The name of the association will be the Architecture Alumni Association of The University of Sydney (hereinafter referred to as the Association).

2. Objects

The objects of the Association will be to promote the welfare of the University, to assist and support the Faculty of Architecture (hereinafter referred to as the Faculty) and without restricting the generality of the foregoing, to:

2.1 Promote dialogue and interface of Faculty graduates with staff of the Faculty.

2.2 Promote dialogue and interface of Faculty graduates with students of the Faculty.

2.3 Promote education through the Faculty:
   A) Support continuing education.
   B) Provide advice and assistance to the Faculty in curriculum reviews.
   C) Promote excellence in education, study, teaching and research and in the application of all aspects of the disciplines of the Faculty.
   D) Co-host exhibitions, talks and social functions.

2.4 Promote in general the values and contributions of the professions of architecture and the built environment and of the Faculty in particular to schools, governments, industry and the wider community.

2.5 Do all such things as are incidental or conducive to the attainment of the above objects or any of them.

3. Membership

Membership of the Association shall be open to (hereinafter referred to as Members):

3.1 A) All graduates of the Faculty and all current full time academic staff of the Faculty.
B) Persons with an association with the Faculty or the Association nominated by two Members and approved by the Council.

3.2 Membership shall be without charge.

3.3 Members will be invited to make an annual donation under guidelines established by the Council.

3.4 Membership may be revoked only by resolution of a general meeting of the Association.

3.5 The Council may introduce different classes of membership but only by resolution of a general meeting of the Association.

4. The Council

4.1 The Council shall consist of seven Members elected at the Annual General Meeting.

4.2 The Council shall also include the Dean of the Faculty, or his or her nominee, who will represent the interests of the Vice-Chancellor.

4.3 The Council shall elect an Executive Committee consisting of a President, Vice President, Secretary and Treasurer.

4.4 The Council shall hold office from the Annual General Meeting when elected to the next Annual General Meeting.

4.5 No elected Member shall hold office in the same position for more than two consecutive years, nor office for more than four consecutive years. Notwithstanding, a Member may hold office for a further period after a three year absence. This paragraph is suspended for two (2) years by unanimous vote at the Annual General Meeting of the Association on 21 April 2005, until 21 April 2005.

4.6 A Member of the Council may retire at any time, after giving notice to the Secretary.

4.7 The Council may declare vacant the position of any Member of the Council who is absent without apology for three consecutive Council meetings, provided the Member has been given notice of these meetings.

4.8 The Council may fill any casual vacancy in its membership, subject to ratification at the next general meeting, provided that if four vacancies occur at the same time, an immediate general meeting of the Association shall be called to elect new Members.

4.9 The Council is vested with the powers to manage the affairs and assets of the Association, subject to any resolution of a general meeting.
4.10 All deeds, documents and instruments necessary for execution on behalf of the Association shall be signed by two Members from the Council or other Members as the Council may nominate from time to time.

4.11 The Council may appoint any person or persons it thinks fit, either paid or unpaid to manage the affairs of the Association. Similarly the Council may suspend or discharge any person or persons so appointed. The appointment of University employees will be subject to University procedures.

4.12 The Council may co-opt any Member or Members it thinks fit for the purpose of forming a sub-committee or sub-committees for any purpose it may decide is appropriate.

5. Council Meetings

5.1 The Council shall meet whenever it may be considered necessary by the President, or by the Chair, for the dispatch of business and shall be summoned by the Secretary. The Council shall act notwithstanding any casual vacancy.

5.2 At least seven days notice shall be given in writing by the Secretary to each Member of the Council before each meeting. Such notice may be sent by facsimile or email.

5.3 Five Members shall constitute a quorum, including two Members of the Executive Committee.

5.4 In the absence of the President, the Vice President shall preside as Chair, or in the absence of the President or Vice President exceeding fifteen minutes at a meeting, then the Council shall elect another Member of the Council to preside as Chair at that meeting.

5.5 Any three Members of the Council may summon a meeting of the Council by notification to the Secretary.

5.6 The Council may invite one Member from the staff of each Department of the Faculty to be present at Council meetings.

5.7 The Council may invite two Members from students of the Faculty to be present at Council meetings.

5.8 The Council shall cause minutes to be taken and kept of all meetings. The minutes shall be issued to each Member of the Council prior to the succeeding meeting. The minutes shall be approved by the succeeding meeting.

5.9 Each Member of the Council shall have one vote.

5.10 The Chair shall have a casting vote.
6. Annual General Meeting

An Annual General Meeting shall be called:

6.1 At least fourteen days notice shall be given to all Members by the Secretary prior to the meeting.

6.2 The business of the meeting shall be:

A) To consider the President’s annual report.

B) To consider the Treasurer’s annual report including balance sheet, statement of income and expenditure and the Honorary Auditor’s report.

C) To elect members of the Council and an Honorary Auditor.

D) To consider any general business of which due notice has been given.

C) To consider any other business with the consent of the Chair and a majority vote of two thirds of those present.

6.3 Any two Members may nominate a Member for election to the Council. At least seven days notice prior to the date of the meeting shall be given to the Secretary. The Member so nominated must give his or her consent in writing to the Secretary prior to the meeting.

6.4 A quorum for the Annual General Meeting shall be ten Members.

6.5 The resolution of all matters shall be put to a vote with a show of hands, unless seven Members present request otherwise. In this case, the resolution shall be decided by ballot.

6.6 Each Member of the Association shall be entitled to vote at the Annual General Meeting and shall have one vote.

6.7 The Chair shall have a casting vote.

7. General Meetings

7.1 The President of the Council may at any time for any special purpose call a general meeting.

7.2 The Vice-Chancellor may at any time for any special purpose call a general meeting.
7.3 Ten Members of the Association may requisition a general meeting in writing to the Secretary setting out the purpose for which the meeting is required.

7.4 The rules applicable to the annual general meeting shall apply to any general meeting.

8. Amendment of the Constitution

8.1 The Constitution may be amended by a majority of not less than two thirds of Members present at any general meeting and such amendments submitted to the Vice-Chancellor for approval.

8.2 An up to date copy of the Constitution shall be made available to any Member upon request to the Secretary.

8.3 The Constitution shall be adopted by Members at the first annual general meeting and may be amended in accordance with the provisions of cl. 8.1.

9. Financial

9.1 The financial year of the Association shall be the calendar year.

9.2 Payment from any account of the Association shall be authorised by the two signatures Council and made upon the signature of any two of the Executive.

9.3 Notwithstanding anything contained in the Constitution, all assets and funds shall be used solely to further the objects of the Association and no portion shall be paid to any Member or Members except for out of pocket expenses.

9.4 All assets and funds of the Association shall be managed by the Council, for the time being.

9.5 Donations and bequests, other than those nominated in cl. 9.4, shall be passed to the University to be expended as the Vice-Chancellor, on the advice of the Council, shall think fit, for the promotion of the objects of the Association and no portion of the monies shall be otherwise applied.

9.6 All monies passed to the University shall be invested by the University as prescribed by the University of Sydney Act, 1989.

9.7 All monies received by the Association through the Council will be reported on annually to the University as directed by the Vice-Chancellor.

10. Privileges

10.1 The Constitution, including any amendments, is granted by the Authority of the Vice-Chancellor. The Association, through the Vice-Chancellor, is granted the right to use the Name and the Coat of Arms of the University.
Revised 21 April 2005, 2000hrs
Approved by the 2005 AGM of The Faculty of Architecture Alumni Association of the University of Sydney, and submitted to the Vice-Chancellor for approval