



UNDERGRADUATE CREDIT REQUEST FORM

1. Personal Details:

Surname:	Given Name:	Title:
Student Number:	Degree	
Postal Address:		
Email:	Phone Number:	
Student Signature:		

2. Rules & Resolutions:

Original Transcripts must be sighted and copied by University of Sydney staff for credit to be granted, please also include unit of study descriptions and portfolios if available.
International Students must complete the Credit acceptance section overleaf.
From the Handbook:
16.1 Credit may be granted for previous credentialed learning.
16.2 Credit will not be granted for units of study completed more than 9 years prior.
16.6 The total amount of credit may not be greater than 96cpts including a maximum of 18cpts of un-specified credit.

3. Unspecified Credit

Number of Credit points applying for:	Institution Name:
Approved by:	Date:

4. Specified Credit:

Previous Institution of Study			University of Sydney Units of Study		
Institution Name	Unit Title	Credit points	Unit Code	Unit Title	Approved by:

Recommendation: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Associate Dean (Undergraduate):	Date:



5. International Credit Acceptance

The University of Sydney is required to notify the department of immigration if the degree duration is reduced.

If the credit gained is 24cpts or more this will reduce the duration of your degree and the International Office will be notified.

Please sign below to accept the credit you have applied for and to acknowledge that you understand the implications this may have on your visa duration.

Student Signature: _____

Date: _____

Office Use only:

Does the awarding of the credit alter the duration of the degree? Yes No

If yes, please state amended completion date: _____ and notify the International Office

Credit loaded to Flexsis