

Personal papers of Florinda Katherine Ogilvie (1902-1983) MBE, BA

A SUMMARY GUIDE TO GROUP NO: P.104

DATE RANGE: 1937-1971

QUANTITY: shelf metres

09/08/93

Born in Glen Innes NSW, Ogilvie graduated from the University of Sydney in 1923. From 1926 to 1940, she was on the staff of Rachel Foster Hospital for Women and Children in Sydney. In 1931, she studied hospital administration in USA. In 1933-34, she completed a course in medical social work in Britain and became an associate of the Institute of Almoners. From 1941 to 1954, she held the position of senior almoner at Sydney Hospital and director of training for the NSW Institute of Almoners. University of Sydney graduates elected her Fellow of the University Senate in Dec 1943; she served until 1949. The University of Sydney appointed Ogilvie to a temporary lectureship in Social Work in 1954; this appointment was renewed each year until 1957 when she was appointed to a permanent lectureship.

LIST OF SERIES

SERIES	SERIES TITLE	DATE RANGE	SH METRE
1 Administration	- medical social work - records	1955 -1967	0.010
2 Organisations non-uni / admin	- New South Wales Institute of Hospital Almoners - correspondence/ addresses	1937 -1959	0.050
3 Organisations non-uni	- Australian Association of Hospital Almoners/ Sydney Hospital/ other - records	1943 -1971	0.040
4 Personal	- medical social work - addresses/ publications	1966? -1968	0.010
5 Personal	- retirement - letters received	1965 -	0.020
6 Personal	- papers of J Paton (Red Cross) and Joan Lupton	1937 -1950	0.005

UNIVERSITY OF SYDNEY ARCHIVES - GROUP DESCRIPTION FORM

GROUP TITLE:

Personal Archives of Florinda Katharine Ogilvie 1902-1983
MBE, BA

NO.:

P104

ADMINISTRATIVE HISTORY: Florinda Katharine Ogilvie was born in Glen Innes NSW. She graduated from the University of Sydney as Bachelor of Arts in 1923. In 1931, Ogilvie studied hospital administration for 2 months in the USA; she was sponsored by Rachel Foster Hospital. In 1933-34, she spent 15 months in Britain, completing a course in medical social work and becoming an associate of the Institute of Almoners; in 1950-51, Ogilvie studied methods of teaching social work for 6 months, visiting the Universities of London and Oxford, the British Institute of Almoners, St Thomas Hospital and Radcliffe Infirmary.

she ~~**~~ The University of Sydney appointed Ogilvie to a temporary lectureship in the Dept of Social Work in April 1954; she was re-appointed in 1955, 1956, and 1957, and appointed to a permanent position as lecturer in medical social work on 1st July 1957. She retired on 31st December 1964; however, the University appointed her to a part-time lectureship in social work for a 12 week period from January 1965.

The first meeting of the University's Board of Studies in Social Work, on 2nd August 1955, elected Ogilvie as one of the three representatives of the teaching staff of the Social Work Dept, for a period of 2 years; subsequently, she was re-elected.

Prior to her appointment to a University lectureship, Ogilvie had been employed as senior almoner at Sydney Hospital and director of training for the NSW Institute of Almoners (1941-1954), secretary, chief executive officer and almoner at Rachel Foster Hospital for Women and Children in Sydney (1926-1940).

Honorary appointments held by Ogilvie are too numerous to cite; they include President of the NSW Council of Social Service, honorary consultant in social work to the Australian Red Cross, honorary director of the Family Welfare Bureau established in 1940 by the Australian Comforts Fund - she was responsible for developing social work training for social studies students within the Bureau, member of the Child Welfare Advisory Council 1941-1950 and of the executive committee of the NSW Old Peoples' Welfare Council established in 1957.

After her retirement from the University of Sydney, Ogilvie continued to accept honorary appointments. For example, in 1969, she was a member of the working party of the NSW Council for the Aging Advisory Committee on Accommodation and Care for the Aging, in 1970-71, she was vice-president of the Council of Social Service of NSW.

*** Ogilvie was elected as a Fellow of the University Senate by the graduates at the election in December 1943; she served as a Fellow until December 1949 (refer to Senate Minutes, Archives G1/1/25 p.32 and G1/1/28 page 60)

ACCESSIONS:

1/134

RELATED GROUPS:

⁴⁷¹
829 (Board of Social Study and Training)

G.311

REFERENCES:

G3/158 (personnel file)
P.104

PREPARED BY:

M. DWYER

DATE: May 1989

UNIVERSITY OF SYDNEY ARCHIVES - SERIES DESCRIPTION FORM

<u>CUSTODIAL AGENCY:</u> Department of Social Work (Miss L. Nolan)		<u>CREATING AGENCY:</u> Katharine Ogilvie	
<u>SERIES TITLE:</u> Administration - medical social work curriculum/other			
<u>GROUP NO.:</u> P104		<u>SERIES NO.:</u> 1	
<u>DATE RANGE:</u> 1955-1967		<u>QUANTITY:</u> 1 cm	
<u>ACCESSIONS:</u> 1/134			
<p><u>DESCRIPTION:</u> Includes copies of minutes of meetings (1955-56) of the Medical Advisory Committee, a few items of correspondence and working papers (1955-1961) relating to curriculum development. The Medical Advisory Committee was an informal body established in 1956 to advise the Director of the Board of Studies in Social Work regarding the training of medical social work students.</p> <p>Also curricula of courses leading to the Certificate of the New South Wales Institute of Almoners prior to 1956 (see also Series 2, P104) and copy of lists of students who received the Certificate or who specialised in medical social work for the University of Sydney's Diploma in Social Work between 1937 and 1964.</p> <p>Also correspondence (copies of letters sent) (i) to Sydney Hospital referring to an allowance paid to medical social work students for their hospital field work; (these letters were randomly selected from scores of similar letters received in the deposit).; (ii) submission, July 1961, to the NSW Health Advisory Council on some aspects of a comprehensive public health program by the Director and Members of the Teaching Staff of the Department of Social Work. There is also a 1962 prospectus on careers in social work.</p>			
<u>ARRANGEMENT:</u>		<u>ITEM LISTS:</u>	
<u>INDEX TERMS:</u>		<u>RELATED SERIES:</u> 2, 4	
<u>OWNERSHIP STATUS:</u> University of Sydney			
<u>COPYRIGHT STATUS:</u> University of Sydney			
<u>ACCESS CONDITIONS:</u> open		<u>PREPARED BY:</u> M. Dwyer <u>DATE:</u> Apr 1989	

UNIVERSITY OF SYDNEY ARCHIVES - SERIES DESCRIPTION FORM

<u>CUSTODIAL AGENCY:</u> Department of Social Work (Miss L. Nolan)		<u>CREATING AGENCY:</u> Katharine Ogilvie	
<u>SERIES TITLE:</u> Organizations non-uni - New South Wales Institute of Hospital Almoners - correspondence/other			
<u>GROUP NO.:</u> P104		<u>SERIES NO.:</u> 2	
<u>DATE RANGE:</u> 1937-1959		<u>QUANTITY:</u> 4 cm	
<u>ACCESSIONS:</u> 1/134			
<u>DESCRIPTION:</u> The correspondence relates especially to the introduction of a course in medical social work at the University of Sydney in the mid-1950s., to replace the training of almoners by the Institute at Sydney Hospital; Ogilvie had the dual responsibility of being Director of Training as well as Hospital Almoner. The bulk of the records in this series are copies of the Annual Reports of the Institute from 1937 to 1959. The Institute was established in 1937; Ogilvie was a member of the Executive Council representing the Australian Association of Hospital Almoners There is a copy of published address given by Ogilvie in 1944 and a copy of a report of an address given by Ogilvie in 1951 describing her impressions of social life in Britain.			
<u>ARRANGEMENT:</u>		<u>ITEM LISTS:</u>	
<u>INDEX TERMS:</u>		<u>RELATED SERIES:</u> 1, 4	
<u>OWNERSHIP STATUS:</u> University of Sydney			
<u>COPYRIGHT STATUS:</u> Institute of Almoners/University of Sydney/ indeterminate			
<u>ACCESS CONDITIONS:</u> open		<u>PREPARED BY:</u> M. Dwyer <u>DATE:</u> Apr1989	

UNIVERSITY OF SYDNEY ARCHIVES - SERIES DESCRIPTION FORM

<u>CUSTODIAL AGENCY:</u> Department of Social Work (Miss L. Nolan)	<u>CREATING AGENCY:</u> Florinda Ogilvie
<u>SERIES TITLE:</u> Organizations non-uni : Australian Association of Hospital Almoners/ other - copies of typed/printed papers	
<u>GROUP NO.:</u> p104	<u>SERIES NO.:</u> 3
<u>DATE RANGE:</u> 1943-1971	<u>QUANTITY:</u> 4 cm
<u>ACCESSIONS:</u> 1/134	
<u>DESCRIPTION:</u> The series comprises a published address given by Ogilvie at the Annual Meeting of the Central Council of the Australian Association of Hospital Almoners on April 9, 1946. and copies of typescripts written by the Association, one being a statement prepared in 1943 for the Parliamentary Committee on Social Security with a copy of Hansard documenting the evidence given to the Committee by Ogilvie as President of the Association. As well as papers collated by Ogilvie as an active worker of the following organizations: Australian Association of Social Workers (copies of 3 typescripts), National Heart Foundation Cardiac Rehabilitation Committee (1962-9: 6 typescript), Council of Social Service of NSW (2 articles) incl. copy of Ogilvie's published paper (1951) on "the Welfare of Old People". Sydney Hospital - comprising copies of 2 reports on rehabilitation dated 1945 and 1949 and photographs of posters on the theme "The Community at Your Service" prepared for the BMA Clinical Evening at Sydney Hospital on 12th Sept 1957. Old People's Welfare Council of NSW - printed matter (4 articles 1958-1966). NSW Council for the Aging, Advisory Committee working party - 2 drafts of statement, 1969.	
<u>ARRANGEMENT:</u>	<u>ITEM LISTS:</u>
<u>INDEX TERMS:</u>	<u>RELATED SERIES:</u> 4
<u>OWNERSHIP STATUS:</u> University of Sydney	
<u>COPYRIGHT STATUS:</u> various	
<u>ACCESS CONDITIONS:</u> open	<u>PREPARED BY:</u> M.Dwyer <u>DATE:</u> Apr1989

CUSTODIAL AGENCY: Dept of Social Work (Miss L Nolan)
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CREATING AGENCY: Florinda Katherine Ogilvie

SERIES TITLE: Personal
 medical social work - addresses/ publications

GROUP NUMBER: P.104	SERIES NUMBER: 4
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DATE RANGE: 1966? - 1968	QUANTITY: 0.010 shelf metres
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ACCESSIONS: 1/134

DESCRIPTION:

Includes typescript of paper presented to the meeting in March 1966 of the subcommittee on Preventative Medicine in General Practice, National Health and Medical Research Council.

DOCUMENT TYPE: typescript/ printed matter

ARRANGEMENT: in 1 folder

COPYRIGHT: Ogilvie's copyright not transferred to University	ITEM LIST: no
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ACCESS: no restrictions	urd 09/08/93
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UNIVERSITY OF SYDNEY ARCHIVES - SERIES DESCRIPTION FORM

<u>CUSTODIAL AGENCY:</u> University History Project	<u>CREATING AGENCY:</u> Florinda Katharine Ogilvie
<u>SERIES TITLE:</u> Personal - correspondence received	
<u>GROUP NO.:</u> P104	<u>SERIES NO.:</u> 5
<u>DATE RANGE:</u> 1965/undated	<u>QUANTITY:</u> 1 vol + 0.5 cm
<u>ACCESSIONS:</u> 1/134	
<u>DESCRIPTION:</u>	Correspondence written to Ogilvie at the time of her retirement. The letters were received in loose leaf binder, apparently presented to Ogilvie on her retirement (U.Bygott, University History Project, personal communication.) These letters were published in book form by the University of Sydney Department of Social Work under the title "Katharine Ogilvie - Social Work Educator - An Appreciation by her Colleagues" (the volume is not dated).
<u>ARRANGEMENT:</u>	<u>ITEM LISTS:</u>
<u>INDEX TERMS:</u>	<u>RELATED SERIES:</u>
<u>OWNERSHIP STATUS:</u> University of Sydney	
<u>COPYRIGHT STATUS:</u> various (Ogilvie's copyright not transferred to University)	
<u>ACCESS CONDITIONS:</u> open	<u>PREPARED BY:</u> M.Dwyer 1989 <u>DATE:</u> April 1989

UNIVERSITY OF SYDNEY ARCHIVES - SERIES DESCRIPTION FORM

<u>CUSTODIAL AGENCY:</u> Department of Social Work (Miss L.Nolan)		<u>CREATING AGENCY:</u> Florinda Katharine Ogilvie	
<u>SERIES TITLE:</u> Personal - papers of Joan Lupton/ J. Paton			
<u>GROUP NO.:</u> P104		<u>SERIES NO.:</u> 6	
<u>DATE RANGE:</u> 1937- 1950		<u>QUANTITY:</u> 0.5 cm	
<u>ACCESSIONS:</u> 1/134			
<u>DESCRIPTION:</u> Annotated typescript for an address by Joan Lupton (circa 1950) and letter addressed to Lupton (1937); Copy of correspondence authored by J. Paton (1949) regarding the Red Cross Rehabilitation Farm "Gilbulla" at Menangle , including an 11 page copy of a survey. There are other papers of J Lupton in series 3,4.			
<u>ARRANGEMENT:</u>		<u>ITEM LISTS:</u>	
<u>INDEX TERMS:</u>		<u>RELATED SERIES:</u>	
<u>OWNERSHIP STATUS:</u> University of Sydney			
<u>COPYRIGHT STATUS:</u> indeterminate			
<u>ACCESS CONDITIONS:</u> open			<u>PREPARED BY:</u> MBWyer <u>DATE:</u> Apr 1989