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## Academic Board Agenda

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### NOTICE OF MEETING

A meeting of the **Academic Board** will be held at **2.00 pm** on **Wednesday 4 October 2006** in the Professorial Board Room.

Members who are unable to attend are asked to notify Megan Kemmis at the above address. Enquiries concerning this meeting may also be directed to Ms Kemmis.

*Megan Kemmis*  
for  
Dr W Adams  
**Registrar**

27 September 2006

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### AGENDA

*Pages*

- ★ 1. **Apologies**  
Apologies have been received from: Professors C Armour, A Aspromourgos, M Crossley and T Kvan, Associate Professor C Lumby and Dr C Campbell.
  
- ★ 2. **Arrangement of agenda**
  - 2.1 **Starring of items**
  
  - 2.2 **Adoption of unstarred items**  
  
**Recommendation**  
*The Academic Board resolve as recommended with respect to all unstarred items.*
  
- 3. **Minutes of previous meeting** *separate attachment*
  - 3.1 **Meeting of 23 August 2006**  
  
**Recommendation**  
*The Academic Board adopt the minutes of the previous meeting held on 23 August 2006 as a true record.*
  
- 4. **Business arising from Minutes** (not dealt with elsewhere in the Agenda)

- ★ 5. **Report of the Chair**  
5.1 **Report on Senate Matters**  
5.1.1 **Report of the Senate meeting held on 18 September 2006**  
supplementary agenda

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting of 18 September 2006.*

**5.2 Honours and Distinctions** 10

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*

- 5.3 **General Report**  
**5.3.1 Academic Board Committees** 10

**Recommendation**

*That the Academic Board note the report on the restructuring of Academic Board committees, as set out in the report presented.*

**5.3.2 Academic Board Membership** 11-13

**Recommendation**

*That the Academic Board note the Chair's report on Academic Board membership, as set out in the report presented.*

**5.3.3 Academic Board Forum** 11

**Recommendation**

*That the Academic Board note the Chair's report on the next Academic Board Forum, as set out in the report presented.*

- 5.4 **Questions on Chair's Report**

- ★ 6. **Report of the Vice-Chancellor and Principal**  
6.1 **Report on Senate Matters**  
6.1.1 **Report of the Senate meeting held on 18 September 2006**  
supplementary agenda

**Recommendation**

*The Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 18 September 2006.*

- 6.2 **General report**

**Recommendation**

*The Academic Board note the general report of the Vice-Chancellor and Principal.*

### 6.3 Questions on Vice-Chancellor's Report

- ★ 7. **Question time**  
Questions to the Vice-Chancellor and Chair of the Academic Board

(Time limit 15 minutes)

8. **Reports of Faculties and Boards** 14-15  
8.1 **Report of the Faculty of Nursing and Midwifery** 14-15

**8.1.1 Receipt of report**

**Recommendation**

*That the Academic Board receive and note the report of the Faculty of Nursing and Midwifery.*

8.1.2 **Semester and Vacation Dates 2007** 14-15

**Recommendation**

*That the Academic Board approve the semester and vacation dates for the Faculty of Nursing and Midwifery for the year 2007, as set out in the report presented.*

8.2 **Report of the 2006 University of Sydney Winter School** 14

**8.2.1 Receipt of report** separate attachment

**Recommendation**

*That the Academic Board receive and note the report of the 2006 University of Sydney Winter School.*

- ★ 9. **International Portfolio Report**  
(Professor John Hearn, Deputy Vice-Chancellor (International))

10. **Report of the Undergraduate Studies Committee**  
(Associate Professor Scott Kable)

- ★ 10.1 **Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.*

10.2 **Report of the meeting held on 5 September 2006** 16

**10.2.1 Receipt of report**

**Recommendation**

*That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 5 September 2006.*

## 10.2.2 Faculty Resolutions

### 10.2.2.1 Faculty of Arts and Faculty of Law: Bachelor of Arts/Bachelor of Laws

16

#### **Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Arts and Bachelor of Laws in the Faculty of Arts and Faculty of Laws, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to requirements for the degree, with effect from 1 January 2007, as set out in the report presented.*

### 10.2.2.2 Faculty of Economics and Business and Faculty of Law: Bachelor of Commerce/Bachelor of Laws, Bachelor of Economic and Social Sciences/Bachelor of Laws, Bachelor of Economics/Bachelor of Laws and Bachelor of International Studies/Bachelor of Laws

16-17

#### **Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Commerce/Bachelor of Laws, the Bachelor of Economic and Social Sciences/Bachelor of Laws, the Bachelor of Economics/Bachelor of Laws and the Bachelor of International Studies/Bachelor of Laws in the Faculty of Economics and Business and the Faculty of Law, made pursuant to the University of Sydney (Coursework) Rule 2000; and*
- (2) *approve the faculty requirements relating to cross-faculty management and the award of the degree, with effect from 1 January 2007, as set out in the report presented.*

### 10.2.2.3 Faculty of Medicine

#### (1) Bachelor of Medicine and Bachelor of Surgery

17

#### **Recommendation**

*That the Academic Board note the amendments to the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery in the Faculty of Medicine, made pursuant to the University of Sydney (Coursework) Rule 2000 with effect from 1 January 2007, as set out in the report presented.*

**(2) Diploma in Indigenous Primary Health Care and Advanced Diploma in Indigenous Primary Health Care 17**

**Recommendation**

*That the Academic Board note the amendments to the Resolutions of the Faculty relating to the Diploma in Indigenous Primary Health Care and Advanced Diploma in Indigenous Primary Health Care in the Faculty of Medicine, made pursuant to the University of Sydney (Coursework) Rule 2000 with effect from 1 January 2007, as set out in the report presented.*

**10.2.3 Reports from Faculties**

**10.2.3.1 Faculty of Health Sciences 17-18**

**Recommendation**

*That the Academic Board note the report from the Faculty of Health Sciences regarding units of study.*

**10.2.3.2 Faculty of Law: Bachelor of Laws 18**

**Recommendation**

*That the Academic Board note the report from the Faculty of Law regarding the reclassification of a unit of study in the Bachelor of Laws.*

**10.2.4 Admission to Undergraduate Courses 18**

**Recommendation**

*That the Academic Board approve the amendment of Schedule 1 of the policy "Admission to Undergraduate Courses", as set out in the report presented.*

**10.2.5 Terms of Reference 18, separate attachment**

**Recommendation**

*That the Academic Board approve the amended terms of reference for the Committee, as set out in the report presented.*

**10.2.6 Proceedings of the Committee 19**

**Recommendation**

*The Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 5 September 2006, as set out in the report presented.*

**11. Report of the Graduate Studies Committee**  
(Associate Professor Peter McCallum)

★ **11.1 Oral report of the Chair**

**Recommendation**

*That the Academic Board note the report of the Chair of the Graduate Studies Committee.*

**11.2 Report of the meeting held on 4 September 2006** 20

**11.2.1 Receipt of report**

**Recommendation**

*That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 4 September 2006.*

**11.2.2 Reports from the Faculties**

**11.2.2.1 Faculty of Health Sciences – English Language Requirements** 20

**Recommendation**

*That the Academic Board approve amendments to Appendix 1 of the “Postgraduate English Language Requirements” policy for the Faculty of Health Sciences.*

**11.2.2.2 Faculty of Health Sciences – Postgraduate Coursework Course Review** 20-22

**(1) Master of Health Science (Behavioural Science); Master of Health Science (Honours) (Behavioural Science); Graduate Certificate of Health Sciences (Behavioural Science)** 20-21

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

**(2) Master of Health Science (Child and Adolescent Health); Master of Health Science (Honours) (Child and Adolescent Health); Graduate Certificate of Health Sciences (Child and Adolescent Health)** 21

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

- (3) [Master of Health Science \(Education\);  
Master of Health Science \(Honours\)  
\(Education\); Graduate Diploma of  
Health Science \(Education\); Graduate  
Certificate of Health Sciences  
\(Education\)](#) 21

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

- (4) [Master of Health Science  
\(Gerontology\) and Master of Health  
Science \(Honours\) \(Gerontology\)](#) 21

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

- (5) [Master of Health Science \(Medical  
Radiation Sciences\); Graduate  
Diploma in Health Science \(Medical  
Radiation Sciences\) and Graduate  
Certificate in Health Science \(Medical  
Radiation Sciences\)](#) 21-22

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

- (6) [Master of Rehabilitation Counselling  
and Graduate Diploma in  
Rehabilitation Counselling](#) 22

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

11.2.2.3 [Faculty of Law – Units of Study](#) 22

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Law.*

11.2.3 [Proceedings of the Committee](#) 22-25

**Recommendation**

*That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 4 September 2006, as set out in the report presented.*

**12. Report of the Learning and Teaching Committee**  
(Associate Professor Robyn Ewing)

★ **12.1 Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Learning and Teaching Committee.*

**12.2 Report of the meeting held on 12 September 2006** **26**

**12.2.1 Receipt of report**

**Recommendation**

*The Academic Board receive and note the report of the Learning and Teaching Committee meeting held on 12 September 2006.*

**12.2.2 Academic Board Faculty Reviews: Faculty Progress Reports** **26, separate attachment**

**Recommendation**

*The Academic Board note the Faculty Progress Reports from the Faculty of Economics and Business and the Faculty of Health Sciences, as set out in the report presented.*

**12.2.3 Faculty Reports on Cases of Academic Dishonesty** **26**

**Recommendation**

*That the Academic Board note the report on cases of academic dishonesty, as set out in the report presented.*

**12.2.4 Terms of Reference** **26, separate attachment**

**Recommendation**

*That the Academic Board approve the amended terms of reference for the Learning and Teaching Committee, as set out in the report presented.*

**12.2.5 Appointment of Deputy Chair** **26-27**

**Recommendation**

*That the Academic Board note the appointment of Associate Professor Greg Ryan as the Deputy Chair, as set out in the report presented.*

**12.2.6 Proceedings of the Committee** **27**

**Recommendation**

*The Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 12 September 2006, as set out in the report presented.*

**13. Report of the Research Committee**  
(Associate Professor Robyn Overall)

★ **13.1 Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Research Committee.*

**13.2 Report of the meeting held on 20 September 2006** *supplementary agenda*  
**13.2.1 Receipt of report**

**Recommendation**

*The Academic Board receive and note the report of the Research Committee meeting held on 20 September 2006.*

**13.2.2 Proceedings of the Committee** *supplementary agenda*

**Recommendation**

*The Academic Board note the proceedings of the Research Committee meeting held on 20 September 2006, as set out in the report presented.*

**14. Report of the Academic Staffing Committee**  
(Professor Chris Murphy)

★ **14.1 Oral report of the Chair**

**Recommendation**

*The Academic Board note the report of the Chair of the Academic Staffing Committee.*

**14.2 Report of the meeting held on 20 September 2006** **28**  
**14.2.1 Receipt of report**

**Recommendation**

*The Academic Board receive and note the report of the Academic Staffing Committee meeting held on 20 September 2006.*

**14.2.2 Proceedings of the Committee** **28**

**Recommendation**

*The Academic Board note the proceedings of the Academic Staffing Committee meeting held on 20 September 2006, as set out in the report presented.*

## **AGENDA ITEM 5 Report of the Chair**

### **5.2 Honours and Distinctions**

I am pleased to report the following honours and distinctions and recommend the Academic Board extend its congratulations to the recipients:

#### **Associate Professor Anna Rubbo, Faculty of Architecture**

Awarded the 2006 Marion Mahony Griffin Award. The award acknowledges her work and contributions to architectural education.

#### **Dr Rebekah Moles, Faculty of Pharmacy**

Awarded the 2006 FIP (International Pharmaceutical Federation) Young Pharmacists/ Pharmaceutical Sciences Grant for Professional Innovation. Dr Moles will use the grant to further her research into issues related to childhood medication.

#### **Mr Matt Barrie, School of Electrical and Information Engineering**

Awarded the 2006 NSW Pearcey Award for Young Achievers in the NSW ICT industry.

#### **2006 Alumni Awards**

The following staff received University of Sydney Alumni Awards:

- Emeritus Professor Ronald Kim Oates, Faculty of Medicine
- Professor Jocelyn Chey, School of Languages and Culture
- Mr Colin James, Faculty of Architecture

The Alumni Awards for Achievement in Community Service recognise the personal contributions that alumni make to the enrichment of our society through innovation, dedication, perseverance and/or creativity in community service.

#### ***Recommendation***

*The Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.*

### **5.3 General Report**

#### **5.3.1 Academic Board Committees**

Following discussions amongst the Chairs of the Academic Board's Standing Committees, a number of amendments are proposed to the terms of reference and membership of the existing committees. Minor amendments relating to the Undergraduate Studies Committee and Learning and Teaching Committee are outlined in the reports of these two committees later in the agenda.

In addition, discussions are being held within the Graduate Studies Committee and Research Committee which will lead to the transfer of some functions from Graduate Studies to Research. Full details of the proposed amendments will come to the next meeting of the Academic Board.

#### ***Recommendation***

*That the Academic Board note the report on the restructuring of Academic Board committees, as set out in the report presented.*

### 5.3.2 Academic Board Membership

12-13

At its meeting of 18 September 2006, Senate was asked to amend a number of rules to reflect the abolition of the Colleges of Health Sciences, Humanities and Social Sciences and Sciences and Technology. Among the rules to be amended was the *University of Sydney (Academic Governance) Rule 2003* which outlines the membership and functions of the Academic Board. Proposed amendments to the rule relating to membership of the Board were withdrawn at the Senate meeting pending the Academic Board's consideration of these issues.

Under the current version of the *University of Sydney (Academic Governance) Rule 2003* elected student members and elected non-professorial academic staff members are nominated by and elected from college electorates. It is proposed that both categories of membership be amended to reflect the abolition of the college structure. The suggested amendments are set out in the attached, revised version of Clause 5 of the *University of Sydney (Academic Governance) Rule 2003*.

The proposed changes can be summarised as follows:

- addition of the Director of the International Office and the Director of Student Services as ex officio members (both are currently co-opted members);
- the deletion of the list of faculties to be replaced by a formula for determining the number of representatives for each faculty;
- the deletion of the category of elected non-professorial staff members, to be replaced by an instruction on the inclusion of at least one professorial and one non-professorial representative from each faculty; and
- the amendment of the existing election procedures for student representatives to remove the reference to Colleges.

#### **Recommendation**

*That the Academic Board recommend that Senate approve amendments to the University of Sydney (Academic Governance) Rule 2003 with immediate effect, as set out in the report presented.*

### 5.3.3 Academic Board Forum

The next Academic Board Forum will be held on Wednesday, 6 November 2006. The Chair will introduce the topic for this Forum at the meeting.

#### **Recommendation**

*That the Academic Board note the report on the Academic Board Forum, as set out in the report presented.*

**University of Sydney (Academic Governance) Rule 2003**

**5. Constitution**

**(1) Members**

The Board consists of:

- (a) the Chair;
- (b) the Vice-Chancellor;
- (c) the following members ex officio:
  - (i) the Deputy Vice-Chancellors;
  - (ii) the Pro-Vice-Chancellors and Assistant Pro-Vice-Chancellors;
  - (iii) the Deans;
  - (iv) the Director of the Graduate School of Government;
  - (v) the University Librarian;
  - (vi) the Director of the Koori Centre;
  - (vii) the Director of the Institute for Teaching and Learning;
  - (viii) the Director of the International Office;
  - (ix) the Director of Student Services;
  - (x) the President of the Students' Representative Council; and
  - (xi) the President of the Sydney University Postgraduate Representative Association;
- (d) the following elected academic staff members, who do not already hold office as members under Rule 5(1) (a), (b) or (c) elected:
  - (i) by a group of voters defined by each relevant Faculty and approved by the Academic Board; and
  - (ii) according to guidelines approved from time to time by the Academic Board and the Senate:
    - (A) three academic staff members for each faculty with 40 or fewer full-time academic staff;
    - (B) four academic staff members for each faculty with more than 40 but fewer than 100 full-time academic staff; and
    - (C) five academic staff members for each faculty with 100 or more full-time academic staff;
  - (iii) for each group of academic staff members elected from a faculty at least one should be appointed at professorial level and at least one should be appointed at a non-professorial level;
    - ~~(A) three academic staff members of each of the following Faculties:
      - (I) Agriculture, Food and Natural Resources;
      - (II) Architecture;
      - (III) Australian Graduate School of Management;
      - (IV) Dentistry;
      - (V) Education;
      - (VI) Engineering;
      - (VII) Graduate School of Government;
      - (VIII) Law;
      - (IX) Nursing;
      - (X) Pharmacy;
      - (XI) Rural Management;
      - (XII) Sydney College of the Arts;
      - (XIII) Sydney Conservatorium of Music; and
      - (XIV) Veterinary Science;~~
    - ~~(B) five academic staff members of each of the following Faculties:
      - (XIV) Arts;
      - (XV) Economics and Business;
      - (XVI) Health Sciences;~~

- ~~(XVII) Medicine; and~~  
~~(XVIII) Science;~~
- ~~(e) three non-professorial academic staff members, who do not already hold office as members under Rule 5(1) (a), (b), (c) or (d), elected by and from the non-professorial members of academic staff of each of the Colleges;~~
  - (e) the following elected student members:
    - (i) ~~one~~ three postgraduate coursework students elected by and from the postgraduate coursework student members of the Faculties and Boards of Studies ~~in each of the Colleges~~ with no more than one from any faculty;
    - (ii) ~~one~~ three postgraduate research students elected by and from the postgraduate research student members of the Faculties and Boards of Studies ~~in each of the Colleges~~ with no more than one from any faculty; and
    - (iii) ~~two~~ six undergraduate students elected by and from the undergraduate student members of the Faculties and Boards of Studies ~~in each of the Colleges~~ with no more than one from any faculty;
  - ~~(f) up to four members, who do not already hold office as members under rules 5(1)(a) to (e) inclusive, appointed by resolution of the Academic Board at an ordinary meeting of the Academic Board on the recommendation of the Chair;~~
  - (g) up to four members, who do not already hold office as members under Rules 5(1)(a) to (f) inclusive, co-opted by resolution at an ordinary meeting of the Academic Board on the recommendation of the Chair (Note: co-opted members are defined as short-term appointees who are identified to assist the Academic Board with a specific issue or project, and their term of office will normally reflect the time-span of that issue or project).

## 6. Terms of Office

### (3) Appointed and Co-opted Members

All appointed and co-opted members appointed pursuant to Rule 5(1) (f) or (g) hold office for the term and on such conditions as resolved by the Academic Board at the time of their appointment.

## AGENDA ITEM 8 Reports of Faculties and Boards

### 8.1 Report of the Faculty of Nursing and Midwifery

#### 8.1.1 Receipt of Report

The Faculty **recommends** that the Academic Board receive and note the following report of the Faculty of Nursing and Midwifery.

***Recommendation***

*That the Academic Board receive and note the report of the Faculty of Nursing and Midwifery.*

#### 8.1.2 Semester and Vacation Dates 2007

15

The Dean on behalf of the Faculty of Nursing and Midwifery recommends that the semester and vacation dates for 2007 be varied as per the attached table. All variations are to allow for fulfilment of professional experience requirements.

***Recommendation***

*That the Academic Board approve the semester and vacation dates for the Faculty of Nursing and Midwifery for the year 2007, as set out in the report presented.*

### 8.2 Report of the 2006 University of Sydney Winter School

*separate attachment*

#### 8.2.1 Receipt of Report

The Faculty **recommends** that the Academic Board receive and note the report of the 2006 University of Sydney Winter School.

***Recommendation***

*That the Academic Board receive and note the report of the 2006 University of Sydney Winter School.*

	January				February				March				April				May				June				July				August				September				October				November				December							
	1	8	15	22	29	5	12	19	26	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24
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## **AGENDA ITEM 10**

### **Report of the Undergraduate Studies Committee**

**NB:** The Senate and Faculty Resolutions referred to in this report are included in the agenda attachment.

#### **10.2 Report of the Undergraduate Studies Committee meeting held on 5 September 2006**

The Committee met on 5 September when there were present: The Chair (Associate Professor S Kable) presiding, Professors D Grant, J Sachs and B Sutton, Associate Professor J Hodgson and R Mason, Drs D Auld, C Collyer, S Cumming, P Gerangelos, R Gibson, E Howe, S Robertson, M Rosenman, G Ryan, J Shaw and W Vervoort, and Mr P Ball, Mr D Bowan, Ms L Brown and Mr A McLeod. Ms M Kemmis was in attendance.

##### **10.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 5 September 2006.

##### **10.2.2 Faculty Resolutions**

###### **10.2.2.1 Faculty of Arts and Faculty of Law: Bachelor of Arts/Bachelor of Law**

The last update of the Faculty Resolutions for the Bachelor of Arts and Bachelor of Laws dated 19 April 2006 was submitted to the Undergraduate Studies Committee of the Academic Board by the Faculty of Law as a result of standardisation. The Faculty of Arts wishes to correct these resolutions by adding the following clause which was inadvertently omitted from the resolutions. This clause is in the 2006 resolutions:

Add

“4.8 On written application to the Faculty of Arts, a student may abandon their candidature in the combined degree program and elect to transfer to the Bachelor of Arts degree in accordance with the Resolutions governing that degree at the time of transfer.”

###### **Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Arts and Bachelor of Laws combined degree in the Faculty of Arts and the Faculty of Law, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (2) *approve the faculty requirements relating to requirements of the degree,*

*with effect from 1 January 2007, as set out in the report presented.*

###### **10.2.2.2 Faculty of Economics and Business and Faculty of Law: Bachelor of Commerce/Bachelor of Laws, Bachelor of Economic and Social Sciences/Bachelor of Laws, Bachelor of Economics/Bachelor of Laws and Bachelor of International Studies/Bachelor of Laws**

The Faculty of Economics and Business has made minor amendments to the faculty resolutions for the above combined law degrees. These amendments clarify the cross-faculty management of the degrees and clarify the exit point for students who do not go on to complete the Bachelor of Laws.

**Recommendation**

*That the Academic Board:*

- (1) *note the amendments to the Resolutions of the Faculty relating to the Bachelor of Commerce/Bachelor of Laws, the Bachelor of Economic and Social Sciences/Bachelor of Laws, the Bachelor of Economics/Bachelor of Laws and the Bachelor of International Studies/Bachelor of Laws in the Faculty of Economics and Business and the Faculty of Law, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended); and*
- (2) *approve the faculty requirements relating to cross-faculty management and award of the degree*  
*with effect from 1 January 2007, as set out in the report presented.*

**10.2.2.3 Faculty of Medicine**

**(1) Bachelor of Medicine and Bachelor of Surgery**

The Faculty of Medicine has revised its current faculty resolutions to align the resolutions with the University of Sydney (Coursework) Rule 2000. Additional information has been removed from the resolutions and will be included in the Faculty handbook. The resulting resolutions have been redrafted, but there are no changes to the content of the resolutions.

**Recommendation**

*That the Academic Board note the amendments to the Resolutions of the Faculty relating to the Bachelor of Medicine and Bachelor of Surgery in the Faculty of Medicine, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended) with effect from 1 January 2007, as set out in the report presented.*

**(2) Diploma in Indigenous Primary Health Care and Advanced Diploma in Indigenous Primary Health Care**

The Faculty of Medicine has revised its current faculty resolutions to align the resolutions with the University of Sydney (Coursework) Rule 2000. Additional information has been removed from the resolutions and will be included in the Faculty handbook. The resulting resolutions have been redrafted, but there are no changes to the content of the resolutions.

**Recommendation**

*That the Academic Board note the amendments to the Resolutions of the Faculty relating to the Diploma in Indigenous Primary Health Care and the Advanced Diploma in Indigenous Primary Health Care in the Faculty of Medicine, made pursuant to the University of Sydney (Coursework) Rule 2000 (as amended) with effect from 1 January 2007, as set out in the report presented.*

**10.2.3 Reports from Faculties**

**10.2.3.1 Faculty of Health Sciences**

The Faculty of Health Sciences has approved the following minor changes to its undergraduate courses:

- Bachelor of Health Sciences – deletion of five elective units of study;
- Bachelor of Health Sciences – replacement of existing 3 credit point units of study with 6 credit point unit of study;
- Bachelor of Applied Science (Exercise and Sport Science) – amendment of unit of study descriptions in the Faculty handbook;

- Bachelor of Applied Science (Physiotherapy) – amendment of unit of study descriptions in the Faculty handbook; and
- Bachelor of Applied Science (Speech Pathology) – amendment of unit of study descriptions in the Faculty handbook.

**Recommendation**

*That the Academic Board note the report from the Faculty of Health Sciences regarding units of study*

**10.2.3.2 Faculty of Law: Bachelor of Laws**

At its meeting of 1 August 2006, the Faculty of Law approved a recommendation to reclassify the optional unit of study “Chinese Laws and Chinese Legal Systems” from Part 2 to Part 1 of the Faculty’s table of optional units of study.

**Recommendation**

*That the Academic Board note the report from the Faculty of Law regarding the reclassification of a unit of study in the Bachelor of Laws.*

**10.2.4 Admission to Undergraduate Courses**

At its meeting of 5 July 2006, the Academic Board approved the introduction of three new combined degrees by the Faculty of Health Sciences. The Faculty Resolutions for all three combined degrees specifies a new minimum English language requirement for the Bachelor of Health Sciences as follows:

- 1.2.3 Applicants with qualifications gained in a country other than Australia, where the previous qualification was not taken in English, will be required to have a minimum IELTS of 7.0 with 7.0 in each band.

The Committee recommends that Schedule 1 of “Admission to Undergraduate Courses” be amended in line with the revised Faculty Resolutions to insert the following requirements:

<b>Faculty/Course</b>	<b>English Language Requirements</b>
<u>Faculty of Health Sciences</u>	<u>TOEFL: 600 or better, plus TWE at 5+</u>
<u>Bachelor of Health Sciences (including combined degrees)</u>	<u>Computer-based TOEFL 250 or better, plus Essay Rating of 5 or better</u>
	<u>IELTS: Overall band score of 7.0 or better with a minimum score of 7.0 in each of the components</u>
	<u>CULT: 85</u>

**Recommendation**

*That the Academic Board approve the amendment of Schedule 1 of the policy “Admission to Undergraduate Courses”, as set out in the report presented.*

**10.2.5 Terms of Reference**

*separate attachment*

On the recommendation of the Committee the Academic Board is asked to approve the amendment of the terms of reference for the Committee. The amendments provide for the addition of a representative from the University Library and for the co-option of additional members, as well as other minor housekeeping changes.

**Recommendation**

*That the Academic Board approve the amended terms of reference for the Committee, as set out in the report presented.*

#### **10.2.6 Proceedings of the Committee**

The Committee also noted reports from:

- the Chair of the Academic Board;
- the Honours Working Party; and
- the Admissions Sub-Committee.

## **AGENDA ITEM 11**

### **Report of the Graduate Studies Committee**

**NB: The Senate and Faculty Resolutions referred to in this report are included in the agenda attachment.**

#### **11.2 Report of the Graduate Studies Committee meeting held on 4 September 2006**

The Committee met on Monday, 4 September 2006 when there were present: The Chair (Associate Professor P McCallum) presiding, the Secretary Mr M Smith, Members: Professors J Christodoulou, B Sutton and N Weber; Associate Professors B Buckley, P Dunbar-Hall, J Keene and M Thompson; Drs J Bobis, M Boughton, M Govendir; Ms J Leong and Ms K Neveltsen.

##### **11.2.1 Receipt of Report**

The Committee recommends that the Academic Board receive and note the following report of the meeting held on Monday, 4 September 2006.

##### **11.2.2 Reports from the Faculties**

###### **11.2.2.1 Faculty of Health Sciences - English Language Requirements**

The Graduate Studies Committee recommends that the Academic Board approve the amendment of appendix one of the policy *Postgraduate English Language Requirements* to provide for requirements above the University minimum for admission to the combined undergraduate/postgraduate degrees of Bachelor of Health Sciences / Master of Clinical Vision Sciences / Master of Health Information Management / Master of Rehabilitation Counselling in the Faculty of Health Sciences.

The Faculty wishes to change the IELTS cut-off from the University standard of 6.5 to set an overall band score of 7.0 or better, with individual bands of speaking and writing of no less than 7.0. The TOEFL of 600 or better, plus TWE at 5+, Computer 250 or better, plus Essay Rating of 5 or better based TOEFL and a CULT of 85.

###### ***Recommendation***

*That the Academic Board approve amendments to Appendix 1 of the "Postgraduate English Language Requirements" policy for the Faculty of Health Sciences.*

###### **11.2.2.2 Faculty of Health Sciences - Postgraduate Coursework Course Review**

The full list Postgraduate Coursework Course Reviews from the Faculty of Health Sciences are available from either the Secretary, Graduate Studies Committee or on the Postgraduate Coursework Sub-Committee website located at:

[http://sydney.edu.au/ab/committees/oldcom/pg\\_coursework/2006/2006\\_agendas.shtml](http://sydney.edu.au/ab/committees/oldcom/pg_coursework/2006/2006_agendas.shtml)

###### **(1) Master of Health Science (Behavioural Science); Master of Health Science (Honours) (Behavioural Science); Graduate Certificate of Health Sciences (Behavioural Science)**

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Behavioural Science); Master of Health Science (Honours) (Behavioural Science); and the Graduate Certificate of Health Sciences (Behavioural Science).

Members of the Graduate Studies Committee acknowledged the excellent work in the reviews recently conducted at the Faculty of Health Sciences.

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

- (2) **Master of Health Science (Child and Adolescent Health); Master of Health Science (Honours) (Child and Adolescent Health); Graduate Certificate of Health Sciences (Child and Adolescent Health)**

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Child and Adolescent Health); Master of Health Science (Honours) (Child and Adolescent Health); and the Graduate Certificate of Health Sciences (Child and Adolescent Health).

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

- (3) **Master of Health Science (Education); Master of Health Science (Honours) (Education); Graduate Diploma of Health Science (Education); Graduate Certificate of Health Sciences (Education)**

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Education); Master of Health Science (Honours) (Education); Graduate Diploma of Health Science (Education); and the Graduate Certificate of Health Sciences (Education).

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

- (4) **Master of Health Science (Gerontology) and Master of Health Science (Honours) (Gerontology)**

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Gerontology) and the Master of Health Science (Honours) (Gerontology).

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

- (5) **Master of Health Science (Medical Radiation Sciences); Graduate Diploma in Health Science (Medical Radiation Sciences) and Graduate Certificate in Health Science (Medical Radiation Sciences)**

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Health Science (Medical Radiation Sciences); Graduate Diploma in

Health Science (Medical Radiation Sciences); and the Graduate Certificate in Health Science (Medical Radiation Sciences).

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

**(6) Master of Rehabilitation Counselling and Graduate Diploma in Rehabilitation Counselling**

The Graduate Studies Committee noted the course review report received from the Faculty of Health Sciences for the Master of Rehabilitation Counselling and Graduate Diploma in Rehabilitation.

**Recommendation**

*That the Academic Board note the information supplied by the Faculty of Health Sciences.*

**11.2.2.3 Faculty of Law : Units of Study**

The Graduate Studies Committee noted the advice from the Faculty of Law that new Unit of Study are to be introduced in the Master of Health Law, Graduate Diploma in Health Law and Graduate Diploma in Public Health Law.

The purpose of the proposal is to offer an alternative compulsory unit of study to Legal Reasoning and the Common Law System in the abovementioned Health Law programs. The unit of study to be offered is Health Law for Health Professionals.

The report and full list of Unit of Study changes is at the following location:  
[http://sydney.edu.au/ab/committees/grad\\_studies/2006/2006\\_agendas.shtml](http://sydney.edu.au/ab/committees/grad_studies/2006/2006_agendas.shtml)

**Recommendation**

*That the Academic Board note the unit of study information supplied by the Faculty of Law.*

**11.2.3 Proceedings of the Committee**

**(1) Review of the Academic Board and Standing Committees**

The Chair of the Academic Board spoke to this item.

Members noted that the Academic Board was required to undertake a review every two years. The next review was currently underway. The Academic Board was recommending a review of the Terms of Reference and structure of all its Standing Committees and their Sub-Committees.

The Chair of the Academic Board advised members that the Board was recommending a realignment of Graduate Studies Committee and Research Committee. This realignment included incorporating the Postgraduate Research Training Sub-Committee into the Research Committee and realigning the PhD Award and Postgraduate Awards Sub-Committees to have a reporting relationship to the new Research and Research Training Committee. This incorporation and realignment recognises the importance of the researcher/supervisor relationship and would create greater scope for research.

The realignment of Graduate Studies was to bring the Coursework Sub-Committee up to the Graduate Studies level. Members noted that this would

be similar to the Undergraduate Studies Committee. It was anticipated that by bringing Coursework up to the Graduate Studies level it would reduce the time taken for approval by Academic Board of postgraduate coursework courses.

Discussion was held regarding the positives and negatives of the realignment. Some members argued that the work done by the Graduate Studies Committee could be lost within a Research and Research Training Committee. The Chair of the Academic Board advised members that this concern should be addressed by the terms of reference which were currently under development.

Members noted that once the draft terms of reference for the Committees were completed they would be forwarded for consultation.

**(2) Commercialisation Training Scheme**

Members noted that the Chair and the Dean of Graduate Studies met with representatives from DEST to discuss the Commercialisation Training Scheme. The idea of the Scheme was to provide twenty-four PhD students with the ability to undertake a Graduate Certificate in Entrepreneurship.

Following on from this meeting the Dean of Graduate Studies met with the Faculty of Economic and Business to discuss the possibility of running the Graduate Certificate. The Faculty of Economics and Business were currently developing a Graduate Certificate in Innovation and Enterprise. Once this proposal was received it would be discussed by the appropriate University committees.

The Chair advised members that the close off for advising DEST of all course on offer for 2007 occurred on 1 August 2006. Research was currently underway to ascertain whether it was possible to place this new course on the DEST list for 2007. Members would be kept informed as to the outcome of the research.

**(3) Deferment of Public Availability of Thesis and Use of Confidential material**

Members noted the information regarding Part 10 – Awarding Degrees, Diplomas and Certificates, Division 5: Higher degree theses as contained in the *University of Sydney (Amendment Act) Rule 1999* (as amended). The Chair informed members that some problems were occurring whereby the University community was making decisions outside of the legislative policy set down in various Senate Rules.

The Chair requested all members remind their respective faculties of the need to remain up to date and observant of University policies, in particular policies that govern PhDs. Members noted that if any doubts exist regarding the interpretation of policies then they should contact either the Chair or the University Secretariat.

**(4) Student Research Experience Questionnaire**

The Chair advised members that the report titled “The University of Sydney Analysis of Student Research Experience Questionnaire (SREQ) – Areas of Best Practice and suggested improvements” was presented to the Academic Board on 23 August 2006. The SREQ provided the University with a good source of data regarding research higher degrees at the University. This was particularly important given the new research funding model being introduced by the federal government.

**(5) Academic Board Working Party Proposal Examination of PhD**

The Chair of the Graduate Studies Committee tabled a document titled "Academic Board Working Party Proposal Examination of PhD". Members noted that the Chair of the Sub-Committee was in the process of establishing a working party to review the examination process of the PhD award.

Some of the goals of the working group were to review the different models for examining PhDs and develop an efficient and robust examination process. It was anticipated that a draft report would be submitted to the Graduate Studies Committee by the end of 2006.

Members who were interested in serving on the working party should advise either the Chair of the Sub-Committee or the Chair of the Graduate Studies Committee.

**(6) PhD Award Sub-Committee Second quarter report of 2006**

The Graduate Studies Committee reviewed the second quarter report of 2006.

**(7) Postgraduate Coursework Review Template**

The Chair of the Postgraduate Coursework Sub-Committee advised members that the Dean of Graduate Studies had written to faculties reminding them about reviewing their postgraduate coursework programs. It was anticipated that by utilising the Course Review Template developed by the Sub-Committee, faculties would be able to use the information obtained as part of their reporting requirements in the next AUQA round.

Discussion was held regarding whether the information should be forwarded to the Coursework Sub-Committee or the Dean of Graduate Studies. Members noted that it would be convenient to send the report to the Sub-Committee as all reports were reviewed by the Sub-Committee and then forwarded to the Academic Board via Graduate Studies Committee.

**(8) Examination times and visa requirements for international students**

Members noted that at the July meeting of Research Training members discussed PhD examination times in relation to international students and how delays in examinations created additional stress for international students and their visa requirements. Research Training Sub-Committee agreed this was an important issue to be discussed; in particular possible strategies the University could employ to assist international students.

Members noted that the Chair of the Research Training Sub-Committee had liaised with the Director of the Student Centre and the Deputy Director, Government Relations and Student Advice at the International Office. The Director of the Student Centre advised that the present situation for international PhD students was as follows:

1. The student becomes "Not enrolled" after submission of the thesis.
2. Scholarship payments then cease.
3. The Library could provide access on request from the Head of Department or supervisor.
4. The Student Centre were currently looking at keeping open UniKey accounts, however this was not yet implemented.

The advice received from the International Office was that DIMA allowed international research students to apply for a three month "marking visa" if their student visa was to expire prior to their thesis being marked. A further

three month marking visa would be considered if the thesis had not been marked within this period. There was no guarantee that the “marking visa” would be granted, however the International Office was not aware of a student being refused one.

The International Office fully supports UniKey accounts remaining open for research students until their thesis was marked as it was a visa requirement that they advise the University of any change of address within seven days. This could not be done if they do not have access to MyUni.

Research Training members agreed that it was important for this information to be forwarded to faculties, the International Office and SUPRA. The Chair recommended that the most appropriate way for the dissemination of this information was to advise the Graduate Studies Committee and request this Committee to advise the appropriate areas within the University.

**(9) Review of Postgraduate Coursework Programs Terms of Reference**

The Chair reminded members that at the July meeting of the Graduate Studies Committee he advised them that the Provost and Deputy Vice-Chancellor, Professor Nutbeam had established a working group to review the postgraduate courses offered at the University. The terms of reference for the working group were then in the process of being drafted and would be circulated to members once finalised.

Members noted the attached document titled “Review of Postgraduate Coursework Programs Draft Terms of Reference”. Some of the reasons behind the establishment of the working group were to ensure coherence of structure, to ensure the postgraduate courses offered met with the University’s strategic goals and remained competitive. Other factors were to guarantee faculties had the opportunity to be flexible in relation to market changes and to guarantee the status of the masters degree within the University.

The Committee noted that the review would collect statistical information on the programmes currently on offer, consult with stakeholder groups and benchmark Sydney’s programme against that at the University of Melbourne, the Australian National University, one major regional university (NUS) and one major American university (Stanford), as well as testing the range and structure of the University’s offerings for alignment and compatibility with American and European tertiary educational frameworks.

Discussion was held regarding the Draft Terms of Reference with members noting that faculty input would be important in undertaking the review of postgraduate award offerings at the University. The Committee noted that the final report would be presented to the Provost and Deans by February 2007.

The Chair advised members that any questions or concerns from faculties should be directed to either himself or a member of the Steering Group.

## **AGENDA ITEM 12**

### **Report of the Learning and Teaching Committee**

#### **12.2 Report of the Learning and Teaching Committee meeting held on 12 September 2006**

The Committee met on 12 September 2006 when there were present: The Deputy Chair (Associate Professor G Ryan) presiding, Professors M Jackson and B Sutton, Associate Professors M Freeman, L Harris, J Hodgson, M Hulsbosch and C Roberts, Drs D Collins, C Collyer, M Edmond and C Groenlund, Ms S Hanfling, Ms J Jones, Ms J Leong, Mr S Lojewski, and Ms K Sodersten. Ms M Kemmis was in attendance.

##### **12.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 12 September 2006.

##### **12.2.2 Academic Board Faculty Reviews: Faculty Progress Report** *separate attachment*

The Board is asked to note that the Committee received and noted progress reports from the Faculty of Economics and Business and the Faculty of Health Sciences in response to recommendations from the Academic Board Phase Two Faculty Reviews.

##### ***Recommendation***

*That the Academic Board note the Faculty Progress Reports from the Faculty of Economics and Business and the Faculty of Health Sciences, as set out in the report presented.*

##### **12.2.3 Faculty Reports on Cases of Academic Dishonesty**

The Committee noted reports on cases of academic dishonesty from the Faculties of Architecture, Arts, Education & Social Work and Medicine and the Sydney College of the Arts. A consolidated report will be submitted to the Academic Board once the remaining two faculty reports are received.

##### ***Recommendation***

*That the Academic Board note the report on cases of academic dishonesty, as set out in the report presented.*

##### **12.2.4 Terms of Reference** *separate attachment*

The Academic Board is asked to approve the amended terms of reference for the Learning and Teaching Committee. The major changes are:

- the inclusion of the Centre for Continuing Education (with the approval of the Deputy Vice-Chancellor (Community)); and
- the dismantling of the Library Sub-Committee.

On this last point, the terms of reference for the Academic Board's major committees will be amended to ensure that the University Library is properly represented on these committees.

##### ***Recommendation***

*That the Academic Board approve the amended terms of reference for the Learning and Teaching Committee, as set out in the report presented.*

##### **12.2.5 Appointment of Deputy Chair**

The Academic Board is asked to note that the Learning and Teaching Committee has appointed Associate Professor Greg Ryan as its Deputy Chair.

**Recommendation**

*That the Academic Board note the report on the appointment of Associate Professor Greg Ryan as the Deputy Chair, as set out in the report presented.*

**12.2.6 Proceedings of the Committee**

**(1) Report of the Academic Board**

The Committee noted the report of the Academic Board's meeting of 23 August 2006, and further noted a report from the Chair of the Academic Board regarding planning for the next Academic Board Faculty reviews.

**(2) Report of the Pro Vice-Chancellor (Learning and Teaching)**

The Pro Vice-Chancellor (Learning and Teaching) submitted a written report highlighting the following issues:

- the Carrick Institute Communities of Endeavour Forum held on 23 August;
- the review of postgraduate coursework degrees;
- planning for the next Academic Board Faculty reviews;
- the Teaching and Learning Performance Fund;
- the recent meeting of the EQA Working group regarding CEQ and GDS surveys; and
- the Bologna Process National Seminar held on 7 September.

**(3) Report of the Director (Institute for Teaching and Learning)**

The Acting Director of the Institute for Teaching and Learning reported to the Committee on the following issues:

- the Institute had received far more applications from eligible and qualified staff members than there were funded places in the Graduate Certificate in Higher Learning; and
- the Institute's new Director, Professor Keith Trigwell, would commence at the University on 3 October 2006.

The Acting Director also presented the Institute's 2005 Annual Report and highlighted the following points:

- the Institute continued to perform mandated survey research, but increasing demand for results (both internally and from the Federal Government) as well as continued "survey fatigue" in students was making the work harder, however staff were revising practices in this area;
- the First Year Experience working group had finished its allotted five year work plan but was continuing to work in this area as an autonomous group;
- 2005 saw the formation of an alumni chapter for graduates of the Institute's graduate studies in higher education – the alumni chapter would enable staff to continue networking across faculties and discipline areas;
- the Institute's staff were proud of the Review Response Report prepared for the Academic Board and had included the document in the Annual Report; and
- the Institute continued to graduate Doctor of Philosophy students but were not receiving any income from this activity.

**(4) Other Reports**

The Committee also received reports on the following matters:

- the report of the 2006 Sydney Welcome Orientation and Transition Program;
- the trial of Camtasia software; and
- the terms of reference for the Plagiarism Detection Working Party.

## **AGENDA ITEM 14**

### **Report of the Academic Staffing Committee**

#### **14.2 Report of the Academic Staffing meeting held on 20 September 2006**

The committee met on 20 September 2006 when there were present: The Chair (Professor C Murphy) presiding, Professors S Andrews, G Pearson, I Ramzan and B Sutton, Associate Professors P McCallum and B McDonald, Ms T Bevan and Mr S Malcolm. Ms M Kemmis was in attendance.

##### **14.2.1 Receipt of Report**

The Committee **recommends** that the Academic Board receive and note the following report of the meeting held on 20 September 2006.

##### **14.2.2 Proceedings of the Sub-Committee**

The Sub-Committee discussed the following issues:

- proposed Charter of Academic Freedom: members agreed to form a Working Party to develop a draft statement of principles;
- academic work and the academic experience: members noted that a Working Party would be formed to look at the broad issue of work performed by academic staff;
- timelines for promotions: members agreed that the timelines for promotions at the University should be reviewed and, if possible, sped up, and that a briefing paper was being prepared on this issue; and
- discussion of academic applications: advice was being sought on whether it was appropriate to allow discussion of applications outside of the selection committee.