Welcome to Higher Degree by Research
Sydney School of Architecture, Design and Planning

Robotic subtractive cutting of micro-acoustic surface performance
Welcome

On behalf of the Associate Dean (Research Education), Associate Professor Lee Stickells we warmly welcome you to the Sydney School of Architecture, Design and Planning. You have now begun a most exciting time in your life, a journey that may take you in many directions. We hope that upon completion of this journey you will have initiated your research career and had the opportunity to publish, present your findings at conferences and meet colleagues in your field.

University Policy for Research Students
Please familiarise yourself with the various University Policies and Procedures relating to Higher Degree by Research which can be found on the [Policy Register website](#).

Higher Degree by Research Administration Centre (HDRAC)
Support services and contact information
The University Higher Degree by Research Administration Centre (HDRAC) provides advice, information and resources to support your candidature from enrolment to graduation. If you have any questions related to your enrolment, your progression (including progress reviews), taking leave/suspension and/or your thesis submission and examination, please contact the HDRAC.

The contact details are below:
HDRAC website
Email – [hdrac.3@sydney.edu.au](mailto:hdrac.3@sydney.edu.au)
Phone - 1800 SYD UNI (1800 793 864) or 8627 4343
Location – Level 3, Jane Foss Russell Building (enter at Student Centre and turn right, HDRAC entrance is past the lifts at the end of the corridor).

Scholarships
If you are interested in applying for a scholarship, please review the [scholarships website](#) for more information.
If you are a scholarship recipient, please refer your enquiries to: [hdrac.scholarships@sydney.edu.au](mailto:hdrac.scholarships@sydney.edu.au)

University Services
The University offers a range of services for all students including counselling and independent advice and advocacy, the details of which can be found on the [Campus Life website](#).
Your first year of candidature

All Master of Philosophy and Doctor of Philosophy candidates are expected to complete certain milestones during your first year of candidature, independent of whether you are full time or part time. You will be required to attend your first progress review (or Probation) within your first year of candidature at which point your progress will be assessed as ‘meeting or exceeding expectations’ or you will be asked to undertake additional tasks and be reviewed again in a couple of months.

In order to meet/exceed expectations as a candidate in the Sydney School of Architecture, Design and Planning, you will need to satisfy the following criteria for your first review:

- Preparation and submission of a Research Proposal (including literature review) and Progress Plan
- Satisfactory progress. Making satisfactory progress is a compulsory University requirement and forms part of your commitment for the continuation of your candidature. This includes satisfactory completion of ARCF9001 Modes of Inquiry: Research and Scholarship.

The Probationary progress review will take place in the scheduled block, depending on when you commenced your candidature. You will be notified by HDRAC well in advance of what you need to prepare.

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<tr>
<th>Commencement</th>
<th>Probationary interview</th>
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<tr>
<td>Research period 1 or 2</td>
<td>Early December</td>
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<tr>
<td>Research period 3 or 4</td>
<td>Mid May</td>
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For more information on Progress Reviews including the criteria for your research proposal and literature review, please visit the Planning your Progress site. School specific guidelines are available on the website http://sydney.edu.au/architecture/current_students/research_students.shtml

ARCF9001 Modes of Inquiry: Research and Scholarship

All commencing Higher Degree by Research students are enrolled in this unit and are expected to complete it within their first 6 months. The unit is designed to introduce new research students to a variety of important topics including academic honesty, research ethics, workplace health and safety and progression.

You will be introduced to the diverse modes of inquiry practiced in the various disciplines in the School, how to do research and how to do a literature survey. You will develop a preliminary Research Proposal and present it as part of the assessment for the unit.

You will be automatically enrolled in this 6 credit point unit of study and will be required to attend scheduled class times. This unit commences after the degree enrolment deadlines in semesters 1 and 2. You will be given a final result, which will appear on your academic transcript.

Compulsory Online Modules

The University requires all commencing HDR students to complete the following online modules:
- RSCH9010 Work Health and Safety
- RSCH9001 Responsible Research Practice
- RSCH9002 Human Ethics – General

These can be accessed and completed online through MyUni – LMS Blackboard. More information on this can be found on the HDRAC Units of Study website.
**Expectations**
As part of your candidature, we expect active participation in the School research community through the following activities:
- Attend regular research seminars in the School
- Attend the annual Research Visions conference and exhibition in the School
- Participate in the monthly student-run HDR Forum
- Meet regularly with your supervisor(s)

**HDR Student Profile**
As an HDR student you have the opportunity to create/update an academic profile online (APO) on the University website. For more information on this, please visit the APO information page. Once your profile is active, it will be listed on the Sydney School ADP website http://sydney.edu.au/architecture/staff/research_student.php. If you have further questions on this, please contact research.support@sydney.edu.au