



Academic Board Minutes

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Minutes of the meeting of the Academic Board held at 2 pm on Wednesday 22 February 2006 in the Professorial Board Room

There were present: the Acting Chair (Associate Professor A F Masters) presiding, the Vice-Chancellor and Principal (Professor G Brown), the Chairs of the Standing Committees (Professor C Murphy and Associate Professor B Sutton), Professors A Aspromourgos, C Benrimoj, A Brewer, L Copeland, D Day, J Hearn, B Hesketh, J Higgs, T Kvan, G Llewellyn, R McCallum, G Murray, D Nutbeam, P Parkinson, C Russell and J Sachs, Associate Professors F Ahmadi-Esfahani, E Cowley, R Drynan, S Kable, P McCallum, R Overall, I Ramzan, S West and S Williams, Drs M Boughton, A Campbell, L Chappell, M Collier, J Cox, S Cumming, M Edmond, T Gerzina, D Har, K Jolliffe, J Kelly, P Knight, A Molev, K Nelson, J Riley and K-C Wong, Mr P Ball, Ms L Brown, Mr M Goldberg, Ms J Henderson, Ms C Jarrett, Ms Y-H Koh, Ms J Leong, Mr S Lojewski and Mr A McLeod.

Also present: Secretary of the Academic Board (Dr W Adams).

Present as observers: Mr R Araghi (Vice-President, SUPRA) and Mr M Smith (Secretariat).

In attendance: Ms M Kemmis.

The Chair welcomed Ms Jenny Leong, the new President of SUPRA.

★ **1. Apologies**

The Board noted that apologies had been received from: Professors T Arthur, M Behnia, M Field, P Gay, D Grant, R Jeremy, J Lawler, C Roberts, K Walker and P Wolnizer, Associate Professors B Buckley, R Ewing and P Wynn, Drs A Dong, J Hanrahan, I Maxwell, C Mellis, R Stanton and C Taylor, and Mr C Ekwebelam and Ms J Mooney.

★ **2. Arrangement of agenda**

2.1 Starring of items

Members of the Board were invited to star for discussion any unstarred items.

The following additional items were starred: 5.3.5, 9.2.2.2 and 9.2.6.

2.2 Adoption of unstarred items

Resolution 1/06

That the Academic Board resolve as recommended with respect to all unstarred items.

3. Minutes of previous meeting

3.1 Meeting of 14 December 2005

Resolution 2/06

That the Academic Board adopt the minutes of the previous meeting held on 14 December 2005 as a true record.

4. Business arising from Minutes (not dealt with elsewhere in the Agenda)

There was no business arising from the minutes.

★ **5. Report of the Chair**

5.1 Senate Matters

5.1.1 Report of the Senate meeting held on 5 December 2005

The Chair drew members' attention to the report of the Senate meeting held on 5 December 2005.

Resolution 3/06

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 5 December 2005.

5.1.2 Report of the Senate meeting held on 19 February 2006

The Chair advised members that the following proposal had been approved by Senate:

“At the time of close of nominations for the position of Chair of the Academic Board on 21 November 2005, no nominations had been received. To enable the Returning Officer to seek further nominations, at the Senate meeting of 5 December 2005 Senate approved an amendment to clause 7 (2) of the *University of Sydney (Academic Governance) Rule 2003* which allowed a Chair elect to take office in the year of election.

A subsequent call for nominations closed at 4.00pm on 22 December 2005 with still no nominations being received.

Currently only professors may be nominated for the position of Chair of the Academic Board. It is proposed that eligibility be extended to include associate professors as was the case prior to 2003. This proposal requires Senate to approve an amendment to clause 7 (2) of the *University of Sydney (Academic Governance) Rule 2003*, which Minter Ellison has confirmed is in order.

The required amendment is as follows (additions underlined):

7. Chair of the Academic Board
(2) Election and term of office
The Chair:

(a) must be an academic staff member who is a professor or associate professor;

The *University of Sydney Amendment (Election of Chair, Academic Board) Rule 2006* amends the *University of Sydney (Academic Governance) Rule 2003* and takes effect from 21 February 2006, the day it is published, in accordance with section 37(2) of the *University of Sydney Act 1989*."

As a result of the above amendment being approved by Senate and promulgated, a fresh election for Chair of the Academic Board would be called in the next week. Nominations would open on Monday, 27 February and close at 4 p.m. on Monday 13 March 2006. If more than one nomination was received, an election would be held on Wednesday 12 April 2006.

The Chair also noted that the Library had been discussed at the Retreat, noted the key roles of the Library in learning, teaching and research, and encouraged members to consider nominating for membership of the Library Sub-Committee.

Resolution 4/06

That the Academic Board note the report of the Chair of the Academic Board on academic matters considered by Senate at its meeting held on 19 February 2006.

5.2 Honours and Distinctions: Australia Day 2006 Honours - Order of Australia

The Board noted and congratulated the recipients of honours and distinctions, as set out in the agenda. The Vice-Chancellor noted that Emeritus Professor Charles Blackburn, who had received the Companion (AC) Order in the General Division, was a retired member of the University's academic staff.

Resolution 5/06

That the Academic Board note the report of the Chair of the Academic Board on the honours and distinctions and congratulate the recipients, as set out in the report presented.

Action: Chair of the Academic Board to write to recipients congratulating them on their honours and distinctions.

5.3 General Report

5.3.1 The Academic Board and its Standing Committees

The Chair noted that, as this was the first meeting of the year, and the first Academic Board meeting for many members, it would be appropriate to look at the Board's standing committees. He invited Associate Professor Bruce Sutton to speak to the Board regarding the Undergraduate Studies Committee and the Learning and Teaching Committee.

Professor Sutton advised members that there was a great deal of overlap between the two committees with the Learning and Teaching Committee developing and reviewing policy and the Undergraduate Studies Committee focussing on the application of such policy. Both committees provided a forum for academic staff to comment on the University's programs, and to engage in dialogue with senior management (such as

the Pro Vice-Chancellor, Learning and Teaching) and other faculties. In 2006, the Learning and Teaching Committee would be altering its meeting structure to allow room for discussion of focus topics, while the Undergraduate Studies Committee would be focussed on the implementation of the new course approval template.

Resolution 6/06

That the Academic Board note the report of the Chair of the Academic Board on the Academic Board and its Standing Committees, as set out in the report presented.

5.3.2 Summary of Academic Board Activities 2005

The Chair advised members that a summary of the Academic Board's activities during 2005 had been included in the agenda for noting.

Resolution 7/06

That the Academic Board note the report of the Chair of the Academic Board on Academic Board activities 2005, as set out in the report presented.

5.3.3 Co-opted Members of the Academic Board

The Chair recommended to members that the Academic Board co-opt Professor Kevin Parton (Dean, Faculty of Rural Management), Dr Margaret Edmond (Director, Student Services) and Mr Peter Ball (Director, International Office) as members of the Academic Board for a term of office until 31 December 2007, or until such time as they cease to hold the positions mentioned (whichever is the shorter term).

Members endorsed this recommendation.

Resolution 8/06

That, in accordance with the University of Sydney (Academic Governance) Rule 2003 and on the nomination of the Chair of the Academic Board, the Academic Board co-opt Professor Kevin Parton, Dr Margaret Edmond and Mr Peter Ball to membership of the Academic Board, as set out in the report presented.

5.3.4 Actions Taken under Delegated Authority

The Chair advised members that he had taken no actions under delegated authority since the Academic Board meeting of 14 December 2005.

Resolution 9/06

That the Academic Board note the report of the Chair of the Academic Board on actions taken under delegated authority since the Academic Board meeting of 14 December 2005, as set out in the report presented.

★ **5.3.5 Rationalisation of Units of Study**

The Chair advised that this paper was considered the previous week at the Undergraduate Studies Committee. While there had been broad agreement with the underlying principles, members had expressed concern with the figures mentioned in

the report, in particular the proposed minimum number of students per unit, the timeframe for rationalisation and the proposed percentage of units to be deleted. The Chair invited the Deputy Vice-Chancellor (Academic and International) to speak on this report.

Professor Hearn advised members that the guidelines had been developed to raise awareness of the number of units of study offered by the University, and a number of related issues, such as the cumbersome nature of the unit of study databases, the management of units, reviewing of units, financial viability, academic workloads, etc. He noted that new units of study were continually being developed, but very few old units were being deleted, and that the guidelines were meant to provoke people into thinking about these issues.

He noted the concerns reported by the Chair, but pointed out that financial models indicated that the average unit of study required a minimum enrolment of between twelve and fifteen students to be financially viable. He noted further that faculties would need to develop different responses to these issues based on their own circumstances, and he invited members to provide him with feedback.

During discussion, members raised the following points:

- members recommended that the preliminary data on units of study be referred to faculties for further investigation;
- it was suggested that the reduction target be expressed as a university-wide figure, rather than per faculty;
- shell units of study had been introduced for the transitional to standardised credit points for units of study, but it was suggested they could also be used to provide flexible teaching (e.g. utilising visiting academics, discussing current research areas, etc.);
- members pointed out that different cohorts (e.g. talented and advanced students) attending the same lectures and practicals could mean that a unit of study had two or more FlexSIS codes; and
- it was suggested that faculties should determine the minimum number of enrolments required for specific units to be viable.

In response to a query on rationalising the number of courses offered by the University, Professor Hearn advised that this would be investigated, as would the number of fee bands in use. He thanked members for their feedback and asked that specific information and other comments be sent to his office.

Resolution 10/06

That the Academic Board note the report of the Deputy Vice-Chancellor (Academic and International) on the Guidelines for the Rationalisation of Units of Study.

5.3.6 Academic Board Forum

Members were advised that the Academic Board Forum scheduled for Wednesday 30 March 2006 would be rescheduled to a date later in the Semester. Further advice

would be included in the agenda of the Academic Board's April meeting.

Resolution 11/06

That the Academic Board note the report of the Chair on the Academic Board Forum.

★ 6. **Report of the Vice-Chancellor and Principal**

6.1 **Report on Senate Matters**

6.1.1 **Report of the Senate meeting held on 5 December 2005**

The Vice-Chancellor advised members that he had nothing further to add to the report of the Senate meeting held on 5 December 2005.

Resolution 12/06

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 5 December 2005.

6.2 **General report**

The Vice-Chancellor advised members that the recent Senate retreat had been very positive. He noted that there had been two significant new appointments to Senate: Mr Joseph Skrzynski (Managing Director of Castle Harlan Australian Mezzanine Partners) brings an acute sense of the financial sector, and Mr Alec Brennan (CEO and Managing Director of CSR Limited), has a considerable track record in business and a background in food technology as a research scientist.

At the Senate meeting at the Retreat, the Vice-Chancellor had provided updates on enterprise bargaining and undergraduate admissions. With regards to enterprise bargaining he noted that considerable advances had been made in this area, and that it was likely that staff and unions would approve the new agreement in the next few weeks. Undergraduate admissions for 2006 were very positive, with increases in the University's share of top students and increases in the UAI of many courses. He noted that there had been some issues with the enrolment software and these would be investigated.

Resolution 13/06

That the Academic Board note the report of the Vice-Chancellor and Principal on matters considered by Senate at its meeting held on 19 February 2006.

★ 7. **Question time**

The following questions were raised:

A query was raised by SUPRA regarding the Vice-Chancellor's comments at the December Academic Board meeting on moves by the University of Melbourne to introduce more graduate-entry professional degrees. In particular, SUPRA queried whether faculties at the University of Sydney had been transferring Commonwealth-supported places from undergraduate courses to postgraduate courses.

The Vice-Chancellor advised that the University had no policy of transferring Commonwealth-funded places from undergraduate to postgraduate courses, but noted that the University does reserve the right to adjust figures in specific

courses as admission profiles changed. He noted that some discussion had been held regarding the admission profile the University should adopt in the future (i.e. whether to reduce undergraduate admissions and increase postgraduate admissions) but in the immediate future the University would continue to focus on increasing student numbers without unnecessarily stretching resources.

A query was raised regarding Senate's recent decision to amend the University of Sydney Academic Governance Rule 2003 to allow associate professors to nominate for the position of Chair of the Academic Board, and whether the lack of nominations from the University's professoriate indicated a more fundamental problem with the Academic Board.

The Vice-Chancellor noted that the issue had been discussed by Senate, and that Fellows had expressed disappointment that there had been no nominations from the professoriate. He reiterated the importance of the Academic Board in the academic life of the University.

Resolution 14/06

That the Academic Board note the questions and responses provided.

8. Report of the Undergraduate Studies Committee (Associate Professor Bruce Sutton)

★

8.1 Oral report of the Chair

The Chair of the Undergraduate Studies Committee, Associate Professor Bruce Sutton, advised members that the major item in the Committee's report was the amendment of the Bachelor of Laws and the standardisation of credit points for first year units of study in the course.

Resolution 15/06

That the Academic Board note the report of the Chair of the Undergraduate Studies Committee.

8.2 Report of the meeting held on 14 February 2006

8.2.1 Receipt of report

Resolution 16/06

That the Academic Board receive and note the report of the Undergraduate Studies Committee meeting held on 14 February 2006.

8.2.2 Proposals for New and Amended Courses

8.2.2.1 Faculty of Law: Bachelor of Laws

Resolution 17/06

That the Academic Board:

- (1) approve the proposal from the Faculty of Law to amend the Bachelor of Laws course;
- (2) recommend that Senate endorse the proposal to amend the Bachelor of Laws course; and
- (3) approve the Faculty requirements relating to units of study, the pass degree, the combined law program and graduate law program,

with effect from 1 January 2007, as set out in the report presented.

*Action:*The Chair to recommend to Senate that it endorse the Academic Board's approval of the amended Bachelor of Laws course.

The Dean and Faculty Manager of the Faculty of Law to note the Academic Board's approval of the amended Bachelor of Laws course.

(File 003/0019/00019)

**8.2.2.2 Faculty of Science
(1) Bachelor of Science (Bioinformatics)**

Resolution 18/06

That the Academic Board:

- (1) approve the proposal from the Faculty of Science to delete the Bachelor of Science (Bioinformatics) course;
- (2) recommend that Senate approve the rescission of the Resolutions of Senate relating to the course and the amended Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Science; and
- (3) approve the faculty requirements relating to streams;

with effect from 1 January 2007, as set out in the report presented.

*Action:*The Chair to recommend to Senate that it endorse the Academic Board's approval of the proposal to withdraw the Bachelor of Science (Bioinformatics) course, rescind the Resolutions of the Senate relating to the course and the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Science.

The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the proposal to withdraw the Bachelor of Science (Bioinformatics) course.

(File 003/0021/00012)

(2) Bachelor of Science (Environmental)

Resolution 19/06

That the Academic Board:

- (1) approve the proposal from the Faculty of Science to delete the Bachelor of Science (Environmental) course;
 - (2) recommend that Senate approve the rescission of the Resolutions of Senate relating to the course and the amended Resolutions of Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Science; and
 - (3) approve the faculty requirements relating to streams;
- with effect from 1 January 2007, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the proposal to withdraw the Bachelor of Science (Environmental) course, rescind the Resolutions of the Senate relating to the course and the amendment of the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Science.

The Dean and Faculty Manager of the Faculty of Science to note the Academic Board's approval of the proposal to withdraw the Bachelor of Science (Environmental) course.

(File 003/0021/00012)

8.2.3 Reports from Faculties

8.2.3.1 Faculty of Law

Resolution 20/06

That the Academic Board note the report of the Faculty of Laws regarding faculty-approved amendments to the Bachelor of Laws.

8.2.4 Proceedings of the Committee

Resolution 21/06

That the Academic Board note the proceedings of the Undergraduate Studies Committee meeting held on 14 February 2006, as set out in the report presented.

9. Report of the Graduate Studies Committee (Associate Professor Anthony Masters)

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9.1 Oral report of the Chair

The Chair of the Graduate Studies Committee, Associate Professor A Masters, advised that he had no additional matters to raise with regard to this report.

Resolution 22/06

That the Academic Board note the report of the Chair of the Graduate Studies Committee.

9.2 Report of the meeting held on 30 January 2006

9.2.1 Receipt of report

Resolution 23/06

That the Academic Board receive and note the report of the Graduate Studies Committee meeting held on 30 January 2006.

9.2.2 Proposals for new and amended postgraduate courses

★ **9.2.2.1 Faculty of Nursing and Midwifery: Doctor of Health Services Management**

A query was raised regarding references to credit points in the resolutions, and the resolution was passed subject to this point being clarified.

Resolution 24/06

That the Academic Board:

- (i) approve the proposal from the Faculty of Nursing and Midwifery to introduce the Doctor of Health Services Management
- (ii) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the course; and
- (iii) approve the faculty requirements relating to the degree;

with effect from 1 January 2007, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the new Doctor of Health Services Management course, and approve the amendment of the Senate Resolutions relating to the Degrees, Diplomas and Certificates in the Faculty of Nursing and Midwifery and relating to the course.

The Dean and Faculty Manager of the Faculty of Nursing and Midwifery to note the Academic Board's approval of the new Doctor of Health Services Management course.

(File TBA)

9.2.2.2 Sydney Conservatorium of Music: Master of Music Studies (Conducting)

Resolution 25/06

That the Academic Board:

- (i) approve the proposal from the Sydney Conservatorium of Music to introduce the Master of Music Studies (Conducting),
- (ii) recommend that Senate:
 - (a) endorse the Academic Board's approval of the proposal; and
 - (b) approve the amendments to the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music and relating to this course; and
- (iii) approve the Conservatorium requirements relating to the degree;

with effect from 1 January 2007, as set out in the report presented.

Action: The Chair to recommend to Senate that it endorse the Academic Board's approval of the new Master of Music Studies (Conducting) course, and approve the amendments to the Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Sydney Conservatorium of Music and relating to the course.

The Dean and Faculty Manager of the Sydney Conservatorium of Music to note the Academic Board's approval of the new Master of Music Studies (Conducting) course.

(File 2005/7835)

9.2.3 Amendment of the Resolutions of the Senate

9.2.3.1 Faculty of Arts: Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication

Resolution 26/06

That the Academic Board:

- (i) recommend that Senate approve:
 - (a) the rescission of the Resolutions of the Senate relating to the Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication, and
 - (b) the adoption of new Resolutions of the Senate relating to these courses, made pursuant to the University of Sydney (Coursework) Rule 2000,

- (ii) note the Resolutions of the Faculty relating to this courses, made pursuant to the University of Sydney (Coursework) Rule 2000; and
 - (iii) approve the faculty requirements relating to the requirements for the degree, diploma and certificate;
- with effect from 1 January 2007, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the rescission of the Resolutions of Senate relating to the Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication courses and the adoption of new resolutions of the Senate relating to these courses.

The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended resolutions for the Master of Professional Communication; Graduate Diploma in Professional Communication and Graduate Certificate in Professional Communication courses.

(Files 2001/5032, 2001/5033 and 2001/5034)

9.2.3.2 Faculty of Health Sciences: Master of Exercise and Sport Science

Resolution 27/06

That the Academic Board:

- (i) recommend that Senate approve:
 - (a) the adoption of amended Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences, and
 - (b) the adoption of new Resolutions of the Senate relating to the Master of Exercise and Sport Science course, made pursuant to the University of Sydney (Coursework) Rule 2000, with effect from 1 February 2006, and
 - (ii) approve the faculty requirements relating to the degree,
- with effect from 1 February 2006, as set out in the report presented.

Action: The Chair to recommend to Senate that it approve the amended Resolutions of the Senate relating to the Degrees, Diplomas and Certificates in the Faculty of Health Sciences and the adoption of new Resolutions of Senate relating to the Master of Exercise and Sport Science course.

The Dean and Faculty Manager of the Faculty of Health Sciences to note the Academic Board's approval of the amended resolutions for the Master of Exercise and Sport Science course.

(File 2005/9884)

9.2.4 Resolutions of the Faculty

9.2.4.1 Faculty of Arts : Master of Applied Linguistics; Graduate Diploma in Applied Linguistics; Graduate Certificate in Applied Linguistics – Admission Requirements

Resolution 28/06

That the Academic Board approve the admission requirements in the Faculty of Arts for the Master of Applied Linguistics; Graduate Diploma in Applied Linguistics and Graduate Certificate in Applied Linguistics with effect from 1 January 2007, as set out in the report presented.

Action: The Dean and Faculty Manager of the Faculty of Arts to note the Academic Board's approval of the amended admission requirements for the Master, Graduate Diploma and Graduate Certificate of Applied Linguistics courses.

(File 2005/9544)

9.2.5 Terms of Reference: Postgraduate Coursework Sub-Committee

Resolution 29/05

That the Academic Board approve the new Terms of Reference for the Postgraduate Coursework Sub-Committee, with effect from 1 February 2006.

Action: The Committees Officer to amend the Terms of Reference of the Postgraduate Coursework Sub-Committee.

(File 2004/1815)

★ 9.2.6 PhD Oral Examinations

A query was raised regarding the recommendation for this item. The Chair clarified that the Academic Board was being asked to note that he would be meeting with the Deputy Vice-Chancellor (Research and Innovation) regarding resource issues associated with the oral examination of PhDs. These discussions would highlight the strong academic case for oral examinations but that the oral examination provisions seemed not to be used, in many cases because of resource limitations.

Resolution 30/06

That the Academic Board note that the Chair, Graduate Studies is to liaise with the Acting Deputy Vice-Chancellor

(Research and Innovation) about the University providing appropriate resources to support the use of oral examinations as the default option for the examination of higher degree theses, as set out in the report presented.

9.2.7 Reports from Faculties

9.2.7.1 Faculty of Health Sciences : Master of Health Science (Sexual Health); Graduate Diploma in Health Science (Sexual Health); Graduate Certificate in Health Science (Sexual Health) – Units of Study

Resolution 31/06

That the Academic Board note the amendment of Units of Study in the Faculty of Health Sciences.

(File 2005/5712)

9.2.8 Proceedings of the Committee

Resolution 32/06

That the Academic Board note the proceedings of the Graduate Studies Committee meeting held on 30 January 2006, as set out in the report presented.

10. Report of the Learning and Teaching Committee

(Associate Professor Bruce Sutton)

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10.1 Oral report of the Chair

The Chair of the Learning and Teaching Committee, Associate Professor Bruce Sutton, drew members' attention to the list of key dates and advised members that the supplementary agenda contained a revised version of the new data collection form. He stressed the importance of the faculty review reports in ensuring quality assurance and highlighting best practice.

The Pro Vice-Chancellor (Learning and Teaching) advised members that further information on the next phase of the Faculty reviews would come to the next meeting of the Academic Board.

The Chair thanked Professor Sutton for his work in taking on two standing committees.

Resolution 33/06

That the Academic Board note the report of the Chair of the Learning and Teaching Committee.

10.2 Report of the meeting held on 7 February 2006

10.2.1 Receipt of report

Resolution 34/06

That the Academic Board receive and note the report of the Learning and Teaching Committee meeting held on 7 February 2006.

10.2.2 Academic Board Faculty Reviews

(1) Schedule of Faculty Progress Reports

Resolution 35/06

That the Academic Board note the schedule of faculty progress reports, as set out in the report presented.

(2) Faculty Progress Reports

Resolution 36/06

That the Academic Board note the Faculty Progress Reports from the Faculty of Architecture and the Faculty of Education & Social Work, as set out in the report presented.

(3) Data Collection Form

Resolution 37/06

That the Academic Board approve the amended Data Collection form, as set out in the report presented.

10.2.3 Terms of Reference

Resolution 38/06

That the Academic Board approve the amendments to the Terms of Reference for the Learning and Teaching Committee, as set out in the report presented.

Action: The Executive Officer to amend the Terms of Reference for the Learning and Teaching Committee.

(File 2004/1803)

10.2.4 Proceedings of the Committee

Resolution 39/06

That the Academic Board note the proceedings of the Learning and Teaching Committee meeting held on 7 February 2006, as set out in the report presented.

11. Report of the Research Committee

(Associate Professor Tony Masters)

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11.1 Oral report of the Chair

The Chair of the Research Committee, Associate Professor Tony Masters, advised members that he had nothing further to add to the report. He invited the Acting Deputy Vice-Chancellor (Research and Innovation) to comment on the report. Professor Nutbeam advised members that since the meeting in November 2005, a number of changes had occurred at the Federal level with regard to the Research Quality Framework, and that a number of the comments in the report had been overtaken by these changes.

Resolution 40/06

That the Academic Board note the report of the Chair of the Research Committee.

11.2 Report of the meeting held on 23 November 2005

11.2.1 Receipt of report

Resolution 41/06

That the Academic Board receive and note the report of the Research Committee meeting held on 23 November 2005.

11.2.2 Proceedings of the Committee

Resolution 42/06

That the Academic Board note the proceedings of the Research Committee meeting held on 23 November 2005, as set out in the report presented.

12. Report of the Academic Staffing Committee

(Professor Chris Murphy)

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12.1 Oral report of the Chair

In the absence of Professor Murphy, the Chair asked members if they had any questions to raise. It was pointed out that the Terms of Reference for the Committee referred to the Chair being appointed “biannually” rather than “biennially” and it was agreed that this would be investigated.

Resolution 43/06

That the Academic Board note the report of the Chair of the Academic Staffing Committee.

12.2 Report of the meeting held on 1 February 2006

12.2.1 Receipt of report

Resolution 44/06

That the Academic Board receive and note the report of the Research Committee meeting held on 1 February 2006.

12.2.2 Proceedings of the Committee

Resolution 45/06

That the Academic Board note the proceedings of the Academic Staffing Committee meeting held on 1 February 2006, as set out in the report presented.

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13. General Business

13.1 Report on promotion of academic staff from Level D to Level E

The Chair gave his congratulations to those staff promoted to Professor, as outlined in the report.

Resolution 46/06

That the Academic Board note the report on the promotion of academic staff from Level D to Level E in 2005, as set out in the report presented.

13.2 Appointment of Members of the Student Proctorial Panel

Resolution 47/06

That the Academic Board appoint members of the Student Proctorial Panel, as set out in the report presented.

13.3 Membership of the Central Promotions Committees 2006

The Chair noted that the following nominations had been received from the College of Humanities and Social Sciences:

Senior Lecturer Central Promotion Committee:

Professor Elspeth Probyn and Professor Charles Areni

Associate Professor Central Promotion Committee:

Professor Peter Reimann

Professor Central Promotion Committee:

Professor Margaret Sankey

Members approved the nominations.

Resolution 48/06

That the Academic Board appoint members to the Central Promotions Committees for 2006, as set out in the report presented.

The Pro Vice-Chancellor (College of Sciences and Technology) publicly thanked the Acting Chair for his efforts over the past two months.

The meeting closed at 3.25 p.m.

Signed as a correct record

Chair

Date