



## Faculty of Architecture, Design and Planning Undergraduate Credit Request Form

<b>Family Name:</b>	<b>Given Name:</b>	<b>Student Number (9 digits):</b>
<b>Postal Address:</b>		<b>Postcode:</b>
<b>Student Email:</b> _____ @uni.sydney.edu.au		<b>Phone:</b>
<input type="checkbox"/> <b>Local Student</b> <input type="checkbox"/> <b>International Student - by <i>Signing you Agree to the Credit Acceptance (read below)</i></b>		
<b>Name of Degree Enrolled:</b>		

**Unspecified Credit**

**Specified Credit**

Previous Institution of Study			Unit(s) of Study at The University of Sydney		
Institution Name	Unit Code(s) & Unit Name(s)	Credit Points	Unit Code & Unit Name	Unit Coordinator or Program Directors Name	Approved or Not Approved & Signature

<b>Local Student's Signature:</b>	<b>Date:</b>
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***International Students (Only) – Credit Acceptance:***

- The University of Sydney is required to notify the Department of Immigration if the degree duration is reduced.
- If the credit gained is 24cpts or more this will reduce the duration of your degree and the International Office will be notified.
- Please sign below to accept the credit you have applied for and to acknowledge that you understand the implications this may have on your visa duration.

<b>International Student's Signature:</b>	<b>Date:</b>
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**Rules and Resolutions:**

- Original transcripts must be sighted and copied by University of Sydney staff for credit to be granted. Also include unit of study descriptions and portfolios if applicable.
- International students must sign the Credit Acceptance section.

**From the Faculty Handbook:**

- Credit may be granted for previous credentialled learning.
- Credit may not be granted for units of study completed more than 9 years prior to commencement.
- The total amount of credit may not be greater than 96cpts including a maximum of 18cpts of unspecified credit.

**Office Use Only:**

<b>Associate Dean’s Recommendation:</b>	<input type="checkbox"/> <b>Approved</b>	<input type="checkbox"/> <b>Not Approved</b>
<b>A/D Signature:</b>	<b>Date:</b>	

**Comments**

**Credit Loaded to FlexSIS**      Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

**For international students:** Does this alter the duration of the degree?       **Yes**       **No**

**If Yes:** Specify the Amended Completion Date: \_\_\_\_\_

Notify the International Office: Completed by: \_\_\_\_\_ Date: \_\_\_\_\_