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## Academic Board Agenda

Executive Officer: Megan Kemmis

Secretariat, Quadrangle, A14

Phone: 9351 3306; Fax: 9351 3572

E-mail: [admin@academicboard.usyd.edu.au](mailto:admin@academicboard.usyd.edu.au)

Web site: <http://www.usyd.edu.au/ab>

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### NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 5 July 2006** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

*Megan Kemmis*

for

Dr W Adams

**Registrar**

28 June 2006

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### AGENDA

*Pages*

★ 1. **Apologies**  
Apologies have been received from: Drs K Joliffe, P McGreevy and R Stanton.

★ 2. **Arrangement of agenda**

2.1 **Starring of items**

2.2 **Adoption of unstarred items**

***Recommendation***

*The Academic Board resolve as recommended with respect to all unstarred items.*

3. **Minutes of previous meeting**

*separate attachment*

3.1 **Meeting of 17 May 2006**

***Recommendation***

*The Academic Board adopt the minutes of the previous meeting held on 17 May 2006 as a true record.*

4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

- ★ 5. **Report of the Chair**
- 5.1 **Report on Senate Matters**
- 5.1.1 **Report of the Senate meeting held on 19 June 2006** *supp. agenda*
- Recommendation**  
*The Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 19 June 2006*
- 5.2 Honours and Distinctions** 20
- Recommendation**  
*The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*
- 5.3 **General Report**
- 5.3.1 Academic Board Retreat** 21
- Recommendation**  
*That the Academic Board note the Chair's report on the recent Academic Board retreat, as set out in the report presented.*
- 5.3.2 Academic Board Forum** 21
- Recommendation**  
*That the Academic Board note the Chair's report on the recent Academic Board Forum, as set out in the report presented.*
- 5.3.3 Academic Board Faculty Reviews** 21, separate attachment
- Recommendation**  
*That the Academic Board note the report on the trial of the data collection template for the next round of Academic Board Faculty reviews, as set out in the report presented.*
- 5.3.4 Creation, Variation and Deletion of Award Courses and Units of Study – Amendments to Policy** 21
- Recommendation**  
*That the Academic Board approve the amended policy "Creation, Variation and Deletion of Award Courses and Units of Study", as set out in the report presented.*
- 5.3.5 Higher Degree Research Supervision Awards** 21-22
- Recommendation**  
*That the Academic Board note and congratulate the recipients of Higher Degree Research Supervision awards, as set out in the report presented.*
- 5.3.6 Australian Certificate of Education Working Party** 22
- Recommendation**  
*That the Academic Board note the Chair's report on the Australian Certificate of Education Working Party, as set out in the report presented.*

**5.3.7 Student Appeals Working Party** 22

**Recommendation**

*That the Academic Board note the Chair's report on the Student Appeals Working Party, as set out in the report presented.*

**5.3.8 Membership of the Academic Board** 22

**Recommendation**

*That the Academic Board approve the appointment of Mr V Ghazavi as a student member of the Board, as set out in the report presented.*

★ **6. Report of the Vice-Chancellor and Principal**

**6.1 Report on Senate Matters**

**6.1.1 Report of the Senate meeting held on 19 June 2006** *supp. agenda*

**Recommendation**

*The Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 19 June 2006.*

**6.2 General report**

**Recommendation**

*The Academic Board note the general report of the Vice-Chancellor and Principal.*

★ **7. Question time**

Questions to the Vice-Chancellor and Chair of the Academic Board

(Time limit 15 minutes)

**8. Reports of Faculties and Boards**

**8.1 Report of the Faculty of Nursing and Midwifery** 23

**8.1.1 Receipt of report**

**Recommendation**

*That the Academic Board receive and note the report of the Faculty of Nursing and Midwifery.*

**8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Nursing and Midwifery** 23-24

**Recommendation**

*That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Nursing and Midwifery, with immediate effect, as set out in the report presented.*

9. **Report of the Undergraduate Studies Committee**  
(Associate Professor Scott Kable)

★ 9.1 **Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Undergraduate Studies Committee.*

**9.2 Report of the meeting held on 6 June 2006** **25**

9.2.1 **Receipt of report**

**Recommendation**

*The Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 6 June 2006.*

9.2.2 **Proposals for New and Amended Courses**

9.2.2.1 **Faculty of Arts**

**(1) Bachelor of Arts – Cultural Studies Major** **25**

**Recommendation**

*The Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce the new major in Cultural Studies in the Bachelor of Arts course;*
- (2) *recommend that Senate endorse the Academic Board's approval of the proposal to introduce the new major and note that there are no amendments to the Resolutions of Senate relating to the course; and;*
- (3) *approve the Faculty requirements relating to the pass degree and honours degree*

*with effect from 1 January 2007, as set out in the report presented.*

**(2) Bachelor of Arts (Digital Technology and Culture)** **25-26**

**Recommendation**

*The Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to amend the name of the existing Bachelor of Arts Informatics course to the Bachelor of Arts (Digital Technology and Culture);*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal to rename the course;*
  - (ii) *approve the amendment of the Resolutions of Senate relating to the Degrees,*

- Diplomas and Certificates in the Faculty of Arts; and*
- (iii) *approve the amended Resolutions of Senate relating to the Bachelor of Arts and the Bachelor of Arts (Digital Technology and Culture); and*
  - (3) *approve the Faculty requirements relating to the units of study, pass degree and honours degree with effect from 1 January 2007, as set out in the report presented.*

### 9.2.3 Resolutions of Senate

#### 9.2.3.1 Faculty of Pharmacy: Bachelor of Pharmacy and Bachelor of Pharmacy (Rural)

26

##### **Recommendation**

*That the Academic Board:*

- (1) *recommend that Senate approve the amendment of the Resolutions of Senate relating to the Bachelor of Pharmacy, and*
- (2) *note the amendments to the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to the pass degree and the honours degree, with effect from 1 January 2007, as set out in the report presented.*

#### 9.2.3.2 Sydney College of the Arts: Bachelor of Visual Arts 26-27

##### **Recommendation**

*That the Academic Board:*

- (1) *recommend that Senate approve:*
  - (a) *the rescission of the Resolutions of Senate relating to the Bachelor of Visual Arts course, and*
  - (b) *the adoption of new Resolutions of Senate relating to this course, made pursuant to the university of Sydney (Coursework) Rule 2000, and*
- (2) *note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, specially designated streams, the honours degree and award of the degree, with effect from 1 January 2007, as set out in the report presented.*

## 9.2.4 Faculty Resolutions

### 9.2.4.1 Faculty of Economics and Business: Bachelor of Commerce

27

#### **Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Commerce, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to the requirements for the degree,*  
*with effect from 1 January 2007, as set out in the report presented.*

### 9.2.4.2 Faculty of Education and Social Work: Bachelor of Social Work

27

#### **Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Social Work, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to admissions,*  
*with effect from 1 January 2007, as set out in the report presented.*

### 9.2.4.3 Faculty of Law: Bachelor of Laws, Bachelor of Arts / Bachelor of Laws, Bachelor of Engineering / Bachelor of Laws and Bachelor of Science / Bachelor of Laws

28

#### **Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Laws, the Bachelor of Arts / Bachelor of Laws, the Bachelor of Engineering / Bachelor of Laws and the Bachelor of Science / Bachelor of Laws, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to cross-faculty management, units of study, the combined degree and the honours degree*  
*with effect from 1 January 2007, as set out in the report presented.*

## 9.2.5 Reports from Faculties

### 9.2.5.1 Faculty of Agriculture, Food and Natural Resources: Bachelor of Animal Science, Bachelor of Horticultural Science, Bachelor of Land and Water Science and Bachelor of Science in Agriculture

28

#### **Recommendation**

*That the Academic Board note the report from the Faculty of Agriculture, Food and Natural Resources regarding the abolition of the "Concessional Pass" grade for the Bachelor of Animal Science, the Bachelor of Horticultural Science, the Bachelor of Land and Water Science and the Bachelor of Science in Agriculture, and the related amendments to Section 2 of the relevant faculty resolutions.*

### 9.2.5.2 Faculty of Law: Bachelor of Laws

28

#### **Recommendation**

*That the Academic Board note the report from the Faculty of Law regarding the introduction of new optional units of study in the Bachelor of Laws.*

## 9.2.6 Terms of Reference

29-31

#### **Recommendation**

*That the Academic Board approve the amended terms of reference for the Committee, as set out in the report presented.*

## 9.2.7 Proceedings of the Committee

29

#### **Recommendation**

*The Academic Board note the proceedings of the Graduate Studies Committee meeting held on 6 June 2006, as set out in the report presented.*

## 10. Report of the Graduate Studies Committee

(Associate Professor Peter McCallum)

★

### 10.1 Oral report of the Chair

#### **Recommendation**

*That the Academic Board note the report of the Chair of the Graduate Studies Committee.*

## 10.2 Report of the meeting held on 13 June 2006

32

### 10.2.1 Receipt of report

#### **Recommendation**

*That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 13 June 2006.*

## 10.2.2 Amendment of Resolutions of the Senate

### 10.2.2.1 Faculty of Pharmacy

32

#### **Recommendation**

*That the Academic Board:*

- (1) *recommend that Senate approve the adoption of new Resolutions of the Senate relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *note the Resolutions of the Faculty relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree.*

*with effect from Semester 1, 2007, as set out in the report presented.*

### 10.2.3 Terms of Reference of the Committee

32-33, 50-52

#### **Recommendation**

*That the Academic Board approve the new Terms of Reference for the Graduate Studies Committee.*

### 10.2.4 University of Sydney International Research Scholarships

33

#### **Recommendation**

*That the Academic Board endorse the recommendation that the University of Sydney International Research Scholarships Scheme be continued with 30 scholarships to be awarded in 2007.*

### 10.2.5 Staff PhD

33-34

#### **Recommendation**

*That the Academic Board note the information provided by the Graduate Studies Committee regarding Staff PhD.*

## 10.2.6 Reports from Faculties

### 10.2.6.1 Faculty of Health Sciences : Units of Study

34

#### **Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Health Sciences.*

### 10.2.6.2 Faculty of Law : Units of Study

34

#### **Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Law.*

**10.2.6.3 Faculty of Nursing and Midwifery : Units of Study** 34

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Nursing and Midwifery.*

**10.2.6.4 Sydney Conservatorium of Music : Units of Study** 34-35

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Sydney Conservatorium of Music.*

**10.2.6.5 Board of Studies in Indigenous Studies : Units of Study** 35

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Board of Studies in Indigenous Studies.*

**10.2.7 Proceedings of the Committee** 35-37

**Recommendation**

*That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 13 June 2006, as set out in the report presented.*

**10.3 Report of the meeting held by circulation on 21 June 2006** 38

**10.3.1 Receipt of report**

**Recommendation**

*That the Academic Board receive and note the report of the Graduate Studies Committee meeting held by circulation on 21 June 2006.*

**10.3.2 Proposals for new and amended postgraduate courses**

**10.3.2.1 Faculty of Arts**

**(1) Master of Film Studies; Graduate Diploma in Film Studies; Graduate Certificate in Film Studies** 38

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce the Master of Film Studies; Graduate Diploma in Film Studies and Graduate Certificate in Film Studies*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and*

- Certificates in the Faculty of Arts and relating to the courses; and*
- (3) *approve the faculty requirements relating to the degree;*  
*with effect from Semester 1, 2007, as set out in the report presented.*

**(2) Master of English Language in Australia; Graduate Diploma in English Language in Australia; Graduate Certificate in English Language in Australia** 38-39

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce the Master of English Language in Australia; Graduate Diploma in English Language in Australia and Graduate Certificate in English Language in Australia*
- (2) *recommend that Senate:*
- (i) *endorse the Academic Board's approval of the proposal; and*
- (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to the courses; and*
- (3) *approve the faculty requirements relating to the degree;*  
*with effect from Semester 1, 2007, as set out in the report presented.*

**(3) Master of Publishing; Graduate Diploma in Publishing; Graduate Certificate in Publishing** 39-40

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce the Master of Publishing; Graduate Diploma in Publishing and Graduate Certificate in Publishing*
- (2) *recommend that Senate:*
- (i) *endorse the Academic Board's approval of the proposal; and*
- (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to the courses; and*
- (3) *approve the faculty requirements relating to the degree;*  
*with effect from Semester 1, 2007, as set out in the report presented.*

### 10.3.2.2 Faculty of Economics and Business

(1) Master of Commerce (Honours); Master of Commerce; Master of Commerce/Master of Facilities Management; Master of Commerce/Master of Logistics Management; Master of Commerce/Master of Transport Management; Master of Commerce/Master of International Business; Graduate Diploma in Commerce and Graduate Certificate in Commerce

40

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Economics and Business to amend the Master of Commerce (Honours); Master of Commerce; Master of Commerce/Master of Facilities Management; Master of Commerce/Master of Logistics Management; Master of Commerce/Master of Transport Management; Master of Commerce/Master of International Business; Graduate Diploma in Commerce and Graduate Certificate in Commerce*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Master of Commerce in the Faculty of Economics and Business and relating to the courses; and*
- (3) *approve the faculty requirements relating to the degrees;*  
*with effect from Semester 1, 2007, as set out in the report presented.*

(2) Master of Professional Accounting

40-41

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Economics and Business to introduce the Master of Professional Accounting*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree;*

with effect from Semester 1, 2007, as set out in the report presented.

**(3) Master of Public Policy** 41-42

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Economics and Business to amend the Master of Public Policy
  - (2) recommend that Senate:
    - (i) endorse the Academic Board's approval of the proposal; and
    - (ii) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to the course; and
  - (3) approve the faculty requirements relating to the degree;
- with effect from Semester 1, 2007, as set out in the report presented.

**10.3.2.3 Faculty of Education and Social Work**

**(1) Doctor of Education** 42

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Education and Social Work to amend the Doctor of Education
  - (2) recommend that Senate:
    - (i) endorse the Academic Board's approval of the proposal; and
    - (ii) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Education and Social Work and relating to the course; and
  - (3) approve the faculty requirements relating to the degree;
- with effect from Semester 1, 2007, as set out in the report presented.

**(2) Graduate Diploma in Learning Science and Technology; Graduate Certificate in Learning Science and Technology** 42-43

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Education and Social Work to introduce the Graduate Diploma in Learning Science and Technology and Graduate

- Certificate in Learning Science and Technology
- (2) recommend that Senate:
    - (i) endorse the Academic Board's approval of the proposal; and
    - (ii) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Education and Social Work and relating to the courses; and
  - (3) approve the faculty requirements relating to the courses;  
with effect from Semester 1, 2007, as set out in the report presented.

★ 10.3.2.4 Faculty of Health Sciences

(1) Master of Occupational Therapy

43

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences to amend the Master of Occupational Therapy
- (2) recommend that Senate:
  - (i) endorse the Academic Board's approval of the proposal; and
  - (ii) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to the course; and
- (3) approve the faculty requirements relating to the degree;  
with effect from Semester 1, 2007, as set out in the report presented.

(2) Bachelor of Health Sciences/Master of Clinical Vision Sciences

43-44

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Health Sciences to introduce the Bachelor of Health Sciences/Master of Clinical Vision Sciences
- (2) recommend that Senate:
  - (i) endorse the Academic Board's approval of the proposal; and
  - (ii) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to the course; and

- (3) *approve the faculty requirements relating to the degree;  
with effect from Semester 1, 2007, as set out in the report presented.*

**(3) Bachelor of Health Sciences/Master of Health Information Management**

44

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Health Sciences to introduce the Bachelor of Health Sciences/Master of Health Information Management*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree;  
with effect from Semester 1, 2007, as set out in the report presented.*

**(4) Bachelor of Health Sciences/Master of Rehabilitation Counselling**

44-45

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Health Sciences to introduce the Bachelor of Health Sciences/Master of Rehabilitation Counselling*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree;  
with effect from Semester 1, 2007, as set out in the report presented.*

### 10.3.2.5 Faculty of Nursing and Midwifery

- (1) Graduate Diploma in Cancer Nursing;  
Graduate Diploma in Clinical Education;  
Graduate Diploma in Clinical Nursing;  
Graduate Diploma in Emergency Nursing;  
Graduate Diploma in Gerontic Nursing;  
Graduate Diploma in Intensive Care Nursing;  
Graduate Diploma in Mental Health Nursing 45-46

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Nursing and Midwifery to amend the Graduate Diploma in Cancer Nursing; Graduate Diploma in Clinical Education; Graduate Diploma in Clinical Nursing; Graduate Diploma in Emergency Nursing; Graduate Diploma in Gerontic Nursing; Graduate Diploma in Intensive Care Nursing and Graduate Diploma in Mental Health Nursing*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses;*  
*with effect from Semester 1, 2007, as set out in the report presented.*

- (2) Graduate Diploma in Nursing 46

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Nursing and Midwifery to delete the Graduate Diploma in Nursing*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the course; and*
- (3) *approve the faculty requirements relating to the course;*  
*with effect from Semester 1, 2007, as set out in the report presented.*

**10.3.2.6 Faculty of Pharmacy: Master of Pharmacy** 46-47

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Pharmacy to amend the Master of Pharmacy
  - (2) recommend that Senate:
    - (i) endorse the Academic Board's approval of the proposal; and
    - (ii) approve the amendment of the Senate Resolutions relating to the Master of Pharmacy in the Faculty of Pharmacy and relating to the course; and
  - (3) approve the faculty requirements relating to the degree;
- with effect from Semester 1, 2007, as set out in the report presented.

**10.3.2.7 Faculty of Science : Master of Applied Science (Health Psychology); Graduate Diploma in Applied Science (Health Psychology); Graduate Certificate in Applied Science (Health Psychology)** 47

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Science to introduce the Master of Applied Science (Health Psychology); Graduate Diploma in Applied Science (Health Psychology) and Graduate Certificate in Applied Science (Health Psychology)
  - (2) recommend that Senate:
    - (i) endorse the Academic Board's approval of the proposal; and
    - (ii) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to the courses; and
  - (3) approve the faculty requirements relating to the courses;
- with effect from Semester 1, 2007, as set out in the report presented.

**10.3.2.8 Faculty of Veterinary Science**

**(1) Master of Veterinary Public Health; Master of Veterinary Public Health (Honours); Graduate Diploma in Veterinary Public Health; Graduate Certificate in Veterinary Public Health** 47-48

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Veterinary Science to introduce the Master of Veterinary Public Health; Master of Veterinary Public Health

- (Honours); Graduate Diploma in Veterinary Public Health; Graduate Certificate in Veterinary Public Health
- (2) recommend that Senate:
- (i) endorse the Academic Board's approval of the proposal; and
  - (ii) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Veterinary Science and relating to the courses; and
- (3) approve the faculty requirements relating to the degree;
- with effect from Semester 1, 2007, as set out in the report presented.

**(2) Master of Veterinary Studies; Graduate Diploma in Veterinary Studies; Graduate Certificate in Veterinary Studies; Graduate Diploma in Veterinary Clinical Studies**

48

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Faculty of Veterinary Science to amend the Master of Veterinary Studies, to introduce the Graduate Diploma in Veterinary Studies and Graduate Certificate in Veterinary Studies and to delete the Graduate Diploma in Veterinary Clinical Studies
  - (2) recommend that Senate:
    - (i) endorse the Academic Board's approval of the proposal; and
    - (ii) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Veterinary Science and relating to the courses; and
  - (3) approve the faculty requirements relating to the courses;
- with effect from Semester 1, 2007, as set out in the report presented.

**10.3.2.9 Board of Studies in Indigenous Studies : Master of Indigenous Languages Education; Graduate Diploma in Indigenous Languages Education and Graduate Certificate in Indigenous Languages Education**

48-49

**Recommendation**

That the Academic Board:

- (1) approve the proposal from the Board of Studies in Indigenous Studies to amend the Master of Indigenous Languages Education and introduce the Graduate Diploma in Indigenous Languages

- Education and Graduate Certificate in Indigenous Languages Education*
- (2) *recommend that Senate:*
- (i) *endorse the Academic Board's approval of the proposal; and*
- (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Other Programs in Aboriginal and Indigenous Studies and relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses;*
- with effect from Semester 1, 2007, as set out in the report presented.*

**11. Report of the Learning and Teaching Committee**  
(Associate Professor Robyn Ewing)

★ **11.1 Oral report of the Chair**

***Recommendation***

*The Academic Board note the report of the Chair of the Learning and Teaching Committee.*

**11.2 Report of the meeting held on 13 June 2006** **53**

**11.2.1 Receipt of report**

***Recommendation***

*The Academic Board receive and note the report of the Learning and Teaching Committee meeting held on 13 June 2006.*

**11.2.2 Academic Board Faculty Reviews: Faculty Progress Reports** **53, separate attachment**

***Recommendation***

*The Academic Board note the Faculty Progress Reports from the Faculty of Arts and the Faculty of Science, as set out in the report presented.*

**11.2.3 Faculty Reports on Cases of Academic Dishonesty** **53**

***Recommendation***

*That the Academic Board ask the Pro Vice-Chancellor (Learning and Teaching) to consider providing centralised support to faculties relating to the detection of plagiarism and the education of students on this issue.*

**11.2.4 Proceedings of the Committee** **53-54**

***Recommendation***

*The Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 13 June 2006, as set out in the report presented.*

**12. Report of the Research Committee**  
(Associate Professor Robyn Overall)

★ **12.1 Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Research Committee.*

**13. Report of the Academic Staffing Committee**  
(Professor Chris Murphy)

★ **13.1 Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Staffing Committee.*

**13.2 Report of the meeting held on 14 June 2006** 55

**13.2.1 Receipt of report**

**Recommendation**

*The Academic Board receive and note the report of the Academic Staffing Committee meeting held on 14 June 2006.*

**13.2.2 Out of Round Promotion Procedures** 55, 57-58

**Recommendation**

*That the Academic Board approve the Out of Round Promotion Procedures, as set out in the attached report.*

**13.2.3 Proceedings of the Committee** 55-56

**Recommendation**

*The Academic Board note the proceedings of the Academic Staffing Committee meeting held on 14 June 2006, as set out in the report presented.*

**14 General Business**

## **AGENDA ITEM 5 Report of the Chair**

### **5.2 Honours and Distinctions**

I am pleased to report the following honours and distinctions and recommend the Academic Board extend its congratulations to the recipients:

#### **Queen's Birthday Honours List:**

##### **OFFICER (AO) IN THE GENERAL DIVISION**

###### **Professor Ronald Clive McCALLUM (Dean, Faculty of Law)**

For service to the law, particularly as a tertiary educator and industrial relations policy adviser to government, and to the community through support for people with visual impairments and in the areas of social justice and human rights.

##### **MEMBER (AM) IN THE GENERAL DIVISION**

###### **Dr Lyndsay Genevieve CONNORS (Faculty of Education and Social Work)**

For service to education as a contributor to the development of education policy at state and national levels, and to the community, particularly through roles supporting the welfare of children.

###### **Associate Professor Anthony William ENGLISH RFD (Faculty of Veterinary Science)**

For service to veterinary science in the field of wildlife health and conservation through research, education and professional organisations, and to the deer industry in Australia.

###### **Professor Gregory James HANCOCK (Dean, Faculty of Engineering)**

For service to engineering as a contributor to the development of industry standards, particularly in relation to cold-formed steel structures, through research roles relating to the behaviour and design of thin-walled structures, and as an educator.

###### **Dr Matthew John HINDSON (Sydney Conservatorium of Music)**

For service to the arts as a leading Australian composer and teacher of music, and through the wide promotion of musical works to new audiences.

###### **Dr John Michael MACK (Faculty of Science)**

For service to mathematics education, particularly in the area of curriculum development, to the arts, and to a range of academic professional organisations.

###### **Emeritus Professor David WEISBROT (Past Dean, Faculty of Law)**

For service to the law in the areas of law reform, education and access to legal services, and through contributions to research, analysis and policy development on a range of public interest matters.

#### ***Recommendation***

*The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*

### 5.3 General Report

#### 5.3.1 Academic Board Retreat

The Chair will provide a report on the recent Academic Board retreat at the meeting.

##### **Recommendation**

*That the Academic Board note the Chair's report on the recent Academic Board retreat, as set out in the report presented.*

#### 5.3.2 Academic Board Forum

The Chair will provide a report on the recent Academic Board Forum at the meeting.

##### **Recommendation**

*That the Academic Board note the Chair's report on the recent Academic Board Forum, as set out in the report presented.*

#### 5.3.3 Academic Board Faculty Reviews

*separate attachment*

At its meeting of 22 February 2006 the Academic Board approved a data collection form for use in the next round of Academic Board Faculty reviews. This form is currently being trialled by a number of faculties. The results from the trials by the Faculty of Arts and Faculty of Health Sciences have been received and are enclosed.

##### **Recommendation**

*That the Academic Board note the report on the trial of the data collection template for the next round of Academic Board Faculty reviews, as set out in the report presented.*

#### 5.3.4 Creation, Variation and Deletion of Award Courses and Units of Study – Amendments to Policy

Following the restructuring of senior executive positions at the University of Sydney, a minor amendment to the policy "Creation, Variation and Deletion of Award Courses and Units of Study" is required. This amendment will replace references to the Deputy Vice-Chancellor (Academic and International) with "Provost" in clauses 3.2.7.1, 3.2.8.1 and 4.4.2.1.

##### **Recommendation**

*That the Academic Board approve the amended policy "Creation, Variation and Deletion of Award Courses and Units of Study", as set out in the report presented.*

#### 5.3.5 Higher Degree Research Supervision Awards

The Dean of Graduate Studies has advised the Chair that the selection committee of the 2006 Vice-Chancellor's and College Excellence in Higher Degree Research Supervision recently met and considered seven excellent applications.

The Vice-Chancellor, Professor Gavin Brown, has now endorsed the recommendation of the committee for these awards as follows :-

- Professor Mark Onslow, Faculty of Health Sciences : Vice-Chancellor's Award 2006
- Dr Maureen Boughton, Faculty of Nursing & Midwifery : Vice-Chancellor's Award 2006
- Associate Professor Robyn Overall, Faculty of Science : Vice-Chancellor's Award 2006

- Dr Carole Cusack, Faculty of Arts : CHASS Award 2005

**Recommendation**

*That the Academic Board note and congratulate the recipients of Higher Degree Research Supervision awards, as set out in the report presented.*

**5.3.6 Australian Certificate of Education Working Party**

The Department of Education, Science and Training has released a report on the proposed Australian Certificate of Education, a national secondary qualification. Responses are required by 4 August 2006, and the Chair has convened a working party to report to the Board and the Vice-Chancellor in this regard. The members of the Working Party are:

- Associate Professor John Mack (Chair)
- Mrs Margaret Varady (Fellow of Senate)
- Mr David Bowan (Director, Student Centre) or nominee
- Dr Rachel Wilson (Faculty of Education and Social Work)
- Dr Jacqueline Manuel (Faculty of Education and Social Work)
- Professor George Cooney (Australian Centre for Education Studies, Macquarie University)

**Recommendation**

*That the Academic Board note the Chair's report on the Australian Certificate of Education Working Party, as set out in the report presented.*

**5.3.7 Student Appeals Working Party**

Members are advised that a working party will be established to review the Resolutions of Senate and the Resolutions of the Academic Board relating to student appeals against academic decisions. The review will consider the Topley recommendations and will be aiming to ensure the current policy and procedures are stream lined so that appeals are considered in a timely fashion and that the process is procedurally fair and equitable. The terms of reference for the working party are currently being developed.

**Recommendation**

*That the Academic Board note the Chair's report on the Student Appeals Working Party, as set out in the report presented.*

**5.3.8 Membership of the Academic Board**

An expression of interest has been received to fill one of the student member vacancies on the Academic Board. As the positions of the Pro Vice-Chancellors (Colleges) have been abolished, the Chair of the Academic Board (in their place) nominates the following student for membership of the Board:

- Mr Vafa Darren Ghazavi (Faculty of Economics and Business)

Mr Ghazavi is nominated to fill this position for a period expiring 31 December 2006.

**Recommendation**

*That the Academic Board approve the appointment of Mr V Ghazavi as a student member of the Board, as set out in the report presented.*

## AGENDA ITEM 8 Report of Faculties and Boards

### 8.1 Report of the Faculty of Nursing and Midwifery

#### 8.1.1 Receipt of Report

The Faculty **recommends** that the Academic Board receive and note the following report of the Faculty of Nursing and Midwifery.

#### 8.1.2 Amendment of the Resolutions of the Senate: Constitution of the Faculty of Nursing and Midwifery

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At its meeting of 23 May 2006, the Faculty of Nursing and Midwifery endorsed a proposal to amend the constitution of the Faculty. The amendments are outlined in the attached copy of the constitution.

#### **Recommendation**

*That the Academic Board recommend that Senate amend the Resolutions of the Senate relating to the Constitution of the Faculty of Nursing and Midwifery, with immediate effect, as set out in the report presented.*

## Amendment of the Resolutions of the Senate

### Resolutions of the Senate

The Resolutions of the Senate relating to the Constitution of the Faculty of Nursing and Midwifery (p 343, *Calendar 2005*) are amended, with immediate effect, as follows (additions indicated by underlined, deletions indicated by strikethrough):

### CONSTITUTION OF THE FACULTY OF NURSING AND MIDWIFERY

1. The Faculty of Nursing and Midwifery shall comprise the following persons:
  - 1.1 the professors, readers, associate professors, senior lecturers, lecturers, associate lecturers and postgraduate fellows who are full-time or at least half time-members of the academic staff of the Faculty and/or the Research Centre for Adaptation in Health and Illness;
  - 1.2 the professors, readers, associate professors, senior lecturers, lecturers, associate lecturers and postgraduate fellows being members of the academic staff who are on continuing or fixed term appointments (of at least two years) in the departments and research centres included in sub-section 1.1;
  - 1.3 the Dean, or a nominee of the Dean, of each of the Faculties of, Arts, Health Sciences, Medicine, Pharmacy and Science;
  - 1.4 The Executive Officer who will act as Faculty Secretary;
  - 1.5 the Librarian of the Mallett Street library;
  - 1.6 full-time members of research staff of the departments and research centres included in sub-section 1.1 who hold appointments of research fellow and above;
  - 1.7 not more than five students, i.e. three students enrolled in ~~an undergraduate degree or diploma~~ an undergraduate or diploma, pre-registration (Master of Nursing (graduate entry) or post-registration degree and one student enrolled in a postgraduate coursework degree or diploma offered by the Faculty, and one from among the postgraduate research students elected in the manner prescribed by resolutions of Senate;
  - ~~1.8 persons upon whom the title of adjunct professor, adjunct associate professor, clinical professor, clinical associate professor, clinical senior lecturer, clinical lecturer, clinical associate lecturer, and has been awarded in accordance with the resolutions of the Academic Board;~~
  - 1.98 four of the directors of nursing of health care agencies associated with the Faculty and up to five other members of the nursing profession-appointed by the Faculty on the nomination of the Dean;
  - 1.409 not more than five persons, who have teaching, research or other appropriate associations with the work of the Faculty, appointed by the Faculty on the nomination of the Dean;
  - 1.4410 two persons, being members of the general staff employed by the Faculty of Nursing and Midwifery having a close and appropriate association with the Faculty's work of teaching and research, to be appointed by the Dean.
2. A person appointed in accordance with sections 1.8 to 1.10 shall hold office for a period of two years unless otherwise specified at the time of appointment and shall be eligible for reappointment.

## **AGENDA ITEM 9**

### **Report of the Undergraduate Studies Committee**

**NB:** The Senate and Faculty Resolutions referred to in this report are included in the agenda attachment.

#### **9.2 Report of the Undergraduate Studies Committee meeting held on 6 June 2006**

The Committee met on 6 June when there were present: The Chair (Associate Professor S Kable) presiding, Professors D Grant and B Sutton, Associate Professor J Hodgson, Drs D Auld, C Collyer, S Cumming, P Gerangelos, E Howe, J Hanrahan, S Robertson and W Vervoort, and Mr P Ball, Mr D Bowan, Ms L Brown, Mr S Lojewski and Mr A McLeod. Associate Professor C Moran, Dr F Waugh and Ms M Kemmis were in attendance.

##### **9.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 6 June 2006.

##### **9.2.2 Proposals for New and Amended Courses**

###### **9.2.2.1 Faculty of Arts**

###### **(1) Bachelor of Arts – Cultural Studies Major**

The Faculty of Arts is proposing to introduce a new major in Cultural Studies in the Bachelor of Arts. This amendment to the Bachelor of Arts (BA) course is needed in order to ensure that the degree at Sydney remains competitive in relation to other comparable Australian universities and offers students the most relevant and excellent Arts degree possible.

It was noted that the Faculty of Arts had held extensive discussions about the development of this area of study and where it would best be located in the Faculty.

###### ***Recommendation***

*That the Academic Board:*

- (1) approve the proposal from the Faculty of Arts to introduce the new major in Cultural Studies in the Bachelor of Arts course;*
- (2) recommend that Senate endorse the Academic Board's approval of the proposal to introduce the new major and note that there are no amendments to the Resolutions of Senate relating to the course; and;*
- (3) approve the Faculty requirements relating to the pass degree and honours degree with effect from 1 January 2007, as set out in the report presented.*

###### **(2) Bachelor of Arts (Digital Technology and Culture)**

The Faculty of Arts is proposing to amend the name of the existing Bachelor of Arts Informatics course (both pass and honours) to become the Bachelor of Arts (Digital Culture and Technology). The current name (Informatics) does not accurately reflect the scope and content of the course and structural changes and other developments in scope and content require the Faculty to develop a new name to better reflect the real nature of the degrees in this program.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to amend the name of the existing Bachelor of Arts Informatics course to the Bachelor of Arts (Digital Technology and Culture);*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal to rename the course;*
  - (ii) *approve the amendment of the Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Arts; and*
  - (iii) *approve the amended Resolutions of Senate relating to the Bachelor of Arts and the Bachelor of Arts (Digital Technology and Culture); and*
- (3) *approve the Faculty requirements relating to the units of study, pass degree and honours degree with effect from 1 January 2007, as set out in the report presented.*

**9.2.3 Resolutions of Senate**

**9.2.3.1 Faculty of Pharmacy: Bachelor of Pharmacy and Bachelor of Pharmacy (Rural)**

The Faculty of Pharmacy is proposing to amend the Resolutions of the Senate and the Faculty Resolutions for the Bachelor of Pharmacy and Bachelor of Pharmacy (Rural) degrees to:

- (i) provide for the removal of PCON grade which will not be awarded by the Faculty of Pharmacy from 2007 which will bring the Faculty of Pharmacy in line with University policy;
- (ii) simplify the handbook and remove information that is currently and more suitably available elsewhere, e.g. the Faculty Special Consideration Policy and Procedures are available on the Faculty web-site;
- (iii) codify existing practice regarding award of Honours degree; and
- (iv) remove out-dated information e.g. due to the 10 year limit on completion of the BPharm degree, there will be no pre-1997 students enrolled in 2007.

**Recommendation**

*That the Academic Board:*

- (1) *recommend that Senate approve the amendment of the Resolutions of Senate relating to the Bachelor of Pharmacy, and*
- (2) *note the amendments to the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to the pass degree and the honours degree,*  
*with effect from 1 January 2007, as set out in the report presented.*

**9.2.3.2 Sydney College of the Arts: Bachelor of Visual Arts**

The Sydney College of the Arts has revised the Resolutions of Senate and the Faculty Resolutions for the Bachelor of Visual Arts to achieve the following changes:

- alignment of the resolutions for the degree with the University (Coursework) Rule 2000 (as amended);

- allowing minor modification to the units of study for years two and three of the degree to accommodate the University credit points standardisation project; and
- incorporating the change of nomenclature of the studio area formerly known as Electronic and Temporal Art to Media and Digital Art.

**Recommendation**

*That the Academic Board:*

- (1) *recommend that Senate approve:*
  - (a) *the rescission of the Resolutions of Senate relating to the Bachelor of Visual Arts course, and*
  - (b) *the adoption of new Resolutions of Senate relating to this course, made pursuant to the university of Sydney (Coursework) Rule 2000, and*
- (2) *note the Resolutions of the Faculty relating to this course, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) *approve the faculty requirements relating to admission, units of study, the pass degree, specially designated streams, the honours degree and award of the degree,*

*with effect from 1 January 2007, as set out in the report presented.*

**9.2.4 Faculty Resolutions**

**9.2.4.1 Faculty of Economics and Business: Bachelor of Commerce**

The Faculty of Economics and Business has decided to replace Marketing Channels and Logistics (MKTG 2010) with Marketing Principles (MKTG1001) as a compulsory core unit in the Bachelor of Commerce to enhance the teaching of marketing in the degree. There is a related amendment to the Faculty Resolutions for the Bachelor of Commerce degree.

**Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Commerce, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to the requirements for the degree,*

*with effect from 1 January 2007, as set out in the report presented.*

**9.2.4.2 Faculty of Education and Social Work: Bachelor of Social Work**

The Faculty of Education and Social Work is proposing to amend the Resolutions of Senate for the Bachelor of Social Work degree to codify existing practice regarding credit transfer policy for student admission to the degree where applicants have a tertiary record in a related humanities discipline.

**Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Social Work, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
  - (2) *approve the faculty requirements relating to admissions,*
- with effect from 1 January 2007, as set out in the report presented.*

**9.2.4.3 Faculty of Law: Bachelor of Laws, Bachelor of Arts / Bachelor of Laws, Bachelor of Engineering / Bachelor of Laws and Bachelor of Science / Bachelor of Laws**

The Faculty of Law is proposing to amend the Faculty resolutions for the Bachelor of Laws, the Bachelor of Arts / Bachelor of Laws, the Bachelor of Engineering / Bachelor of Laws and the Bachelor of Science / Bachelor of Laws following the amendment to the units of study in the first year of the LLB from the current 8 credit point system to a 6 credit point system.

It was noted that related resolutions for the combined degrees conducted with the Faculty of Economics and Business would be submitted in the near future.

**Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Laws, the Bachelor of Arts / Bachelor of Laws, the Bachelor of Engineering / Bachelor of Laws and the Bachelor of Science / Bachelor of Laws, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to cross-faculty management, units of study, the combined degree and the honours degree with effect from 1 January 2007, as set out in the report presented.*

**9.2.5 Reports from Faculties**

**9.2.5.1 Faculty of Agriculture, Food and Natural Resources: Bachelor of Animal Science, Bachelor of Horticultural Science, Bachelor of Land and Water Science and Bachelor of Science in Agriculture**

The Faculty of Agriculture, Food and Natural Resources has decided to abolish the grade of 'Concessional Pass' from Semester One, 2005 in the courses listed above and make consequent amendments to the resolutions of the Faculty relating to the bachelor degrees in the Faculty of Agriculture, Food and Natural Resources. The Academic Board is asked to note this report.

**Recommendation**

*That the Academic Board note the report from the Faculty of Agriculture, Food and Natural Resources regarding the abolition of the "Concessional Pass" grade for the Bachelor of Animal Science, the Bachelor of Horticultural Science, the Bachelor of Land and Water Science and the Bachelor of Science in Agriculture, and the related amendments to Section 2 of the relevant faculty resolutions.*

**9.2.5.2 Faculty of Law: Bachelor of Laws**

At its meeting held on 2 May 2006, the Faculty of Law resolved to approve to new optional units of study ("Forced Migration: Law and Ethics" and "Gender and Constitution-Making: History and Practice"). The Academic Board is asked to note this report.

**Recommendation**

*That the Academic Board note the report from the Faculty of Law regarding the introduction of new optional units of study in the Bachelor of Laws.*

### **9.2.6 Terms of Reference**

30-31

On the recommendation of the Committee the Academic Board is asked to approve the amendment of the terms of reference for the Committee to insert the following clause:

#### **Deputy Chair**

The Committee may appoint one member, on the nomination of the Chair of the Committee, to act as Deputy Chair.

#### ***Recommendation***

*That the Academic Board approve the amended terms of reference for the Committee, as set out in the report presented.*

### **9.2.7 Proceedings of the Committee**

Members of the Committee agreed that the issue of honours should be further considered in light of discussions at the meeting. In particular, the grading of WAM-based honours and the definition of the research component of honours should be further investigated.



# The University of Sydney

## Undergraduate Studies Committee

### Purpose

The Undergraduate Studies Committee advises the Academic Board about Resolutions, policy and procedures relating to undergraduate study at the University and acts as the Academic Board's agent in determining undergraduate matters in accordance with the Resolutions of the Senate: *Delegations of Authority: Academic Functions*.

### Terms of Reference

1. To advise the Academic Board on Resolutions, policy and procedures relating to all undergraduate studies in the University, including:
  - (1) the pattern of undergraduate courses in the University;
  - (2) admission of undergraduate students and the recognition of prior learning, exemption, credit, credit transfer and advanced standing;
  - (3) equity and access initiatives;
  - (4) approval of new undergraduate award courses amendments to existing undergraduate award courses.
2. To make recommendations to the Academic Board in relation to proposals to introduce new undergraduate award courses and amendments to existing undergraduate award courses.
3. To make recommendations to the Academic Board regarding English language requirements and requirements to be satisfied by candidates for the award of a degree, diploma or certificate.
4. To act for the Academic Board in:
  - (1) recognising institutions, programs and courses for the purposes of admission;
  - (2) approving additional procedures relating to TER/UAI used as basis for admission, e.g. which UAI is used;
  - (3) approving preparatory programs of study in prior learning;
  - (4) approving special admission schemes;
  - (5) confirming academic selection criteria for international students set by Deans;
  - (6) determining procedures for the consideration, and deadline for submission of proposals for new and amended award programs and courses.
5. To develop, recommend to the Academic Board, and regularly review Resolutions, policy and procedures supporting the University's strategic objectives in relation to undergraduate studies.
6. To develop, oversee and monitor processes for the effective implementation of undergraduate studies Resolutions, policy, procedures and good practice.
7. To promote and foster initiatives relating to undergraduate studies for Aboriginal and Torres Strait Islander students in accordance with the objectives of the University of Sydney Aboriginal and Torres Strait Islander Strategic Plan.
8. To monitor issues relating to quality in relation to undergraduate award courses, and to make recommendations to the Academic Board as appropriate.
9. To obtain information or reports from any faculty, school or department, College or other academic unit on academic matters relating to undergraduate studies.
10. To refer to other committees, as appropriate, comments or recommendations about matters concerning undergraduate students.
11. To provide an annual report on its activities under its terms of reference to the Academic Board.

12. To consider and report on any matter referred to it by the Academic Board or the Vice-Chancellor.

### **Constitution**

#### **Ex Officio Members**

1. the Chair of the Committee, appointed bi-annually by the Academic Board
2. the Chair of the Academic Board, or nominee
3. the Pro-Vice-Chancellor (Teaching and Learning)
4. the Registrar, or nominee
5. an Associate Dean (Undergraduate), or equivalent, of each faculty
6. the President of the Students' Representative Council, or nominee

#### **Appointed Members**

7. one undergraduate student member of the Academic Board appointed annually by and from the undergraduate student members of the Academic Board

#### **Co-opted Members**

8. the Committee may co-opt up to four members. Co-opted members may be selected from the members of the Academic Board or the wider University community or may express interest directly to the Chair of the Committee, but must have an interest and/or experience in issues considered by the Committee. The term of office of members co-opted by the Committee shall be specified at the time of co-option and such members shall have all rights and privileges of other members.

#### **Deputy Chair**

The Committee may appoint one member, on the nomination of the Chair of the Committee, to act as Deputy Chair.

#### **Sub-Committees**

Admissions Sub-Committee

#### **Frequency of meetings**

The Committee shall meet at least five (5) times a year.

#### **Quorum**

A quorum for a meeting of the Committee shall be six (6) members.

#### **Approved/Revised**

Academic Board, 16 October 2002

#### **Committee secretary**

Ms Megan Kemmis, Secretariat and Corporate Information Unit

## **AGENDA ITEM 10**

### **Report of the Graduate Studies Committee**

**NB: The Senate and Faculty Resolutions referred to in this report are included in the agenda attachment.**

#### **10.2 Report of the Graduate Studies Committee meeting held on 13 June 2006**

The Committee met on Monday, 13 June 2006 when there were present: The Chair (Associate Professor P McCallum) presiding; The Secretary Mr M Smith; and Members: Professors M Behnia, J Christodoulou, N Weber, Associate Professors B Buckley, P Dunbar-Hall, J Kril, Drs J Bobis, R Caldwell and M Govendir, Ms N Jolly and Ms J Leong.

##### **10.2.1 Receipt of Report**

The Committee recommends that the Academic Board receive and note the following report of the meeting held on 13 June 2006.

##### **10.2.2 Amendment of Resolutions of the Senate**

###### **10.2.2.1 Faculty of Pharmacy**

The Academic Board in 2005 endorsed the Faculty of Pharmacy's request to no longer offer the Master of Pharmacy (Clinical); Graduate Diploma in Clinical Pharmacy and the Graduate Certificate in Clinical Pharmacy from 2006 due to low enrolment and the introduction of new degrees within the Faculty.

The Graduate Studies Committee, on the recommendation of the Faculty of Pharmacy, now approves the amendments to the Resolutions of the Senate. This included the deletion of the Resolutions of the Senate relating to the Master of Pharmacy (Clinical); Graduate Diploma in Clinical Pharmacy and the Graduate Certificate in Clinical Pharmacy.

The Graduate Studies Committee recommends the Academic Board endorse and recommends Senate approve the amendments to the Resolutions of the Senate, with effect from Semester 1, 2007.

###### ***Recommendation***

*That the Academic Board:*

- (1) recommend that Senate approve the adoption of new Resolutions of the Senate relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) note the Resolutions of the Faculty relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (3) approve the faculty requirements relating to admission, units of study, the pass degree, combined degrees, the honours degree, specially designated streams and award of the degree, with effect from Semester 1, 2007.*

##### **10.2.3 Terms of Reference for Graduate Studies Committee**

**50-52**

Members noted that, due to changes in the University structure, the following Chairs of Postgraduate Committees were no longer members of the Graduate Studies Committee because the units in which they operate are no longer faculties:

- Professor Ian Marsh – Graduate School of Government; and
- Professor Chris Adam – Australian Graduate School of Management.

The Committee noted the Terms of Reference will be updated to reflect the current membership of the Committee.

The Chair of the Graduate Studies Committee recommended the Terms of Reference be updated to include appointing a Deputy Chair for times when the Chair has a conflict of interest or is absent. The Deputy Chair will be appointed from either one of the Chairs of faculty Postgraduate Committees or the Chairs of Sub-Committees of the Graduate Studies Committee.

Members agreed with the Chair that the Terms of Reference for the Graduate Studies Committee be updated to include the provision of appointing a Deputy Chair and recommends the Academic Board approve the changes to the Terms of Reference.

**Recommendation**

*That the Academic Board approve the new Terms of Reference for the Graduate Studies Committee.*

**10.2.4 University of Sydney International Research Scholarships**

The Graduate Studies Committee noted in 2005 the University awarded 15 University of Sydney International Research Scholarships USIRS to be taken up in 2006. The Chair of Graduate Studies Committee recommended the Committee endorse a recommendation to expand the 15 scholarships to 30 scholarships for 2007.

Discussion took place regarding how the figure of 30 scholarships is reached and the amount of work involved for faculties to administer these scholarships. Members noted that while these scholarships are more expensive than other scholarships to oversee it is important to maintain the USIRS for international students to ensure the University's competitiveness with other institutions.

The Chair of Graduate Studies Committee recommended the Graduate Studies Committee recommends the Academic Board endorse the continuation of the University of Sydney International Research Scholarships with 30 scholarships to be awarded in 2007.

**Recommendation**

*That the Academic Board endorse the recommendation that the University of Sydney International Research Scholarships Scheme be continued with 30 scholarships to be awarded in 2007.*

**10.2.5 Staff PhD**

At the April meeting of Graduate Studies Committee a discussion paper titled "Discussion Paper on a Staff PhD" was tabled. Members were to take the discussion paper back to the Faculties for further comment and supply feedback to the Secretary, Graduate Studies Committee prior to the next meeting.

Feedback received from a number of Faculties, as well as the Research Committee showed that while the concept of a Staff PhD is thought-provoking it is not strongly supports at this point in time. Members are concerned that by introducing a Staff PhD the University will be undermining the standing of the current PhD.

Members did agree the idea of the Staff PhD did provide some staff with the opportunity to undertake a PhD, however the number of staff who are able to access this type of PhD is extremely small. The Committee recommended that faculties investigate ways of promoting the existing pathways for Doctoral and Higher Doctoral candidature to staff, noting, in particular, avenues for PhD by publication.

The Graduate Studies Committee recommends the Academic Board note the information regarding Staff PhD.

**Recommendation**

*That the Academic Board note the information provided by the Graduate Studies Committee regarding Staff PhD.*

**10.2.6 Report from Faculties**

**10.2.6.1 Faculty of Health Sciences : Units of Study**

The Graduate Studies Committee noted the Faculty of Health Sciences advice that new Units of Study are to be introduced across a range of postgraduate courses. These courses included the Master of Exercise and Sport Science; Master of Health Information Management; Master of Health Psychology; Master of Health Science (Clinical Data Management); Master of Health Science (Health Informatics); Master of Health Science (Occupational Therapy); Master of Health Science (Cardiopulmonary Physiotherapy); Master of Health Science (Developmental Disability); Master of Orthoptics; Master of Speech Language Pathology; Graduate Diploma of Health Science; Graduate Certificate of Health Science; Graduate Certificate of Health Science (Clinical Data Management); and Graduate Certificate of Health Science (Occupational Therapy).

The Graduate Studies Committee recommends the Academic Board note the unit of study information supplied by the Faculty of Health Sciences.

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Health Sciences.*

**10.2.6.2 Faculty of Law : Units of Study**

The Graduate Studies Committee noted the Faculty of Law advice that new Units of Study in various Masters and Graduate Diploma programs are to be introduced.

The Graduate Studies Committee recommends the Academic Board note the unit of study information supplied by the Faculty of Law.

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Law.*

**10.2.6.3 Faculty of Nursing and Midwifery : Units of Study**

The Graduate Studies Committee noted the Faculty of Nursing and Midwifery advice that new Units of Study in the Bachelor of Health Sciences/Master of Nursing programs are to be introduced.

The Graduate Studies Committee recommends the Academic Board note the unit of study information supplied by the Faculty of Nursing and Midwifery.

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Nursing and Midwifery.*

**10.2.6.4 Sydney Conservatorium of Music : Units of Study**

The Graduate Studies Committee noted the Sydney Conservatorium of Music advice that new Units of Study in the Master of Music; Master of Music Studies (Performance) and the Graduate Diploma in Music (Performance) programs are to be introduced.

The Graduate Studies Committee recommends the Academic Board note the unit of study information supplied by the Sydney Conservatorium of Music.

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Sydney Conservatorium of Music.*

**10.2.6.5 Board of Studies in Indigenous Studies : Units of Study**

The Graduate Studies Committee noted the Board of Studies in Indigenous Studies advice that new Units of Study in the Master of Indigenous Languages Education are to be introduced.

The Graduate Studies Committee recommends the Academic Board note the unit of study information supplied by the Board of Studies in Indigenous Studies.

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Board of Studies in Indigenous Studies.*

**10.2.7 Proceedings of the Committee**

**(1) Review of the Academic Board and Standing Committees**

The Chair advised members the Academic Board is required to undertake a review every two years. The next review is to take place in 2006. The Academic Board is recommending a review of the Terms of Reference and structure of all its Standing Committees.

The Chair requested members to start reviewing the Terms of Reference for the Graduate Studies Committee; Appeals Committee of the Graduate Studies Committee; PhD Award Sub-Committee; Postgraduate Awards Sub-Committee; Postgraduate Coursework Sub-Committee and Postgraduate Research Training Sub-Committee and, where appropriate, provide feedback to the Secretary, Graduate Studies Committee by 14 July 2006.

**(2) Research Higher Degree Student Management**

The Chair advised members he has been invited to be a member of the Research Higher Degree Student Project Board. This project is being sponsored by the Deputy Vice-Chancellor Research and the business owner was the Dean of Graduate Studies.

The Research Higher Degree Student Management (RHDSM) Project is one of the streams within the Devolved Services Project which has been disbanded due to difficulties in securing business sponsorship. The objectives of the RHDSM Project are to expand the FlexSIS capability in the area of research student management and devolve selected administrative functions relating to the recording and management of research students from the Student Centre to the faculties.

**(3) First quarter report of 2006**

The Graduate Studies Committee noted the results from the first quarter for 2006 are similar to the results from the same quarter in 2005. Overall, the majority of examinations are completed within four to five months but approximately 20% of examination times has been completed in nine months or longer.

The Chair of Graduate Studies Committee advised member that the Academic Board, at its February 2006 meeting has recommended the Chair of the Academic Board undertake discussions with the Deputy Vice-Chancellor (Research) about the resources needed to implement oral examinations at the University. The Chair advised he will keep members informed about these discussions.

Members also discussed the examination times in relation to international students and how delays in examinations created additional stress for international students and their visa requirements. Members agreed this is an important issue to be discussed. The Chair of Graduate Studies recommended this issue be placed on the Postgraduate Research Training Sub-Committee agenda.

**(4) Review of Postgraduate Coursework Programs**

The Chair of Graduate Studies advised members a working group, initiated by the Provost and Deputy Vice-Chancellor, Professor Nutbeam, is being established to review postgraduate coursework programs.

The Pro Vice-Chancellor (Learning and Teaching), in consultation with the Chair of the Graduate Studies Committee and the Dean of Graduate Studies, is currently developing the terms of reference for the working group. It is anticipated the working group in association with the Institute of Teaching and Learning will review articulated programmes, the relationship between honours and masters programs and develop a greater coherence of coursework programs.

**(5) PhD: Guidelines for Examiners of Doctor of Philosophy Theses :  
Conferring of Examiners : Feedback from Faculties regarding the  
Conferring of Examiners**

The Chair tabled a paper titled "*Comparisons between Go8 universities PhD: Guidelines for Examiners of Doctor of Philosophy Theses*" prepared by Ms S Paynter from the Secretariat on behalf of the Chair PhD Awards Sub-Committee.

At the April meeting of the Graduate Studies Committee members discussed the PhD: Guidelines for Examiners of Doctor of Philosophy Theses. In particular the question raised by the PhD Award Sub-Committee regarding the provision for examiners to be able to consult each other during the examination procedure. The current Resolutions of the Academic Board on the *Degree of Doctor of Philosophy* allows that examiners will be informed of the names of other examiners and permits consultation but stipulates that examiners will submit independent reports (Section 2 (2)). Members of the Sub-Committee expressed the concern that consultation between examiners may compromise the process and the requirement to submit an independent report.

Members had previously been requested to take the paper *PhD: Guidelines for Examiners of Doctor of Philosophy Theses* back to the Faculties for feedback and supply this feedback to the Secretary, Graduate Studies Committee for the June meeting.

Only three faculties and the Board of Postgraduate Studies for Dentistry, Medicine and Pharmacy provided feedback. Discussion was held regarding the recommended changes to the guidelines and the comparison to what other Go8 universities do in relation to the conferral of examiners. The Committee noted that, although faculties have been asked for comments on the

Guidelines, some expressed the view that it is the Academic Board Resolutions allowing consultation that needed reviewing.

The Chair therefore requested all members who had not supplied feedback to do so prior to the July meeting of Graduate Studies Committees. The Chair also recommended at the July meeting members discuss the resolution *Degree of Doctor of Philosophy: Examiners to submit independent reports* and recommend to the Academic Board whether changes are required to the resolution in relation to whether examiners are allowed to consult.

**(6) English Language Requirements : Feedback from Faculties regarding English Language Requirements – Combined Universities Language Test**

At the April meeting of the Graduate Studies Committee members discussed the Combined Universities Language Test conducted by the University of New South Wales. Full details of the CULT is located on the University of New South Wales website at: <http://www.lang.unsw.edu.au/cult/index.htm>

The objective of the CULT is to “assesses the English language proficiency of candidates in relation to academic activities. The score obtained is designed to assist an institution in determining whether the applicant's English proficiency is of a standard, which would enable him or her to study effectively at that particular institution”. (University of New South Wales website, 2006, accessed 12 April 2006).

The International Office advised the University has not set an equivalency between CULT and IELTS. As a result, the CULT English Language entry requirements for those Faculties who did not set a CULT score defaults to the University minimum CULT. This is an issue for Faculties who set an English language requirement higher than the University minimum.

Members noted faculties could elect to develop their own minimum requirements for students undertaking CULT examinations. Alternatively, the International Office and the Centre for English Teaching can include CULT scores in the already established list of equivalencies used for IELTS and TOEFL marks. Discussion took place regarding both options with members agreeing there should be a whole of institution approach towards the CULT.

Members requested the International Office supply Faculties with the established list of equivalencies for the CULT in relation to IELTS and TOEFL marks. Once this is supplied members are requested to discuss this matter within their faculty and provide feedback. To date only three faculties had provided feedback on this matter. The feedback provided indicated that faculties are willing to recommend the International Office, in conjunction with the Centre for English Teaching be responsible for updating the CULT whenever a faculty requests a change to the minimum standard mark for IELTS and TOEFL.

However, before final approval of this recommendation can be made members requested the International Office provide an example of what a CULT equivalency will be in relation to IELTS and TOEFL.

### 10.3 Report of the meeting held by circulation on 21 June 2006

The Committee held a meeting via circulation on Wednesday, 21 June 2006 when there were present: The Chair (Associate Professor P McCallum) presiding; The Secretary Mr M Smith; and members: Professors M Behnia, J Christodoulou, M Crossley, D Hensher, B Sutton, N Weber and L Zhang, Associate Professors B Buckley, P Dunbar-Hall, J Keene, J Kril, Drs J Bobis, M Boughton, R Caldwell and M Govendir, Mr B Forwood, Ms N Jolly, Ms N Franklin and Ms J Leong.

#### 10.3.1 Receipt of report

The Committee recommends that the Academic Board receive and note the following report of the meeting held via circulation on Wednesday, 21 June 2006.

#### **Recommendation**

*That the Academic Board receive and note the report of the Graduate Studies Committee meeting held by circulation on 21 June 2006.*

#### 10.3.2 Proposals for new and amended postgraduate courses

##### 10.3.2.1 Faculty of Arts

#### (1) **Master of Film Studies; Graduate Diploma in Film Studies; Graduate Certificate in Film Studies**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Arts to introduce the new Master of Film Studies; Graduate Diploma in Film Studies and Graduate Certificate in Film Studies.

The purpose of the proposed course is to close a gap in the existing postgraduate offerings of the School of English, Art History, Film and Media (SEAFAM) and the Faculty of Arts at large. Film Studies already enjoys a significant presence in the postgraduate offerings of the Faculty of Arts through individual units of study in various programs. Film has a phenomenal cultural presence internationally, and intersects with other major cultural forms. This proposal seeks to offer a postgraduate coursework program in film studies that will equip students with the knowledge, understanding and expertise to live and work within an expanded and expanding environment of film and other media.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce the Master of Film Studies; Graduate Diploma in Film Studies and Graduate Certificate in Film Studies*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to the courses; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

#### (2) **Master of English Language in Australia; Graduate Diploma in English Language in Australia; Graduate Certificate in English Language in Australia**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Arts

to introduce the new Master of English Language in Australia; Graduate Diploma in English Language in Australia and Graduate Certificate in English Language in Australia.

This course is consistent with recent moves towards faculty and school-based postgraduate programs. The program proposed here combines areas of expertise from the Department of English, the Department of Linguistics and the Australian Studies Program, in conjunction with the Faculty of Education and Social Work, to offer a postgraduate qualification in English language and Australian culture aimed primarily (but not exclusively) at non-native speakers of English.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce the Master of English Language in Australia; Graduate Diploma in English Language in Australia and Graduate Certificate in English Language in Australia*
  - (2) *recommend that Senate:*
    - (i) *endorse the Academic Board's approval of the proposal; and*
    - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to the courses; and*
  - (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*
- (3) **Master of Publishing; Graduate Diploma in Publishing; Graduate Certificate in Publishing**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Arts to introduce the new Master of Publishing; Graduate Diploma in Publishing and Graduate Certificate in Publishing.

The purpose of this proposal is to introduce a new postgraduate coursework program in Publishing. The program is designed to equip students with the core skills and knowledge base required for book, magazine and website publishing. Proposed as part of a move towards faculty-based and school-based postgraduate programs, the proposed courses combine areas of expertise from the Departments of Media and Communications, English, and Arts Informatics, offering professional training with direct vocational applications, as well as a knowledge of the history of publishing and theories of cultural formation. The courses will consider aspects of book, magazine and electronic publishing, including editing and manuscript preparation; print and website production; and marketing and professional communication, together with a history of the book, and a history of Australian publishing and the role of little magazines.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Arts to introduce the Master of Publishing; Graduate Diploma in Publishing and Graduate Certificate in Publishing*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Arts and relating to the courses; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

#### **10.3.2.2 Faculty of Economics and Business**

- (1) **Master of Commerce (Honours); Master of Commerce; Master of Commerce/Master of Facilities Management; Master of Commerce/Master of Logistics Management; Master of Commerce/Master of Transport Management; Master of Commerce/Master of International Business; Graduate Diploma in Commerce and Graduate Certificate in Commerce**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Economics and Business to amend the Master of Commerce (Honours); Master of Commerce; Master of Commerce/Master of Facilities Management; Master of Commerce/Master of Logistics Management; Master of Commerce/Master of Transport Management; Master of Commerce/Master of International Business; Graduate Diploma in Commerce and Graduate Certificate in Commerce.

The purpose of the amendments proposed is to extend the scope and depth of this specialisation opportunity (which is a distinctive feature of the Master of Commerce) through: rationalising existing majors and incorporating additional business majors which are already offered in the Master of Business degree; and amending the honours requirements to include the completion of an honours dissertation.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Economics and Business to amend the Master of Commerce (Honours); Master of Commerce; Master of Commerce/ Master of Facilities Management; Master of Commerce/ Master of Logistics Management; Master of Commerce/ Master of Transport Management; Master of Commerce/ Master of International Business; Graduate Diploma in Commerce and Graduate Certificate in Commerce*
  - (2) *recommend that Senate:*
    - (i) *endorse the Academic Board's approval of the proposal; and*
    - (ii) *approve the amendment of the Senate Resolutions relating to the Master of Commerce in the Faculty of Economics and Business and relating to the courses; and*
  - (3) *approve the faculty requirements relating to the degrees; with effect from Semester 1, 2007, as set out in the report presented.*
- (2) **Master of Professional Accounting**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of

Economics and Business to introduce the new Master of Professional Accounting.

The purpose of the proposed course is to meet the needs of potential students seeking knowledge, understanding and expertise in the range of disciplines appropriate to professional accountancy. This program represents a targeted mode of entry for students wishing to obtain professional accreditation with the Institute of Chartered Accountants in Australia (ICAA) and CPA Australia. The creation of this new program will give it a clearly defined academic, organisational and brand identity beyond that enjoyed by students undertaking the professional accreditation sequence that currently exists informally within the Master of Commerce (MCom).

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Economics and Business to introduce the Master of Professional Accounting*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

**(3) Master of Public Policy**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Economics and Business to amend the Master of Public Policy.

The purpose of this proposal is to enable students to articulate from the Graduate Certificate of Health Policy (GradCertHlthPol) to the Master of Public Policy (MPP). The proposed change will allow students to gain credit for up to four units from the Graduate Certificate in Health Policy (School of Public Health, Faculty of Medicine) towards the MPP. This is similar to changes made in 2004 and 2005 when the Faculty approved adding an 'embedded sequence' of six units from the Graduate School of Government to enable students to articulate into the Master of Public Administration or the Master of Public Policy. The general purpose of these initiatives is to establish the Master of Public Policy as a core program which other specialist areas (e.g. Health and potentially Housing or Education) can link with in order to provide tailored coursework programs.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Economics and Business to amend the Master of Public Policy*
- (2) *recommend that Senate:*

- (i) *endorse the Academic Board's approval of the proposal; and*
- (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Economics and Business and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

### **10.3.2.3 Faculty of Education and Social Work**

#### **(1) Doctor of Education**

The Graduate Studies Committee, on the recommendation of the Faculty of Education and Social Work, has approved a proposal from the Faculty to amend the Doctor of Education.

The purpose of the proposal is to amend the existing Doctor of Education program in order to a) encourage completion within three years whilst maintaining the balance of one quarter course work and three quarters research; b) change the credit point value of its units from 12 to six to align them with university policy of 6 credit points; c). design a more marketable and manageable coursework loading and d) create a more flexible support structure that can be tailored to cohort and individual needs.

The Graduate Studies Committee recommends the Academic Board approval of the proposal and recommends Senate endorse the amendments to the degree, with effect from Semester 1, 2007.

#### ***Recommendation***

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Education and Social Work to amend the Doctor of Education*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Education and Social Work and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

#### **(2) Graduate Diploma in Learning Science and Technology; Graduate Certificate in Learning Science and Technology**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Education and Social Work to introduce the new Graduate Diploma in Learning Science and Technology and the Graduate Certificate in Learning Science and Technology.

The purpose of the proposal is to introduce short courses and pathways into the Masters degree in Learning Science and Technology. The course is designed to address the increasing demand for research and professional qualifications in the expanding area of technology supported learning. Offering two shorter length graduate degree options in addition to the Masters, will provide students with greater flexibility and increase the number of prospective students interested in the program.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Education and Social Work to introduce the Graduate Diploma in Learning Science and Technology and Graduate Certificate in Learning Science and Technology*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Education and Social Work and relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses; with effect from Semester 1, 2007, as set out in the report presented.*

**10.3.2.4 Faculty of Health Sciences**

**(1) Master of Occupational Therapy**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Health Sciences to amend the Master of Occupational Therapy.

The purpose of this proposal is to advise the Graduate Coursework Studies Committee of:-

- the course review conducted for the Master of Occupational Therapy and the related outcomes of the review; and
- the revised course in its entirety to replace the current course being offered, following extensive consultation with current students, graduates, staff and the profession.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the amendment of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Health Sciences to amend the Master of Occupational Therapy*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

**(2) Bachelor of Health Sciences/Master of Clinical Vision Sciences**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Health Sciences to introduce the new Bachelor of Health Sciences/Master of Clinical Vision Sciences.

The purpose of this proposal is to replace the existing Bachelor of Applied Science (Orthoptics) and introduce a new program consisting of an undergraduate degree in Health Science combined with a Master's degree in Clinical Vision Sciences. The combined degree will be able to provide students with the advantages of a generic preparation and an interdisciplinary learning experience in the BHS that is not available to the same degree in the existing

course. These advantages, coupled with the higher expectations of students studying at a postgraduate level in the Master of Clinical Vision Sciences will better prepare them to meet the needs of the modern health system.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Health Sciences to introduce the Bachelor of Health Sciences/Master of Clinical Vision Sciences*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

**(3) Bachelor of Health Sciences/Master of Health Information Management**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Health Sciences to introduce the new Bachelor of Health Sciences/Master of Health Information Management.

The purpose of this proposal is to replace the existing Bachelor of Applied Science (Health Information Management). The combined degree will be able to provide students with the advantages of a generic preparation and an interdisciplinary learning experience that is not available to the same degree in the existing course. These advantages, coupled with the professional entry available from the MHIM will better prepare students to meet the needs of the modern health system.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Health Sciences to introduce the Bachelor of Health Sciences/Master of Health Information Management*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

**(4) Bachelor of Health Sciences/Master of Rehabilitation Counselling**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Health Sciences to introduce the new Bachelor of Health Sciences/Master of Rehabilitation Counselling.

The purpose of this proposal is to replace the existing Bachelor of Health Science (Rehabilitation Counselling) and Bachelor of Health Science (Rehabilitation Counselling) (Honours). The combined degree will be able to provide students with the advantages of a generic preparation and an interdisciplinary learning experience in the BHlthSci that is not available to the same degree in the existing course. These advantages, coupled with the professional entry available from the MRC will better prepare students to meet the needs of the modern health system.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Health Sciences to introduce the Bachelor of Health Sciences/Master of Rehabilitation Counselling*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

**10.3.2.5 Faculty of Nursing and Midwifery**

- (1) **Graduate Diploma in Cancer Nursing; Graduate Diploma in Clinical Education; Graduate Diploma in Clinical Nursing; Graduate Diploma in Emergency Nursing; Graduate Diploma in Gerontic Nursing; Graduate Diploma in Intensive Care Nursing; Graduate Diploma in Mental Health Nursing**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Nursing and Midwifery to introduce the Graduate Diploma in Cancer Nursing; Graduate Diploma in Clinical Education; Graduate Diploma in Clinical Nursing; Graduate Diploma in Emergency Nursing; Graduate Diploma in Gerontic Nursing; Graduate Diploma in Intensive Care Nursing; and the Graduate Diploma in Mental Health Nursing.

The purpose of this proposal is to provide an articulated pathway for students studying in the masters courses in the specialisations referred to above. The masters and graduate certificates were approved by the Academic Board in August 2005. This particularly applies to student wishing to undertake a full-time load but who do not wish to, or are not qualified to study at the masters level. The present graduate certificates in these speciality areas do not allow students to study full-time and are therefore, in applicable to student, and in particular, international students, who wish to study in Australia.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Nursing and Midwifery to amend the Graduate Diploma in Cancer Nursing; Graduate Diploma in Clinical Education; Graduate Diploma in Clinical Nursing; Graduate*

*Diploma in Emergency Nursing; Graduate Diploma in Gerontic Nursing; Graduate Diploma in Intensive Care Nursing and Graduate Diploma in Mental Health Nursing*

- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses; with effect from Semester 1, 2007, as set out in the report presented.*

**(2) Graduate Diploma in Nursing**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Nursing and Midwifery to delete the Graduate Diploma in Nursing.

The purpose of this proposal is to delete the Graduate Diploma in Nursing based on a review by the Faculty and the introduction of more comprehensive offerings in graduate diplomas. The introductions of these courses are the subject of a proposal currently under examination by the Academic Board.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Nursing and Midwifery to delete the Graduate Diploma in Nursing*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the course; and*
- (3) *approve the faculty requirements relating to the course; with effect from Semester 1, 2007, as set out in the report presented.*

**10.3.2.6 Faculty of Pharmacy: Master of Pharmacy**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Pharmacy to amend the Master Pharmacy.

The purpose of this proposal is to update the Master of Pharmacy (MPharm) degree. This includes changes to admission procedures, pre-requisite requirements, units of study and Senate and Faculty Resolutions.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Pharmacy to amend the Master of Pharmacy*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*

- (ii) *approve the amendment of the Senate Resolutions relating to the Master of Pharmacy in the Faculty of Pharmacy and relating to the course; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

#### **10.3.2.7 Faculty of Science : Master of Applied Science (Health Psychology); Graduate Diploma in Applied Science (Health Psychology); Graduate Certificate in Applied Science (Health Psychology)**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Science to introduce the Master of Applied Science (Health Psychology); Graduate Diploma in Applied Science (Health Psychology) and Graduate Certificate in Applied Science (Health Psychology).

The purpose of the proposal is to introduce a postgraduate programme in Health Psychology. These courses are designed to meet the needs of a wide variety of health professionals interested in the growing area of health psychology: for example, people working within the Department of Health and other organizations, charities and research groups, allied health professionals, psychology students, geneticists and genetic counsellors. These programmes will allow these individuals to pursue health psychology careers within the health service, academia and government.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

#### **Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Science to introduce the Master of Applied Science (Health Psychology); Graduate Diploma in Applied Science (Health Psychology) and Graduate Certificate in Applied Science (Health Psychology)*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Science and relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses; with effect from Semester 1, 2007, as set out in the report presented.*

#### **10.3.2.8 Faculty of Veterinary Science**

- (1) **Master of Veterinary Public Health; Master of Veterinary Public Health (Honours); Graduate Diploma in Veterinary Public Health; Graduate Certificate in Veterinary Public Health**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Veterinary Science to introduce the new Master of Veterinary Public Health; Master of Veterinary Public Health (Honours); Graduate Diploma in Veterinary Public Health; and the Graduate Certificate in Veterinary Public Health.

The purpose of this proposal is to introduce a fully online, embedded postgraduate course in Veterinary Public Health (VPH). This will be linked to the established postgraduate course in Veterinary Public Health Management (VPHMgt), offered by the Faculty of Veterinary Science since 2003.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Veterinary Science to introduce the Master of Veterinary Public Health; Master of Veterinary Public Health (Honours); Graduate Diploma in Veterinary Public Health; Graduate Certificate in Veterinary Public Health*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Veterinary Science and relating to the courses; and*
- (3) *approve the faculty requirements relating to the degree; with effect from Semester 1, 2007, as set out in the report presented.*

**(2) Master of Veterinary Studies; Graduate Diploma in Veterinary Studies; Graduate Certificate in Veterinary Studies; Graduate Diploma in Veterinary Clinical Studies**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Faculty of Veterinary Science to amend the Master of Veterinary Studies; to introduce the new Graduate Diploma in Veterinary Studies and Graduate Certificate in Veterinary Studies and delete the Graduate Diploma in Veterinary Clinical Studies.

The purpose of the proposal is to amend the Master of Veterinary Studies and to embed a Graduate Certificate and Graduate Diploma into this degree. Also to delete the Graduate Diploma in Veterinary Clinical Studies.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Faculty of Veterinary Science to amend the Master of Veterinary Studies, to introduce the Graduate Diploma in Veterinary Studies and Graduate Certificate in Veterinary Studies and to delete the Graduate Diploma in Veterinary Clinical Studies*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Veterinary Science and relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses; with effect from Semester 1, 2007, as set out in the report presented.*

**10.3.2.9 Board of Studies in Indigenous Studies : Master of Indigenous Languages Education; Graduate Diploma in Indigenous Languages Education and Graduate Certificate in Indigenous Languages Education**

The Graduate Studies Committee, on the recommendation of the Postgraduate Coursework Sub-Committee, has approved a proposal from the Board of Studies in Indigenous Studies to amend the Master of Indigenous Languages Education and

introduce the new Graduate Diploma and Certificate in Indigenous Languages Education.

The purpose of the proposal is to introduce two new award courses; the Graduate Certificate and Graduate Diploma of Indigenous Languages Education, and consequently amend the entry requirements for the Master of Indigenous Languages Education. The new courses are designed to meet the need for qualified instructors to participate in the delivery of Indigenous language teaching programs in a range of educational settings. They will not replace existing ones but together with the existing Master of Indigenous Languages Education will provide a suite of qualifications with different entry and exit points to meet a broader range of needs for appropriately trained Indigenous educators.

The Graduate Studies Committee recommends the Academic Board approve and recommends Senate endorse the introduction of the degrees, with effect from Semester 1, 2007.

**Recommendation**

*That the Academic Board:*

- (1) *approve the proposal from the Board of Studies in Indigenous Studies to amend the Master of Indigenous Languages Education and introduce the Graduate Diploma in Indigenous Languages Education and Graduate Certificate in Indigenous Languages Education*
- (2) *recommend that Senate:*
  - (i) *endorse the Academic Board's approval of the proposal; and*
  - (ii) *approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Other Programs in Aboriginal and Indigenous Studies and relating to the courses; and*
- (3) *approve the faculty requirements relating to the courses; with effect from Semester 1, 2007, as set out in the report presented.*

## Terms of Reference Graduate Studies Committee

### Graduate Studies Committee (Additions indicated by underline)

#### Purpose

The Graduate Studies Committee advises the Academic Board about Resolutions, policy and procedures relating to postgraduate study at the University and acts as the Academic Board's agent in determining postgraduate matters in accordance with the Resolutions of the Senate: Delegations of Authority: Academic Functions.

#### Terms of Reference

1. To advise the Academic Board on Resolutions, policy and procedures relating to all postgraduate studies in the University, including:
  - (1) the pattern of postgraduate courses in the University;
  - (2) admission of postgraduate students and the recognition of prior learning, exemption, credit, credit transfer and advanced standing;
  - (3) assessment and examinations of postgraduate research candidatures;
  - (4) attraction and recruitment of students to postgraduate award courses;
  - (5) equity and access initiatives;
  - (6) provision of facilities and services; and
  - (7) approval of new postgraduate award courses amendments to existing postgraduate award courses.
2. To make recommendations to the Academic Board regarding:
  - (1) proposals to introduce new postgraduate award courses and amendments to existing postgraduate award courses;
  - (2) English language requirements;
  - (3) requirements to be satisfied by candidates for the award of a degree, diploma or certificate; and
  - (4) the procedures for examination for the degree of Doctor of Philosophy.
3. To act for the Academic Board in:
  - (1) recognising institutions, programs and courses for the purposes of admission;
  - (2) admitting candidates for higher doctorates who are not graduates of the University of Sydney; and
  - (3) determining whether or not a Higher Doctorate be awarded.
4. To develop, recommend to the Academic Board, and regularly review Resolutions, policy and procedures supporting the University's strategic objectives in relation to postgraduate studies.
5. To develop, oversee and monitor processes for the effective implementation of postgraduate studies policy and good practice.
6. To promote and foster initiatives relating to postgraduate studies for Aboriginal and Torres Strait Islander students in accordance with the objectives of the University of Sydney Aboriginal and Torres Strait Islander Strategic Plan.
7. To monitor issues relating to quality in relation to postgraduate award courses, and to make recommendations to the Academic Board as appropriate.
8. To determine matters relating to the award of the degree of Doctor of Philosophy;
9. To establish effective supervisory policy and procedures for postgraduate research students;
10. To consider and decide appeals, where it has the appropriate authority under the relevant University legislation.
11. To obtain information or reports from any faculty, school or department, College or other academic unit on academic matters relating to postgraduate studies.
12. To refer to other committees, as appropriate, comments or recommendations about matters concerning postgraduate students.
13. To receive regular reports from, and provide advice to, the Dean of Graduate Studies on the development of Resolutions, policy and procedures relating to postgraduate studies.

14. To provide an annual report on its activities under its terms of reference to the Academic Board.
15. To consider and report on any matter referred to it by the Academic Board, the Vice-Chancellor or the Dean of Graduate Studies.

### Notes

1. The Chair of the Graduate Studies Committee acts for the Academic Board in varying the requirements for a particular candidate in exceptional circumstances for higher doctorates and the degree of Doctor of Philosophy, in accordance with the Resolutions of the Senate: Delegations of Authority: Academic Functions.
2. The Chair of the Graduate Studies Committee determines whether due academic process has been observed where a student does not accept a faculty decision in relation to postgraduate research appeals, in accordance with the Resolutions of the Senate: Delegations of Authority: Academic Functions.

### Constitution

#### Ex Officio Members

1. the Chair of the Committee, appointed bi-annually by the Academic Board
2. the Chair of the Academic Board, or nominee
3. the Dean of Graduate Studies
4. the Deputy Vice-Chancellor (Research and Innovation)
5. the Chairs of faculty Postgraduate Committees
6. the Chair of the Research Committee
7. the Chairs of Sub-Committees of the Graduate Studies Committee, if not already members
8. the President of the Sydney University Postgraduate Representative Association, or nominee

#### Appointed Members

9. one postgraduate coursework student member of the Academic Board appointed annually by and from the postgraduate coursework student members of the Academic Board
10. one postgraduate research student member of the Academic Board appointed annually by and from the postgraduate research student members of the Academic Board

#### Co-opted Members

11. the Committee may co-opt up to four members. Co-opted members may be selected from the members of the Academic Board or the wider University community or may express interest directly to the Chair of the Committee, but must have an interest and/or experience in issues considered by the Committee. The term of office of members co-opted by the Committee shall be specified at the time of co-option and such members shall have all rights and privileges of other members.

#### Deputy Chair

The Chair, Graduate Studies Committee shall appoint a Deputy Chair annually from either one of the Chairs of faculty Postgraduate Committees or the Chairs of Sub-Committees of the Graduate Studies Committee.

#### Sub-Committees

1. Postgraduate Coursework Sub-Committee
2. Postgraduate Research Training Sub-Committee
3. PhD Award Sub-Committee
4. Postgraduate Awards Sub-Committee
5. Appeals Committee of the Graduate Studies Committee

**Frequency of meetings**

The Committee shall meet at least five (5) time a year.

**Quorum**

A quorum for a meeting of the Committee shall be six (6) members.

**Approved/Revised**

Academic Board, 16 October 2002

**Committee secretary**

Mark Smith, Secretariat and Corporate Information Unit

## **AGENDA ITEM 11**

### **Report of the Learning and Teaching Committee**

#### **11.2 Report of the Learning and Teaching Committee meeting held on 13 June 2006**

The Committee met on 13 June 2006 when there were present: The Chair (Associate Professor R Ewing) presiding, Professors M Jackson, J Sachs and B Sutton, Associate Professors D Airey, B Bennett, D Dragovich, M Freeman, S Kable and G Ryan, Drs D Collins, C Collyer, C Groenlund, J Hodgson, I Maxwell, D O'Connor and W Vervoort, Mr R Araghi, Ms S Hanfling, Mr S Lojewski, Ms K Sodersten and Mr N Wood. Ms M Kemmis was in attendance.

##### **11.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 13 June 2006.

##### **11.2.2 Academic Board Faculty Reviews: Faculty Progress Reports** *separate attachment*

The Board is asked to note that the Committee received and noted progress reports from the Faculty of Arts and the Faculty of Science in response to recommendations from the Academic Board Phase Two Faculty Reviews.

##### ***Recommendation***

*That the Academic Board note the Faculty Progress Reports from the Faculty of Arts and the Faculty of Science, as set out in the report presented.*

##### **11.2.3 Faculty Reports on Cases of Academic Dishonesty**

The Committee noted reports on cases of academic dishonesty from the Faculties of Agriculture, Food and Natural Resources, Economics and Business, Law, Pharmacy and Veterinary Science. A consolidated report will be submitted to the Academic Board once the remaining faculty reports are received.

Members expressed concern at the proliferation of faculty-based methods for teaching students about academic honesty and identifying cases of academic dishonesty. It was agreed that the Pro Vice-Chancellor (Learning and Teaching) be asked to look at how these issues might be supported centrally.

##### ***Recommendation***

*That the Academic Board ask the Pro Vice-Chancellor (Learning and Teaching) to consider providing centralised support to faculties relating to the detection of plagiarism and the education of students on this issue.*

##### **11.2.4 Proceedings of the Committee**

###### **(1) Report of the Chair**

The Chair advised members that the Chairs of the Academic Board and its Standing Committees would be holding a retreat later in the month.

###### **(2) Report of the Pro Vice-Chancellor (Teaching and Learning)**

The Pro Vice-Chancellor (Teaching and Learning) reported that:

- applications for Carrick Institute citations had now been culled and ranked for submission;
- Dr Keith Trigwell had been appointed to the position of Director of the Institute for Teaching and Learning and would commence on 1 October 2006; and
- the Pro Vice-Chancellor, in partnership with Dr Angela Brew, were editing a publication titled *The Transformed University: The Scholarship of Teaching and Learning in Practice* which would be published through University of

Sydney Press to showcase the University's activities in this area, and launched at the International Society for Scholarship in Teaching and Learning conference in 2007.

The Pro Vice-Chancellor also presented the draft University Learning and Teaching Plan. The plan was endorsed in principle by the Committee and will be distributed to faculties for comment.

## **AGENDA ITEM 13**

### **Report of the Academic Staffing Committee**

#### **13.2 Report of the Academic Staffing Committee meeting held on 14 June 2006**

The Committee met on 14 June 2006 when there were present: The Chair (Professor C Murphy) presiding, Professors S Andrews, D Armstrong, G Hancock, A McBratney, G Pearson, I Ramzan and B Sutton, Associate Professor P McCallum and Mr S Malcolm. Ms M Kemmis was in attendance.

##### **13.2.1 Receipt of Report**

The Committee recommends that the Academic Board receive and note the following report of the meeting held on 14 June 2006.

##### **13.2.2 Out of Round Promotion Procedures**

**57-58**

At its meeting of 15 March 2006 the Committee had endorsed the drafting of procedures for Out of Round Promotions to enable the University to retain key members of academic staff. The draft procedures were discussed by the Committee, particularly with regard to maintaining the integrity of the existing promotion procedures while providing senior management with sufficient flexibility to retain key staff.

The following points were raised in discussion:

- The references to “Head, Dean, Director or the Vice-Chancellor” should be amended to include the Provost and Deputy Vice-Chancellor;
- The Committee structure should be amended to allow inclusion of the relevant Dean or their nominee;
- There was significant debate regarding proof that an offer of employment had been made with some members arguing that documentation should be provided and others arguing that it should be up to the person invoking the procedures to make a judgement on the validity of the case;
- Members agreed that the committee Chair should be able to call for additional documentation, including assessors’ reports and/or the offer of employment;
- The procedures should be amended to allow initial distribution of materials to committee members electronically but require that a meeting of the members take place if there support for the proposal to promote is not unanimous; and
- The procedures should explicitly state the authority for approval of the recommendations of the committee in line with the current delegations of authority.

The procedures are now submitted to the Academic Board for its approval.

##### ***Recommendation***

*That the Academic Board approve the Out of Round Promotion Procedures, as set out in the attached report.*

##### **13.2.3 Proceedings of the Sub-Committee**

###### **(1) Academic Board Nominees**

The Chair advised members that the University’s recently revised recruitment policy had raised a number of issues related to the inclusion of Academic Board nominees on selection committees.

Professor Sutton advised members that he and Professor Murphy had negotiated some amendments to the proposed revisions, and that the recruitment policy would now allow selection committees to convene without an Academic Board nominee if a nominee was unavailable. Some members

still expressed concern that the procedures could allow for an AB nominee to be omitted. Once appointed to the committee, the nominee would have the status of any other member of the selection committee. Professor Sutton noted that comments had been received about the difficulty of finding a nominee, and that this reflected the gradual attrition of members from the original list. However, Human Resources had agreed to train new members once these had been identified by the Board.

Members commented that the inclusion of an Academic Board nominee had enabled the University to avoid allegations of impropriety in the recruitment process. A query was raised regarding the relationships of the nominee to the unit or faculty establishing the selection committee, and it was agreed that this point should be clarified, particularly with regard to the new faculty structure.

Members noted the report and endorsed the Chair of the Academic Board's plan to arrange training of new nominees with Human Resources.

**(2) Committee Membership**

The Chair advised members that this issue had been raised following the recent restructuring of senior management at the University. Professor Sutton noted that this issue affected all the Academic Board's committees and the Board itself and would be the subject of discussions at the Board retreat on 22 and 23 June. Professor Ramzan suggested that the committee should look at the more fundamental question of the committee's role in relation to the Academic Board and the new University structure, which could provide the basis for determining the best membership structure.

**(3) Academic Working Environment**

Professor Sutton advised members that the Academic Board would be investigating the working environment of academics at the University, including the issue of workloads, and that he and Professor Murphy would be meeting to formalise the terms of reference for the project. The major focus would be on identifying those factors which had either a positive or negative impact on academic standards at the University.

Members noted that the workload model used in the current enterprise agreement had been based on the former college structure and may need revision.

## 'Out of Round' Promotion Policy and Procedures

### 1. Policy Statement

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This policy permits a Head, Dean, Director, the Provost and Deputy Vice-Chancellor or the Vice-Chancellor to initiate an 'out of rounds' promotion procedure where a valuable staff member has been offered an appointment at another institution and the University wishes to offer promotion as a retention strategy.

### 2. Submissions

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A submission for 'out of round' promotion is prepared by the Head and comprises:

- The application for employment that was originally made by the academic staff member to the other institution.
- The referee details that were part of the above application.
- A case for retaining the academic staff member prepared by the Head in consultation with the Dean, taking into account the specific criteria for the Level to which promotion is being sought and including arguments for an 'out of rounds' promotion process in the particular case.

Once endorsed by the Dean the application will be submitted to the Out of Rounds Committee for consideration.

### 3. Out of Round Meetings

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A Dean, Director, the Provost and Deputy Vice-Chancellor or the Vice-Chancellor may request the Out of Rounds Committee meet to consider an academic staff member for promotion at any time.

The Committee will comprise:

**Promotion to Level C or D:**

- Provost and Deputy Vice-Chancellor or nominee (Chair)
- Chair of the Academic Board or nominee
- The relevant Dean or nominee

**Promotion to Level E**

- Vice-Chancellor or nominee (Chair)
- Provost and Deputy Vice-Chancellor or nominee
- Chair of the Academic Board or nominee
- The relevant Dean or nominee

If the request to consider an application originates from the Dean, the Provost and Deputy Vice-Chancellor or Vice-Chancellor a nominee must be appointed.

### 4. Procedures

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- 4.1 The Chair must be satisfied that a genuine offer has been made.
- 4.2 The Chair circulates the submission to Committee members within 48 hours of receipt. The Chair may request a response electronically but must call a meeting if the responses of the members are not unanimously in favour of offering a promotion;
- 4.3 The Committee will consider cases expeditiously and will assess applications against the requirements for [Assessment of Applications by the LPC](#) (including the relevant standards of teaching, research/scholarship/creative/ professional work portfolio and service) in the Promotions documentation for the current

- promotion year and will complete the **Out of Rounds Committee Report Form** and forward this recommendation to the Chair.
- 4.4 The Committee may invite the academic staff member to attend a formal interview before a final decision is made.
  - 4.5 The Chair may request additional information (which could include assessors' reports and/or written confirmation of the offer of appointment at another institution) and then provides a report of the outcomes to the relevant Dean or Director or the Vice-Chancellor and copies this to the HR Manager,
  - 4.6 Where the appointment is supported and an offer of appointment is to be made:
    - 4.6.1 The Chair of the Committee will refer the recommendation to the Provost and Deputy Vice-Chancellor (for positions below Level E) or to the Senate Chair Appointments Committee (for positions at Level E) for approval;
    - 4.6.2 The Dean informs the academic staff member of the outcome,
    - 4.6.3 Human Resources issues an updated employment contract on the advice of the Chair of the Committee,
    - 4.6.4 Promotion will be effective from the first pay period commencing on or after the updated contract is signed by the staff member.
  - 4.7 With regard to all submissions:
    - 4.7.1 only one offer will be made; and
    - 4.7.2 appeals against either the decision or the process will not be considered.