

Postgraduate Research Application Form

Application for International Students



The University of Sydney

Australia's first University, founded in 1850.

How to apply

1 What is Research?

Research courses (Doctorates, Masters by Research and Professional Doctorates) have a significant proportion (at least 66%) of supervised original research, which concludes with the submission of a thesis for examination. Check the course description to clarify if you are applying for a research degree. If you wish to apply for a postgraduate coursework degree, please use the separate [Postgraduate Coursework Application Form](#).

2 Select course(s) and start date

Read the course details in the Postgraduate Study for International Students Prospectus or on the University website www.usyd.edu.au. Visit the Faculty websites (see Faculty contacts, page 2) and the University website for a wide range of helpful information, including Frequently Asked Questions and details of our agents worldwide.

3 Research Degrees

It is essential that you carefully read **both** the instructions on this page and our **How to apply for a research degree** instructions on page 3 before you submit your application. Be sure to return to this page after you have thoroughly read **How to apply for a research degree**. This will ensure that your application is complete and that we can process it quickly and efficiently.

4 Check what qualifications are required

For your application to be successful, you must meet the necessary English language and academic entry requirements. English language requirements are detailed at: www.usyd.edu.au/fstudent/postgrad/apply/inm/english.shtml. For academic entry requirements please check the faculty website(s) or the University's publications.

5 Complete the application form

A non-refundable application processing fee of A\$100 must be paid with each application. Applications will not be processed unless accompanied by the application fee.

We do not accept cash or personal cheques.
Read the instructions carefully and write your details clearly.
You must complete all sections.
You must include at least one email address.

6 Provide original or certified copies of all documents

If your documents are not in English, we require officially translated versions as well as copies in the original language. For more details see: www.usyd.edu.au/fstudent/postgrad/apply/inm/apply.shtml

7 Send your completed application to the address on the back of the application form.

Application deadlines

Applications for first semester (February/March) should be lodged by 31st October and applications for second semester (July) by 30th April. Late applications will only be considered in exceptional circumstances. Applicants who wish to apply for an Endeavour International Postgraduate Research Scholarship (EIPRS) should lodge their application for admission to a postgraduate research program before 31 July.

What happens next?

1 Letter of acknowledgment

Once your application has been registered by the Admissions Office you will receive a letter of acknowledgment. Our application assessment process is thorough. It can take up to six or eight weeks to process coursework applications, and longer for research applications. To ensure the fastest response time please follow our application instructions carefully.

2 Offer Letter

If you meet all the conditions for entry, a Firm Offer will be issued. With a Firm Offer you will receive an Information Booklet which will include useful information about your offer. Conditional Offers may be issued for applicants who:

- i. have not yet met the University's English language requirements
- ii. need to provide further academic transcripts (e.g. final semester results)
- iii. need to provide other specified documentation (e.g. certified copies or translations)

Any credit to be granted for previous tertiary study will be noted in the Offer Letter. If requested, an offer for an academic course and an offer for English language preparation can be 'packaged'. This allows a visa to be obtained covering the combined duration of both courses. For details see: www.usyd.edu.au/fstudent/postgrad/apply/inm/visa.shtml

3 Accepting the offer

Follow the acceptance instructions outlined in the Information Booklet and pay the First Semester tuition fees and compulsory Overseas Students Health Cover (OSHC) as required. Tuition fees, OSHC fees and other study related costs will be detailed in your letter of offer.

Read and sign the Acceptance of Offer form in the Information Booklet, and return it to the International Office.

For high demand programs or programs that have limited places it is important that you accept your offer within the time frame given in the Offer Letter. If you do not, any quota in place for specific courses may have been filled (see 'Quotas' on page 9).

You should allow sufficient time to obtain a visa (this varies considerably from country to country – and may incur additional costs), and for any scholarship applications.

4 Electronic confirmation of enrolment (eCOE)

An eCOE is sent to you (and to your agent if you are using one). You will need this to obtain your student visa. For more information on Student Visas contact the Australian Department of Immigration and Multicultural and Indigenous Affairs (www.immi.gov.au).

5 Information pack

When your eCOE is sent you will also be sent an Information Pack from the International Student Services Unit. This provides detailed information about living and studying at the University of Sydney. It also contains forms to book temporary arrival accommodation and to request airport reception. Questions concerning content of programs, course timetabling and credit for previous studies should be referred to the appropriate Faculty office (see contact details overleaf).

6 Enrolment and Orientation

Approximately two weeks before the start of semester you will enrol at the University and take part in an Orientation Program specifically designed to help all new international students adjust to life in Australia and at the University of Sydney. You should arrive at the University in time for this program. Details of enrolment dates and procedures and orientation programs can be found on our website: www.usyd.edu.au/fstudent/postgrad/apply/inm/enrol.shtml

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Faculty contacts

Office of the Dean of Graduate Studies

Ph: +61 2 9036 9518
Fax: +61 2 9036 9519
Email: dogs@usyd.edu.au
Web: www.dogs.usyd.edu.au

Australian Graduate School of Management

Ph: +61 2 9931 9493
Email: mba@agsm.edu.au
Web: www.agsm.edu.au

Faculty of Agriculture

Ph: +61 2 9351 2940
Email: pg@agric.usyd.edu.au
Web: www.agric.usyd.edu.au

Faculty of Architecture

Ph: +61 2 9351 2686
Email: pg@arch.usyd.edu.au
Web: www.arch.usyd.edu.au

Faculty of Arts

Ph: +61 2 9351 3240
Email: pg@arts.usyd.edu.au
Web: www.arts.usyd.edu.au

Faculty of Dentistry

Ph: +61 2 9351 3231
Email: pg@dentistry.usyd.edu.au
Web: www.dentistry.usyd.edu.au

Faculty of Economics and Business

Ph: +61 2 9351 6628
Email: pg@econ.usyd.edu.au
Web: www.econ.usyd.edu.au

Faculty of Education and Social Work

Ph: +61 2 9351 4605
Email: pg@edfac.usyd.edu.au
Web: www.edfac.usyd.edu.au

Faculty of Engineering

Ph: +61 2 9351 7084
Email: pg@eng.usyd.edu.au
Web: www.eng.usyd.edu.au/gse

Faculty of Health Sciences

Ph: +61 2 9351 9355
Email: pg@fhs.usyd.edu.au
Web: www.fhs.usyd.edu.au

Faculty of Law

Ph: +61 2 9351 0265
+61 2 9351 0361
+61 2 9351 0347
Email: pg@law.usyd.edu.au
Web: www.law.usyd.edu.au

Faculty of Medicine

Ph: +61 2 9351 5760
Email: pg@med.usyd.edu.au
Web: www.medfac.usyd.edu.au

Faculty of Nursing

Ph: +61 2 9351 0504
Email: pg@nursing.usyd.edu.au
Web: www.usyd.edu.au/nursing

Faculty of Pharmacy

Ph: +61 2 9351 2320
Email: pg@pharm.usyd.edu.au
Web: www.pharm.usyd.edu.au

Faculty of Science

Ph: +61 2 9351 3587
Email: pg@science.usyd.edu.au
Web: www.science.usyd.edu.au

Faculty of Veterinary Science

Ph: +61 2 9351 6933
+61 2 9351 2441
Email: pg@vetsci.usyd.edu.au
Web: www.vetsci.usyd.edu.au

Graduate School of Government

Ph: +61 2 9351 8662
Fax: +61 2 9036 5183
Email: pg@gsg.usyd.edu.au
Web: www.gsg.usyd.edu.au

Sydney College of the Arts

Ph: +61 2 9351 1104
Email: pg@sca.usyd.edu.au
Web: www.usyd.edu.au/sca

Sydney Conservatorium of Music

Ph: +61 2 9351 1242
+61 2 9351 1241
Email: pg@conmusic.usyd.edu.au
Web: www.usyd.edu.au/conmusic

For international student enquiries:

International Office

Ph: +61 2 9351 4079
Fax: +61 2 9351 4013
Email: info@io.usyd.edu.au
Web: www.usyd.edu.au/international

Closing date

Applications for First Semester (February/March) should be lodged by 31st October and applications for Second Semester (July) by 30th April. Late applications will only be considered in exceptional circumstances.

Applicants who wish to apply for an Endeavour International Postgraduate Research Scholarship (EIPRS) should lodge their application for admission to a postgraduate research program before 31 July.

Instructions

If you are a permanent resident or citizen of Australia, a citizen of New Zealand, or anyone who holds dual citizenship with Australia do not use this form.

- > Read both the **How to apply** section (page 1) and the **How to apply for a research degree** section (page 3).
- > Answer all sections.
- > Complete the checklist at the end of this application.
- > Attach all supporting documentation.
- > Type or write in black ink using capital letters.
- > Tick boxes clearly.
- > Read the Privacy Statement (see **How To Apply**).
- > Read and sign the Declaration at the end of the form.

Your application cannot be considered if it is incomplete or unreadable. This application is not an enrolment form, nor does it guarantee admission.

Send your application to: International Office
Services Building G12
The University of Sydney
NSW 2006 Australia

Important matters

HOW TO FILL IN YOUR APPLICATION

Read the **How To Apply** information on page 1. Answer questions A-K. Print clearly and tick boxes where appropriate. Do not write in pencil. We cannot consider your application if it is incomplete or unreadable.

PERSONAL DETAILS

Visa status – If you are already in Australia or have applied separately for entry into Australia, please indicate the type of visa held or applied for.

PROPOSALS

Please read **How to apply for a research degree** (page 3). The University prefers that you contact an appropriate member of the academic staff of the University and present him/her with an initial proposal outlining your proposed topic of research before submitting your application.

CERTIFICATION OF COPIES

Copies of documentation can be certified by: the institution issuing the qualification (e.g. the school or University); an Australian Diplomatic Mission overseas; an approved university agent; an IDP Education Australia office; or in the case of the PR of China, an official notary public. An official stamp/seal of the institution/agency and the name and signature of the person certifying must be on the documents. Certification by a Justice of the Peace (JP) is **not** accepted.

WORK EXPERIENCE

Some courses require work experience for admission. Please refer to the Faculty's Graduate Program brochure for information and attach documentation of your work experience.

PROFICIENCY IN ENGLISH

Refer to the faculty itself, or to www.usyd.edu.au/fstudent/postgrad/apply/inm/english.shtml

WHERE TO SEND YOUR APPLICATION

Send your application to:
International Office
Services Building G12
The University of Sydney
NSW 2006 Australia

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How to apply for a research degree

Applying for a research degree at the University of Sydney is a five-step process.

1. **Ensure that you are academically qualified to undertake a program of research**, and that you have a high enough level of English language skill. If you are not appropriately qualified you should instead consider taking a coursework program.
2. **Contact an appropriate member of the academic staff** of the University to discuss your proposed topic or topics of research.
3. **Submit your initial research proposal** directly to your academic contact for consideration by a member of the academic staff of the University.
4. **Revise your research proposal** as necessary after discussion with your potential supervisor or supervisors.
5. **Submit a formal application**, including your revised research proposal, to the International Office of the University.

The University prefers that you contact a suitable member of the academic staff of the University and present him/her with an initial proposal outlining your proposed topic of research before submitting your application for admission. The University's expectation is that a potential supervisor will have read and commented on your proposal before your formal application is submitted. Prior recommendation from a member of staff will speed up the application process, increase your chance of a successful application, and assist the commencement and completion of your research. **Please note that the application form requires you to note the details of your academic contact at the University.**

Writing a Research Proposal

Your initial proposal should include information showing that you have sufficient knowledge and training to undertake the proposed work.

In general your proposal should be no more than 500 words in length. However some Faculties, such as Law and Economics and Business, prefer a longer written proposal. You should check the Faculty web site to confirm.

As an example, your initial proposal may include the following information:

Information required

Example

Title: Working title for the project.	E.g. The effect of bushfires on water quality.
Academic staff contact: Name(s) of the supervisor or other academic staff with whom you have discussed your proposal.	E.g. Professor Simon Matthews, School of Geosciences, Faculty of Science.
Objectives: What aims does the work have?	E.g. To establish the nature and extent of water quality deterioration following bushfires.
Synopsis: Briefly describe the key aspects of what you will be investigating.	E.g. The work will involve detailed ground- and surface-water analysis in both pre- and post-fire periods in defined catchment areas.
Background: Describe what research has already been done in relation to your topic.	E.g. Accelerated erosion occurs in the post-fire period. However the pattern of sediment and nutrient load changes have not been investigated.
Significance: Why is the topic important?	E.g. Information gained can be used to better inform environmental planning decisions in relation to the use of land for farming, residential, recreational, and other purposes.
Methodology: Approach or methodology to be used.	E.g. Established sediment analysis and water chemistry techniques will be used (particle size analysis, EC, pH, OM, AAS, ICP) AND/OR new approaches using techniques from related fields will be used which have not previously been applied to this problem.
Resources: First find out what resources the School can provide in relation to your research proposal. During your research candidature, you may apply for a grant of up to A\$2000 per scholarship round under the University Postgraduate Research Support Scheme. Funding is competitive.	E.g. Fieldwork costs, purchase of remotely sensed or satellite imagery, laboratory analysis.
Work plan: An initial plan for completion with annual milestones.	E.g. End of Year 1: complete review of literature; devise suitable questionnaires, apply for Ethics approval. End of Year 2: literature review written, interviews conducted and data entry completed, etc.

Information continues over >

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Applying for a research degree

1 Academic entry requirements for research degrees

You must ensure that you are academically qualified to undertake a program of research before you contact a faculty with any enquiry related to research, or submit an application. If you are not qualified you should instead consider taking a coursework program. The minimum academic entry requirements for research degrees are:

Masters programs by research

Entry to a Masters by research generally requires an Honours degree at either first or second class (division one standard) or an equivalent qualification.

Doctor of Philosophy (PhD)

The minimum admission requirements are a Masters degree or a Bachelor degree with first or second class Honours (division one standard) or an equivalent qualification.

Some departments require potential PhD candidates to enrol in an appropriate Masters program, with transfer to the PhD only after satisfactory progress has been made. All PhD candidates are admitted on a probationary basis for the first two semesters.

English language

It is important to note that undertaking a research degree requires a high level of English language skill, particularly in writing. Even if you are academically qualified it is not advisable to enquire to a faculty about a research program if you are still in need of extensive English language preparation. Please see our full English language requirements at: www.usyd.edu.au

2 Contact an appropriate member of the academic staff

You may make your first enquiry by email, phone, fax or mail. Before contacting anyone it is advisable to check first as far as possible that the University has appropriate strengths in your proposed area of study. For general information on research at the University and details of some of the current research being conducted please see www.usyd.edu.au/about/research. If you already know of, or have been given, a personal academic contact, or if you have researched the University's departments and schools on the University's website and found an appropriate match for your interests, you may contact that person, school or department directly.

Otherwise please direct your enquiry to the general faculty contacts given on page 2.

Please do not direct research enquiries to the International Office.

3 Submit your initial research proposal

When you are ready please send your initial proposal directly to your potential supervisor. Do not make a formal application at this time. Your potential supervisor will advise you when it is appropriate to make a formal application.

4 Revise your research proposal

Revise your research proposal as necessary after discussion with your potential supervisor or supervisors.

5 Submit a formal application

Checklist prior to submitting your formal application

- I have contacted an appropriate member of the academic staff of the University to discuss my proposed topic or topics of research.
- I have submitted an initial research proposal directly to an appropriate potential supervisor for consideration.
- I have revised my research proposal as necessary after discussion with my potential supervisor or supervisors.
- I have presented information showing that I have sufficient knowledge and training to undertake work on the proposed topic.
- I have checked that the University has sufficient resources to support my research topic.
- My potential supervisor has recommended that I make a formal application.
- I have completed the Referees Report Form (pages 11/12) and sent it to two separate academic referees.

Submitting your application

Finally, submit your formal application, including your revised research proposal and other required documentation, to the International Office of the University. Follow the remaining instructions on page 1.

Financial support – scholarships

In most cases the award of scholarship funds to support research is dependent on prior approval of the University for your intended program of research. You should therefore complete all the steps above (including submitting your application) and obtain an offer from the University before applying for a scholarship.

If you already have confirmation that a scholarship awarding body (e.g. your government, your employer etc) is prepared to support you financially to undertake a research degree, you should present the details of this support with your application form. For further information about scholarships please see www.usyd.edu.au/about/research or www.usyd.edu.au/fstudent/postgrad/costs/inm/scholarships.shtml

Timelines for international research applications

The process of applying to undertake a research degree may take some time. If you require financial support in the form of a scholarship, further time will be required for the scholarship application process. You also need to consider the length of time required to obtain a visa once you have received an offer from the University and established how you will support your studies financially. The length of time required to obtain a visa varies considerably depending on which country you are applying from. Finally, you need to consider the semester start dates for commencement of your studies.

Taking all these factors into consideration, the full process from making your first enquiry through to beginning your studies may take up to a year or even more depending on your individual circumstances. You should take all these factors into consideration when planning to undertake a research degree.

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Office use only. IO Ref: _____
Received: ____ / ____ / ____

Application Processing Fee

A non-refundable Application Processing Fee of A\$100 must be paid with each application form submitted. Applications will not be processed unless accompanied by the application processing fee. Please complete this section to submit your Application Processing Fee payment. You should either supply credit card details or attach a bank cheque. We do not accept personal cheques, company cheques or cash. If submitting a cheque, please write on the back: your name, contact details, date of birth and student ID or reference number (if applicable). See www.usyd.edu.au for more details.

Payment by cheque

I attach a bank cheque for A\$100 made payable to: The University of Sydney (you must write on the back of the cheque your name, contact details, date of birth and student ID or reference number if applicable).

Payment by credit card

Please charge A\$100 to my credit card (please attach a photocopy of both sides of your credit card to assist us with authorisation).

Cardholder's family / last name

Cardholder's personal / first name(s)

Type of Credit Card VISA MasterCard

Card number

Expiry date / / Amount **AUD\$100** Date / /

Signature

A Personal details

Family/last name:

Personal/first names:

Date of birth: / / Sex: Male Female
DD / MM / YY

Contact address for correspondence: House number and street

Suburb/town:

Postcode / zip:

Country:

Telephone:

(Country code Area code Local number)

Fax:

(Country code Area code Local number)

Email (compulsory):

Other email (if applicable):

Have you applied for permanent residency in Australia?

Yes No

Country of citizenship:

Visa status:

Have you changed your name since your study records were issued?

No Yes Attach all relevant documentation.

B Agent identification (if applicable)

Agent name:

Agent number:

Contact person:

If you are using an agent, you must include full agents details for your application to be processed.

Address or stamp:

C Student identification

Have you applied to, or been enrolled at, the University of Sydney before?

Yes

(What was your reference number / year of application or student identification number / years of study?)

No

D Program details

Select the course you are applying for. You must enter the exact course name and the course code or CRICOS code

Course name: Course code: CRICOS code:

Preferred study start date: March Semester July Semester Year

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E Faculty

Check the whole faculty listing before selecting the relevant faculty for you. Many faculties have affiliated institutes and research centres – please see the individual faculty websites for details.

- Agriculture, Food and Natural Resources
- Architecture
- Arts
- Dentistry
- Economics and Business
- Education and Social Work
- Engineering
- Health Sciences
- Law
- Medicine
- Music (Sydney Conservatorium of Music)
- Nursing
- Pharmacy
- Science
- Veterinary Science
- Visual Art (Sydney College of the Arts)

F Proposed research

The University prefers that you contact a suitable member of the academic staff of the University and present him/her with an initial proposal outlining your proposed topic of research before submitting your application for admission. The University's expectation is that a potential supervisor will have read and commented on your proposal before your formal application is submitted. Prior recommendation from a member of staff will speed up the application process, increase your chance of a successful application, and assist the commencement and completion of your research.

Read the section **How to apply for a research degree** (see page 3).

Have you contacted the faculty to discuss your proposed topic of research?

Yes What is the name of your academic contact?

Please attach a copy of correspondence indicating their willingness to consider your application

No Please read **How to apply for a research degree** (page 3). The University prefers that you contact an appropriate member of the academic staff of the University and present him/her with an initial proposal outlining your proposed topic of research before submitting your application.

Nominate the subject of the research you propose to undertake and the topic of the thesis if known:

Academic plan, if known:

If you do not know the academic plan, nominate the major area of study:

In addition you are required to attach to your application the following:

- a) an outline of your broad research interests
- b) an outline of the research you wish to undertake
- c) details of any previous research or development work you have done, together with details of any published papers (a copy of each paper should be attached to this application)
- d) if you have completed a thesis or project report as part of a previous degree please provide an abstract of the thesis/report, and indicate the research element of the degree (eg: "final year undergraduate thesis – 50 percent of work required for that year")

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G Tertiary studies

Provide details of any degrees or postgraduate diplomas which you have completed or expect to complete before commencing the program for which you are applying. Full certified details must be attached.

Course	Start date	Completion date	Class or grade (e.g. honours 2/1 or your GPA)
Course 1 Institution: <input type="text"/> Country: <input type="text"/> Course: <input type="text"/>	DD / MM / YY <input type="text"/> / <input type="text"/> / <input type="text"/>	DD / MM / YY <input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
Course 2 Institution: <input type="text"/> Country: <input type="text"/> Course: <input type="text"/>	DD / MM / YY <input type="text"/> / <input type="text"/> / <input type="text"/>	DD / MM / YY <input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
Course 3 Institution: <input type="text"/> Country: <input type="text"/> Course: <input type="text"/>	DD / MM / YY <input type="text"/> / <input type="text"/> / <input type="text"/>	DD / MM / YY <input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>

H English language proficiency

Is English your first language?

Yes If yes, go to question I

No If no, have you completed a degree or diploma within the last 2 years, where the sole language of instruction was English? Please include an official statement from the institution confirming the language of instruction.

Yes Please state degree and institution:

Go to question I

No

Have you undertaken an English Language test within the last 2 years?

Yes Test name:

Date taken:

Result (if known):

No Please indicate what test you will be sitting for

Test name:

Test date:

Visit www.usyd.edu.au/fstudent/postgrad/apply/inm/english.shtml for Acceptable English Language Test Results. Please note that only original or certified copies of English test results will be accepted.

I Other qualifications and professional experience

Include details of membership of any relevant professional bodies. Please include all relevant supporting documentation.

Applicants for certain faculties (e.g. Architecture, Dentistry, Medicine, Music, Nursing) should attach a Curriculum Vitae with full details of relevant work experience.

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J Referees

State the name, address, position, institution, phone and fax numbers and email address of two academic referees who are able to comment on your most recent studies. Please note that the nominated referees may be contacted by the University. Be sure to complete the Referees Report Form (pages 11/12) and send it to two separate academic referees.

Referee 1

Name:

Position:

Institution:

Address:

Phone:

Fax:

Email:

Referee 2

Name:

Position:

Institution:

Address:

Phone:

Fax:

Email:

K Scholarships

Do you hold a scholarship?

Yes Name:

Attach documentation showing awards of scholarship or sponsorship. See the scholarships pages in the Postgraduate Study for International Students Prospectus or visit www.usyd.edu.au/fstudent/postgrad/costs/inm/scholarships.shtml

L Checklist

- 1. The application fee (non-refundable) of A\$100 payable by bank draft, bank cheque or credit card has been provided.
- 2. Questions A to K have been answered clearly and in full.
- 3. You have selected a course to apply for, with its exact course name and course or CRICOS code.
- 4. You have confirmed that the University has research expertise in your proposed research topic.
- 5. You have contacted the Faculty and they are willing to consider your application.
- 6. Details of your proposed research have been attached.
- 7. You have completed the Referees Report Form (pages 11/12) and sent it to two separate academic referees.
- 8. If applicable, you have attached details of previous research or development work, copies of published papers and/or an abstract of your thesis/report completed as part of a previous degree.
- 9. A certified copy of the full official transcript of your academic record for each program attempted has been provided in English. (If you have not attached your transcript but have requested that the relevant institution provide the results directly to the University of Sydney please tick this box).
- 10. Proof of completion of any previous tertiary qualification(s) has been provided.
- 11. Evidence of satisfying the University's English language requirement has been provided.
- 12. You have included any supporting documentation for other qualifications and professional experience.
- 12. Proof of name change, if relevant, has been provided.
- 13. The declaration at the end of this application has been signed and dated.

Have you applied for a scholarship?

Yes Name:

See the scholarships pages in the Postgraduate Study for International Students Prospectus or visit www.usyd.edu.au/fstudent/postgrad/costs/inm/scholarships.shtml
Please note: if you are applying for an IPRS/UIPA you must complete and submit separate scholarship application forms.

It is not necessary to hold a scholarship to study at the University of Sydney.

Declaration and consent

Please read these declarations carefully and tick the four boxes below before signing this application.

I understand that:

- > the University of Sydney may vary or cancel any decision it makes if the information I have given is incorrect or incomplete
- > the University of Sydney may obtain official records from any educational institution I have previously attended
- > all documents submitted become the property of the University of Sydney and will not be returned
- > I am fully responsible for my educational and living expenses while studying at the University of Sydney
- > the University of Sydney or the Australian Government cannot help me if I run short of funds.

I agree:

- > to comply with the rules on admission and enrolment of the University of Sydney
- > to tell the International Office immediately if there is any change to the information I have given in this application.

I have read and I consent to the University's Privacy Statement (see page 9)

the information I have given in this application is true and correct

Your signature:

Date:

Unsigned applications will not be processed.

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Documentation

Attach to your application:

- > an original official transcript or marks sheet giving a complete list of the subjects studied and the results obtained for any programs you have completed or are currently enrolled in. If incomplete, include official documentation stating when you will finish your degree and the name of the degree you will be awarded
- > an original or certified copy of your official degree certificate(s)/testamurs(s)
- > an original or certified copy of your official professional qualifications
- > a certified official translation of any document not in English
- > a certified copy of the award of any scholarship.

All these documents must be originals, or certified copies of original documents, supplied by the institution issuing them. Certain documents can be certified by other official bodies (see 'Important matters' below). Institutions may send documents directly to us, but we cannot consider your application until we have received them.

If you have changed your name and your documents are in your former name, you must provide evidence of your name change.

Please note:

Please note that all documents submitted to the International Office become the property of the University of Sydney and cannot be returned to you.

Application deadlines

Applications for First Semester (February/March) should be lodged by 31 October and applications for Second Semester (July) by 30 April. Late applications will only be considered in exceptional circumstances.

Applicants who wish to apply for an Endeavour International Postgraduate Research Scholarship (EIPRS) should lodge their application for admission to a postgraduate research program before 31 July.

The information set out in this brochure was based upon the information available at the time of printing. It is an expression of intent only and should not be taken as a firm offer or undertaking.

The University reserves the right to make alteration to any information contained within this publication without notice. As details may change you should check the University's website or contact the International Office for the latest information.

For more information on study at the University of Sydney please refer to the University website (www.usyd.edu.au) or our print publications.

CRICOS Provider Code: 00026A

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Produced by the Publications Office.

Design by Pro Bono Publico.

Quotas

There is a limited number of student places available for entry to certain degrees at the University of Sydney (a "quota"). It is possible that not all students who meet the published entry requirements for these degrees will receive an offer. Once a quota has been filled any subsequent applications received will be assessed for the next available semester. A quota may be reached before the application deadline, so it is advisable to submit your application as early as possible. Applications received after the deadline will still be considered where the quota has not been reached. Students who obtain a firm offer of admission (an offer without any conditions) must accept this offer and pay the first semester fees, as detailed in their offer letter, to confirm a place in the following year's entry. The offer will remain valid only as long as there are places available in the course offered. The offer may be cancelled if payment is not confirmed (and an electronic Confirmation of Enrolment issued). Students whose offers are cancelled can apply for entry in subsequent years.

Personal Information and Privacy Protection Statement

Please read before completing the application form.

The University of Sydney is subject to the New South Wales Privacy and Personal Information Protection Act 1998 (the Act). The personal information you provide for this application will be protected in accordance with the University Privacy Policy.

The information provided in the first instance will only be used by the University for assessing your application for a place in the program for which you have applied.

If unsuccessful, the information will be retained in the records of the University of Sydney only for the University of Sydney's use for a period of 12 months and will not be disclosed except with your permission, in accordance with the University Privacy Policy.

Under the Freedom of Information Act and the University Privacy Policy you have a right to access and correct any personal information concerning you held by the University in the student and financial databases. Routine corrections, changes and enquiries should, in the first instance, be directed to the International Office.

By signing this application it is understood that you have read this statement and agree to the use and disclosure of your personal information as outlined above.

You can find the full detail of the University Privacy Policy on the internet at www.usyd.edu.au/arms/privacy/policy.htm

Application through a University representative

The University of Sydney is represented by offices in over 50 countries. For the full contact details of all our international representative offices please visit our website at www.usyd.edu.au/international

You may lodge your application through one of the University of Sydney representatives. This is particularly appropriate when you are applying from overseas and:

- > you need advice on choosing a course of study and living in Australia
- > you need assistance with completing documentation required by the University or the Australian Department of Immigration
- > you need a reliable point of contact for communication with the University.

Students with disabilities

If you have a disability, illness or other health-related condition which requires special support services, you could be eligible for services offered by the University of Sydney for students with a disability. You have to apply for assistance and it is important to do this as soon as you can, preferably before you accept the offer or commence study. A Disability Services Officer can guide you through this process.

To do this, please refer to the Disability Services website at www.usyd.edu.au/disability as Disability Services is the principal point of contact and support for students with disabilities.

Even if you think you may not need the support, you should still contact Disability Services to understand if you are eligible to receive all the services offered. This will assist you in deciding whether you should accept this offer.

Form ends



Postgraduate Research Application Form

Application for International Students

Referee's Report Form

Instructions for applicant

All applicants for a postgraduate research degree course need a confidential report from TWO separate referees. This form needs to be photocopied for the second referee report. Please complete Section I before you send the form to each referee. Once the referees have completed the form, they have been instructed to send it to the International Office at the University of Sydney. This form will be received by the University on a confidential basis and will only be disclosed to staff immediately involved in the selection process.

Instructions for referees

The applicant has named you as a referee in support of an application to a postgraduate research course at the University of Sydney. The following report is requested from you and will be received by the University on a confidential basis and will only be disclosed to staff immediately involved in the selection process. Once you have completed the form, please return to the University of Sydney (please do not return to the applicant) at the address supplied below. Your assistance will be greatly appreciated.

Section I – (Applicant to complete before forwarding to a referee)

Applicant's name:

Address for correspondence:

Degree program applied for:

(e.g. Doctor of Philosophy, Master of Philosophy)

Field of study/research proposed (as shown on your application):

Section II – (To be completed by referee and forwarded to the University of Sydney)

1. At what stage of the applicant's career have you known him/her? (eg first year student/honours year/employment, etc)

2. In what capacity, how well, and for how long, have you known the applicant? (e.g. lecturer, tutor, supervisor, etc)

3. Please give your personal assessment of the applicant's technical competence, initiative, diligence, motivation and promise of sustained and productive participation in the graduate program for which he/she has applied. Please compare this student with others known to you who have been accepted in previous years or are now applying for admission. Use the space provided overleaf if necessary.

continue overleaf

4. Please rate the applicant in term of the qualities listed below. Rate the applicant in comparison to others you know who have undertaken graduate study. (Please tick)

	Below Average: Up to 40%	Average: 40-60%	Above Average: 60-80%	Good: 80-90%	Excellent: 90%+	Unable to Judge
Preparation for proposed course						
Demonstrated ability						
Intellectual promise						
Critical thinking						
Written communication						
Persistence/maturity						
Motivation for proposed course						

5. If the applicant's first language is not English, does he/she understand, read and express himself/herself fluently in English?

6. Are there any further comments you would like to make about this applicant's academic performance? Use the space overleaf if necessary.

7. In summary, how strongly do you recommend the applicant for postgraduate research? (Please tick)

- Strongly recommend
 Recommend
 Do not recommend

Referee's name:

Title:

Institution:

Department:

Address:

Email address:

Signature:

Date:

Please do not return the completed form to the applicant but post direct to:

International Office
 Admissions Officer
 The University of Sydney
 NSW 2006 Australia

Postgraduate Research Application Form

Application for International Students



The University of Sydney

Australia's first University, founded in 1850.

Use this page if you require further space.

A large rectangular area with a solid border and horizontal dotted lines, intended for providing additional information or a statement of purpose.