sutton)

★ **10.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Learning and Teaching Committee.

10.2 Report of the meeting held on 7 February 2006 50

10.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Learning and Teaching Committee meeting held on 7 February 2006.

10.2.2 Academic Board Faculty Reviews

(1) Schedule of Faculty Progress Reports 50, 52

Recommendation

That the Academic Board note the schedule of faculty progress reports, as set out in the report presented.

(2) Faculty Progress Reports 50, 53-64

Recommendation

That the Academic Board note the Faculty Progress Reports from the Faculty of Architecture and the Faculty of Education & Social Work, as set out in the report presented.

(3) Data Collection Form 50, supplementary agenda

Recommendation

That the Academic Board approve the amended Data Collection form, as set out in the report presented.

10.2.3 Terms of Reference 50, 65-66

Recommendation

That the Academic Board approve the amendments to the Terms of Reference for the Learning and Teaching Committee, as set out in the report presented.

10.2.4 Proceedings of the Committee 51

Recommendation

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 7 February 2006, as set out in the report presented.

11. Report of the Research Committee
(Associate Professor Tony Masters)

★ **11.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Research Committee.

11.2 Report of the meeting held on 8 February 2006 supplementary agenda
11.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Research Committee meeting held on 8 February 2006.

12. Report of the Academic Staffing Committee
(Professor Chris Murphy)

★ **12.1 Oral report of the Chair**

Recommendation

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

12.2 Report of the meeting held on 1 February 2006 *supplementary agenda*
12.2.1 Receipt of report

Recommendation

That the Academic Board receive and note the report of the Academic Staffing Committee meeting held on 1 February 2006.

13 General Business

13.1 Report on promotion of academic staff from Level D to Level E 67-69

Recommendation

That the Academic Board note the report on the promotion of academic staff from Level D to Level E in 2005, as set out in the report presented.

13.2 Appointment of Members of the Student Proctorial Panel 2006 70

Recommendation

That the Academic Board appoint members of the Student Proctorial Panel, as set out in the report presented.

13.3 Membership of the Central Promotions Committees 2006

supplementary agenda

Recommendation

That the Academic Board appoint members to the Central Promotions Committees for 2006, as set out in the report presented.

AGENDA ITEM 5 Report of the Chair

5.1 Report on Senate Matters

5.1.1 Report of the Senate meeting held on 5 December 2005

Senate, at its meeting on 5 December 2005, on the report of the Academic Board:

- (1) noted the presentation by the Chair and Professor Judyth Sachs on the focus topic: **Academic Assessment**.
- (2) approved the amendment of the Resolutions of Senate relating to the degrees, diplomas and certificates in the **Faculty of Arts** with effect from 1 January 2006, by removing programs no longer offered and re-ordering the titles of existing combined degree programs with the faculties of Science and Economics and Business, in relation to the following: Master of Arts in Public History; Master of Letters in Public History; Master of Theology; Master of Theology (Honours); Graduate Diploma in Early Christian Studies; Graduate Diploma in Modern Language Teaching; Graduate Diploma in Public History; Graduate Diploma in Public History (Heritage); Graduate Diploma in Public History (Media); Graduate Certificate in Early Christian Studies; Graduate Certificate in Human Services Management; Graduate Certificate in Modern Language Teaching; and Graduate Certificate in Public History.
- (3) endorsed the Academic Board's approval of the proposal from the **Faculty of Economics and Business** to amend the Master of Public Affairs; Graduate Diploma in Public Affairs and Graduate Certificate in Public Affairs courses; and approved the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to these courses, with effect from 1 January 2006.
- (4) endorsed the Academic Board's approval of the proposal from the **Faculty of Health Sciences** to introduce the Graduate Diploma in Communication Disorders course; and approved the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates, and the Graduate Diplomas and Graduate Certificates in the Faculty of Health Sciences, with effect from 1 January 2006.
- (5) endorsed the Academic Board's approval of the proposal from the **Faculty of Veterinary Science** to amend the Master of Veterinary Public Health Management course; and approved the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Veterinary Science and relating to this course, with effect from 1 January 2006.
- (6) approved the introduction of the Master of Business Administration Master of Laws; Bachelor of Medicine Bachelor of Surgery Master of Business Administration (Executive); and Bachelor of Medicine Bachelor of Surgery Master of Business Administration courses **in conjunction with the AGSM**, with effect from 1 January 2007, as set out in the report presented and subject to the termination agreement.
- (7) resolved to extend the term of office of all staff and student members currently appointed to the **Student Proctorial Panel** up to 31 March 2006.
- (8) noted the Chair's report on:
 - (a) Minor course amendments
 - (b) Semester and vacation dates
 - (c) Promotion of Academic Staff from Level B to Level C

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 5 December 2005.

5.2 Honours and Distinctions: Australia Day 2006 Honours - Order of Australia

COMPANION (AC) IN THE GENERAL DIVISION

Emeritus Professor Harry MESSEL CBE

For service to Australian science and to education as an outstanding educator raising awareness of the importance of the study of science and in particular physics, for instrumental contributions to improving science teaching in schools, and for conservation advocacy relating to endangered crocodile and alligator species.

OFFICER (AO) IN THE GENERAL DIVISION

Professor Gavin BROWN

For service to tertiary education in Australia and internationally as an advocate for excellence and through the establishment of strategic links with overseas institutions, and to mathematical research.

Professor David John HENDERSON-SMART

For service to medicine, particularly in the fields of paediatrics and neonatal and perinatal care as a clinician, researcher, administrator and educator.

MEMBER (AM) IN THE GENERAL DIVISION

Clinical Associate Professor Antony Bernard BRESLIN

For service to thoracic medicine, particularly in the area of respiratory diseases through education, research, clinical practice and professional organisations.

Professor John Phillip CARTER (Immediate Past Chair of the Academic Board)

For service to civil engineering through research into soil and rock mechanics and as an academic, author and adviser.

Professor Ian Bernard HICKIE

For service to medicine in the development of key national mental health initiatives and general practice services in both the public and non-government sectors.

Dr Karl Sven KRUSZELNICKI

For service to the community through promoting greater understanding and knowledge of the application of science to daily living as an author and science commentator on radio and television.

Associate Professor Ross Henry STEELE

For service to tertiary education, particularly the promotion of French language and culture in Australia, and to the community through support for a range of arts organisations.

MEDAL (OAM) IN THE GENERAL DIVISION

Dr Michael Arthur NOEL

For service to medicine, particularly in the field of palliative care.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

5.3 General Report

5.3.1 The Academic Board and its Standing Committees *separate attachment*

This item will include an open discussion on the role of the Academic Board and the responsibilities of its members. Members will be invited to speak regarding their expectations of the Board and their membership of the Board.

The Chairs of the standing committees of the Academic Board will also make brief presentations on the work of these committees.

The *University of Sydney (Academic Governance Rule) 2003* and the Terms of Reference of the Standing Committees are attached (as a separate document) for the information of members.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on the Academic Board and its Standing Committees, as set out in the report presented.

5.3.2 Summary of Academic Board activities 2005 12-21

For the information of the Board, a summary of Academic Board activities during 2005 is set out in the attached report.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities 2005, as set out in the report presented.

5.3.3 Co-opted members of the Academic Board

The *University of Sydney (Academic Governance) Rule 2003* allows the Academic Board to co-opt members on the recommendation of the Chair. Accordingly, I recommend that the Academic Board co-opt Professor Kevin Parton (Dean, Faculty of Rural Management), Dr Margaret Edmond (Director, Student Services) and Mr Peter Ball (Director, International Office) as members of the Academic Board for a term of office until 31 December 2007, or until such time as they cease to hold the positions mentioned (whichever is the shorter term).

Recommendation

That, in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board co-opt Professor Kevin Parton, Dr Margaret Edmond and Mr Peter Ball to membership of the Academic Board, as set out in the report presented.

5.3.4 Actions taken under delegated authority

I have not taken any action on behalf of the Academic Board since the Academic Board meeting of 14 December 2005.

Recommendation

That the Academic Board note the report of the Chair of the Academic Board on actions taken under delegated authority since the Academic Board meeting of 14 December 2005, as set out in the report presented.

Summary of Academic Board activities 2005

The work of the Academic Board is wide-ranging and engages with the various communities within the University through its meetings, its Committees, Sub-Committees and Working Parties, and the activities of the Chair and the Deputy Chair.

The Academic Board considered a range of issues throughout 2005. Summarised below are some of the activities of the Board, its committees and key officers.

Faculty Review Visits

The Academic Board continued its Faculty Review Visits, finalising Phase Two of the visits which covered the goals of the University's strategic plan other than teaching and learning, and research training which were covered during Phase One. Phase Two reports were received for the Faculties of Dentistry, Education & Social Work, Law, Medicine and Pharmacy, the Sydney College of the Arts, the Institute for Teaching and Learning and the Koori Centre.

2005 also saw faculties preparing progress reports on recommendations from Faculty Review Visits. The Board received progress reports from the Faculties of Agriculture, Food & Natural Resources, Arts, Dentistry, Economics & Business, Engineering, Health Sciences, Law, Medicine, Nursing & Midwifery, Pharmacy, Science and Veterinary Science and the Sydney College of the Arts and the Sydney Conservatorium of Music.

Resolutions, Policies and Procedures

The Academic Board:

- approved the *Code of Conduct for Students*;
- amended the *Postgraduate English Language Requirement* policy;
- approved semester and vacation dates for 2007 to 2010;
- approved the use of the *Course Review Template (Postgraduate Coursework)* as a framework for evaluating a postgraduate coursework course once every four years;
- approved postgraduate courses which have professional accreditation being reviewed within an appropriate time frame to coincide with this process, provided that this period does not exceed five years;
- amended the *Academic Board Resolutions: Creation, Variation and Deletion of Award Course and Units of Study*;
- endorsed the principles "*Learning and Teaching – creative teaching, quality learning*";
- endorsed the revised *Scholarship Index* and associated criteria;
- amended the *Academic Board Resolutions: Admission to Undergraduate Courses* ;
- approved the new *Scholarships* policy;
- approved the new "*Special Arrangements for Assessment and Examination*" policy;
- amended the *Academic Board Resolutions: Academic Honesty in Coursework*;
- approved revisions to the *Research Fellows Conditions* policy;
- approved the *APA/UPA 2005 Ranking Guidelines*;
- noted and endorsed the amended definition of Research Active Academic Staff;
- approved the changes to the policy "*Guidelines for the Usage of the Terms Thesis, Treatise, Dissertation, Essay and Long Essay as Units of Study Within Coursework Programs*";
- amended the "*PhD Candidature: Maximum Length*" policy;
- approved the *APA/UPA 2006 Ranking Guidelines*;
- approved the new policy and guidelines "*Improving learning and teaching through collaboration, benchmarking and alliances*"; and
- gave in principle approval to the policy "*Identifying and Supporting Students at Risk*".

The Board also:

- acknowledged the National Days of Action organised by the National Union of Students, from 12 noon on 28 April 2005 and 10 August 2005, to protest against voluntary student unionism, and recommended to all staff that students not be penalised for not attending classes during that time;
- noted faculty reports on cases of academic dishonesty;
- approved the amendment of the Terms of Reference for the Teaching and Learning Committee to change its name to the Learning and Teaching Committee, and encouraged faculties to rename existing faculty Teaching and Learning Committees to Learning and Teaching Committees, in line with the new University of Sydney Strategic Directions document;
- appointed the Director of the International Office to membership of the Academic Board until 31 December 2005;
- endorsed the Graduate Studies Committee's invitation to faculties to provide solutions to the length of PhD examination times after further research and analysis of other institutions and consultation on various models to conduct PhD examinations;
- recommended to the Vice-Chancellor and the Senior Executive Group that the term "quality teaching and creative learning" in the University Strategic Plan be amended to "creative teaching and quality learning";
- recommended the amendment to the *University of Sydney (Academic Governance) Rule 2003 (as amended)* regarding nominators for student candidates;
- noted presentations from the Dean of the Faculty of Nursing and Midwifery and the Deputy Vice-Chancellor (Academic and International);
- approved amendments to the Terms of Reference for the Postgraduate Awards Sub-Committee;
- endorsed the adoption of the policies and procedures relating to community access to the University of Sydney Library;
- endorsed the Reconciliation Statement;
- approved the parallel teaching of postgraduate and undergraduate students in units of study in Sanskrit and Pali in the Faculty of Arts;
- noted the papers titled "*The Lengths of PhD Examinations at The University of Sydney*" and "*Improving the duration of examination times at the University of Sydney*", approved the development of an alternative method of processing PhD examinations, and approved the dissemination of the recommendations in "*Improving the duration of examination times at the University of Sydney*" to all faculties;
- approved the amendment of the Terms of Reference for the Undergraduate Studies Committee;
- encouraged faculties to align criteria for any faculty-based teaching awards to the criteria for the Carrick awards; and endorsed the alignment of the Vice-Chancellor's Awards with the Carrick Awards for Australian University Teaching; and
- conducted elections for student representatives from Colleges and non-professorial academic staff representatives from Colleges.

Academic Staffing

The Board appointed members to Central Promotion Committees for 2005 and, acting on behalf of the Academic Board, the Chair appointed nominees for selection committees. The Board also received reports on the promotion of academic staff from Level A to Level B, Level B to Level C, Level C to Level D, and to Level E (Professor) in 2005.

The Academic Staffing Committee had undertaken extensive reviews of the promotions process and the following changes were approved by the Academic Board:

- the introduction of a report template and instructions on voting to Faculty Promotions Committees;
- the amendment of relevant promotion forms to include a section where applicants for promotion to Level E positions would be invited to outline the increased role and responsibilities they envisaged taking on for their discipline and the wider University;

- the introduction of revised Academic Promotions documents;
- a revised template for Faculty Promotions Committee Reports; and
- the title “Reader” was removed from Academic Promotions documents

Faculty Governance

The Academic Board considered and recommended that Senate adopt the amended constitutions of the Faculties of Arts, Dentistry, Health Sciences, Medicine and Nursing & Midwifery and the Board of Studies in Indigenous Studies.

Variations to semester and vacations dates for 2006 were considered and approved for the Faculties of Education & Social Work, Health Sciences, Medicine and Nursing & Midwifery, and the Sydney Conservatorium of Music.

Chair and Deputy Chair

The Chair and Deputy Chair were involved in other varied activities including participation in selection committees; appeals panels (which the Chair of the Academic Board chairs on behalf of Senate); promotions committees (at the University of Sydney and the University of New South Wales); participation in the NSW and ACT Committee of Chairs of Academic Boards; graduations; prize-givings; induction days; the Sydney Welcome Orientation and Transition (SWOT); and hosting functions for visiting internal delegations among other things. The Chair and the Pro Vice-Chancellor (Learning and Teaching) also conducted a review in Singapore of the Singapore Institute of Management (a partner institute with the Faculty of Health Sciences) on behalf of the College of Health Sciences.

Undergraduate and Postgraduate Courses

The Academic Board recommended the introduction of new courses or amendment of existing courses as follows:

Board of Studies in Indigenous Studies	Master of Indigenous Languages Education;	New
Faculty of Agriculture, Food & Natural Resources	Bachelor of Agricultural Economics	Amendment
	Bachelor of Horticultural Science	Amendment
	Bachelor of Land and Water Science	Amendment
	Bachelor of Resource Economics	Amendment
	Bachelor of Science in Agriculture	Amendment
	Bachelor of Animal Science	Withdrawal
Faculty of Architecture	Graduate Certificate in Facilities Management	New
	Graduate Diploma in Facilities Management	New
	Master of Facilities Management	New
	Master of Facilities Management (Honours)	New
Faculty of Arts	Bachelor of Arts	Amendment
	Bachelor of Arts (Advanced)	Amendment
	Bachelor of Arts (Asian Studies)	Amendment
	Bachelor of Arts (Asian Studies) (Honours)	Amendment
	Bachelor of Arts (Honours)	Amendment
	Bachelor of Arts (Languages)	Amendment
	Bachelor of Arts (Languages) (Honours)	Amendment
	Bachelor of Arts (Media and Communications)	Amendment

Bachelor of Arts (Media and Communications) (Honours)	Amendment
Bachelor of Arts and Sciences	Amendment
Bachelor of Arts and Sciences (Honours)	Amendment
Bachelor of Arts Informatics	Amendment
Bachelor of Arts Informatics (Honours)	Amendment
Bachelor of Liberal Studies	Amendment
Bachelor of Liberal Studies (Advanced)	Amendment
Bachelor of Liberal Studies (Honours)	Amendment
Bachelor of Liberal Studies (International)	Amendment
Bachelor of Social Sciences	Amendment
Bachelor of Social Sciences (Honours)	Amendment
Graduate Certificate in Applied Linguistics	Amendment
Graduate Certificate in Asian Studies	Amendment
Graduate Certificate in Creative Writing	Amendment
Graduate Certificate in European Studies	Amendment
Graduate Certificate in Peace and Conflict Studies	Amendment
Graduate Diploma in Applied Linguistics	Amendment
Graduate Diploma in Asian Studies	Amendment
Graduate Diploma in Creative Writing	Amendment
Graduate Diploma in European Studies	Amendment
Graduate Diploma in Peace and Conflict Studies	Amendment
Master of Applied Linguistics	Amendment
Master of Asian Studies	Amendment
Master of Creative Writing	Amendment
Master of Crosscultural Communication	Amendment
Master of European Studies	Amendment
Master of Museum Studies	Amendment
Master of Peace and Conflict Studies	Amendment
Graduate Certificate in Buddhist Studies	New
Graduate Certificate in E-Communications	New
Graduate Diploma in Buddhist Studies	New
Master of Buddhist Studies	New
Graduate Certificate in Early Christian Studies	Withdrawal
Graduate Certificate in Human Services Management	Withdrawal
Graduate Certificate in Modern Language Teaching	Withdrawal
Graduate Certificate in Public History	Withdrawal
Graduate Diploma in Early Christian Studies	Withdrawal
Graduate Diploma in Modern Language Teaching	Withdrawal
Graduate Diploma in Public History	Withdrawal
Graduate Diploma in Public History (Heritage)	Withdrawal
Graduate Diploma in Public History (Media)	Withdrawal
Master of Arts in Public History	Withdrawal
Master of Letters in Public History	Withdrawal
Master of Theology	Withdrawal

	Master of Theology (Honours)	Withdrawal
Faculties of Arts and Science	Bachelor of Science/Bachelor of Arts	Amendment
	Bachelor of Arts/Bachelor of Science	Withdrawal
Faculty of Dentistry	Bachelor of Dentistry	Amendment
	Bachelor of Oral Health	Amendment
Faculties of Economics & Business and Law	Bachelor of International Studies/Bachelor of Laws	New
Faculty of Economics and Business	Bachelor of Arts/Bachelor of Commerce	Amendment
	Bachelor of Commerce	Amendment
	Bachelor of Commerce (Liberal Studies)	Amendment
	Bachelor of Commerce/Bachelor of Laws	Amendment
	Bachelor of Economic & Social Sciences/ Bachelor of Laws	Amendment
	Bachelor of Economics	Amendment
	Bachelor of Economics/Bachelor of Laws	Amendment
	Bachelor of Economics and Social Sciences	Amendment
	Bachelor of Engineering/Bachelor of Commerce	Amendment
	Bachelor of International Studies	Amendment
	Bachelor of Science/Bachelor of Commerce	Amendment
	Bachelor of Science/Bachelor of Commerce	Amendment
	Graduate Certificate in Commerce	Amendment
	Graduate Certificate in Economics (Social Science) in Australian Political Economy	Amendment
	Graduate Certificate in Industrial Relations and Human Resource Management	Amendment
	Graduate Certificate in International Business	Amendment
	Graduate Certificate in International Studies	Amendment
	Graduate Certificate in Logistics Management	Amendment
	Graduate Certificate in Marketing	Amendment
	Graduate Certificate in Organisational Human Resource Management and Coaching	Amendment
	Graduate Certificate in Public Affairs	Amendment
	Graduate Certificate in Transport Management	Amendment
	Graduate Diploma in Business	Amendment
	Graduate Diploma in Commerce	Amendment
	Graduate Diploma in Economics	Amendment
	Graduate Diploma in Economics (Social Science) in Australian Political Economy	Amendment
	Graduate Diploma in Industrial Relations and Human Resource Management	Amendment
	Graduate Diploma in International Business	Amendment
	Graduate Diploma in International Studies	Amendment
	Graduate Diploma in Logistics Management	Amendment
Graduate Diploma in Organisational Human Resource Management and Coaching	Amendment	

	Graduate Diploma in Public Affairs	Amendment
	Graduate Diploma in Transport Management	Amendment
	Graduate Diploma of Business	Amendment
	Master of Business	Amendment
	Master of Commerce	Amendment
	Master of Commerce (Professional Accounting)	Amendment
	Master of Commerce and Master of Logistics Management	Amendment
	Master of Commerce and Master of Transport Management	Amendment
	Master of Economics	Amendment
	Master of Economics (Social Science)	Amendment
	Master of Economics (Social Science) in Australian Political Economy	Amendment
	Master of Industrial Relations and Human Resource Management	Amendment
	Master of International Business	Amendment
	Master of International Business and Law	Amendment
	Master of International Business and Master of Commerce	Amendment
	Master of International Business and Master of Logistics Management	Amendment
	Master of International Studies	Amendment
	Master of Logistics Management	Amendment
	Master of Organisational Human Resource Management and Coaching	Amendment
	Master of Philosophy in Economics and Business	Amendment
	Master of Public Affairs	Amendment
	Master of Transport Management	Amendment
	Master of Transport Management / Master of Urban and Regional Planning	Amendment
	Graduate Diploma in Organisational Coaching	New
	Master of Business Information Systems	New
	Master of Commerce/Master of Facilities Management	New
	Master of Organisational Coaching	New
	Graduate Certificate in Human Resource Management and Coaching	Withdrawal
	Graduate Diploma in Human Resource Management and Coaching	Withdrawal
	Master of Human Resource Management and Coaching	Withdrawal

Faculty of Education and Social Work	Master of Philosophy in Education	Amendment
	Master of Policy Studies	Amendment
	Graduate Certificate in Mental Health Policy and Practice	New
	Master of Learning Science and Technology	New

Faculty of Engineering	Bachelor of Engineering	Amendment
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Master of Engineering Studies	Amendment
Master of Engineering Studies (Aerospace)	Amendment
Master of Engineering Studies (Automation and Manufacturing Systems)	Amendment
Master of Engineering Studies (Manufacturing Commerce and Business Management)	Amendment
Master of Engineering Studies (Manufacturing Knowledge Integration and Project Management)	Amendment
Master of Engineering Studies (Network Engineering)	Amendment
Master of Engineering Studies (New Materials Technology)	Amendment
Master of Engineering Studies (Structural and Foundation Engineering)	Amendment
Master of Engineering Studies (Sustainable Processing)	Amendment
Master of Engineering Studies (Wireless Engineering)	Amendment
Master of Engineering Studies (Biophysical Processes)	New
Master of Engineering Studies (Environmental Fluids)	New
Master of Engineering Studies (Fluid and Wind Engineering)	New
Master of Engineering Studies (Geotechnical)	New
Master of Engineering Studies (Structures)	New

Faculty of Health Sciences	Bachelor of Applied Science	Amendment
	Bachelor of Applied Science (Medical Radiation Sciences)	Amendment
	Bachelor of Applied Science (Medical Radiation Sciences) (Honours)	Amendment
	Bachelor of Behavioural Health Science	Amendment
	Bachelor of Health Science	Amendment
	Bachelor of Health Science (Nursing)	Amendment
	Bachelor of Health Science (Occupational Therapy)	Amendment
	Bachelor of Health Sciences	Amendment
	Diploma of Health Science	Amendment
	Doctor of Health Science	Amendment
	Graduate Program in Sexual Health	Amendment
	Master of Health Sciences (Speech-Language Pathology)	Amendment
	Graduate Diploma in Communication Disorders	New
	Graduate Certificate of Health Science (Sexual Health)	New mode of delivery
	Graduate Diploma of Health Science (Sexual Health)	New mode of delivery
	Master of Exercise and Sport Science (Clinical Exercise Science)	New mode of delivery
	Master of Exercise and Sport Science (Clinical Exercise Science) (Honours)	New mode of delivery

	Master of Exercise and Sport Science (Sports Performance)	New mode of delivery
	Master of Exercise and Sport Science (Sports Performance) (Honours)	New mode of delivery

Faculty of Law	Graduate Diploma in Commercial Law	Amendment
	Graduate Diploma in Corporate, Securities and Finance Law	Amendment
	Graduate Diploma in Environmental Law	Amendment
	Graduate Diploma in International Law	Amendment
	Graduate Diploma in Taxation	Amendment
	Master of Environmental Law	Amendment
	Master of Environmental Science and Law	Amendment
	Master of International Law	Amendment
	Master of Taxation	Amendment

Faculty of Medicine	Bachelor of Medicine and Bachelor of Surgery	Amendment
	Master of Medicine (Topic);	Amendment
	Master of Surgery by coursework	Amendment

Faculty of Nursing and Midwifery	Graduate Certificate in Cancer Nursing	Amendment
	Graduate Certificate in Clinical Education	Amendment
	Graduate Certificate in Clinical Nursing	Amendment
	Graduate Certificate in Emergency Nursing	Amendment
	Graduate Certificate in Gerontic Nursing	Amendment
	Graduate Certificate in Intensive Care Nursing	Amendment
	Graduate Certificate in Mental Health Nursing	Amendment
	Graduate Diploma in Midwifery	Amendment
	Master of Cancer Nursing	Amendment
	Master of Cancer Nursing (Honours)	Amendment
	Master of Clinical Education	Amendment
	Master of Clinical Education (Honours)	Amendment
	Master of Clinical Nursing	Amendment
	Master of Clinical Nursing (Honours)	Amendment
	Master of Emergency Nursing	Amendment
	Master of Emergency Nursing (Honours)	Amendment
	Master of Gerontic Nursing	Amendment
	Master of Gerontic Nursing (Honours)	Amendment
	Master of Intensive Care Nursing	Amendment
	Master of Intensive Care Nursing (Honours)	Amendment
	Master of Mental Health Nursing	Amendment
	Master of Mental Health Nursing (Honours)	Amendment
	Master of Midwifery	Amendment
	Bachelor of Applied Science (Exercise & Sports Science)/Master of Nursing	New
	Bachelor of Arts/Master of Nursing	New
	Bachelor of Behavioural Health Science/Master of Nursing	New

	Bachelor of Health Science/Master of Nursing	New
	Bachelor of Science/Master of Nursing	New
	Graduate Certificate in Health Services Management	New
	Graduate Diploma in Health Services Management	New
	Master of Health Services Management	New
	Master of Health Services Management (Honours)	New
	Master of Midwifery Research	New
	Master of Midwifery Research (Honours)	New
	Master of Nursing	New
	Master of Nursing Research	New
	Master of Nursing Research (Honours)	New

Faculty of Pharmacy	Bachelor of Pharmacy	Amendment
	Bachelor of Pharmacy (Rural)	Amendment
	Graduate Certificate in Herbal Medicines	Amendment
	Graduate Diploma in Herbal Medicines	Amendment
	Master of Herbal Medicines	Amendment
	Master of Herbal Medicines (Honours)	Amendment
	Graduate Certificate in Pharmaceutical Industry	Withdrawal
	Graduate Diploma in Pharmaceutical Industry	Withdrawal
	Master of Pharmaceutical Industry	Withdrawal

Faculty of Science	Bachelor of Science	Amendment
	Graduate Certificate in Applied Science	Amendment
	Graduate Certificate of Applied Science	Amendment
	Graduate Certificate of Applied Science (Molecular Biotechnology)	Amendment
	Graduate Diploma in Applied Science	Amendment
	Graduate Diploma in Applied Science (Molecular Biotechnology)	Amendment
	Graduate Diploma in Psychology	Amendment
	Master in Applied Science (Molecular Biotechnology)	Amendment
	Master of Applied Science	Amendment
	Master of Information Technology	Amendment
	Bachelor of Science and Technology	New
	Graduate Certificate in Bioethics	New
	Graduate Certificate in Bioethics (Biotechnology)	New
	Graduate Certificate in Information Technology Management	New
	Graduate Diploma in Bioethics	New
	Graduate Diploma in Information Technology Management	New
	Master of Bioethics	New
	Master of Bioethics (Honours)	New
	Master of Information Technology Management	New

Faculty of Veterinary Science	Bachelor of Veterinary Science	Amendment
	Graduate Diploma in Veterinary Public Health Management	Amendment
	Master of Veterinary Public Health Management	Amendment
	Graduate Certificate in Animal Science	New
	Graduate Diploma in Animal Science	New
	Master of Animal Science	New

Sydney College of the Arts	Master of Contemporary Art for Educators	Amendment
	Master of Studio Art	Amendment

Sydney Conservatorium of Music	Graduate Diploma in Music (Performance)	Amendment
	Master of Music Studies (Opera)	Amendment
	Master of Music Studies (Performance)	Amendment

AGENDA ITEM 6 Report of the Vice-Chancellor and Principal

6.1 Report on Senate Matters

6.1.1 Report of the Senate meeting held on 5 December 2005

Senate, at its meeting held on 5 December 2005:

- (1) approved the 2006 Budget.
- (2) approved the *University of Sydney Amendment (Election of Chair, Academic Board) Rule 2005* to amend the *University of Sydney (Amendment Act) Rule 1999*.
- (3) resolved that the Vice-Chancellor be authorised to take all such steps as were necessary or desirable to implement termination of arrangements with AGSM on the basis that if he needed to consult he may do so with the Chancellor, the Deputy Chancellor, the Chair of the Finance Committee and the Acting Chair of the Academic Board, when appointed, between Senate sessions; and a report to be presented to the February meeting.
- (4) resolved that the Old Geology Building, the original workplace of Edgeworth David and former location of the School of Geology, be named the Edgeworth David Geology Building and that the surrounding gardens be redesigned in an appropriate and relevant theme incorporating the existing desert garden environment plaques from the front of the Edgeworth David Building.
- (5) resolved that compulsory sports fees be paid by postgraduate students; that the level of the fee reflect the enrolment status of the student, i.e., full time postgraduate students pay 100% of the compulsory fee and part-time postgraduate students pay 50% of the compulsory fee paid by undergraduate students; that the fees be introduced for all postgraduates enrolling in 2007 and beyond; that a person who has paid five annual subscriptions to Sydney University Sport or either of its predecessor bodies while a student at the University of Sydney be eligible to be a life member and not be required to pay further annual sports fees during the remainder of their period of enrolment as a student; and amended the relevant Resolutions of the Senate relating to such fees, as set out in the report presented.
- (6) resolved that the following Committee, previously approved by Senate, continue to be the Selection Committee for the position of Deputy Vice-Chancellor (Infrastructure) and also be the Selection Committee for the newly established position of Deputy Vice-Chancellor (Community), with a change to the reserve member:

Ex Officio: Chancellor, Deputy Chancellor, Chair of the Academic Board and Vice-Chancellor

Appointed by Senate:

- *Two nominees of Senate (who may or may not be Fellows of Senate):* Mr Bohdan Bilinsky and Mrs Margaret Varady
 - *One additional member of the Academic Board, on the nomination of the Chair of the Board:* Professor Andrew Coats
Associate Professor Tony Masters (Reserve)
- (7) approved the 2006 Sydney University Sport Compulsory Subscription fee of \$148.
 - (8) resolved to congratulate Sir Charles Mackerras, AC Kt.cr. CBE, on the conferral of the Inaugural Queen's Medal for Music on St Cecilia's Day,

- and send its hearty good wishes for his ongoing contribution to the conducting and composing life of the civilized world.
- (9) congratulated Dr Roslyn Bohringer, Professor Margaret Harris, Associate Professor Anthony Masters and Associate Professor Iqbal Ramzan on their election as Fellows of Senate by and from the academic staff, and Ms Kim Wilson on her election as a Fellow of Senate by and from the non-academic staff, to hold office from 1 December 2005 to 31 May 2007.
- (10) congratulated Dr Michael Copeman, Dr Robin Fitzsimons, Ms Irene Moss, Emeritus Professor Ann Sefton and Mr Adam Spencer on their election as Fellows of Senate by and from the graduates to hold office from 1 December 2005 to 30 November 2009.
- (11) recorded its formal appreciation for and noted in detail the contribution made by Professor John Carter, who would retire as a Fellow of Senate on 31 December 2005.
- (12) noted the report that the following had accepted Senate's invitation to receive an honorary award in 2006:
Baroness Gardner of Parkes AM - Hon Fellow
Dr Jill K Ker Conway – Hon DLitt
Professor Sir Michael Marmot - Hon MD
- (13) noted the Vice-Chancellor's report that that three of nine Australian College of Educators and NSW Minister for Education 2005 Quality Teaching Awards had been awarded to University of Sydney academics, Dr Lyn Carson, Associate Professor Anthony Masters and Dr Paul McGreevy, and congratulated Fellow of Senate Associate Professor Anthony Masters with acclamation.
- (14) noted the Vice-Chancellor's updates:
(a) Student Organizations and Governance
(b) Voluntary Student Unionism.
(c) fourteen of the Australia's universities had received funding from the Government's 2006 Learning and Teaching Performance Fund, announced by Minister Nelson, with the University of Sydney, the only university in Sydney to receive funding, being awarded \$4.95m in recognition of its high achievement in learning and teaching.
(d) while Professor Don Nutbeam was on leave, Professor Beryl Hesketh was Acting Deputy Vice-Chancellor (Research and Innovation) and Professor Merlin Crossley Acting Pro Vice-Chancellor (Sciences and Technology).
- (15) noted the Vice-Chancellor's reports:
(a) the University of Sydney had achieved an outstanding result in the ARC grant round for 2006, securing more new grants (141) and funding (\$51.3m over 5 years) than any other University.
(b) the Vice-Chancellor had approved the disestablishment of the School of Architecture, Design Science and Planning, allowing the Faculty of Architecture to operate a unitary structure.
(c) the Refugee English Program since its relocation to the Centre for Peace and Conflict Studies in February 2005.
(d) the Vice-Chancellor's visit to Taipei to present an address at a World University Presidents' Forum at the National University of Taiwan, his participation in the Beijing Forum which brought together some 500 scholars in the Humanities and Social Sciences, and the small delegation from the University of Sydney which he lead and which took part in a parallel forum of University Presidents.
(e) international and University relations.
- (16) noted the Vice-Chancellor's report and congratulated:

- Mr Alexander Argyros, Dr Martijn van Eijkelenborg and Dr Maryanne Large of the Optical Fibre Technology Centre on being awarded the Australasian Science Prize for 2005.
 - Professor Anna Rubbo on being awarded the Neville Quarry Architectural Education Prize in the 2005 RAI National Architecture Awards.
 - Joshua Morrin, who has worked with Professor Rubbo on the Global Studio, on winning the 2005 Byera Hadley Travelling Scholarship for Students.
 - Professor Robert Boakes of the School of Psychology on his election to membership of the Academy of the Social Sciences in Australia.
- (17) noted the question from the Chair of the Academic Board - May Senate be provided with advice as to how the issues raised in the circulated paper from Green Power might be given consideration by the University - and the response, and that the Vice-Chancellor would bring a background paper in February 2006.
- (18) noted that the Vice-Chancellor would provide an answer to the question - what broad issues have been raised by the readjustments in staffing of University museums and what are the implications for the University's policy in human resource management.
- (19) noted the question - whether the University was confident that selection procedures optimised selection of the most promising students, with particular reference to Law and to very high UAI cut-offs - with comment sought in due course.

Recommendation

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 5 December 2005.

AGENDA ITEM 9

Report of the Graduate Studies Committee

9.2 Report of the Graduate Studies Committee meeting held on 30 January 2006

The Committee met on Monday, 30 January 2006 when there were present: The Chair (Associate Professor A Masters) presiding, the Acting Secretary Ms S Paynter and members Professors M Behnia, J Christodoulou, and L Zhang, Associate Professors B Buckley, J Kril, M Thompson and N Weber, Drs J Bobis, M Boughton, P Dunbar-Hall and M Govendir and Ms N Franklin. Dr R Caldwell attended on behalf of Dr B Singh.

9.2.1 Receipt of Report

The Committee recommends that the Academic Board receive and note the following report of the meeting held on Monday, 30 January 2006.

9.2.2 Proposals for new and amended postgraduate courses

9.2.2.1 Faculty of Nursing and Midwifery : Doctor of Health Services Management

31-35

The Graduate Studies Committee on the recommendation of the Postgraduate Research Training Sub-Committee, has approved the proposal from the Faculty of Nursing and Midwifery to introduce the new Doctor of Health Services Management.

The purpose of the proposal is to introduce a new course, the Doctor of Health Services Management. This course is a research degree for students who wished to research their area of specialisation in depth or improve their professional practice in the area of health services management. It is designed for students who are currently engaged in health services management and who have extensive experience in this field.

The Graduate Studies Committee recommends that the Academic Board approve and recommends Senate endorse the introduction of the Doctor of Health Services Management, with effect from 1 January 2007.

Recommendation

That the Academic Board:

- (i) approve the proposal from the Faculty of Nursing and Midwifery to introduce the Doctor of Health Services Management*
- (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the course; and*
- (iii) approve the faculty requirements relating to the degree; with effect from 1 January 2007, as set out in the report presented.*

9.2.2.2 Sydney Conservatorium of Music : Master of Music Studies (Conducting) 36-38

The Graduate Studies Committee on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Sydney Conservatorium of Music to introduce the new Master of Music Studies (Conducting).

The purpose of this proposal is to introduce a coursework graduate degree program that provides training and study opportunities to develop skills and understanding specifically in the area of conducting. This reflects agreement among conductors and others in the music profession that conducting relies on

its own skill base, and that this skill base differs from that expected of instrumental and vocal performers.

The Graduate Studies Committee recommends that the Academic Board approve and recommends Senate endorse the introduction of the Master of Music Studies (Conducting), with effect from 1 January 2007.

Recommendation

That the Academic Board:

- (i) *approve the proposal from the Sydney Conservatorium of Music to introduce the Master of Music Studies (Conducting),*
- (ii) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal; and*
 - (b) *approve the amendments to the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music and relating to these courses; and*
- (iii) *approve the Conservatorium requirements relating to the degree; with effect from 1 January 2007, as set out in the report presented.*

9.2.3 Amendment of the Resolutions of the Senate

9.2.3.1 Faculty of Arts : Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication 39-43

The Graduate Studies Committee, on the recommendation of the Faculty of Arts, approved the amendments to the Resolutions of the Senate relating to the Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication.

The Graduate Studies Committee recommends that Academic Board approve and recommends Senate endorse its approval of this amendment to the Resolutions of the Senate, with effect from Semester 1, 2007.

Recommendation

That the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the rescission of the Resolutions of the Senate relating to the Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication, and*
 - (b) *the adoption of new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, and*
 - (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
 - (3) *approve the faculty requirements relating to the requirements for the degree, diploma and certificate;*
- with effect from 1 January 2007, as set out in the report presented.*

9.2.3.2 Faculty of Health Sciences : Master of Exercise and Sports Science 44-46

The Graduate Studies Committee, on the recommendation of the Faculty of Health Science, approved the amendments to the Resolutions of the Senate relating to the Master of Exercise and Sports Science.

The Graduate Studies Committee recommends that Academic Board approve and recommends Senate endorse its approval of this amendment to the Resolutions of the Senate, with effect from 1 February 2006.

Recommendation

That the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the adoption of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences, and*
 - (b) *the adoption of new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, and*
- (2) *approve the faculty requirements relating to the degree, with effect from 1 January 2006, as set out in the report presented.*

9.2.4 Resolutions of the Faculty

9.2.4.1 Faculty of Arts: Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics – Admission Requirements

47

The Graduate Studies Committee noted that the Faculty of Arts has approved changes to the admission requirements for students who wish to enrol in the above degree programs. The purpose of the proposal is to strengthen the admission requirements and to improve the clarity of the Resolutions of the Faculty.

Members noted that applied linguistics is a diverse field. The Masters degree offered by the Department of Linguistics has always attracted two distinct groups of students: on the one hand, language teachers, and on the other hand, those students interested in other areas of applied linguistics (language policy, discourse analysis, etc.). Prior to the change to a named degree (eg from Master of Arts (Applied Linguistics) to Master of Applied Linguistics – approved by the Academic Board to commence in 2006) the Faculty distinguished these students, accepting only those with a professional qualification to the language teaching offerings, and accepting students without these qualifications into the more general applied linguistics units. The Faculty wished to amend the admission requirements to the new named courses in such a way that they could continue to accept both - those students with the professional experience and those without - in the same way as before. In addition, there has been a marked change in the kind of student applying to the course in any case. While in the past, many applicants have teaching experience, this is not the case today. With changing education policies in East Asia, a large number of individuals who wish to develop expertise in applied linguistics for educational purposes are applying to the program prior to entering the workforce. The suggested amendment will allow them to be admitted to our programs in order to develop their expertise. Because of these developments, we have in recent years interpreted the “teaching experience or equivalent” requirement quite liberally, and wished to re-align the Faculty’s admission practice with the policy.

Recommendation

That the Academic Board approve the admission requirements in the Faculty of Arts for the Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics, with effect from 1 January 2007, as set out in the report presented.

9.2.5 Terms of Reference: Postgraduate Coursework Sub-Committee

48-49

At the November 2005 meeting of Postgraduate Coursework Sub-Committee discussion took place regarding the composition of the Sub-Committee and the possibility of increasing membership. The Sub-Committee noted that any changes to

the Terms of Reference regarding membership were to be approved by the Graduate Studies Committee and the Academic Board.

The Sub-Committee believed that the current Terms of Reference did not accurately reflect what is needed for the Sub-Committee. To address this, the Sub-Committee suggested specifying the term of office for each member; appointing a Deputy Chair for times when the Chair has a conflict of interest and increasing the number of members recommended by the Colleges to assist in succession planning.

The Sub-Committee forwarded the new Terms of Reference to the Graduate Studies Committee and Academic Board for approval.

The Graduate Studies Committee noted that given the number of course proposals the Sub-Committee has to deal with, along with other matters relating to postgraduate coursework, it was appropriate to increase the size of the Sub-Committee.

Recommendation

The Academic Board approve the new Terms of Reference for the Postgraduate Coursework Sub-Committee, with effect from 1 February 2006.

9.2.6 PhD Oral Examinations

At the November meeting of Graduate Studies Committee the Deputy Vice-Chancellor (Research and Innovation) proposed that the Dean of Graduate Studies Office undertake a short study project reviewing the relative merits of oral examinations conducted in overseas institutions and their efficiencies in processing PhDs.

The Dean of Graduate Studies advised the Committee that a joint project is being conducted between the DoGS Office and the Pro Vice-Chancellor, College of Sciences and Technology. The project involved examining completion times and the management of examination of higher degree theses. The Dean of Graduate Studies prepared a report comparing the University of Sydney's examination processes for higher degree theses against an overseas university of the same size, which used similar processes and had a similar performance record, namely the University of British Columbia (UBC).

The Dean of Graduate Studies reported on the following findings:

- UBC completes their oral examinations within two months;
- Planning for the examination takes place three months prior and within a week of the thesis submission the oral examination takes place;
- The time lines for conducting an oral examination are not negotiable;
- The examination is conducted in an 'open session' and any staff or student may attend;
- Examiners have five different recommendations to choose from;
- All oral examinations are conducted through a centralised graduate school which provides all administration support and resources meaning faculties have to do very little preparation for the examinations;
- UBC's graduate school has specially equip rooms for conducting oral examinations including video and telephone conferencing equipment; and
- All faculties use this model for conducting exams.

Members noted that the Committee of Deans discussed the use of oral examinations and has resolved that the only problem with this method of examination is the additional resources required and that there needed to be a centralised office established and funded by the University to prepare for and conduct oral examinations.

After noting the findings the Committee agreed that there needed to be a recommendation forwarded to the Academic Board that the Committee is of the view that there is academic merit in the concept of oral examinations as a default option for higher degree theses examinations, but that such examinations are rarely conducted because of the lack of appropriate resources.

The Chair agreed to take this recommendation to the Academic Board and to approach the Acting Deputy Vice-Chancellor (Research and Innovation) to discuss securing the appropriate resources.

Recommendation

That the Academic Board note that the Chair, Graduate Studies is to liaise with the Acting Deputy Vice-Chancellor (Research and Innovation) about the University providing appropriate resources to support the use of oral examinations as the default option for the examination of higher degree theses.

9.2.7 Report from Faculties

Faculty of Health Sciences : Master of Health Science (Sexual Health); Graduate Diploma in Health Science (Sexual Health) and Graduate Certificate in Health Science (Sexual Health) – Units of Study

The Graduate Studies Committee noted that the Faculty of Health Sciences is introducing new Units of Study in the graduate programs of Master of Health Science (Sexual Health); Graduate Diploma in Health Science (Sexual Health) and Graduate Certificate in Health Science (Sexual Health) from Semester 1, 2007.

The proposals and full list of Units of Study changes are at the following location:

<http://www.usyd.edu.au/su/ab/committees/GSC/2006.html>

Recommendation

That the Academic Board note the amended Units of Study in the Faculty of Health Sciences.

9.2.8 Proceedings of the Committee

(1) Graduate Studies Committee Nominations to Postgraduate Research Training Sub-Committee

Members noted that the Terms of Reference of the Postgraduate Research Training Sub-Committee provide for up to three members appointed annually from the Graduate Studies Committee.

Associate Professor B Buckley advised that he is keen to continue his membership with the Sub-Committee and re-nominated as representative of the Graduate Studies Committee.

The Chair thanked Associate Professor B Buckley for his willingness to serve on the Sub-Committee and asked any members who were interested in doing the same to contact the Secretary, Graduate Studies.

(2) Pro Vice-Chancellors (Colleges) Nominee to Postgraduate Research Training Sub-Committee

Members noted that the Terms of Reference of the Postgraduate Research Training Sub-Committee provide for one academic staff member from each College appointed by the Chair of the Graduate Studies Committee on the nomination of the relevant Pro Vice-Chancellor.

The Chair advised that Professor David Burke is to represent the College of Health Sciences and Professor Simon Fleming is to represent the College of Science and Technology on the Research Training Sub-Committee.

(3) Postgraduate Awards Sub-Committee

The Chair of the Postgraduate Awards Sub-Committee, reported that the allocation of Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA) has been conducted under the new guidelines for the first time. Feedback on the new guidelines has been positive and the three colleges have indicated that they are satisfied with the process.

(4) Nominee to Library Sub-Committee

Members noted that the University of Sydney Library has invited the Graduate Studies Committee to nominate a member to join the Library Sub-Committee.

Dr P Dunbar-Hall advised the Chair that he has been the Graduate Studies representative on the Library Sub-Committee during 2005 but that because of difficult work commitments has only been able to attend one meeting and for this reasons did not think it appropriate to continue as a member. The Chair thanked Dr Dunbar-Hall for his service to the Sub-Committee and advised members to contact the Secretary, Graduate Studies if they are interested in taking on the role of Graduate Studies representative.

(5) Feedback from Faculties – Research Student Attributes – The Magnificent Seven

The Committee noted that feedback has been received from the faculties of Architecture, Education and Social Work, Engineering, Science and the Sydney Conservatorium of Music and that the documents has been considered by the Pro Vice-Chancellor (Learning and Teaching), the Institute for Learning and Teaching and the Research Committee.

The Chair asked members from faculties who have not submitted comments to do so before the next meeting of the Graduate Studies Committee in March. Members noted the importance of establishing a clear set of Research Student Attributes before any further quality assessment of the University took place.

Amendment of the Resolutions of the Senate

Faculty of Nursing and Midwifery

The Resolutions of the Senate relating to degrees and diplomas in the Faculty of Nursing and Midwifery (pp 343, *Calendar 2005*) are amended, with effect from 1 January 2007 (additions indicated by underline, deletions indicated by strikethrough) as follows:

DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF NURSING AND MIDWIFERY

1. The degrees in the Faculty of Nursing and Midwifery shall be:
 - (a) Bachelor of Nursing (BN)
 - (b) Bachelor of Nursing (Indigenous Australian Health) (BN(IAH))
 - (c) Bachelor of Nursing (Honours) (BN Hons))
 - (d) Master of Cancer Nursing (MCaN)
 - (e) Master of Cancer Nursing (Honours) (MCaN (Hons))
 - (f) Master of Clinical Education (MCLinEd)
 - (g) Master of Clinical Education (Honours) (MCLinEd (Hons))
 - (h) Master of Clinical Nursing (MCLinN)
 - (i) Master of Clinical Nursing (Honours) (MCLinN (Hons))
 - (j) Master of Emergency Nursing (MEmergN)
 - (k) Master of Emergency Nursing (Honours) (MEmergN (Hons))
 - (l) Master of Gerontic Nursing (MGerN)
 - (m) Master of Gerontic Nursing (Honours) (MGerN (Hons))
 - (n) Master of Health Services Management (MHSM)
 - (o) Master of Health Services Management (Honours) (MHSM (Hons))
 - (p) Master of Intensive Care Nursing (MIntCarN)
 - (q) Master of Intensive Care Nursing (Honours) (MIntCarN (Hons))
 - (r) Master of Mental Health Nursing (MMHlthN)
 - (s) Master of Mental Health Nursing (MMHlthN (Hons))
 - (t) Master of Midwifery (MMid)
 - (u) Master of Midwifery Research (MMidRes)
 - (v) Master of Midwifery Research (Honours) (MMidRes (Hons))
 - (w) Master of Nursing (MN)
 - (x) Master of Nursing (Honours) (MN (Hons))
 - (y) Master of Nursing Research (MNRes)
 - (z) Master of Nursing Research (Honours) (MNRes (Hons))
 - (aa) Master of Philosophy (Nursing) (MPhil(Nurs))
 - (ab) Doctor of Health Services Management (DHSM)
 - (ac) Doctor of Philosophy (PhD)
2. The diplomas in the Faculty of Nursing and Midwifery shall be:
 - (a) Graduate Diploma in Health Services Management (GradDipHSM)
 - (b) Graduate Diploma in Midwifery (GradDipMid)
 - (c) Graduate Diploma in Nursing (GradDipN)
3. The certificates in the Faculty of Nursing and Midwifery shall be:
 - (a) Graduate Certificate in Cancer Nursing (GradCertCaN)
 - (b) Graduate Certificate in Clinical Education (GradCertClinEd)
 - (c) Graduate Certificate in Clinical Nursing (GradCertClinN)
 - (d) Graduate Certificate in Emergency Nursing (GradCertEmergN)
 - (e) Graduate Certificate in Gerontic Nursing (GradCertGerN)
 - (f) Graduate Certificate in Health Services Management (GradCertHSM)
 - (g) Graduate Certificate in Intensive Care Nursing (GradCertIntCareN)
 - (h) Graduate Certificate in Mental Health Nursing (GradCertMHlthN)

Amendment of the Resolutions of the Senate

Faculty of Nursing and Midwifery

The Resolutions of the Senate are amended, with effect from 1 January 2007, as follows (additions indicated by underline, deletions indicated by strikethrough):

DOCTOR OF HEALTH SERVICES MANAGEMENT

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

2. Requirements for the Doctor of Health Services Management

To qualify for the award of the Doctor of Health Services Management a student must:

- (1) complete successfully units of study giving credit for a minimum total of 96 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

3. Requirements for the Honours degree

Honours is not awarded in this degree.

Amendments to the Resolutions of the Faculty

Faculty of Nursing and Midwifery

These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000* (as amended), which sets out the requirement for all coursework courses, and the relevant Faculty Resolutions.

DOCTOR OF HEALTH SERVICES MANAGEMENT

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

Section 1

2. Admission

- (1) Applicants for admission to candidature for the course, Doctor of Health Services Management shall:
- (a) normally hold a recognised Masters degree in any discipline; or
 - (b) an Australian Honours degree in any discipline with second class honours or better; or
 - (c) a qualification equivalent to an Honours or Masters degree; and
 - (d) possess appropriate health care sector or professional practice experience of not less than five years.

3. Units of study

Table 1 refers.

4. Requirements for the Doctor of Health Services Management

- (1) Students enrolled in the Doctor of Health Services Management shall:
- (a) complete successfully 96 credit points in the following manner:
 - (i) 24 credit points as specified in Table 1; and
 - (ii) 72 credit points consisting of a research thesis.
 - (b) complete successfully all requirements for the degree within the maximum calendar time allowed;
 - (c) satisfy the requirements of all other relevant By-laws, Rules and Resolutions of The University of Sydney.

5. Award of the Doctor of Health Services Management

- (1) The Doctor of Health Services Management shall be awarded in one grade only, namely the Pass certificate.

Section 2

6. Details of units of study

Attached.

7. Enrolment in more/less than minimum load

- (1) Candidates who have a shown significant academic ability may, at the discretion of the Dean, be allowed to undertake more than the prescribed 24 credit points per semester.
- (2) Candidates who can demonstrate good reason as to why they should be allowed to undertake less than 12 credit points in any one semester may, at the discretion of the Dean, be permitted to do so.

8. Cross-institutional study

- (1) Candidates enrolled in the Doctor of Health Services Management may have credit granted on the basis of work completed at another university or institution as part of a program of cross-institutional study, but may not exceed 12 credit points.

9. Restrictions on enrolment

- (1) **In considering an application for admission to candidature the Faculty will select in preference applicants who are most meritorious in terms of the admission criteria.**
- (2) **The enrolment of candidates in units of study shall be limited by the exigencies of the timetable.**

10. Discontinuation of enrolment

- (1) A student who has discontinued candidature or whose candidature is deemed to have lapsed must apply for re-admission in accordance with the current procedures for new applicants to the degree.

11. Suspension of enrolment

- (1) Suspension of candidature is only applicable in cases of hardship or activities on the part of the student that are of national or state importance/are of a significant nature.
- (2) Examples of hardship may be illness or financial difficulties. Activities of a significant nature may be the inclusion of the student on a national sporting team, orchestra, etc that requires him/her to travel extensively for a specific period of time.
- (3) The granting of a suspension of candidature is at the discretion of the Dean.
- (4) Suspension of candidature will be for a minimum of one semester and a maximum of two semesters and may be granted only once during the certificate, diploma or degree.
- (5) In cases where a suspension of candidature is not granted, students may be required to discontinue their studies and follow the procedures for re-enrolment after an absence.

12. Re-enrolment after an absence

- (1) There is no automatic right of re-entry. Students who wish to be considered for re-enrolment need to fulfil the following conditions:
- (a) lodge an application by the date advised by the Faculty in the year prior to that in which re-enrolment is sought;
- (b) attach a current academic transcript (progress status is contingent upon an absence of not more than two years from the course); and
- (c) ensure that outstanding debts with the University and/or show cause requirements are attended to before submission of the application (applications cannot be considered until financial obligations and show cause requirements are completed).
- (2) **Applications will be considered in conjunction with all other applications by students applying under these conditions prior to the commencement of the academic year in which the student wishes to enrol.**

13. Satisfactory progress pursuant to the *University of Sydney (Coursework) Rule 2000*

- (1) The Board of Studies shall have the power to resolve on satisfactory progress and progression in individual cases.
- (2) Candidates who fail:
- (a) up to 6 credit points of the units of study in which they are enrolled in any one semester may progress to a normal full-time load in the

- subsequent semester. Any failed unit of study must be taken in the following year:
- (b) between 12 and 24 credit points of the units of study in which they are enrolled in any year may only progress to a normal full-time load in the subsequent year. This must include the units of study in which they failed previously; or
 - (c) more than 24 credit points of the credit point load undertaken during a year or who discontinue fail enrolment in one unit of study twice shall be deemed not to have made satisfactory progress. They shall be required to show good cause as to why they should be permitted to re-enrol in the course.
- (3) The Faculty reserves the right to require students who are asked to show cause to enrol in and successfully complete units of study in addition to the minimum number of credit points required to complete the degree.
- 14.** Time limit if different from the *University of Sydney (Coursework) Rule 2000*
- (1) Candidates enrolled in the Doctor of Health Services Management shall complete the course in a minimum of four semesters and a maximum of twelve semesters.
 - (2) The maximum time limit for completion includes any time spent away from the course including exclusion.
- 15.** Assessment policy
Assessment will be carried out in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)*.
- 16.** Credit transfer policy in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)* and Academic Board policies.
- (1) Credit may be granted for up to 12 credit points in the coursework component of the Doctor of Health Services Management.
 - (2) Credit will not be granted for any units of study which were completed more than five years before admission or re-admission to candidature.
- 17.** Transition arrangements
No transition arrangements are required.

Amendment of the Resolutions of the Senate

Sydney Conservatorium of Music

The Resolutions of the Senate relating to degrees, diplomas and certificates in the Sydney Conservatorium of Music (pp 403, *Calendar 2005*) are amended, with effect from 1 January 2007 (additions indicated by underline, deletions indicated by strikethrough) as follows:

DEGREES, DIPLOMAS AND CERTIFICATES IN THE SYDNEY CONSERVATORIUM OF MUSIC

1. The degrees in Music shall be:

- (a) Bachelor of Music (BMus)
- (b) Bachelor of Music Studies (BMus Studies)
- (c) Bachelor of Arts/Bachelor of Music Studies (BA/BMus Studies)
- (d) Master of Music (Composition) (MMus(Comp))
- (e) Master of Music (Musicology) (MMus(Musicol))
- (f) Master of Music (Performance) (MMus (Perf))
- (g) Master of Music (Music Education) (MMus(MusEd))
- (h) Master of Music (Applied Research in Music Performance) (MMus(AppResMusPerf))
- (i) Master of Applied Science (Music Performance) (MAppSc(MusPerf))
- (j) Master of Performance (MPerf)
- (k) Master of Music Studies (Creative Sound Production) (MMus Studies (CrSoundProd))
- (l) Master of Music Studies (Conducting) (MMusStud(Cond))
- ~~(m)~~ Master of Music Studies (Pedagogy) (MMus Studies (Ped))
- ~~(n)~~ Doctor of Philosophy (PhD).

Amendment of the Resolutions of the Senate

Sydney Conservatorium of Music

The Resolutions of the Senate are amended, with effect from 1 January 2007, as follows (additions indicated by underline, deletions indicated by strikethrough):

MASTER OF MUSIC STUDIES (CONDUCTING)

Award of the degree

1. (1) The degree of Master of Music Studies (Conducting) shall be awarded in one grade, namely the Pass degree.

Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws**:

- (a) be a Bachelor of Music of the Sydney Conservatorium of Music; or
- (b) have completed studies deemed by the Graduate Studies Committee of Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or
- (c) submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee of Sydney Conservatorium of Music that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
- (d) successfully complete at a level determined by the Graduate Studies Committee of Sydney Conservatorium of Music: an audition; tests of aural skills and musical capabilities; an interview.

**Chapter 10 of the By-laws has been repealed and Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999* (as amended) refers.

Probationary acceptance

3. (a) A candidate may be accepted by the Graduate Studies Committee of Sydney Conservatorium of Music on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the Graduate Studies Committee of Sydney Conservatorium of Music shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.
- (b) In the case of a candidate accepted on a probationary basis under subsection (a), the candidature shall be deemed to have commenced from the date of such acceptance.

Time limits

4. The normal length of candidature shall be four semesters from the date of enrolment for a full-time candidate and eight semesters from the date of enrolment for a part-time candidate. Permission to vary the length of candidature may be granted by the Graduate Studies Committee of Sydney Conservatorium of Music.

Requirements for the degree

5. A candidate shall:
 - (a) complete such seminars, masterclasses, and performances as may be prescribed by the Graduate Studies Committee of Sydney Conservatorium of Music;
 - (b) complete an Individual Project; and
 - (c) complete the practical (performance) and other requirements including a minimum of 80 credit points, as prescribed by the Graduate Studies Committee of Sydney Conservatorium of Music.

6. A candidate shall be required to perform in graduate seminars, concerts and staged performances at the Conservatorium and elsewhere as directed.

Progress

7. The Graduate Studies Committee of Sydney Conservatorium of Music may:

- (a) in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- (b) where, in the opinion of the Graduate Studies Committee of Sydney Conservatorium of Music, the candidate does not show good cause, terminate the candidature.

Credit

8. A candidate who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution and has completed work considered by the Graduate Studies Committee of Sydney Conservatorium of Music to be equivalent to courses prescribed for the degree, may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.

Examination

9. On completion of requirements for the degree, the Conservatorium will make the following arrangements:

Master of Music Studies (Conducting)

For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance. The candidate is required to pass all components to be granted the degree.

Amendment to the Resolutions of the Senate

Faculty of Arts

The Resolutions of the Senate relating to the Master of Professional Communication, Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication in the Faculty of Arts (*Calendar 2005, pp. 210-211*) are amended, with effect from Semester 1, 2007, as follows (additions indicated by underline, deletions indicated by strikethrough):

MASTER OF PROFESSIONAL COMMUNICATION **GRADUATE DIPLOMA IN PROFESSIONAL COMMUNICATION** **GRADUATE CERTIFICATE IN PROFESSIONAL COMMUNICATION**

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.
2. **Requirements for the Master of Professional Communication**
To qualify for the award of the Master of Professional Communication a student must:
 - (1) complete successfully units of study giving credit for a total of 48 credit points;
and
 - (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Diploma in Professional Communication**
To qualify for the award of the Graduate Diploma in Professional Communication a student must:
 - (1) complete successfully units of study giving credit for a total of 36 credit points;
and
 - (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
4. **Requirements for the Graduate Certificate in Professional Communication**
To qualify for the award of the Graduate Certificate in Professional Communication a student must:
 - (1) complete successfully units of study giving credit for a total of 24 credit points;
and
 - (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

~~MASTER OF PROFESSIONAL COMMUNICATION~~ ~~GRADUATE DIPLOMA IN PROFESSIONAL COMMUNICATION~~ ~~GRADUATE CERTIFICATE IN PROFESSIONAL COMMUNICATION~~

~~1. Award of the Degree, Diploma and Certificate~~

- ~~(1) The Master of Professional Communication shall be awarded in two grades, namely Pass and Pass with Merit, the latter grade to be awarded if the candidate has achieved a Distinction average across the 8 units of the degree.~~
- ~~(2) The Graduate Diploma and Graduate Certificate in Professional Communication shall be awarded in one grade only, namely Pass.~~

~~2. Eligibility for Admission~~

~~An applicant for admission to candidature for the Master, Graduate Diploma or Graduate Certificate shall normally~~

- ~~(a) be a graduate of the University of Sydney or another recognized institution, as provided for in University of Sydney By-laws, and~~

(b) have completed a Bachelors degree at a standard acceptable to the Faculty of Arts.

3. Method of Progression

- (1) A candidate for the Master of Professional Communication shall proceed mainly by coursework, with provision for a maximum of two units undertaken by a research dissertation.
- (2) A candidate for the Graduate Diploma and Graduate Certificate in Professional Communication shall proceed mainly by coursework, with provision for a maximum of one unit undertaken by a research essay.

4. Requirements for the Degree, Diploma and Certificate

- (1) To be eligible for graduation with Master of Professional Communication, a candidate must complete 8 units, including at least 1 core unit and up to 7 option units, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (2) To be eligible for graduation with Graduate Diploma in Professional Communication, a candidate must complete 6 units, including at least 1 core unit and up to 5 option units, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (3) To be eligible for graduation with Graduate Certificate in Professional Communication, a candidate must complete 4 units, including at least 1 core unit and up to 3 option units, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (4) A candidate who has completed the requirements for the Graduate Certificate or Graduate Diploma may proceed to the next level of qualification without taking out the original qualification.
- (5) A particular unit cannot be counted more than once towards the Degree, Diploma or Certificate.
- (6) Enrolment in units additional to degree requirements is subject to Faculty permission.

5. Probationary Admission

- (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months. On completion of the probationary period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted following a probationary period, the candidature shall be deemed to have commenced from the commencement of the probationary period.

6. Time Limits

- (1) A candidate shall be enrolled in the University of Sydney, either in full-time or part-time study, for not less than 12 months for the Master and Graduate Diploma, and not less than 6 months for the Graduate Certificate.
- (2) A full-time candidate shall complete the requirements for the Master within 4 years from the date of first enrolment, within 3 years for the Graduate Diploma, and within 2 years for the Graduate Certificate.
- (3) A part-time candidate shall complete the requirements for the Master within 8 years from the date of first enrolment, within 6 years for the Graduate Diploma, and within 4 years for Graduate Certificate.
- (4) In special circumstances the Faculty may extend these periods.

7. Progress

- (1) A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

8. Assessment

- (1) The Director of Professional Communication shall be responsible for overseeing assessment and examinations in all units counted towards the Degree, Diploma and Certificate.
- (2) The Director will report to the Postgraduate Matters Committee of the Faculty of Arts which shall determine the results of the final assessments in each unit of study.

9. Termination

- (1) The Faculty may call upon any candidate to show cause why that candidature should not be terminated, by reason of unsatisfactory progress towards completion of the Degree, Diploma or Certificate.
- (2) Where, in the opinion of the Faculty, the candidate does not show good cause, the candidature may be terminated.

10. Availability

- (1) The Faculty reserves the right to impose quotas on the admission to the Degree, Diploma or Certificate, or to any units which count towards them.
- (2) The Faculty reserves the right not to offer particular units in any one semester.
- (3) In determining quotas and availability of units, the Faculty will take into account:
 - (a) University policies on quotas;
 - (b) availability of resources, including space, library and computing facilities;
 - (c) availability of staff;
 - (d) level of enrolments.
- (4) In considering applicants for admission to candidature where quotas apply, the Faculty shall give preference to applicants judged on merit according to the eligibility requirements in section 2 above.

Amendment to the Resolutions of the Faculty

Faculty of Arts

These Resolutions of the Faculty are amended, with effect from Semester 1, 2007, as follows (additions indicated by underline, deletions indicated by strikethrough):

MASTER OF PROFESSIONAL COMMUNICATION **GRADUATE DIPLOMA IN PROFESSIONAL COMMUNICATION** **GRADUATE CERTIFICATE IN PROFESSIONAL COMMUNICATION**

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

Section 1

2. Admission

- (1) An applicant for admission to candidature for the Master of Professional Communication shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree, and
 - (c) have demonstrated high achievement in undergraduate courses, or
 - (d) have completed the requirements for the award of the Graduate Diploma in Professional Communication
- (2) An applicant for admission to candidature for the Graduate Diploma in Professional Communication shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree, and
 - (c) have demonstrated high achievement in undergraduate courses, or
 - (d) have completed the requirements for the award of the Graduate Certificate in Professional Communication
- (3) An applicant for admission to candidature for the Graduate Certificate in Professional Communication shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree, and
 - (c) have demonstrated high achievement in undergraduate courses

3. Units of study

- The units of study, which may be taken for the degree, are set out under subject areas in the table of postgraduate units of study in the Faculty of Arts *Postgraduate Handbook* for the degrees of Master of Professional Communication, Graduate Diploma in Professional Communication, Graduate Certificate in Professional Communication, including:
 - (a) credit point values
 - (b) the semesters in which they are offered; and
 - (c) any special conditions
 - Enrolment in units additional to course requirements is subject to Faculty permission.
- (3) Students will complete designated core units and undertake related electives.

4. Requirements for the Master, Graduate Diploma and Graduate Certificate

- (1) To be eligible for the award of the Master of Professional Communication, a candidate must complete 8 units of study totalling 48 credit points, including at least 1 core unit and any additional core units as specified by the Chair of the Department of English, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (2) To be eligible for the award of the Graduate Diploma in Professional Communication, a candidate must complete 6 units of study totalling 36 credit points, including at least 1 core unit and any additional core units as specified by the Chair of the Department of

- English, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (3) To be eligible for the award of the Graduate Certificate in Professional Communication, a candidate must complete 4 units of study totalling 24 credit points, including at least 1 core unit and any additional core units as specified by the Chair of the Department of English, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
 - (4) A candidate who has completed the requirements for the Graduate Certificate in Professional Communication may, subject to Faculty approval, proceed to the Graduate Diploma in Professional Communication or Master of Professional Communication without taking out the original qualification.
 - (5) Enrolment in units additional to course requirements is subject to Faculty permission.
 - (6) A student who enrolls, in accordance with these resolutions, in a unit or units of study prescribed for a degree other than the Master of, Graduate Diploma or Graduate Certificate in Professional Communication, shall satisfy the requirements prescribed for such units of study and obtain Faculty permission.

5. Award of Master, Graduate Diploma and Graduate Certificate in Professional Communication

- (1) The Master of Professional Communication shall be awarded in two grades, namely Pass and with Merit; the latter grade will be awarded if the candidate completes the requirements for the degree with a Distinction average.
- (2) The Graduate Diploma and Graduate Certificate in Professional Communication shall be awarded in one grade only, namely Pass.

Section 2

6. Details of units of study

Students are to refer to the table of units of study provided in the Faculty of Arts *Postgraduate Handbook*.

7. Enrolment in more/less than minimum load

A student may not enrol without first obtaining permission from the Dean of Arts in additional units of study once the degree requirements have been satisfied as follows: 48 credit points for the Master of Professional Communication; 36 credit points for the Graduate Diploma in Professional Communication; 24 credit points for the Graduate Certificate in Professional Communication.

8. Cross-institutional study

Provided that permission has been obtained in advance, the Dean of Arts may permit a student to complete a unit of study at another institution and have that unit credited to his/her course requirements provided that either:

- (1) the unit of study content is material not taught in any corresponding unit of study in the University, or
- (2) the student is unable for good reason to attend a corresponding unit of study at the University.

9. Restrictions on enrolment

Units of study which overlap substantially in content are noted in the table of postgraduate units of study for the Master of Professional Communication. Such units of study are mutually exclusive and no more than one of the overlapping units of study may be counted towards meeting the course requirements.

10. Discontinuation of enrolment (Faculty procedures)

- (1) A student who wishes to discontinue enrolment from the Master of, Graduate Diploma or Graduate Certificate in Professional Communication, or from a unit of study, must apply to the Dean of Arts, and will be presumed to have discontinued enrolment from the date of that application, unless evidence is produced showing:
 - (a) that the discontinuation occurred at an earlier date
 - and
 - (b) that there was good reason why the application could not be made at the earlier time.

- (2) A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that discontinuation occurs within the time-frames specified by the University and published by the Faculty, or where the student meets other conditions as specified by the relevant Faculty.

11. Suspension of candidature

- (1) A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course. A student who wishes to suspend candidature must first obtain approval from the Dean of Arts.
- (2) The candidature of a student who has not re-enrolled and who has not obtained approval from the Dean for suspension will be deemed to have lapsed.
- (3) A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Dean of Arts.
- (4) A student who enrolls after suspending candidature shall complete the requirements for the award course under such conditions determined by the Dean.

12. Re-enrolment after an absence

A student must apply to the Dean in writing to recommence their candidature after a period of suspension.

13. Satisfactory progress pursuant to the *University of Sydney (Coursework) Rule 2000*

14. Time limits

- (1) A student enrolled in the Master of Professional Communication shall complete their candidature within two semesters full-time or up to eight semesters part-time.
- (2) A student enrolled in the Graduate Diploma in Professional Communication shall complete their candidature within two semesters full-time or up to six semesters part-time.
- (3) A student enrolled in the Graduate Certificate in Professional Communication shall complete their candidature within one semester full-time or up to four semesters part-time.

15. Assessment policy

Units of study are assessed in a variety of ways, namely essay, class seminar, book review. The assessment criteria for each unit of study are available from the department.

16. Credit transfer policy in accordance with the *University of Sydney (Coursework) Rule 2000* and Academic Board policies.

Amendment to the Resolutions of the Senate

Faculty of Health Sciences

The Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Health Science (*Calendar 2005 p283*) are amended, with effect from 1 February 2006, as follows (additions indicated by underline, deletions indicated by strikethrough):

DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF HEALTH SCIENCES

1. The degrees in the Faculty of Health Sciences shall be:

- (a) Bachelor of Applied Science (BAppSc)
- (b) Bachelor of Health Science (BHlthSc)
- (c) Bachelor of Behavioural Health Science (BBHSc)
- (d) Bachelor of Health Sciences (BHlthSci)
- (e) Master of Applied Science (MAppSc)
- (f) Master of Communication Disorders (MCommDis)
- (g) Master of Exercise and Sport Science (MExSpSci)
- (h) Master of Health Information Management (MHIM)
- (i) Master of Health Science (MHlthSc)
- (j) Master of Occupational Therapy (MOT)
- (k) Master of Orthoptics (MOrth)
- (l) Master of Physiotherapy (MPhty)
- (m) Master of Rehabilitation Counselling (MRehabCIng)
- (n) Master of Speech Language Pathology (MSLP)*
- ~~(q) Master of Physiotherapy (MPhty)~~
- (o) Doctor of Philosophy (PhD)
- (p) Doctor of Health Science (HScD).

* May be awarded in the grade of Pass degree or Honours degree. There shall be one level of Honours.

Amendment to the Resolutions of the Senate

Faculty of Health Sciences

The Resolutions of the Senate relating to the Master's Degrees in the Faculty of Health Science (*Calendar 2005 p296*) are amended, with effect from 1 February 2006, as follows (additions indicated by underline, deletions indicated by strikethrough):

MASTER'S DEGREES

The Faculty of Health Sciences offers the following Master's degrees:

(1) Master of Applied Science

The degree of Master of Applied Science may be taken:

- (a) as a generic degree offered by the Faculty of Health Sciences in appropriate cognate fields; or
- (b) within the schools in the following subject areas:
 - (i) Behavioural Science
 - (ii) Biomedical Sciences
 - (iii) Communication Sciences and Disorders
 - (iv) Education
 - (v) Exercise and Sport Science
 - (vi) Gerontology
 - (vii) Health Information Management
 - (viii) Indigenous Community Health
 - (ix) Medical Radiation Sciences
 - (x) Occupational Therapy
 - (xi) Orthoptics
 - (xii) Physiotherapy
 - (xiii) Rehabilitation
 - (xiv) Rehabilitation Counselling
 - (xv) Stuttering

(2) Master of Communication Disorders (by research only)

(3) Master of Exercise and Sport Science

The degree Master of Exercise and Sport Science will be awarded in the following specialisations:-

- (i) Master of Exercise and Sport Science (Clinical Exercise Science)*
- (ii) Master of Exercise and Sport Science (Sports Performance)*

(4) Master of Health Information Management

(5) Master of Health Science

The degree of Master of Health Science may be awarded in the grade of Pass degree or Honours* degree in the following subject areas:

- (i) Augmentative and Alternative Communication
- (ii) Behavioural Science
- (iii) Cardiopulmonary Physiotherapy
- (iv) Child and Adolescent Health
- (v) Clinical Data Management
- (vi) Development Disability
- (vii) Education
- (viii) Exercise and Sport Science**
- (ix) Gerontology
- (x) Health Informatics
- (xi) Indigenous Community Health
- (xii) Management
- (xiii) Manipulative Physiotherapy
- (xiv) Medical Radiations Sciences
- (xv) Medical Sonography
- (xvi) Neurological Physiotherapy
- (xvii) Occupational Therapy
- (xviii) Paediatric Physiotherapy
- (xix) Physiotherapy
- (xx) Sexual Health

(xxi) Speech-Language Pathology

(xxii) Sports Physiotherapy

* There shall be one level of Honours.

** No commencing students from 2006.

(6) The combined degree of Master of Health Science (Sports Physiotherapy) and Master of Health Science (Manipulative Physiotherapy)

~~**(4) Master of Health Information Management**~~

(7) Master of Occupational Therapy

(8) Master of Orthoptics

(9) Master of Physiotherapy

(10) Master of Rehabilitation Counselling

(11) Master of Speech Language Pathology*

~~**(10) Master of Communication Disorders (by research only)**~~

~~**(11) Master of Exercise and Sport Science**~~

~~The degree Master of Exercise and Sport Science will be awarded in the following specialisations:-~~

~~(i) Master of Exercise and Sport Science (Clinical Exercise Science)*~~

~~(ii) Master of Exercise and Sport Science (Sports Performance)*~~

*May be awarded in the grade of Pass degree or Honours degree. There shall be one level of Honours.

Resolutions of the Faculty

Faculty of Arts

These Resolutions of the Faculty of Arts for the Master of Applied Linguistics, Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics are amended, with effect from 1 February 2006, as follows (additions indicated by underline, deletions indicated by strikethrough):

Section 1

2. Admission

- (1) An applicant for admission to candidature for the Master of Applied Linguistics shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree with a major in a relevant subject area at a standard acceptable to the Faculty; or
 - ~~(e) have completed the Graduate Diploma in Applied Linguistics, and~~
 - ~~(f) have completed a relevant professional qualification, and~~
 - ~~(g) have completed a minimum of three years' relevant professional experience~~
 - (c) have completed a Bachelors degree in another subject area at a standard acceptable to the Faculty and, in addition, either hold a relevant professional qualification or be able to demonstrate equivalent recent relevant professional experience; or
 - (d) have completed the requirements for the Graduate Diploma in Applied Linguistics

- (2) An applicant for admission to candidature for the Graduate Diploma in Applied Linguistics shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - ~~(b) have completed a Bachelors degree at a standard acceptable to the Faculty; or~~
 - ~~(e) have completed the Graduate Certificate in Applied Linguistics, and~~
 - ~~(f) have experience in the teaching of a second language~~
 - (b) have completed a Bachelors degree with a major in a relevant subject area at a standard acceptable to the Faculty; or
 - (c) have completed a Bachelors degree in another subject area at a standard acceptable to the Faculty and, in addition, either hold a relevant professional qualification or be able to demonstrate equivalent recent relevant professional experience; or
 - (d) have completed the requirements for the Graduate Certificate in Applied Linguistics

- (3) An applicant for admission to candidature for the Graduate Certificate in Applied Linguistics shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree at a standard acceptable to the Faculty and or;-
~~have experience in the teaching of a second language~~
 - (c) have completed a Bachelors degree in another subject area at a standard acceptable to the Faculty and, in addition, either hold a relevant professional qualification or be able to demonstrate equivalent recent relevant professional experience"

Postgraduate Coursework Sub-Committee of the Graduate Studies Committee Terms of Reference

(Additions indicated by underline, deletions indicated by strikethrough)

Purpose

The Postgraduate Coursework Sub-Committee advises the Graduate Studies Committee about resolutions, policy and procedures relating to postgraduate coursework study at the University and on proposals to introduce new postgraduate coursework award courses or amend existing postgraduate coursework award courses.

Terms of Reference

To advise the Graduate Studies Committee on Resolutions, policy and procedures relating to postgraduate coursework studies in the University.

To make recommendations to the Graduate Studies Committee about proposals to introduce new postgraduate coursework award courses, ~~and~~ amendments to existing postgraduate coursework award courses and the removal of postgraduate coursework award courses.

To develop, oversee and monitor processes for the effective implementation of postgraduate coursework studies Resolutions, policy, procedures and good practice.

To provide an annual report on its activities under its terms of reference to the Graduate Studies Committee.

To consider and report on any matter referred to it by the Academic Board, the Vice Chancellor, the Graduate Studies Committee or the Chair of the Academic Board.

Constitution

Ex Officio Members

- the Chair of the Graduate Studies Committee, or nominee, who shall be chairperson
- the Chair of the Academic Board, or nominee
- the Dean of Graduate Studies
- the President of the Sydney University Postgraduate Representative Association, or nominee
- the postgraduate coursework student member of the Graduate Studies Committee

Appointed Members

- up to three members appointed biennially by and from the Graduate Studies Committee
- ~~one~~ two academic staff member from each College appointed biennially by the Chair of the Graduate Studies Committee on the nomination of the relevant Pro Vice-Chancellor (College)

Co-opted Members

- the Sub-Committee may co-opt up to ~~two~~ three members. Co-opted members may be selected from the members of the Academic Board or the wider University community or may express interest directly to the Chair of the Sub-Committee, but must have an interest and/or experience in issues considered by the Sub-Committee. The term of office of members co-opted by the Sub-Committee shall be specified at the time of co-option and such members shall have all rights and privileges of other members.

Deputy Chair

- the Chair, Postgraduate Coursework Sub-Committee shall appoint a Deputy Chair annually from one of the Appointed Members.

Term of Office

- all Appointed Members will be appointed biennially and service no more than two concurrent terms.

Frequency of Meetings

The Sub-Committee shall meet at least three (3) times a year.

Quorum

A quorum for a meeting of the Sub-Committee shall be three (3) members.

Approved/Revised

Revised, Academic Board, 24 March 2003 1 January 2006

Committee Secretary

Mark Smith, Academic Board Officer, Secretariat

AGENDA ITEM 10

Report of the Learning and Teaching Committee

10.2 Report of the Learning and Teaching Committee meeting held on 7 February 2006

The Committee met on 7 February 2006 when there were present: The Chair (Associate Professor B Sutton) presiding, Professors M Jackson and J Sachs, Associate Professors D Airey, B Bennett, M Freeman, K J Hodgson, T Masters and G Ryan, Drs C Bird, M Boughton, D Collins, M Edmond, D O'Connor, A Poulos, M Rosenman and C Taylor, Mr R Araghi, Ms J Leong, Mr P O'Carroll and Mr N Wood. Mr M Fardon and Ms M Kemmis were in attendance.

10.2.1 Receipt of Report

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 7 February 2006.

10.2.2 Academic Board Faculty Reviews

(1) Schedule of Faculty Progress Reports 52

The Board is asked to note that the Committee received and noted the schedule of faculty progress reports for 2006.

Recommendation

That the Academic Board note the schedule of faculty progress reports, as set out in the report presented.

(2) Faculty Progress Reports 53-64

The Board is asked to note that the Committee received and noted progress reports from the Faculties of Architecture and Education & Social Work in response to recommendations from the Academic Board Phase Two Faculty Reviews.

Recommendation

That the Academic Board note the Faculty Progress Reports from the Faculty of Architecture and the Faculty of Education & Social Work, as set out in the report presented.

(3) Data Collection Form *supplementary agenda*

The Board is asked to note that the Committee received and approved the draft Data Collection form. This form will provide the basis for data collection for Faculty Self-Evaluation Reports to be developed in 2007 and 2008. (Following the Committee's discussions, the form is being revised and will be included with the supplementary agenda.)

Recommendation

That the Academic Board approve the amended Data Collection form, as set out in the report presented.

10.2.3 Terms of Reference 65-66

The Committee endorsed the Chair's recommendation that the Committee's Terms of Reference be amended to include as members the Chair of the Undergraduate Studies Committee (or their nominee) and the Chair of the Library Sub-Committee.

Recommendation

That the Academic Board approve the amendments to the Terms of Reference for the Learning and Teaching Committee, as set out in the report presented.

10.2.4 Proceedings of the Committee

(1) Report of the Chair

The Chair discussed with the Committee plans to alter the current meeting agenda to allow more time for discussion of policy topics and issues.

(2) Report of the Pro Vice-Chancellor (Teaching and Learning)

The Pro Vice-Chancellor (Teaching and Learning) reported on the following items:

- recommendations on the appointment of a new Director of the Institute for Teaching and Learning and a Professor of Higher Education would go to the next Chair Appointments Committee meeting;
- the University's Learning and Teaching Plan would be revised in line with the new Strategic Directions document;
- the Carrick Institute awards for Excellence in Teaching had been increased in number, and staff were encouraged to apply;
- major priorities for 2006 would include a review of the Assessment and Examination of Coursework policy, a discussion paper on teaching international students and a review of postgraduate pedagogy;
- the Carrick Institute would be conducting a Leadership for Excellence in Learning and Teaching Program with applications due by 17 March 2006; and
- a Best Practice Forum for Learning and Teaching would be held at the University on 16 June 2006.

(3) Other Matters

The Committee noted the final report of the ACOE (Australasian Council of Open, Distance and ELearning) Academic Integrity Project. It was agreed that the issues raised in the report would be the basis of a future discussion topic.

The Committee also received a presentation from Mr M Fardon, University of Western Australia regarding the Lectoria lecture-recording system.

Academic Board Reviews: 2006 Progress Reporting Schedule to Academic Board

Report due Date	LTC Date	AB Date	Faculty	Progress Report
24 th January 2006	7 th February 2006	22 nd February 2006	<ul style="list-style-type: none"> • Architecture 	<ul style="list-style-type: none"> • Progress Report 1
28 th February 2006	14 th March 2006	5 th April 2006	<ul style="list-style-type: none"> • Education & Social Work • ITL • Koori Centre • Sydney Con of Music • Veterinary Science 	<ul style="list-style-type: none"> • Progress Report 1 • Progress Report 1 • Progress Report 1 • Progress Report 2 • Progress Report 2
12 th April 2006	26 th April 2006	17 th May 2006	<ul style="list-style-type: none"> • Agric, Food & Nat. Resources • Engineering 	<ul style="list-style-type: none"> • Progress Report 2 • Progress Report 2
30 th May 2006	13 th June 2006	5 th July 2006	<ul style="list-style-type: none"> • Science • Arts 	<ul style="list-style-type: none"> • Progress Report 2 • Progress Report 2
18 th July 2006	1 st August 2006	23 rd August 2006	<ul style="list-style-type: none"> • Nursing & Midwifery • Health Sciences 	<ul style="list-style-type: none"> • Progress Report 2 • Progress Report 2
30 th August 2006	12 th September 2006	4 th October 2006	<ul style="list-style-type: none"> • Dentistry • Economics and Business 	<ul style="list-style-type: none"> • Progress Report 2 • Progress Report 2
17 th October 2006	31 st October 2006	15 th November 2006	<ul style="list-style-type: none"> • Law • Sydney College of the Arts 	<ul style="list-style-type: none"> • Progress Report 2 • Progress Report 2
14 th November 2006	28 th November 2006	13 th December 2006	<ul style="list-style-type: none"> • Medicine • Pharmacy 	<ul style="list-style-type: none"> • Progress Report 2 • Progress Report 2

FACULTY OF ARCHITECTURE

REPORT ON RECOMMENDATIONS FROM PHASE TWO

Recommendation 1	The Review Team recommends that the Faculty ensures that Academic Staff focus on faculty strategic directions and the delivery of teaching and learning and research and that strategic project teams include relevant General Staff to ensure underlying enabling support is available to assist implementation of project outcomes. (Section 3.6.6)
Action taken by the Faculty	<ul style="list-style-type: none"> • Informal reviews held of faculty strategic plans, with the Learning and Teaching Strategic Plan as an example. • These showed that the aims were difficult to achieve, and reviews were necessary, especially in line with the new University Strategic plan. • Academic staff in leadership positions took part in a College retreat where University, College and faculty strategic plans addressed, and a further workshop for all academic staff followed. • Faculty reviewed strategies for involving Academic and General staff in developing strategic directions for the faculty, and focusing on these, and proposed revised approaches for 2006 (see below). • Faculty appointed a full time general staff member as Teaching and Learning Support Officer, to implement projects in Teaching and Learning. This staff member resigned in early 2005, and following a review of the duties involved, a part-time position was created fulfilling the similar duties. • Research Support duties were allocated to a member of the General Staff in 2005. These duties are currently being reviewed with the appointment of a part-time position being considered for 2006. • General staff have been included in project teams e.g. the Development manager is included in a proposed talented Student Program • General staff in the Academic Support Centre have been freed to provide support to projects through the transference of part-time budget duties to faculty staff.
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none"> • Faculty has a new Dean, Professor Tom Kvan, taking up the position in January 2006, with a faculty retreat planned for late February 2006 when strategic directions for the faculty will be addressed. • All academic and general staff will participate in this retreat, when the strategic directions for the faculty will be developed. • Development of strategic plans with fewer and more tactically aligned and achievable strategic goals. • General staff support positions in Teaching and learning, and in Research to continue.
Faculty's evaluation of the success of action taken	<p>Faculty evaluation following future planned action:</p> <ul style="list-style-type: none"> • Review of strategic plans at the end of each 12 month period (beginning of year) to check goals achieved and progress of remainder. • Review staff to check understanding of strategic directions. PM&Ds help align personal performance with strategic directions. • Monitor outcomes of projects with general staff involvement against any without.
Recommendation 2	The Review Team recommends that the Faculty liaise with the Sydney College of the Arts and the Universities of Melbourne and Hong Kong to learn how those institutions evaluate their studio units. (Section 3.9.3)
Action taken by the Faculty	This has not yet been done (see below). Faculty has used a qualitative review format for studio units and studio teaching (The ITL publication, Synergy, has invited comments on this for 2006), and will review its success in 2006. See below for faculty plan.

<p>Further action planned but not yet implemented (if appropriate)</p>	<ul style="list-style-type: none"> • Contacting the recommended institutions will be undertaken in 2006. New Dean is from University of Hong Kong and will be commenting on studio evaluation there when he takes up the position in 2006. • Faculty plans to take new strategic directions in 2006 under the new Deanship, and studio units will be responding to this, including more research-based teaching in its studio units in 2006
<p>Faculty's evaluation of the success of action taken</p>	<p>Faculty evaluation following future planned action:</p> <ul style="list-style-type: none"> • Review qualitative evaluations and decide on future use in studio units and degrees. • Review evaluation questions from suggested institutions and decide on action: to revise evaluations, use similar, or not to add.
<p>Recommendation 3</p>	<p>The Review Team recommends that in addition to inclusion of Generic Attributes in the Faculty Handbook and on the template for Unit of Study description, that academic staff make explicit to students in the first lecture of the semester the Graduate Attributes developed by successful completion of the Unit of Study. (Section 4.2.4)</p>
<p>Action taken by the Faculty</p>	<ul style="list-style-type: none"> • Graduate (Generic) Attributes have been included on template for Unit of Study descriptions. • Academic staff are required to acquaint students with unit objectives and explicitly graduate attributes. <p>See below for further actions.</p>
<p>Further action planned but not yet implemented (if appropriate)</p>	<ul style="list-style-type: none"> • Faculty plans to review its current policies, and update these in line with Academic Board policies, which may change information in faculty handbook. • Update faculty handbook. • Faculty is aiming to develop more explicit policies on ensuring Graduate Attributes are embodied in a unit and explicitly discussed with students, through its Learning and Teaching Committee • Develop a staged Unit Evaluation program as part of a program for improving teaching, including peer review process
<p>Faculty's evaluation of the success of action taken</p>	<p>Faculty evaluation following future planned action:</p> <ul style="list-style-type: none"> • Review Graduate Attribute section of units for clarity and compliance, in sequence over the next three years, or as they come up for revision. • Check through students responses in USEs.
<p>Recommendation 4</p>	<p>The Review Team recommends that the Assoc Dean (Graduate Studies) use the move to 6 Credit Points to review the Faculty's Postgraduate Coursework offerings. (Section 4.3.8)</p>
<p>Action taken by the Faculty</p>	<ul style="list-style-type: none"> • The Board of Graduate Studies has reviewed units currently on offer and revised offerings. • This Board will examine if further rationalisation of units or programs is needed. The budget constraints have resulted in actions to cycle some units over two years.
<p>Further action planned but not yet implemented (if appropriate)</p>	<p>See above</p>
<p>Faculty's evaluation of the success of action taken</p>	<ul style="list-style-type: none"> • Student feedback on course content • Review of student numbers in units on offer in any one year
<p>Recommendation 5</p>	<p>The Review Team recommends that the Faculty collects broader research performance data, beyond the DEST figures, to more accurately identify and reward staff research performance, by measures such as providing relief from teaching. (Section 6.1.3)</p>
<p>Action taken by the Faculty</p>	<ul style="list-style-type: none"> • Broader research and creative works output will be collected after consultation with new Dean. • Individual Discipline Groups already collect additional material (of the kind

	that may be required by the RQF).
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none"> • Consultation with new Dean.
Faculty's evaluation of the success of action taken	<ul style="list-style-type: none"> • Individual academics will produce a 'research portfolio' which will be centrally monitored.
Recommendation 6	The Review Team recommends that the Faculty work to ensure that all 5 research groups offer active research seminar series and have regular social activities available to both research students and staff. (Section 6.2.6)
Action taken by the Faculty	Each Discipline Group asked to arrange regular research seminars.
Further action planned but not yet implemented (if appropriate)	Further publicise these seminars.
Faculty's evaluation of the success of action taken	Each Group now has weekly or fortnightly research seminars.
Recommendation 7	The Review Team recommend that the Faculty clarify its relationship with the Research Centres and the Faculty and ensure that there are appropriate reporting and monitoring mechanisms in place. (Section 6.4.2)
Action taken by the Faculty	<ul style="list-style-type: none"> • Review criteria have been established. Reviews of each centre being arranged.
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none"> • Reviews to be carried out.
Faculty's evaluation of the success of action taken	<ul style="list-style-type: none"> • Review reports followed by responses from Centre directors.
Recommendation 8	The Review Team recommends that the Faculty investigate means of providing opportunities for BDesComp students to develop specialisations. (Section 8.1.4)
Action taken by the Faculty	<ul style="list-style-type: none"> • The Faculty has advertised and filled two additional academic positions in digital architecture within the BDesComp. These additional positions will provide the resources needed to introduce specialisations.
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none"> • Informal review of course to determine specialisations in 2006 - 2007.
Faculty's evaluation of the success of action taken	<ul style="list-style-type: none"> • Student USEs responses. • Professional advisory group advice and responses to any proposed changes
Recommendation 9	The Review Team recommends that a means of building a scholarly and learning community be included in the structural review mooted by the Dean. It is also recommended that Senior Faculty Staff as well as Disciplinary Leaders be involved in this discussion. (Section 9.1.3)
Action taken by the Faculty	<ul style="list-style-type: none"> • No action taken. Awaiting new Deanship from January 2006.
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none"> • The new Dean, Professor Tom Kvan, will be taking up his position at the beginning of January 2006, and will be reviewing the structure and strategic directions of the faculty for the next five years. • There is a Faculty retreat planned for February 2006.

Faculty's evaluation of the success of action taken	<ul style="list-style-type: none">• Identify and evaluate strategies for developing research and learning community in faculty structure and strategic plan.
Recommendation 10	The Review Team recommends that the Faculty Strategic Plan be widely consulted across the Faculty and its stakeholder groups. (Section 9.3.2)
Action taken by the Faculty	See above. No action taken in 2005 awaiting new Deanship.
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none">• There is a Faculty retreat for Academic and general staff planned for 21 and 22 February 2006 to start this process collaboratively.
Faculty's evaluation of the success of action taken	See above, <ul style="list-style-type: none">• Identify and evaluate strategies for developing research and learning community in faculty structure and strategic plan.

FACULTY OF EDUCATION AND SOCIAL WORK

REPORT ON RECOMMENDATIONS FROM PHASE TWO

Recommendation 1	The Review Team recommends that the Faculty develop feedback loops and evaluation into its planning and strategies. (<i>Section 3.2.4</i>)
Action taken by the Faculty	<p>Following widespread consultation, the Faculty has restructured into a one School Faculty. This has enabled the Faculty to address problems of duplication and poor co-ordination resulting from the previous separation of responsibilities between Associate Deans (Undergraduate, Postgraduate and Learning and Teaching) with responsibilities for taught programs on the one hand, and Heads of Schools, with responsibilities for staffing and quality assurance, on the other. The new structure integrates management responsibilities and accountability procedures across the Faculty and involves staff at all levels, including program teams, pre-service and graduate management teams, an overall program management group and a Faculty senior executive group. This model will ensure a two-way flow of information and integrated decision-making processes and evaluation processes (Appendix 1).</p> <p>Other measures taken by the Faculty to develop feedback loops and evaluation into planning and strategies have included designated responsibilities for quality assurance being given to the new head of school, the establishment of a Faculty Meetings group of elected staff with responsibility for organizing the agenda of Faculty meetings and Faculty fora, and participation in the University's Balanced Scorecard pilot aimed at more closely linking target setting and evaluation.</p>
Further action planned but not yet implemented (if appropriate)	<p>In its Strategic Plan for 2005-2009 the Faculty identified the need for a stronger relationship with external bodies in the planning and evaluation of its activities. In addition to creating a new position of Pro Dean (Development), one of whose responsibilities will be liaison with external bodies, the Faculty will also be establishing Steering Groups in key areas of its work (e.g. the Division of Professional Learning) as well as a Board of External Advisors for the Faculty as a whole.</p>
Faculty's evaluation of the success of action taken	<p>These changes are intended to promote efficiency, encourage greater involvement of staff at all levels of activity and decision-making in the Faculty and to strengthen the relationship between the Faculty and key partners in the relevant policy and professional communities. Evaluation is built into these processes at all levels through staff participation, communication, decision-making and accountability in an integrative structure.</p>
Recommendation 2	The Review Team recommends that the Faculty investigate establishing some international benchmarking partnerships. (<i>Section 3.4.6</i>)
Action taken by the Faculty	<ul style="list-style-type: none"> ▪ The Faculty is currently working with the University of Melbourne as a benchmarking partner. Initially this encompassed the administration review within each Faculty and has progressed to the restructuring of both faculties. We have benchmarked the changes at the various steps of the restructuring process. ▪ The Faculty has had initial discussions with the University of Dundee (Faculty of Education & Social Work) as a possible benchmarking partner. The two faculties have already shared information on the structure and operation of each faculty (teaching, research and administration). There was also a professorial visit from Dundee in November. ▪ During 2005 the Faculty played a major role in the establishment of the Asia-Pacific Deans of Education Association.
Further action planned but not yet implemented	<ul style="list-style-type: none"> ▪ The Faculty will identify Education & Social Work Faculties in the UK & USA as possible partners (possibly Oxford and Illinois). ▪ The next stage of our benchmarking with Melbourne will involve research,

(if appropriate)	<p>L&T, and academic programs</p> <ul style="list-style-type: none"> ▪ A survey of teacher education programs will be completed by March 2006 and outcomes discussed at the July meeting of the Asia-Pacific Deans of Education Association. ▪ We are using the USYD benchmarking guidelines policy and will provide feedback to the PVC (L&T) ▪ Our TIF2005 project involves benchmarking professional experience while our TIF2006 project includes benchmarking internationalisation
Faculty's evaluation of the success of action taken	<p>Changes are now in place as a result of the Faculty review and benchmarking partnership with Melbourne. An example of the success of the partnership with Melbourne is the meeting between both senior management groups scheduled for March</p>
Recommendation 3	<p>The Review Team recommends that the Faculty initiate discussions with ITL and the EQA Working Group to devise a means of capturing appropriate student feedback from students undertaking double degrees. <i>(Section 3.5.4)</i></p>
Action taken by the Faculty	<p>Associate Dean (L&T) spoke with Simon Barrie from ITL and Rachel Symons (PVC L&T office) on strategies that could be implemented to access feedback from our students undertaking combined degrees. When ordering the USE instrument there is the provision that results can go to the relevant person (HoS or Assoc Dean L&T) in both Faculties for those UoS that relate to combined degrees. We have commenced discussions with the relevant departments to have this in place from 2006.</p> <p>As of 2006, Rachel has full access to the SCEQ database and can now identify students enrolled in combined degrees. Our report will now involve a section on feedback from students enrolled in a single UG degree within the faculty and also a section on feedback from students enrolled in combined degrees.</p> <p>Within the Faculty, focus group discussions are conducted with groups of students from all programs. In addition, the longitudinal study of graduates re the effectiveness of their course is now online.</p>
Further action planned but not yet implemented (if appropriate)	<p>The Faculty L&T committee will examine the results in relation to student feedback from single degrees</p>
Faculty's evaluation of the success of action taken	<p>Recommendation implemented and better procedures developed as a consequence</p>
Recommendation 4	<p>Access to, and support during Practicum continues to be an issue for the Faculty. The Review Team recommends that the Faculty continues to analyse ways to improve practicum support and suggests that this include an assessment of the opportunities offered by Internet technologies. <i>(Section 4.2.5)</i></p>
Action taken by the Faculty	<p>Our TIF2005 project is based on this recommendation. To date we have developed an online student registration system for professional experience placement that will be trialed during semester 1 2006. At-risk support modules have been developed. Early identification of at-risk students and an 'at-risk' policy has also been developed. Benchmarking Professional Experience with the University of Waikato continues.</p> <p>Other action taken includes:</p> <ul style="list-style-type: none"> ▪ The Dean and Division of Professional Learning (DPL) Director has visited the NSWDET to discuss various issues ▪ The DPL Director has had meetings with the President of the Primary & Secondary Principals' Association ▪ Research is currently being conducted with the 10 schools we most commonly use for practicum placements – exploring the schools'

	<p>perceptions of our students (in conjunction with the NSW TEC) and how we can improve</p> <ul style="list-style-type: none"> ▪ Debriefing meetings organised with students after practicum in B.Ed Primary program
<p>Further action planned but not yet implemented (if appropriate)</p>	<p>Continuation of the TIF2005 project – the following are currently being developed:</p> <ul style="list-style-type: none"> ▪ Online interactive support and mentoring of students during professional experiences (student-student; student-supervisor; cooperating teacher or field educator-supervisor) ▪ Online self study modules (developing case studies on classroom management, client relationships, planning etc; resources) ▪ Online UoS e.g. action research in internship ▪ Online units for students who fail professional experience (incorporate video analysis, activities, lesson plans, readings, discussions etc) <p>Benchmarking with other universities is scheduled for 2006 Visits to regional principals meetings in 2006 to outline our philosophy and programs.</p>
<p>Faculty's evaluation of the success of action taken</p>	<ul style="list-style-type: none"> ▪ Student focus groups have been conducted. This identified areas of concern. Positive feedback has been received on the draft modules ▪ At the conclusion of the trial period we will evaluate feedback we receive from our students, cooperating teachers, field educators and tertiary staff. ▪ The Faculty has been informed by the NSWDET Professional Practice Director that our programs are very highly regarded.
<p>Recommendation 5</p>	<p>The Review Team recommends that the Faculty continue to support its staff to develop skills in the pedagogic use of learning management systems. (<i>Section 4.3.4</i>)</p>
<p>Action taken by the Faculty</p>	<ul style="list-style-type: none"> ▪ The TIF2004 project 'Advances in the field of computer assisted learning in teacher education' involved the casual employment of an instructional designer and web developer to support 22 e-learning project proposals received from staff. This project also provided unit of study specific training support to staff once their unit was ready. ▪ The Faculty hosted a Forum on 'Integration of ICT to promote learning in the Humanities and Social Sciences' in May 2005. The majority of the presentations explored work supported by TIF or Sesqui equipment funds. ▪ Most of the students' learning activities that teaching staff want to see supported electronically can either not be delivered by WebCT (such as Wikis) or can be delivered with much less administrative and less technical overhead by simpler tools (such as discussions boards). Within the Faculty, the Irnlab platform (http://lrnlab.edfac.usyd.edu.au) has been further developed and is used by an increasing number of staff. It provides uncomplicated access to document management, discussion boards, survey tools, and is increasingly integrated with synchronous communication technologies (chat, whiteboard, audio and video conferencing). Students and staff can log-in with their unikey username and password. ▪ Staff that is using these facilities receives an initial training into the pedagogical and technical use of the system. ▪ We have also taken measures to integrate teaching with technology with research on that teaching and learning: Since its establishment last year, the CoCo Technical Infrastructure has evolved to become a highly integrated platform for supporting e-Learning research, teaching and learning. The work has been led by Adam Ullman, supervised by Professor Reimann. The LrnLab website has gone from strength to strength, with over 400 users currently enrolled in 10 courses. It has supported several research initiatives over the last year and is now clustered over several

	<p>machines to help handle the load.</p> <ul style="list-style-type: none"> ▪ Other ongoing development work includes the "Collaboration Tool" - a Flash Communication Server chat and shared whiteboard tool which is available for postgraduate teaching. ▪ The Video Editing Machine has been combined with LrnLab to provide 1.69TB of secure video storage for streaming, burning, editing and analysis. A number of Faculty staff use this machine for teaching and research purposes. ▪ We take a wider approach to ICT-enhanced teaching and learning in the Faculty than just the use of web-technologies. The Faculty has acquired a number of laptops, tablet-pcs and smartboards which are mainly if not exclusively used for teaching. Interested staff has been trained in using this "mobile classroom", combining the potential of mobile technology with management tools such as Apple's remote desktop.
Further action planned but not yet implemented (if appropriate)	<p>Continuing education of staff in ICT-enhanced teaching and learning, not confined to a particular LMS. Student and staff survey is scheduled for 2006</p>
Faculty's evaluation of the success of action taken	<ul style="list-style-type: none"> ▪ 50 colleagues in total attended the forum on 'Integration of ICT to promote learning in the Humanities and Social Sciences' from nine different Faculties/Divisions and there were seven presentations from our faculty. ▪ The number of participants at workshops and involved with the TIF2004 project indicates that staff value the support offered ▪ There is an increase in the number of UoS within the faculty that incorporate the use of ICT
Recommendation 6	<p>The Review Team recommends that the Faculty undertake research in the use of ICT in Teaching and Learning for community building and that the outcomes of this research be communicated with the University's ICT in Teaching and Learning Coordinator. (Section 4.3.6)</p>
Action taken by the Faculty	<p>See recommendation 5 A number of the UoS supported by TIF2004 developed a significant online component e.g. Introduction to Learning and Teaching is a compulsory UoS for M.Teach students where the online component provided a collaborative space for discussion between students, and students and school teachers. A manual to support team building activities was also developed and available online. In another unit (200 students) cases were written by school teachers; using learnlab our students respond to each case; a different teacher then reads all responses and posts their report. This promotes discussion online and in class. Research is being conducted on both these units. One example is: Sutherland, A., Marcus, G., Jessup, A. (2005) From face-to-face to blended learning: issues and challenges in redesigning a professional course. In: Brew, A. & Asmar, C. (Ed.) (2005). Higher Education in a changing world: Research and Development in Higher Education, Volume 28.</p>
Further action planned but not yet implemented (if appropriate)	<p>Plans to incorporate this into their action research Further research is planned</p>
Faculty's evaluation of the success of action taken	<ul style="list-style-type: none"> ▪ Student feedback indicated that students appreciated the opportunity to have input from school teachers throughout the program ▪ 70% of students used the 'online component' to support their analysis of a case study – this was not a compulsory component of the assessment task
Recommendation 7	<p>The Review Team recommends that staff in the CoCo Lab liaise with the Library to ensure processes developed around digitisation comply with the University's digital Copyright legislative requirements. (Section 4.3.8)</p>

Action taken by the Faculty	CoCo has not (and has never) been engaged in digitising published print content. Those few resources made available to students directly on Irnlab (http://irnlab.edfac.usyd.edu.au) are all freely available on the WWW and are kept on the local server only for students' convenience. Students are advised to access copyrighted materials – such as journals – through the on-line facilities of the Library. Access to all resources is strictly limited to enrolled students.
Further action planned but not yet implemented (if appropriate)	None foreseen.
Faculty's evaluation of the success of action taken	N/A
Recommendation 8	The Review Team recommends that further consideration be given to the role of RHD students, including part-time students, in the research clusters, bearing in mind the potential of cluster activities to assist in the incorporation of postgraduate students into the learning community. The Review Team considers that in general students should be allocated to the research cluster of their supervisor. <i>(Section 4.6.6)</i>
Action taken by the Faculty	In 2005 all RHD students were invited to join the cluster of their supervisor. Some research students were engaged in study that was relevant to more than one cluster so they may have also gone to those meetings. Some meetings or seminars were scheduled later in the day to accommodate part-time students. In addition, a supervision checklist has been developed by the Assoc Dean (Grad Studies)
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none"> ▪ Under the new restructure clusters have been disestablished. The research structure is in the process of being developed and will be implemented in semester 1, 2006. The new structure will be focussed on research activity. All RHD students will be fully involved in the new research groupings and will normally belong to the same group as their supervisor. ▪ A staff forum on RHD supervision is scheduled for mid February
Faculty's evaluation of the success of action taken	A survey of RHD (part-time and full-time) students and staff will be conducted mid-2006 to obtain feedback on the new research groupings
Recommendation 9	The Faculty explore means of providing part-time RHD students with access (particularly out of hours), accommodation and facilities paralleling that of the full-time students. <i>(Section 5.2.4)</i>
Action taken by the Faculty	<ul style="list-style-type: none"> ▪ Room 354 has been established for all part-time RHD candidates. This gives access to computer and internet access. After hours access to all Faculty facilities is now available for all part-time RHD students ▪ A joint application between CHASS, the Faculty of Education & Social Work and the Faculty of Arts was successful in obtaining funds to establish a PG student centre in the Old Teachers College. This will provide facilities for part-time PG students
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none"> ▪ Refurbishment of the ground floor of OTC for the PG student centre ▪ Identify areas of dissatisfaction through student survey
Faculty's evaluation of the success of action taken	Survey of students will be conducted when the new centre is established
Recommendation 10	The Review Team recommends that the Faculty's International initiatives have interim evaluation mechanisms to provide the Faculty with feedback on their effectiveness during the program, providing opportunities to both achieve interim rewards and to modify initiatives to increase the chance of their

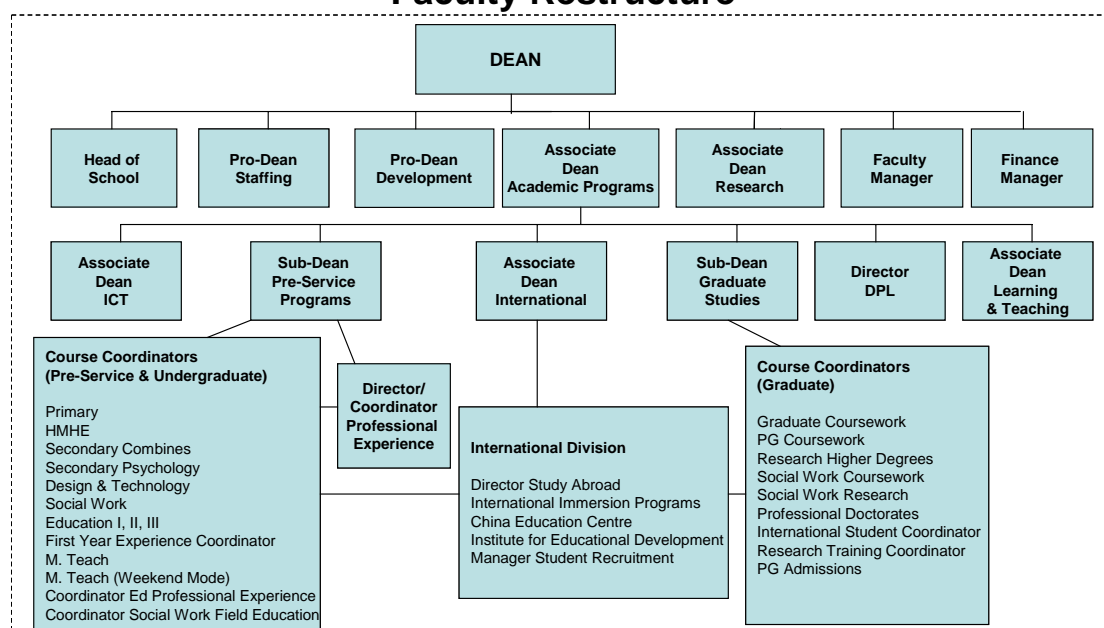
	success. (Section 7.1.7)
Action taken by the Faculty	<ul style="list-style-type: none"> ▪ A review of international initiatives occurred as part of the Faculty restructure. ▪ A Faculty International committee was established in 2005. ▪ An International forum was held in Sept 05. This provided an ideal opportunity to outline and discuss the Faculty's international initiatives. PESSA presented the results of their survey involving our international students. ▪ The Faculty and College have appointed a joint Professor in the area of international education/internationalisation ▪ All UoS are evaluated through ITL within the Faculty's three-year cycle ▪ A number of research projects are continuing to investigate the needs of international students ▪ A new position (Coordinator International Immersion Programs) has been established to support and encourage greater numbers of Faculty students to participate in the study abroad or student exchange program
Further action planned but not yet implemented (if appropriate)	<ul style="list-style-type: none"> ▪ TIF2006 project 'Transformation towards internationalisation: the individual and the classroom'. ▪ A financial review of international initiatives that will feed into the 2007 budget ▪ Under the Faculty restructure the International Division will have the following members (AD International, Dean, AD L&T, AD Academic Programs, DPL Director, Study Abroad Director, student recruitment manager, Coordinator International Immersion Programs, China education centre, Institute for Educational Development and one co-opted member.
Faculty's evaluation of the success of action taken	Under the restructure the function of the international management group is much more explicit and now reports to Faculty meetings.
Recommendation 11	The Review Team recommends that the Faculty critically assess its engagement with industry and the two professions to ensure Community Engagement is more strategic and focussed on Faculty strategic directions. (Section 8.2.2)
Action taken by the Faculty	<p>In partnership with the NSW Department of Housing, the Faculty has been fully involved in the Glebe Community Development Project, with students from the Faculty undertaking field work placements and staff involved with the management and support of the project.</p> <p>Under the Faculty restructure we have developed a new Pro Dean (development). This role encompasses strategic leadership of Faculty interface with external stakeholders, university relations and alumni; as well as public relations. A Development Management Group has also been established to plan and coordinate community and professional engagement (among other things).</p> <p>Representatives from the Faculty are members of the working party of the NSW Institute for teachers initial teacher education quality assurance</p>
Further action planned but not yet implemented (if appropriate)	<p>To build on and further develop initiatives and programmes in both areas. As a result of the Faculty review there will be an admin officer to support the external advisory bodies for each of the programs and a redefined role for the Director of the DPL</p> <p>Currently reviewing all external advisory bodies to the faculty with a view to more strategic partnerships</p>
Faculty's evaluation of the success of action taken	<p>The increase in collaborative funding proposals submitted;</p> <p>The maintenance and increase of undergraduate student fieldwork education placements;</p> <p>An increase in the numbers of professionals taking DPL courses and enrolling</p>

	for graduate courses of study in the Faculty
Recommendation 12	The Review Team recommends that the Faculty monitor the new Workload Guidelines to ensure that there are no unintended consequences and that they align with University promotions and research guidelines. (<i>Section 9.3.2</i>)
Action taken by the Faculty	Faculty policy and practice is that workload allocations must not create barriers to the achievement of promotions claims. Faculty policy and practice is that decision making about individuals' workloads must be based on recognition of diversity (of career stage and progression, particular abilities, interests and commitments, for example) and principles of equity, transparency and negotiation. Faculty is committed to providing supportive measures to enable staff to achieve the minimum research productivity required, thus ensuring less opportunity for unintended consequences to arise. A policy decision has been made to not have extra teaching as a 'punishment'. Under-performance will be dealt with in PMD. Under the new restructure there are two new positions, Pro Dean (staffing) and Associate Dean (Academic Programs) with specific duties to monitor diversity, equity and staff induction, promotion & mentorship
Further action planned but not yet implemented (if appropriate)	The one school structure will assist in the consistency of monitoring workloads across all areas of activity (new staff, early career researcher etc). Workloads will now be coordinated by one person (rather than three) who will report to senior management on a regular basis. This will be a more efficient mechanism in assuring that teaching is not used as a 'punishment'.
Faculty's evaluation of the success of action taken	Following a Faculty review of the workload policy improvements to the existing model were made in 2005. Staff were encouraged to contribute suggestions as part of this review. However, it has been decided to again review this policy in 2006. One of the aims of such a review will be to consider how to strengthen the self-management of workloads, in the parameters of the university 40:40:20 policy.
Recommendation 13	The Review Team recommends that the Faculty pursue opportunities for combining the strengths of the two disciplines in both research and practice at the Children's Centre. (<i>Section 10.1.2</i>)
Action taken by the Faculty	During 2004 and 2005 the Children's Centre has undergone extensive review. A working party of staff from education and social work guided the reconfiguration of the centre where the teaching program could be completed in a more financially sound manner, and that the centre would have a greater research focus. Through collaboration with staff from the Sydney region of the NSW Department of Education and Training the teaching program of the CC is now conducted in schools under the guidance of university staff and school-based staff from Sydney region.
Further action planned but not yet implemented (if appropriate)	In 2006 specific plans have been made to further research opportunities between education and social work. At the conclusion of 2005, discussions were undertaken with Professor Tony Vinson about furthering research work at Glebe PS, Alexander Park Community School, and in other schools from disadvantaged areas. The Faculty's initiative around networks will also provide opportunities to develop stronger relationships between education and social work. In 2006, the Children's Centre will be relocated to Building A36. Two rooms in A36 have been allocated to the Centre, and these rooms will be fitted out to meet the needs of the Centre. One room will be used as a classroom (including observation areas). The second room will be used to locate a senior member of staff, research fellows (e.g., Linkage project staff), and approximately 12 research degree students from education and social work working on projects

	related to the activities of the Children's Centre.
Faculty's evaluation of the success of action taken	An initial evaluation of this program in 2005 showed that the schools were very pleased with the outcome for their students, and university students reported very high levels of satisfaction on the program outcomes. This teaching program has been reviewed and refined over the University break, and will be the subject of a research project over the next two years. A small level of funding to assist this research project has been provided by the Faculty.

Appendix I

Faculty Restructure





The University of Sydney

Learning and Teaching Committee

Purpose

The Learning and Teaching Committee advises the Academic Board about Resolutions, policy and procedures relating to the effective teaching, learning and examination and assessment processes within the University and works with the faculties and Colleges in fostering a strong and dynamic teaching and learning culture.

Terms of Reference

1. To develop, recommend to the Academic Board and regularly review Resolutions, policy and procedures that support the University's strategic objectives in relation to teaching and learning and assessment and examination for coursework students.
2. To develop, oversee and monitor processes for the effective implementation of teaching and learning and assessment and examination Resolutions, policy and procedures and advise the Academic Board about ways of improving the quality and effectiveness of such processes within the University.
3. To advise the Academic Board about implications of changes in technology on teaching and learning.
4. To advise the Academic Board about measures needed to encourage and assist staff to develop skills in teaching and learning.
5. To monitor issues relating to quality in relation to teaching and learning and assessment and examination, and to make recommendations to the Academic Board as appropriate.
6. To obtain information or reports from any faculty, school or department, College or other academic unit on matters relating to teaching and learning.
7. To refer to other committees, as appropriate, comments or recommendations about matters concerning students learning.
8. To receive regular reports from, and provide advice to, the Pro Vice-Chancellor (Teaching and Learning) on the development of Resolutions, policy and procedures relating to teaching and learning, including the development of policy and initiatives as they relate to the recognition and reward of teaching.
9. To receive regular reports from the Learning Centre and the Institute for Teaching and Learning and advise the Academic Board on the activities of bodies established to support teaching and learning.
10. To provide an annual report on its activities under its terms of reference to the Academic Board.
11. To consider and report on any matter referred to it by the Academic Board, the Vice-Chancellor or the Pro Vice-Chancellor (Teaching and Learning).

Constitution

Ex Officio Members

1. the Chair of the Committee, appointed by the Academic Board
2. the Chair of the Academic Board, or nominee
3. the Pro Vice-Chancellor (Teaching and Learning)
4. the Chief Information Officer, or nominee
5. the University Librarian, or nominee
6. the Director, Institute for Teaching and Learning
7. the Director, Student Services
8. the Head of the Learning Centre
9. the Chair of the Coursework Sub-Committee of the Graduate Studies Committee
10. the Chair of the Library Sub-Committee
11. the Chair of the Undergraduate Studies Committee, or nominee
12. the Associate Dean (Teaching and Learning), or equivalent, of each faculty
13. the President of the Students' Representative Council, or nominee
14. the President of the Sydney University Postgraduate Representative Association, or nominee

Co-opted Members

15. the Committee may co-opt up to four members. Co-opted members may be selected from the members of the Academic Board or the wider University community or may express interest directly to the Chair of the Committee, but must have an interest and/or experience in issues considered by the Committee. The term of office of members co-opted by the Committee shall be specified at the time of co-option and such members shall have all rights and privileges of other members.

Sub-Committees

Library Sub-Committee

Frequency of meetings

The Committee shall meet at least five (5) times a year.

Quorum

A quorum for a meeting of the Committee shall be seven (7) members.

Approved/Revised

Academic Board, 13 November 2002

Committee Secretary

Ms Megan Kemmis, Secretariat and Corporate Information Unit

AGENDA ITEM 13 General Business

13.1 Report on promotion of academic staff from Level C to Level D

In 2005 twenty-four (24) applications were received.

The Committee to consider the applications met on Wednesday, 9 November 2005 and comprised Professor Gavin Brown (Chair), Professor John Hearn, Professor Judyth Sachs, Professor Anthony Dooley, Professor June Sinclair, Professor Beryl Hesketh, Professor Charlie Benrimoj, Professor Margaret Sankey, Professor Liangchi Zhang and Professor Philip Boyce.

On the advice of the Committee, the Vice-Chancellor (Academic and International) has approved the following seventeen (17) promotions to Level E, effective from 1 January 2006.

Associate Professor Steven William Armfield	Aerospace, Mechanical & Mechatronic Engineering
Australian Professorial Fellow Iver Hugh Cairns	Physics
Associate Professor Peter Roland Harrowell	Chemistry
Dr Jules Mitchell Guss	Molecular and Microbial Biosciences
Associate Professor Iain Stewart McGregor	Psychology
Associate Professor Robert Aldrich	Philosophical and Historical Inquiry
Associate Professor Geraldine Barnes	English, Art History, Film and Media
Associate Professor Maria Byrne	Medical Sciences (Anatomy and Histology)
Associate Professor Ian Cameron	Northern Clinical School (Medicine)
Associate Professor Jonathan Carter	Central Clinical School (Obstetrics and Gynaecology)
Associate Professor Elizabeth Elliott	Children's Hospital at Westmead Clinical School (Paediatrics and Child Health)
Associate Professor Christopher Liddle	Western Clinical School (Medicine - Westmead)
Associate Professor Jacob George	Western Clinical School (Medicine - Westmead)
Associate Professor Anthony Keech	NHMRC Clinical Trials Centre within the School of Public Health
Associate Professor Nicholas Charles Sangster	Veterinary Science
Associate Professor Anthony Aspromourgos	Economics and Political Science
Associate Professor Rodney Tiffen	Economics and Political Science

Details of those recommended for promotion are set out below:

Associate Professor Steve William Armfield BSc(Hon) *Flin*, PhD *Syd*

Area of Research Interest: Fluid Mechanics

An Associate Professor in the School of Aerospace, Mechanical and Mechatronic Engineering since 1 January 2002.

Dr Iver Hugh Cairns BSc (Hons 1), PhD *Syd*

Area of Research Interest: Theory and interpretation of space plasmas

An ARC Australian Professorial Fellow in the School of Physics since 1 February 2004.

Dr Peter Roland Harrowell BSc (Hons) *Syd* PhD *Chic*

Area of Research Interest: Statistical mechanics of solids and liquids, theoretical material science and rheology of structured materials.

An Associate Professor in the School of Chemistry since 1 January 2000.

Dr Jules Mitchell Guss BSc (Hons 1), PhD Syd

Area of Research Interest: Structural Biology (Protein Crystallography)

A Principal Research Fellow in the School of Molecular and Microbial Biosciences since 1 January 2001.

Associate Professor Iain McGregor MA (Hons) Oxf, PhD Syd

Area of Research Interest: Psychopharmacology and Behavioural Neuroscience

An Associate Professor in the School of Psychology since 1 January 2002.

Associate Professor Robert Aldrich BA Emory, MA, PhD Brandeis

Area of Research Interest: Modern European and Colonial History

An Associate Professor in the School of Philosophical and Historical Inquiry since 1 July 1989.

Associate Professor Geraldine Barnes BA (Hons 1) Syd, PhD Lond

Area of Research Interest: Old Norse-Icelandic and Middle English literature

An Associate Professor in the School of English, Art History, Film and Media since 1 January 1996.

Associate Professor Maria Byrne BSc (Hons) NUI, PhD VicBC

Area of Research Interest: Evolution of Development

An Associate Professor in the School of Medical Sciences (Anatomy and Histology) since 1 January 2000.

Associate Professor Ian Cameron MB.BS, PhD Syd

Area of Research Interest: Rehabilitation and injury related disability.

A conjoint Associate Professor in the Northern Clinical School (Medicine) and Director of Medical Services at the Royal Rehabilitation Centre, Sydney since 1997.

Associate Professor Jonathan Carter MB BS, MD UNSW; DIPRACOG, FRANZCOG, CGO RANZCOG; MS Minn, FACS ACS

Area of Research Interest: Tumour characterization of with ultrasound and MRI quality of life in gynaecological cancer patients

A conjoint Associate Professor in the Central Clinical School (Obstetrics and Gynaecology) since 8 April 2000.

Associate Professor Elizabeth Elliott MB BS, MD Syd, FRACP RACP; FRCPCH RCPCH, UK; FRCP RCP, UK

Area of Research Interest: Paediatrics, Disease surveillance, Gastroenterology

An Associate Professor in the Children's Hospital at Westmead Clinical School (Paediatrics and Child Health) since 1 January 1999.

Associate Professor Christopher Liddle BSc (Med) (Hons), MB BS (Hons) UNSW; FRACP RACP; PhD Syd

Area of Research Interest: Regulation of drug metabolism and transport

An Associate Professor of Clinical Pharmacology in the Western Clinical School (Medicine – Westmead) since 1 January 2000.

Associate Professor Jacob George MB BS Qld, FRACP RACP, PhD Syd

Area of Research Interest: Hepatology

An Associate Professor in the Western Clinical School (Medicine – Westmead) since 1 January 2003.

Associate Professor Anthony Clifford Keech MB BS *Monash*, FRACP *Royal Aust College of Physicians*, MSc Epid Lond

Area of Research Interest: Clinical Trials and Therapeutics in Cardiovascular Disease

An Associate Professor and Deputy Director at NHMRC CTC within the School of Public Health since 1 January 1998.

Associate Professor Nicholas Sangster BSc (Vet) (Hons), BVSc (Hons), PhD Syd

Area of Research Interest: Veterinary Parasitology

An Associate Professor in the Faculty of Veterinary Science since 1 January 1999.

Associate Professor Anthony Aspromourgos B.Eco (1st CI Hons) *Qld*, M.Com(Eco) *Melb*, MA (Pol Sc) *Chic*, PhD (Eco) *Syd*

Area of Research Interest: History of Economics; Monetary Economics; Long-Period Theory

An Associate Professor of Economics in the School of Economics and Political Science since 1 January 1998

Associate Professor Rodney Tiffen BA (Hons), PhD *Monash*

Area of Research Interest: Political and International News; Media institutions; Australian Politics

An Associate Professor in the School of Economics and Political Science since 1 January 1993.

Statistical breakdown of applications and recommendations:

	Faculty Applications received			Recommendations made		
	Male	Female	Total	Male	Female	Total
Arts	2	1	3	1	1	2
Economics & Business	3	1	4	2	-	2
Engineering	1	-	1	1	-	1
Health Sciences	-	1	1	-	-	-
Medicine	5	2	7	5	2	7
Science/Rural Management	6	-	6	4	-	4
Sydney College of the Arts	1	-	1	-	-	-
Veterinary Science	1	-	1	1	-	1
Totals	19	5	24	14	3	17

Recommendation

That the Academic Board note the report on the promotion of academic staff from Level D to Level E in 2005, as set out in the report presented.

13.2 Appointment of members of the Student Proctorial Panel 2006

The University of Sydney By-law 1999 provides for the establishment of a Student Proctorial Panel. Membership of the Panel includes nine members of the academic staff (of whom at least three are to be professors and at least three are not to be professors) appointed by and from the members of the Academic Board on the nomination of the Pro Vice-Chancellors (College).

The Pro Vice-Chancellors of each College have submitted the names of the following persons who have indicated their willingness to serve as members of the Panel, and the Board is asked to appoint the persons listed below as members of the 2006 Student Proctorial Panel:

College of Health Sciences	College of Humanities & Social Sciences	College of Sciences & Technology
Professor J Lawler	<i>To be advised</i>	Professor L Copeland
Professor B Roufogalis	<i>To be advised</i>	Associate Professor S Kable
Dr P Knight	<i>To be advised</i>	Associate Professor R Overall

Student members of the Panel are appointed by and from the student members of the Academic Board. The following student members are submitted for appointment:

Mr N Wood	President, Students' Representative Council
Dr D Har	Postgraduate Coursework Student, College of Health Sciences
Mr C Ekwebelam	Postgraduate Research Student, College of Sciences and Technology
Ms E Lin	Undergraduate Student, College of Health Sciences
Ms Y-H Koh	Undergraduate Student, College of Sciences & Technology
Mr A McLeod	Undergraduate Student, College of Sciences & Technology

Recommendation

That the Academic Board appoint members of the Student Proctorial Panel, as set out in the report presented.