

ARCHITECTURE ALUMNI ASSOCIATION OF THE UNIVERSITY OF SYDNEY  
The Faculty of Architecture, Design and Planning Alumni Association of the  
University of Sydney

# AAA Constitution

## 1. Name

The name of the association will be the Alumni Association of The Faculty of Architecture, Design and Planning, University of Sydney (hereinafter referred to as the Association).

AAA

## 2. Objects

The objects of the Association will be to promote the welfare of the University, to assist and support the Faculty of Architecture, Design and Planning (hereinafter referred to as the Faculty) and without restricting the generality of the foregoing, to :

Support Faculty

2.1 Promote dialogue and interface of Faculty Graduates with staff of the

Communication

2.2 Promote dialogue and interface of Faculty graduates with students of the Faculty.

2.3 Promote education and Continuing Professional Development through the Faculty:

Education

A) Support continuing education.

B) Provide advice and assistance to the Faculty in curriculum reviews.

C) Promote excellence in education, study, teaching and research and in the application of all aspects of the disciplines of the Faculty.

D) Co-host exhibitions, talks and social functions.

2.4 Promote in general the values and contributions of the professions of external architecture and the built environment and of the Faculty in particular to schools,

External  
Advancement

governments, industry and the wider community.

- 2.5 Do all such things as are incidental or conducive to the attainment of the above objects or any of them.

### 3. Membership

Membership of the Association shall be open to (hereinafter referred to as Members) :

- |      |    |   |                              |
|------|----|---|------------------------------|
| 3.1  | A) | All graduates of the Faculty and all current full time academic staff of the Faculty.                                     | Graduates and Academic Staff |
|      | B) | Persons with an association with the Faculty or the Association nominated by two Members and approved by the Council.     | Associates                   |
| 3.2  |    | Membership shall be without charge.   | No payment for membership    |
| 3.3  |    | Membership may be revoked only by resolution of a general meeting of the Association                                      | Revoke membership            |
| 3.4  |    | The Council may introduce different classes of membership but only by resolution of a general meeting of the Association. | Classes of membership        |
| 4.   |    | The Council   |                              |
| 4.1  |    | The Council shall consist of at least seven Members elected at the Annual General Meeting.                                | Composition of council       |
| 4.2  |    | The Council shall also include the Dean of the Faculty, or his or her nominee.  | Dean                         |
| 4.3  |    | The Council shall elect a President, Vice President, Secretary and Treasurer.   | executive                    |
| 4.3A |    | The Council shall also include, ex officio, the President of the Faculty's student association or his/her representative  |                              |
| 4.4  |    | The Council shall hold office from the Annual General Meeting when elected to the next Annual General Meeting.            | office                       |

- 4.5 A Member of the Council may retire at any time, after giving notice to the Secretary. retire
- 4.6 The Council may declare vacant the position of any Member of the Council who is absent without apology for three consecutive Council meetings, provided the Member has been given notice of these meetings. vacant
- 4.7 The Council may fill any casual vacancy in its membership, subject to casual vacancy ratification at the next general meeting, provided that if four vacancies occur at the same time, an immediate general meeting of the Association shall be called to elect new Members. Casual vacancy
- 4.8 The Council is vested with the powers to manage the affairs and assets of the Association, subject to any resolution of a general meeting. Power to manage
- 4.9 The Council may co-opt any Member to the Council for the purpose of forming a sub-committee for any purpose . Co-opt members

## 5. Council Meetings

- 5.1 The Council shall meet whenever it may be considered necessary by the President, for the dispatch of business and shall be summoned by the Secretary. Meet as needed  
The Council shall act notwithstanding any casual vacancy.
- 5.2 At least seven days notice shall be given in writing by the Secretary to each Member of the Council before each meeting. Such notice may be sent by facsimile or email. notice
- 5.3 Five Members shall constitute a quorum. quorum
- 5.4 Any three Members of the Council may summon a meeting of the Council by notification to the Secretary. Committee members may summon
- 5.5 The Council may invite Members from the staff of the Faculty to be present at Council meetings. staff

- |      |   |              |
|------|---|--------------|
| 5.6  | The Council shall cause minutes to be taken and kept of all meetings. The minutes shall be issued to each Member of the Council prior to the succeeding meeting. The minutes shall be approved by the succeeding meeting. | minutes      |
| 5.7  | Each Member of the Council shall have one vote.   | One vote     |
| 5.10 | The Chairperson shall have a casting vote.  | Casting vote |

## 6. Annual General Meeting

An Annual General Meeting shall be called:

- |     |  |              |
|-----|--|--------------|
| 6.1 | At least fourteen days notice shall be given to all Members by the Secretary prior to the meeting.   | 14 days      |
| 6.2 | The business of the meeting shall be :<br><br>A) To consider the President's annual report.<br><br>B) To consider the Treasurer's annual report and accounts.<br><br>C) To elect members of the Council and an Honorary Auditor.<br><br>D) To consider any general business of which fourteen days notice has been given.<br><br>E) Other business | business     |
| 6.3 | Any two Members may nominate a Member for election to the Council  | nominations  |
| 6.4 | A quorum for the Annual General Meeting shall be ten Members.  | quorum       |
| 6.5 | The resolution of all matters shall be put to a vote with a show of hands, unless seven Members present request otherwise. In this case, the resolution shall be decided by ballot.  | voting       |
| 6.6 | Each Member of the Association shall be entitled to vote at the Annual General Meeting and shall have one vote.  | One vote     |
| 6.7 | The Chair shall have a casting vote.   | Casting vote |

## 7. General Meetings

- 7.1 The President of the Council may at any time for any special purpose call a call general meeting. Chair may call meeting
- 7.2 The Vice-Chancellor may at any time for any special purpose call a general meeting. VC may call meeting
- 7.3 Ten Members of the Association may requisition a general meeting in writing to the Secretary setting out the purpose for which the meeting is required. Ten members
- 7.4 The rules applicable to the annual general meeting shall apply to any general meeting. Rules applicable

## 8. Amendment of the Constitution

- 8.1 The Constitution may be amended by a majority of not less than two thirds of Members present at any general meeting and such amendments submitted to the University for approval. amendments
- 8.2 An up to date copy of the Constitution shall be made available to any Member upon request to the Secretary. copy

## 9. Financial

- 9.1 The financial year of the Association shall be the calendar year. Calendar year
- 9.2 Payment from any account of the Association shall be authorised by the Council .
- 9.3 Notwithstanding anything contained in the Constitution, all funds shall be used solely to further the objects of the Association and no portion shall be paid to any Member or Members except for out of pocket expenses. Assets and funds
- 9.4 All assets and funds of the Association shall be managed by the Council. Assets managed by Council