

AGENDA ITEM 9

Report of the Graduate Studies Committee

9.2 Report of the Graduate Studies Committee meeting held on 30 January 2006

The Committee met on Monday, 30 January 2006 when there were present: The Chair (Associate Professor A Masters) presiding, the Acting Secretary Ms S Paynter and members Professors M Behnia, J Christodoulou, and L Zhang, Associate Professors B Buckley, J Kril, M Thompson and N Weber, Drs J Bobis, M Boughton, P Dunbar-Hall and M Govendir and Ms N Franklin. Dr R Caldwell attended on behalf of Dr B Singh.

9.2.1 Receipt of Report

The Committee recommends that the Academic Board receive and note the following report of the meeting held on Monday, 30 January 2006.

9.2.2 Proposals for new and amended postgraduate courses

9.2.2.1 Faculty of Nursing and Midwifery : Doctor of Health Services Management

31-35

The Graduate Studies Committee on the recommendation of the Postgraduate Research Training Sub-Committee, has approved the proposal from the Faculty of Nursing and Midwifery to introduce the new Doctor of Health Services Management.

The purpose of the proposal is to introduce a new course, the Doctor of Health Services Management. This course is a research degree for students who wished to research their area of specialisation in depth or improve their professional practice in the area of health services management. It is designed for students who are currently engaged in health services management and who have extensive experience in this field.

The Graduate Studies Committee recommends that the Academic Board approve and recommends Senate endorse the introduction of the Doctor of Health Services Management, with effect from 1 January 2007.

Recommendation

That the Academic Board:

- (i) approve the proposal from the Faculty of Nursing and Midwifery to introduce the Doctor of Health Services Management*
- (ii) recommend that Senate:*
 - (a) endorse the Academic Board's approval of the proposal; and*
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the course; and*
- (iii) approve the faculty requirements relating to the degree; with effect from 1 January 2007, as set out in the report presented.*

9.2.2.2 Sydney Conservatorium of Music : Master of Music Studies (Conducting) 36-38

The Graduate Studies Committee on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Sydney Conservatorium of Music to introduce the new Master of Music Studies (Conducting).

The purpose of this proposal is to introduce a coursework graduate degree program that provides training and study opportunities to develop skills and understanding specifically in the area of conducting. This reflects agreement among conductors and others in the music profession that conducting relies on

its own skill base, and that this skill base differs from that expected of instrumental and vocal performers.

The Graduate Studies Committee recommends that the Academic Board approve and recommends Senate endorse the introduction of the Master of Music Studies (Conducting), with effect from 1 January 2007.

Recommendation

That the Academic Board:

- (i) *approve the proposal from the Sydney Conservatorium of Music to introduce the Master of Music Studies (Conducting),*
- (ii) *recommend that Senate:*
 - (a) *endorse the Academic Board's approval of the proposal; and*
 - (b) *approve the amendments to the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music and relating to these courses; and*
- (iii) *approve the Conservatorium requirements relating to the degree; with effect from 1 January 2007, as set out in the report presented.*

9.2.3 Amendment of the Resolutions of the Senate

9.2.3.1 Faculty of Arts : Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication 39-43

The Graduate Studies Committee, on the recommendation of the Faculty of Arts, approved the amendments to the Resolutions of the Senate relating to the Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication.

The Graduate Studies Committee recommends that Academic Board approve and recommends Senate endorse its approval of this amendment to the Resolutions of the Senate, with effect from Semester 1, 2007.

Recommendation

That the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the rescission of the Resolutions of the Senate relating to the Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication, and*
 - (b) *the adoption of new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, and*
 - (2) *note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
 - (3) *approve the faculty requirements relating to the requirements for the degree, diploma and certificate;*
- with effect from 1 January 2007, as set out in the report presented.*

9.2.3.2 Faculty of Health Sciences : Master of Exercise and Sports Science 44-46

The Graduate Studies Committee, on the recommendation of the Faculty of Health Science, approved the amendments to the Resolutions of the Senate relating to the Master of Exercise and Sports Science.

The Graduate Studies Committee recommends that Academic Board approve and recommends Senate endorse its approval of this amendment to the Resolutions of the Senate, with effect from 1 February 2006.

Recommendation

That the Academic Board:

- (1) *recommend that Senate approve:*
 - (a) *the adoption of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences, and*
 - (b) *the adoption of new Resolutions of the Senate relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000, and*
- (2) *approve the faculty requirements relating to the degree, with effect from 1 January 2006, as set out in the report presented.*

9.2.4 Resolutions of the Faculty

9.2.4.1 Faculty of Arts: Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics – Admission Requirements

47

The Graduate Studies Committee noted that the Faculty of Arts has approved changes to the admission requirements for students who wish to enrol in the above degree programs. The purpose of the proposal is to strengthen the admission requirements and to improve the clarity of the Resolutions of the Faculty.

Members noted that applied linguistics is a diverse field. The Masters degree offered by the Department of Linguistics has always attracted two distinct groups of students: on the one hand, language teachers, and on the other hand, those students interested in other areas of applied linguistics (language policy, discourse analysis, etc.). Prior to the change to a named degree (eg from Master of Arts (Applied Linguistics) to Master of Applied Linguistics – approved by the Academic Board to commence in 2006) the Faculty distinguished these students, accepting only those with a professional qualification to the language teaching offerings, and accepting students without these qualifications into the more general applied linguistics units. The Faculty wished to amend the admission requirements to the new named courses in such a way that they could continue to accept both - those students with the professional experience and those without - in the same way as before. In addition, there has been a marked change in the kind of student applying to the course in any case. While in the past, many applicants have teaching experience, this is not the case today. With changing education policies in East Asia, a large number of individuals who wish to develop expertise in applied linguistics for educational purposes are applying to the program prior to entering the workforce. The suggested amendment will allow them to be admitted to our programs in order to develop their expertise. Because of these developments, we have in recent years interpreted the “teaching experience or equivalent” requirement quite liberally, and wished to re-align the Faculty’s admission practice with the policy.

Recommendation

That the Academic Board approve the admission requirements in the Faculty of Arts for the Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics, with effect from 1 January 2007, as set out in the report presented.

9.2.5 Terms of Reference: Postgraduate Coursework Sub-Committee

48-49

At the November 2005 meeting of Postgraduate Coursework Sub-Committee discussion took place regarding the composition of the Sub-Committee and the possibility of increasing membership. The Sub-Committee noted that any changes to

the Terms of Reference regarding membership were to be approved by the Graduate Studies Committee and the Academic Board.

The Sub-Committee believed that the current Terms of Reference did not accurately reflect what is needed for the Sub-Committee. To address this, the Sub-Committee suggested specifying the term of office for each member; appointing a Deputy Chair for times when the Chair has a conflict of interest and increasing the number of members recommended by the Colleges to assist in succession planning.

The Sub-Committee forwarded the new Terms of Reference to the Graduate Studies Committee and Academic Board for approval.

The Graduate Studies Committee noted that given the number of course proposals the Sub-Committee has to deal with, along with other matters relating to postgraduate coursework, it was appropriate to increase the size of the Sub-Committee.

Recommendation

The Academic Board approve the new Terms of Reference for the Postgraduate Coursework Sub-Committee, with effect from 1 February 2006.

9.2.6 PhD Oral Examinations

At the November meeting of Graduate Studies Committee the Deputy Vice-Chancellor (Research and Innovation) proposed that the Dean of Graduate Studies Office undertake a short study project reviewing the relative merits of oral examinations conducted in overseas institutions and their efficiencies in processing PhDs.

The Dean of Graduate Studies advised the Committee that a joint project is being conducted between the DoGS Office and the Pro Vice-Chancellor, College of Sciences and Technology. The project involved examining completion times and the management of examination of higher degree theses. The Dean of Graduate Studies prepared a report comparing the University of Sydney's examination processes for higher degree theses against an overseas university of the same size, which used similar processes and had a similar performance record, namely the University of British Columbia (UBC).

The Dean of Graduate Studies reported on the following findings:

- UBC completes their oral examinations within two months;
- Planning for the examination takes place three months prior and within a week of the thesis submission the oral examination takes place;
- The time lines for conducting an oral examination are not negotiable;
- The examination is conducted in an 'open session' and any staff or student may attend;
- Examiners have five different recommendations to choose from;
- All oral examinations are conducted through a centralised graduate school which provides all administration support and resources meaning faculties have to do very little preparation for the examinations;
- UBC's graduate school has specially equip rooms for conducting oral examinations including video and telephone conferencing equipment; and
- All faculties use this model for conducting exams.

Members noted that the Committee of Deans discussed the use of oral examinations and has resolved that the only problem with this method of examination is the additional resources required and that there needed to be a centralised office established and funded by the University to prepare for and conduct oral examinations.

After noting the findings the Committee agreed that there needed to be a recommendation forwarded to the Academic Board that the Committee is of the view that there is academic merit in the concept of oral examinations as a default option for higher degree theses examinations, but that such examinations are rarely conducted because of the lack of appropriate resources.

The Chair agreed to take this recommendation to the Academic Board and to approach the Acting Deputy Vice-Chancellor (Research and Innovation) to discuss securing the appropriate resources.

Recommendation

That the Academic Board note that the Chair, Graduate Studies is to liaise with the Acting Deputy Vice-Chancellor (Research and Innovation) about the University providing appropriate resources to support the use of oral examinations as the default option for the examination of higher degree theses.

9.2.7 Report from Faculties

Faculty of Health Sciences : Master of Health Science (Sexual Health); Graduate Diploma in Health Science (Sexual Health) and Graduate Certificate in Health Science (Sexual Health) – Units of Study

The Graduate Studies Committee noted that the Faculty of Health Sciences is introducing new Units of Study in the graduate programs of Master of Health Science (Sexual Health); Graduate Diploma in Health Science (Sexual Health) and Graduate Certificate in Health Science (Sexual Health) from Semester 1, 2007.

The proposals and full list of Units of Study changes are at the following location:

<http://www.usyd.edu.au/su/ab/committees/GSC/2006.html>

Recommendation

That the Academic Board note the amended Units of Study in the Faculty of Health Sciences.

9.2.8 Proceedings of the Committee

(1) Graduate Studies Committee Nominations to Postgraduate Research Training Sub-Committee

Members noted that the Terms of Reference of the Postgraduate Research Training Sub-Committee provide for up to three members appointed annually from the Graduate Studies Committee.

Associate Professor B Buckley advised that he is keen to continue his membership with the Sub-Committee and re-nominated as representative of the Graduate Studies Committee.

The Chair thanked Associate Professor B Buckley for his willingness to serve on the Sub-Committee and asked any members who were interested in doing the same to contact the Secretary, Graduate Studies.

(2) Pro Vice-Chancellors (Colleges) Nominee to Postgraduate Research Training Sub-Committee

Members noted that the Terms of Reference of the Postgraduate Research Training Sub-Committee provide for one academic staff member from each College appointed by the Chair of the Graduate Studies Committee on the nomination of the relevant Pro Vice-Chancellor.

The Chair advised that Professor David Burke is to represent the College of Health Sciences and Professor Simon Fleming is to represent the College of Science and Technology on the Research Training Sub-Committee.

(3) Postgraduate Awards Sub-Committee

The Chair of the Postgraduate Awards Sub-Committee, reported that the allocation of Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA) has been conducted under the new guidelines for the first time. Feedback on the new guidelines has been positive and the three colleges have indicated that they are satisfied with the process.

(4) Nominee to Library Sub-Committee

Members noted that the University of Sydney Library has invited the Graduate Studies Committee to nominate a member to join the Library Sub-Committee.

Dr P Dunbar-Hall advised the Chair that he has been the Graduate Studies representative on the Library Sub-Committee during 2005 but that because of difficult work commitments has only been able to attend one meeting and for this reasons did not think it appropriate to continue as a member. The Chair thanked Dr Dunbar-Hall for his service to the Sub-Committee and advised members to contact the Secretary, Graduate Studies if they are interested in taking on the role of Graduate Studies representative.

(5) Feedback from Faculties – Research Student Attributes – The Magnificent Seven

The Committee noted that feedback has been received from the faculties of Architecture, Education and Social Work, Engineering, Science and the Sydney Conservatorium of Music and that the documents has been considered by the Pro Vice-Chancellor (Learning and Teaching), the Institute for Learning and Teaching and the Research Committee.

The Chair asked members from faculties who have not submitted comments to do so before the next meeting of the Graduate Studies Committee in March. Members noted the importance of establishing a clear set of Research Student Attributes before any further quality assessment of the University took place.

Amendment of the Resolutions of the Senate

Faculty of Nursing and Midwifery

The Resolutions of the Senate relating to degrees and diplomas in the Faculty of Nursing and Midwifery (pp 343, *Calendar 2005*) are amended, with effect from 1 January 2007 (additions indicated by underline, deletions indicated by strikethrough) as follows:

DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF NURSING AND MIDWIFERY

1. The degrees in the Faculty of Nursing and Midwifery shall be:
 - (a) Bachelor of Nursing (BN)
 - (b) Bachelor of Nursing (Indigenous Australian Health) (BN(IAH))
 - (c) Bachelor of Nursing (Honours) (BN Hons))
 - (d) Master of Cancer Nursing (MCaN)
 - (e) Master of Cancer Nursing (Honours) (MCaN (Hons))
 - (f) Master of Clinical Education (MCLinEd)
 - (g) Master of Clinical Education (Honours) (MCLinEd (Hons))
 - (h) Master of Clinical Nursing (MCLinN)
 - (i) Master of Clinical Nursing (Honours) (MCLinN (Hons))
 - (j) Master of Emergency Nursing (MEmergN)
 - (k) Master of Emergency Nursing (Honours) (MEmergN (Hons))
 - (l) Master of Gerontic Nursing (MGerN)
 - (m) Master of Gerontic Nursing (Honours) (MGerN (Hons))
 - (n) Master of Health Services Management (MHSM)
 - (o) Master of Health Services Management (Honours) (MHSM (Hons))
 - (p) Master of Intensive Care Nursing (MIntCarN)
 - (q) Master of Intensive Care Nursing (Honours) (MIntCarN (Hons))
 - (r) Master of Mental Health Nursing (MMHlthN)
 - (s) Master of Mental Health Nursing (MMHlthN (Hons))
 - (t) Master of Midwifery (MMid)
 - (u) Master of Midwifery Research (MMidRes)
 - (v) Master of Midwifery Research (Honours) (MMidRes (Hons))
 - (w) Master of Nursing (MN)
 - (x) Master of Nursing (Honours) (MN (Hons))
 - (y) Master of Nursing Research (MNRes)
 - (z) Master of Nursing Research (Honours) (MNRes (Hons))
 - (aa) Master of Philosophy (Nursing) (MPhil(Nurs))
 - (ab) Doctor of Health Services Management (DHSM)
 - (ac) Doctor of Philosophy (PhD)
2. The diplomas in the Faculty of Nursing and Midwifery shall be:
 - (a) Graduate Diploma in Health Services Management (GradDipHSM)
 - (b) Graduate Diploma in Midwifery (GradDipMid)
 - (c) Graduate Diploma in Nursing (GradDipN)
3. The certificates in the Faculty of Nursing and Midwifery shall be:
 - (a) Graduate Certificate in Cancer Nursing (GradCertCaN)
 - (b) Graduate Certificate in Clinical Education (GradCertClinEd)
 - (c) Graduate Certificate in Clinical Nursing (GradCertClinN)
 - (d) Graduate Certificate in Emergency Nursing (GradCertEmergN)
 - (e) Graduate Certificate in Gerontic Nursing (GradCertGerN)
 - (f) Graduate Certificate in Health Services Management (GradCertHSM)
 - (g) Graduate Certificate in Intensive Care Nursing (GradCertIntCareN)
 - (h) Graduate Certificate in Mental Health Nursing (GradCertMHlthN)

Amendment of the Resolutions of the Senate

Faculty of Nursing and Midwifery

The Resolutions of the Senate are amended, with effect from 1 January 2007, as follows (additions indicated by underline, deletions indicated by strikethrough):

DOCTOR OF HEALTH SERVICES MANAGEMENT

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.

2. Requirements for the Doctor of Health Services Management

To qualify for the award of the Doctor of Health Services Management a student must:

- (1) complete successfully units of study giving credit for a minimum total of 96 credit points; and
- (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

3. Requirements for the Honours degree

Honours is not awarded in this degree.

Amendments to the Resolutions of the Faculty

Faculty of Nursing and Midwifery

These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000* (as amended), which sets out the requirement for all coursework courses, and the relevant Faculty Resolutions.

DOCTOR OF HEALTH SERVICES MANAGEMENT

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

Section 1

2. Admission

- (1) Applicants for admission to candidature for the course, Doctor of Health Services Management shall:
- (a) normally hold a recognised Masters degree in any discipline; or
 - (b) an Australian Honours degree in any discipline with second class honours or better; or
 - (c) a qualification equivalent to an Honours or Masters degree; and
 - (d) possess appropriate health care sector or professional practice experience of not less than five years.

3. Units of study

Table 1 refers.

4. Requirements for the Doctor of Health Services Management

- (1) Students enrolled in the Doctor of Health Services Management shall:
- (a) complete successfully 96 credit points in the following manner:
 - (i) 24 credit points as specified in Table 1; and
 - (ii) 72 credit points consisting of a research thesis.
 - (b) complete successfully all requirements for the degree within the maximum calendar time allowed;
 - (c) satisfy the requirements of all other relevant By-laws, Rules and Resolutions of The University of Sydney.

5. Award of the Doctor of Health Services Management

- (1) The Doctor of Health Services Management shall be awarded in one grade only, namely the Pass certificate.

Section 2

6. Details of units of study

Attached.

7. Enrolment in more/less than minimum load

- (1) Candidates who have a shown significant academic ability may, at the discretion of the Dean, be allowed to undertake more than the prescribed 24 credit points per semester.
- (2) Candidates who can demonstrate good reason as to why they should be allowed to undertake less than 12 credit points in any one semester may, at the discretion of the Dean, be permitted to do so.

8. Cross-institutional study

- (1) Candidates enrolled in the Doctor of Health Services Management may have credit granted on the basis of work completed at another university or institution as part of a program of cross-institutional study, but may not exceed 12 credit points.

9. Restrictions on enrolment

- (1) **In considering an application for admission to candidature the Faculty will select in preference applicants who are most meritorious in terms of the admission criteria.**
- (2) **The enrolment of candidates in units of study shall be limited by the exigencies of the timetable.**

10. Discontinuation of enrolment

- (1) A student who has discontinued candidature or whose candidature is deemed to have lapsed must apply for re-admission in accordance with the current procedures for new applicants to the degree.

11. Suspension of enrolment

- (1) Suspension of candidature is only applicable in cases of hardship or activities on the part of the student that are of national or state importance/are of a significant nature.
- (2) Examples of hardship may be illness or financial difficulties. Activities of a significant nature may be the inclusion of the student on a national sporting team, orchestra, etc that requires him/her to travel extensively for a specific period of time.
- (3) The granting of a suspension of candidature is at the discretion of the Dean.
- (4) Suspension of candidature will be for a minimum of one semester and a maximum of two semesters and may be granted only once during the certificate, diploma or degree.
- (5) In cases where a suspension of candidature is not granted, students may be required to discontinue their studies and follow the procedures for re-enrolment after an absence.

12. Re-enrolment after an absence

- (1) There is no automatic right of re-entry. Students who wish to be considered for re-enrolment need to fulfil the following conditions:
- (a) lodge an application by the date advised by the Faculty in the year prior to that in which re-enrolment is sought;
- (b) attach a current academic transcript (progress status is contingent upon an absence of not more than two years from the course); and
- (c) ensure that outstanding debts with the University and/or show cause requirements are attended to before submission of the application (applications cannot be considered until financial obligations and show cause requirements are completed).
- (2) **Applications will be considered in conjunction with all other applications by students applying under these conditions prior to the commencement of the academic year in which the student wishes to enrol.**

13. Satisfactory progress pursuant to the *University of Sydney (Coursework) Rule 2000*

- (1) The Board of Studies shall have the power to resolve on satisfactory progress and progression in individual cases.
- (2) Candidates who fail:
- (a) up to 6 credit points of the units of study in which they are enrolled in any one semester may progress to a normal full-time load in the

- subsequent semester. Any failed unit of study must be taken in the following year:
- (b) between 12 and 24 credit points of the units of study in which they are enrolled in any year may only progress to a normal full-time load in the subsequent year. This must include the units of study in which they failed previously; or
 - (c) more than 24 credit points of the credit point load undertaken during a year or who discontinue fail enrolment in one unit of study twice shall be deemed not to have made satisfactory progress. They shall be required to show good cause as to why they should be permitted to re-enrol in the course.
- (3) The Faculty reserves the right to require students who are asked to show cause to enrol in and successfully complete units of study in addition to the minimum number of credit points required to complete the degree.
- 14.** Time limit if different from the *University of Sydney (Coursework) Rule 2000*
- (1) Candidates enrolled in the Doctor of Health Services Management shall complete the course in a minimum of four semesters and a maximum of twelve semesters.
 - (2) The maximum time limit for completion includes any time spent away from the course including exclusion.
- 15.** Assessment policy
Assessment will be carried out in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)*.
- 16.** Credit transfer policy in accordance with the *University of Sydney (Coursework) Rule 2000 (as amended)* and Academic Board policies.
- (1) Credit may be granted for up to 12 credit points in the coursework component of the Doctor of Health Services Management.
 - (2) Credit will not be granted for any units of study which were completed more than five years before admission or re-admission to candidature.
- 17.** Transition arrangements
No transition arrangements are required.

Amendment of the Resolutions of the Senate

Sydney Conservatorium of Music

The Resolutions of the Senate relating to degrees, diplomas and certificates in the Sydney Conservatorium of Music (pp 403, *Calendar 2005*) are amended, with effect from 1 January 2007 (additions indicated by underline, deletions indicated by strikethrough) as follows:

DEGREES, DIPLOMAS AND CERTIFICATES IN THE SYDNEY CONSERVATORIUM OF MUSIC

1. The degrees in Music shall be:

- (a) Bachelor of Music (BMus)
- (b) Bachelor of Music Studies (BMus Studies)
- (c) Bachelor of Arts/Bachelor of Music Studies (BA/BMus Studies)
- (d) Master of Music (Composition) (MMus(Comp))
- (e) Master of Music (Musicology) (MMus(Musicol))
- (f) Master of Music (Performance) (MMus (Perf))
- (g) Master of Music (Music Education) (MMus(MusEd))
- (h) Master of Music (Applied Research in Music Performance) (MMus(AppResMusPerf))
- (i) Master of Applied Science (Music Performance) (MAppSc(MusPerf))
- (j) Master of Performance (MPerf)
- (k) Master of Music Studies (Creative Sound Production) (MMus Studies (CrSoundProd))
- (l) Master of Music Studies (Conducting) (MMusStud(Cond))
- ~~(m)~~ Master of Music Studies (Pedagogy) (MMus Studies (Ped))
- ~~(n)~~ Doctor of Philosophy (PhD).

Amendment of the Resolutions of the Senate

Sydney Conservatorium of Music

The Resolutions of the Senate are amended, with effect from 1 January 2007, as follows (additions indicated by underline, deletions indicated by strikethrough):

MASTER OF MUSIC STUDIES (CONDUCTING)

Award of the degree

1. (1) The degree of Master of Music Studies (Conducting) shall be awarded in one grade, namely the Pass degree.

Eligibility for admission

2. An applicant for admission to candidature for the degree shall, except as provided in Chapter 10 of the By-laws**:

- (a) be a Bachelor of Music of the Sydney Conservatorium of Music; or
- (b) have completed studies deemed by the Graduate Studies Committee of Sydney Conservatorium of Music to be equivalent to the standard of knowledge and ability required for the award of the degree of Bachelor of Music of the Sydney Conservatorium of Music; or
- (c) submit such other evidence of general and professional qualifications as will satisfy the Graduate Studies Committee of Sydney Conservatorium of Music that the applicant possesses the educational preparation and capacity to pursue graduate studies; and
- (d) successfully complete at a level determined by the Graduate Studies Committee of Sydney Conservatorium of Music: an audition; tests of aural skills and musical capabilities; an interview.

**Chapter 10 of the By-laws has been repealed and Part 9, section 47 of the *University of Sydney (Amendment Act) Rule 1999* (as amended) refers.

Probationary acceptance

3. (a) A candidate may be accepted by the Graduate Studies Committee of Sydney Conservatorium of Music on a probationary basis for a period not exceeding one year and, upon completion of this probationary period, the Graduate Studies Committee of Sydney Conservatorium of Music shall review the candidate's work and shall confirm the candidate's status or terminate the candidature.
- (b) In the case of a candidate accepted on a probationary basis under subsection (a), the candidature shall be deemed to have commenced from the date of such acceptance.

Time limits

4. The normal length of candidature shall be four semesters from the date of enrolment for a full-time candidate and eight semesters from the date of enrolment for a part-time candidate. Permission to vary the length of candidature may be granted by the Graduate Studies Committee of Sydney Conservatorium of Music.

Requirements for the degree

5. A candidate shall:
 - (a) complete such seminars, masterclasses, and performances as may be prescribed by the Graduate Studies Committee of Sydney Conservatorium of Music;
 - (b) complete an Individual Project; and
 - (c) complete the practical (performance) and other requirements including a minimum of 80 credit points, as prescribed by the Graduate Studies Committee of Sydney Conservatorium of Music.

6. A candidate shall be required to perform in graduate seminars, concerts and staged performances at the Conservatorium and elsewhere as directed.

Progress

7. The Graduate Studies Committee of Sydney Conservatorium of Music may:

- (a) in accordance with paragraph 4 and paragraph 5.8 of the Rules of the Sydney Conservatorium of Music, call upon any candidate to show cause why that candidature should not be terminated by reason of unsatisfactory progress towards completion of the degree; and
- (b) where, in the opinion of the Graduate Studies Committee of Sydney Conservatorium of Music, the candidate does not show good cause, terminate the candidature.

Credit

8. A candidate who, before admission to candidature, has spent time in advanced study in the Sydney Conservatorium of Music, or in another university or institution and has completed work considered by the Graduate Studies Committee of Sydney Conservatorium of Music to be equivalent to courses prescribed for the degree, may receive credit towards satisfying the requirements for the degree according to the principles laid down in rule 1.3 and 1.4 of the rules of the Sydney Conservatorium of Music, provided that no more than half of the requirements are so met.

Examination

9. On completion of requirements for the degree, the Conservatorium will make the following arrangements:

Master of Music Studies (Conducting)

For each semester of the degree the Conservatorium shall appoint an examination panel comprising three members (excluding the Principal Study teacher) to assess the candidate's performance. The candidate is required to pass all components to be granted the degree.

Amendment to the Resolutions of the Senate

Faculty of Arts

The Resolutions of the Senate relating to the Master of Professional Communication, Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication in the Faculty of Arts (*Calendar 2005, pp. 210-211*) are amended, with effect from Semester 1, 2007, as follows (additions indicated by underline, deletions indicated by strikethrough):

MASTER OF PROFESSIONAL COMMUNICATION **GRADUATE DIPLOMA IN PROFESSIONAL COMMUNICATION** **GRADUATE CERTIFICATE IN PROFESSIONAL COMMUNICATION**

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Faculty Resolutions.
2. **Requirements for the Master of Professional Communication**
To qualify for the award of the Master of Professional Communication a student must:
 - (1) complete successfully units of study giving credit for a total of 48 credit points;
and
 - (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
3. **Requirements for the Graduate Diploma in Professional Communication**
To qualify for the award of the Graduate Diploma in Professional Communication a student must:
 - (1) complete successfully units of study giving credit for a total of 36 credit points;
and
 - (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.
4. **Requirements for the Graduate Certificate in Professional Communication**
To qualify for the award of the Graduate Certificate in Professional Communication a student must:
 - (1) complete successfully units of study giving credit for a total of 24 credit points;
and
 - (2) satisfy the requirements of all other relevant By-Laws, Rules and Resolutions of the University.

~~MASTER OF PROFESSIONAL COMMUNICATION~~ ~~GRADUATE DIPLOMA IN PROFESSIONAL COMMUNICATION~~ ~~GRADUATE CERTIFICATE IN PROFESSIONAL COMMUNICATION~~

~~1. Award of the Degree, Diploma and Certificate~~

- ~~(1) The Master of Professional Communication shall be awarded in two grades, namely Pass and Pass with Merit, the latter grade to be awarded if the candidate has achieved a Distinction average across the 8 units of the degree.~~
- ~~(2) The Graduate Diploma and Graduate Certificate in Professional Communication shall be awarded in one grade only, namely Pass.~~

~~2. Eligibility for Admission~~

~~An applicant for admission to candidature for the Master, Graduate Diploma or Graduate Certificate shall normally~~

- ~~(a) be a graduate of the University of Sydney or another recognized institution, as provided for in University of Sydney By-laws, and~~

(b) have completed a Bachelors degree at a standard acceptable to the Faculty of Arts.

3. Method of Progression

- (1) A candidate for the Master of Professional Communication shall proceed mainly by coursework, with provision for a maximum of two units undertaken by a research dissertation.
- (2) A candidate for the Graduate Diploma and Graduate Certificate in Professional Communication shall proceed mainly by coursework, with provision for a maximum of one unit undertaken by a research essay.

4. Requirements for the Degree, Diploma and Certificate

- (1) To be eligible for graduation with Master of Professional Communication, a candidate must complete 8 units, including at least 1 core unit and up to 7 option units, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (2) To be eligible for graduation with Graduate Diploma in Professional Communication, a candidate must complete 6 units, including at least 1 core unit and up to 5 option units, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (3) To be eligible for graduation with Graduate Certificate in Professional Communication, a candidate must complete 4 units, including at least 1 core unit and up to 3 option units, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (4) A candidate who has completed the requirements for the Graduate Certificate or Graduate Diploma may proceed to the next level of qualification without taking out the original qualification.
- (5) A particular unit cannot be counted more than once towards the Degree, Diploma or Certificate.
- (6) Enrolment in units additional to degree requirements is subject to Faculty permission.

5. Probationary Admission

- (1) A candidate may be accepted by the Faculty on a probationary basis for a period not exceeding twelve months. On completion of the probationary period the Faculty shall review the candidate's work and shall either confirm the candidate's status or terminate the candidature.
- (2) In the case of a candidate accepted following a probationary period, the candidature shall be deemed to have commenced from the commencement of the probationary period.

6. Time Limits

- (1) A candidate shall be enrolled in the University of Sydney, either in full-time or part-time study, for not less than 12 months for the Master and Graduate Diploma, and not less than 6 months for the Graduate Certificate.
- (2) A full-time candidate shall complete the requirements for the Master within 4 years from the date of first enrolment, within 3 years for the Graduate Diploma, and within 2 years for the Graduate Certificate.
- (3) A part-time candidate shall complete the requirements for the Master within 8 years from the date of first enrolment, within 6 years for the Graduate Diploma, and within 4 years for Graduate Certificate.
- (4) In special circumstances the Faculty may extend these periods.

7. Progress

- (1) A candidate shall, on the basis of examinations and assessments at the end of each semester of candidature, satisfy the Faculty that the candidature should proceed.

8. Assessment

- (1) The Director of Professional Communication shall be responsible for overseeing assessment and examinations in all units counted towards the Degree, Diploma and Certificate.
- (2) The Director will report to the Postgraduate Matters Committee of the Faculty of Arts which shall determine the results of the final assessments in each unit of study.

9. Termination

- (1) The Faculty may call upon any candidate to show cause why that candidature should not be terminated, by reason of unsatisfactory progress towards completion of the Degree, Diploma or Certificate.
- (2) Where, in the opinion of the Faculty, the candidate does not show good cause, the candidature may be terminated.

10. Availability

- (1) The Faculty reserves the right to impose quotas on the admission to the Degree, Diploma or Certificate, or to any units which count towards them.
- (2) The Faculty reserves the right not to offer particular units in any one semester.
- (3) In determining quotas and availability of units, the Faculty will take into account:
 - (a) University policies on quotas;
 - (b) availability of resources, including space, library and computing facilities;
 - (c) availability of staff;
 - (d) level of enrolments.
- (4) In considering applicants for admission to candidature where quotas apply, the Faculty shall give preference to applicants judged on merit according to the eligibility requirements in section 2 above.

Amendment to the Resolutions of the Faculty

Faculty of Arts

These Resolutions of the Faculty are amended, with effect from Semester 1, 2007, as follows (additions indicated by underline, deletions indicated by strikethrough):

MASTER OF PROFESSIONAL COMMUNICATION **GRADUATE DIPLOMA IN PROFESSIONAL COMMUNICATION** **GRADUATE CERTIFICATE IN PROFESSIONAL COMMUNICATION**

1. These Resolutions must be read in conjunction with the *University of Sydney (Coursework) Rule 2000*, which sets out the requirements for all coursework courses, and the relevant Resolutions of the Senate.

Section 1

2. Admission

- (1) An applicant for admission to candidature for the Master of Professional Communication shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree, and
 - (c) have demonstrated high achievement in undergraduate courses, or
 - (d) have completed the requirements for the award of the Graduate Diploma in Professional Communication
- (2) An applicant for admission to candidature for the Graduate Diploma in Professional Communication shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree, and
 - (c) have demonstrated high achievement in undergraduate courses, or
 - (d) have completed the requirements for the award of the Graduate Certificate in Professional Communication
- (3) An applicant for admission to candidature for the Graduate Certificate in Professional Communication shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree, and
 - (c) have demonstrated high achievement in undergraduate courses

3. Units of study

- The units of study, which may be taken for the degree, are set out under subject areas in the table of postgraduate units of study in the Faculty of Arts *Postgraduate Handbook* for the degrees of Master of Professional Communication, Graduate Diploma in Professional Communication, Graduate Certificate in Professional Communication, including:
 - (a) credit point values
 - (b) the semesters in which they are offered; and
 - (c) any special conditions
 - Enrolment in units additional to course requirements is subject to Faculty permission.
- (3) Students will complete designated core units and undertake related electives.

4. Requirements for the Master, Graduate Diploma and Graduate Certificate

- (1) To be eligible for the award of the Master of Professional Communication, a candidate must complete 8 units of study totalling 48 credit points, including at least 1 core unit and any additional core units as specified by the Chair of the Department of English, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (2) To be eligible for the award of the Graduate Diploma in Professional Communication, a candidate must complete 6 units of study totalling 36 credit points, including at least 1 core unit and any additional core units as specified by the Chair of the Department of

- English, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
- (3) To be eligible for the award of the Graduate Certificate in Professional Communication, a candidate must complete 4 units of study totalling 24 credit points, including at least 1 core unit and any additional core units as specified by the Chair of the Department of English, where each unit represents 6 credit points for a teaching period of one semester or equivalent.
 - (4) A candidate who has completed the requirements for the Graduate Certificate in Professional Communication may, subject to Faculty approval, proceed to the Graduate Diploma in Professional Communication or Master of Professional Communication without taking out the original qualification.
 - (5) Enrolment in units additional to course requirements is subject to Faculty permission.
 - (6) A student who enrolls, in accordance with these resolutions, in a unit or units of study prescribed for a degree other than the Master of, Graduate Diploma or Graduate Certificate in Professional Communication, shall satisfy the requirements prescribed for such units of study and obtain Faculty permission.

5. Award of Master, Graduate Diploma and Graduate Certificate in Professional Communication

- (1) The Master of Professional Communication shall be awarded in two grades, namely Pass and with Merit; the latter grade will be awarded if the candidate completes the requirements for the degree with a Distinction average.
- (2) The Graduate Diploma and Graduate Certificate in Professional Communication shall be awarded in one grade only, namely Pass.

Section 2

6. Details of units of study

Students are to refer to the table of units of study provided in the Faculty of Arts *Postgraduate Handbook*.

7. Enrolment in more/less than minimum load

A student may not enrol without first obtaining permission from the Dean of Arts in additional units of study once the degree requirements have been satisfied as follows: 48 credit points for the Master of Professional Communication; 36 credit points for the Graduate Diploma in Professional Communication; 24 credit points for the Graduate Certificate in Professional Communication.

8. Cross-institutional study

Provided that permission has been obtained in advance, the Dean of Arts may permit a student to complete a unit of study at another institution and have that unit credited to his/her course requirements provided that either:

- (1) the unit of study content is material not taught in any corresponding unit of study in the University, or
- (2) the student is unable for good reason to attend a corresponding unit of study at the University.

9. Restrictions on enrolment

Units of study which overlap substantially in content are noted in the table of postgraduate units of study for the Master of Professional Communication. Such units of study are mutually exclusive and no more than one of the overlapping units of study may be counted towards meeting the course requirements.

10. Discontinuation of enrolment (Faculty procedures)

- (1) A student who wishes to discontinue enrolment from the Master of, Graduate Diploma or Graduate Certificate in Professional Communication, or from a unit of study, must apply to the Dean of Arts, and will be presumed to have discontinued enrolment from the date of that application, unless evidence is produced showing:
 - (a) that the discontinuation occurred at an earlier date
 - and
 - (b) that there was good reason why the application could not be made at the earlier time.

- (2) A discontinuation of enrolment may be recorded as *Withdrawn (W)* or *Discontinued Not To Count As Failure (DNF)* where that discontinuation occurs within the time-frames specified by the University and published by the Faculty, or where the student meets other conditions as specified by the relevant Faculty.

11. Suspension of candidature

- (1) A student must be enrolled in each semester in which he or she is actively completing the requirements for the award course. A student who wishes to suspend candidature must first obtain approval from the Dean of Arts.
- (2) The candidature of a student who has not re-enrolled and who has not obtained approval from the Dean for suspension will be deemed to have lapsed.
- (3) A student whose candidature has lapsed must apply for re-admission in accordance with procedures determined by the Dean of Arts.
- (4) A student who enrolls after suspending candidature shall complete the requirements for the award course under such conditions determined by the Dean.

12. Re-enrolment after an absence

A student must apply to the Dean in writing to recommence their candidature after a period of suspension.

13. Satisfactory progress pursuant to the *University of Sydney (Coursework) Rule 2000*

14. Time limits

- (1) A student enrolled in the Master of Professional Communication shall complete their candidature within two semesters full-time or up to eight semesters part-time.
- (2) A student enrolled in the Graduate Diploma in Professional Communication shall complete their candidature within two semesters full-time or up to six semesters part-time.
- (3) A student enrolled in the Graduate Certificate in Professional Communication shall complete their candidature within one semester full-time or up to four semesters part-time.

15. Assessment policy

Units of study are assessed in a variety of ways, namely essay, class seminar, book review. The assessment criteria for each unit of study are available from the department.

16. Credit transfer policy in accordance with the *University of Sydney (Coursework) Rule 2000* and Academic Board policies.

Amendment to the Resolutions of the Senate

Faculty of Health Sciences

The Resolutions of the Senate relating to the Degree, Diplomas and Certificates in the Faculty of Health Science (*Calendar 2005 p283*) are amended, with effect from 1 February 2006, as follows (additions indicated by underline, deletions indicated by strikethrough):

DEGREES, DIPLOMAS AND CERTIFICATES IN THE FACULTY OF HEALTH SCIENCES

1. The degrees in the Faculty of Health Sciences shall be:

- (a) Bachelor of Applied Science (BAppSc)
- (b) Bachelor of Health Science (BHlthSc)
- (c) Bachelor of Behavioural Health Science (BBHSc)
- (d) Bachelor of Health Sciences (BHlthSci)
- (e) Master of Applied Science (MAppSc)
- (f) Master of Communication Disorders (MCommDis)
- (g) Master of Exercise and Sport Science (MExSpSci)
- (h) Master of Health Information Management (MHIM)
- (i) Master of Health Science (MHlthSc)
- (j) Master of Occupational Therapy (MOT)
- (k) Master of Orthoptics (MOrth)
- (l) Master of Physiotherapy (MPhty)
- (m) Master of Rehabilitation Counselling (MRehabCIng)
- (n) Master of Speech Language Pathology (MSLP)*
- ~~(q) Master of Physiotherapy (MPhty)~~
- (o) Doctor of Philosophy (PhD)
- (p) Doctor of Health Science (HScD).

* May be awarded in the grade of Pass degree or Honours degree. There shall be one level of Honours.

Amendment to the Resolutions of the Senate

Faculty of Health Sciences

The Resolutions of the Senate relating to the Master's Degrees in the Faculty of Health Science (*Calendar 2005 p296*) are amended, with effect from 1 February 2006, as follows (additions indicated by underline, deletions indicated by strikethrough):

MASTER'S DEGREES

The Faculty of Health Sciences offers the following Master's degrees:

(1) Master of Applied Science

The degree of Master of Applied Science may be taken:

- (a) as a generic degree offered by the Faculty of Health Sciences in appropriate cognate fields; or
- (b) within the schools in the following subject areas:
 - (i) Behavioural Science
 - (ii) Biomedical Sciences
 - (iii) Communication Sciences and Disorders
 - (iv) Education
 - (v) Exercise and Sport Science
 - (vi) Gerontology
 - (vii) Health Information Management
 - (viii) Indigenous Community Health
 - (ix) Medical Radiation Sciences
 - (x) Occupational Therapy
 - (xi) Orthoptics
 - (xii) Physiotherapy
 - (xiii) Rehabilitation
 - (xiv) Rehabilitation Counselling
 - (xv) Stuttering

(2) Master of Communication Disorders (by research only)

(3) Master of Exercise and Sport Science

The degree Master of Exercise and Sport Science will be awarded in the following specialisations:-

- (i) Master of Exercise and Sport Science (Clinical Exercise Science)*
- (ii) Master of Exercise and Sport Science (Sports Performance)*

(4) Master of Health Information Management

(5) Master of Health Science

The degree of Master of Health Science may be awarded in the grade of Pass degree or Honours* degree in the following subject areas:

- (i) Augmentative and Alternative Communication
- (ii) Behavioural Science
- (iii) Cardiopulmonary Physiotherapy
- (iv) Child and Adolescent Health
- (v) Clinical Data Management
- (vi) Development Disability
- (vii) Education
- (viii) Exercise and Sport Science**
- (ix) Gerontology
- (x) Health Informatics
- (xi) Indigenous Community Health
- (xii) Management
- (xiii) Manipulative Physiotherapy
- (xiv) Medical Radiations Sciences
- (xv) Medical Sonography
- (xvi) Neurological Physiotherapy
- (xvii) Occupational Therapy
- (xviii) Paediatric Physiotherapy
- (xix) Physiotherapy
- (xx) Sexual Health

(xxi) Speech-Language Pathology

(xxii) Sports Physiotherapy

* There shall be one level of Honours.

** No commencing students from 2006.

(6) The combined degree of Master of Health Science (Sports Physiotherapy) and Master of Health Science (Manipulative Physiotherapy)

~~**(4) Master of Health Information Management**~~

(7) Master of Occupational Therapy

(8) Master of Orthoptics

(9) Master of Physiotherapy

(10) Master of Rehabilitation Counselling

(11) Master of Speech Language Pathology*

~~**(10) Master of Communication Disorders (by research only)**~~

~~**(11) Master of Exercise and Sport Science**~~

~~The degree Master of Exercise and Sport Science will be awarded in the following specialisations:-~~

~~(i) Master of Exercise and Sport Science (Clinical Exercise Science)*~~

~~(ii) Master of Exercise and Sport Science (Sports Performance)*~~

*May be awarded in the grade of Pass degree or Honours degree. There shall be one level of Honours.

Resolutions of the Faculty

Faculty of Arts

These Resolutions of the Faculty of Arts for the Master of Applied Linguistics, Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics are amended, with effect from 1 February 2006, as follows (additions indicated by underline, deletions indicated by strikethrough):

Section 1

2. Admission

- (1) An applicant for admission to candidature for the Master of Applied Linguistics shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree with a major in a relevant subject area at a standard acceptable to the Faculty; or
 - ~~(e) have completed the Graduate Diploma in Applied Linguistics, and~~
 - ~~(f) have completed a relevant professional qualification, and~~
 - ~~(g) have completed a minimum of three years' relevant professional experience~~
 - (c) have completed a Bachelors degree in another subject area at a standard acceptable to the Faculty and, in addition, either hold a relevant professional qualification or be able to demonstrate equivalent recent relevant professional experience; or
 - (d) have completed the requirements for the Graduate Diploma in Applied Linguistics

- (2) An applicant for admission to candidature for the Graduate Diploma in Applied Linguistics shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) ~~have completed a Bachelors degree at a standard acceptable to the Faculty; or~~
 - ~~(e) have completed the Graduate Certificate in Applied Linguistics, and~~
 - ~~(f) have experience in the teaching of a second language~~
 - (b) have completed a Bachelors degree with a major in a relevant subject area at a standard acceptable to the Faculty; or
 - (c) have completed a Bachelors degree in another subject area at a standard acceptable to the Faculty and, in addition, either hold a relevant professional qualification or be able to demonstrate equivalent recent relevant professional experience; or
 - (d) have completed the requirements for the Graduate Certificate in Applied Linguistics

- (3) An applicant for admission to candidature for the Graduate Certificate in Applied Linguistics shall normally:
 - (a) be a graduate of the University of Sydney or another recognised institution, as provided for in University of Sydney By-laws, and
 - (b) have completed a Bachelors degree at a standard acceptable to the Faculty and or;-
~~have experience in the teaching of a second language~~
 - (c) have completed a Bachelors degree in another subject area at a standard acceptable to the Faculty and, in addition, either hold a relevant professional qualification or be able to demonstrate equivalent recent relevant professional experience"

Postgraduate Coursework Sub-Committee of the Graduate Studies Committee Terms of Reference

(Additions indicated by underline, deletions indicated by strikethrough)

Purpose

The Postgraduate Coursework Sub-Committee advises the Graduate Studies Committee about resolutions, policy and procedures relating to postgraduate coursework study at the University and on proposals to introduce new postgraduate coursework award courses or amend existing postgraduate coursework award courses.

Terms of Reference

To advise the Graduate Studies Committee on Resolutions, policy and procedures relating to postgraduate coursework studies in the University.

To make recommendations to the Graduate Studies Committee about proposals to introduce new postgraduate coursework award courses, ~~and~~ amendments to existing postgraduate coursework award courses and the removal of postgraduate coursework award courses.

To develop, oversee and monitor processes for the effective implementation of postgraduate coursework studies Resolutions, policy, procedures and good practice.

To provide an annual report on its activities under its terms of reference to the Graduate Studies Committee.

To consider and report on any matter referred to it by the Academic Board, the Vice Chancellor, the Graduate Studies Committee or the Chair of the Academic Board.

Constitution

Ex Officio Members

- the Chair of the Graduate Studies Committee, or nominee, who shall be chairperson
- the Chair of the Academic Board, or nominee
- the Dean of Graduate Studies
- the President of the Sydney University Postgraduate Representative Association, or nominee
- the postgraduate coursework student member of the Graduate Studies Committee

Appointed Members

- up to three members appointed biennially by and from the Graduate Studies Committee
- ~~one~~ two academic staff member from each College appointed biennially by the Chair of the Graduate Studies Committee on the nomination of the relevant Pro Vice-Chancellor (College)

Co-opted Members

- the Sub-Committee may co-opt up to ~~two~~ three members. Co-opted members may be selected from the members of the Academic Board or the wider University community or may express interest directly to the Chair of the Sub-Committee, but must have an interest and/or experience in issues considered by the Sub-Committee. The term of office of members co-opted by the Sub-Committee shall be specified at the time of co-option and such members shall have all rights and privileges of other members.

Deputy Chair

- the Chair, Postgraduate Coursework Sub-Committee shall appoint a Deputy Chair annually from one of the Appointed Members.

Term of Office

- all Appointed Members will be appointed biennially and service no more than two concurrent terms.

Frequency of Meetings

The Sub-Committee shall meet at least three (3) times a year.

Quorum

A quorum for a meeting of the Sub-Committee shall be three (3) members.

Approved/Revised

Revised, Academic Board, 24 March 2003 1 January 2006

Committee Secretary

Mark Smith, Academic Board Officer, Secretariat