



Students are to complete all sections. Please print clearly.

UNIT OF STUDY CODE	_____
UNIT OF STUDY NAME	
FAMILY NAME	
OTHER NAMES	
STUDENT ID number	

Phone number	
Student email address	@uni.sydney.edu.au

Tutor	
Tutorial Day & Time	
Question Number & Title	

Due date of task		Date received (Office use only)
Extension date (if applicable) Please attach any supporting documentation.		

<p>CHECKLIST FOR ASSESSMENTS</p> <ul style="list-style-type: none"> ✓ Assessments must be submitted by 4pm on due date unless otherwise specified by lecturer. ✓ Staple cover sheet to front of assessment. Do not use plastic sheet covers or folders. ✓ Plagiarism Policy Compliance Statement must be signed. ✓ Place assessment in the appropriate departmental box outside the SOPHI office, Lobby H, level 3 Quadrangle. ✓ You are required to keep a copy of work submitted. ✓ Late penalty is 2% per day (weekends and public holidays excluded). 	<p>STUDENT PLAGIARISM POLICY COMPLIANCE STATEMENT Please read http://sydney.edu.au/ab/policies/Academic_Honesty_Cwk.pdf</p> <p>I certify that:</p> <ol style="list-style-type: none"> 1. I have read and understood the University of Sydney Student Plagiarism: Coursework Policy and Procedure; 2. I understand that failure to comply with the Student Plagiarism: Coursework Policy and Procedure can lead to the University commencing proceedings against me for potential student misconduct under Chapter 8 of the University of Sydney By-Law 1999 (as amended); 3. This work is substantially my own, and to the extent that any part of this work is not my own I have indicated that it is not my own by acknowledging the Source of that part or those parts of the work.
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Signature: _____	Date: ____ / ____ / ____
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ASSESSMENT WILL NOT BE PROCESSED IF COMPLIANCE STATEMENT IS UNSIGNED

The following is a guide to the strengths and weaknesses of the work:

INTERPRETATION & RESEARCH	Excellent	V. Good	Good	Satisfactory	Poor
1. Relevance of answer to question					
2. Effective use of evidence					
3. Critical use of scholarship					
4. Extent of research					
5. Development of argument					
6. Originality of argument					
PRESENTATION					
7. Organisation and structure					
8. Clarity of expression					
9. Originality of expression (versus paraphrasing; summarising)					
10. Grammar, punctuation, spelling, proof-reading					
11. Referencing					
12. Bibliography					

% Late penalty (if any)	
% Final mark for the assignment	
Marker's name	

COMMENTS