



# APPLICATION TO EXCEED CREDIT POINT LIMITS

## SECTION A: STUDENT TO COMPLETE

Name: \_\_\_\_\_ SID:

Degree: \_\_\_\_\_ University Email Address: \_\_\_\_\_

Applications are assessed within the guidelines set out in the Faculty's Policy and Procedure for: Exceeding Credit Point Limits. The policy can be downloaded at: [http://sydney.edu.au/arts/current\\_students/undergraduate\\_forms.shtml#exceeding](http://sydney.edu.au/arts/current_students/undergraduate_forms.shtml#exceeding). Students are expected to plan their studies in order to meet the requirements of their award course without exceeding the total credit points allowed. Applications to exceed credit point limits will not be approved when the unit of study can be taken by varying your enrolment.

**Tick one box only**

- to exceed the junior credit point limit (the unit must be a compulsory core unit for the degree)
- to exceed the junior credit point limit (1 or 2 language units of study, for mid-year entry students only)

You must be in your **final** semester to apply to exceed credit point limits in the following circumstances:

- to exceed the semester credit point limit of 30 (you must have a distinction average and no recorded failing grades)
- to exceed the overall credit point limit (1 **core** unit of study - **only** for degrees that have **compulsory core units**)
- to exceed the overall credit point limit (1 or 2 units of study) in order to meet the Honours entry requirements. You must have obtained a credit average or above. Departmental approval is required in this instance, and your intention to apply for Honours should already have been discussed with the relevant Honours Coordinator.

Recommendation from Chair of Department/Honours Coordinator:

Name: \_\_\_\_\_ Signaure: \_\_\_\_\_ Date: \_\_\_\_\_

I wish to exceed the credit point limit of my degree by undertaking the following unit(s):

Unit Code	Unit Title	Semester	Year
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	<input type="checkbox"/>	Year 20 __
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	<input type="checkbox"/>	Year 20 __

**Student Declaration:**

I have read the "Exceeding Credit Points" policy ([http://sydney.edu.au/arts/current\\_students/policies.shtml](http://sydney.edu.au/arts/current_students/policies.shtml)) and understand that the Faculty of Arts and Social Sciences will assess my application within the guidelines outlined in this policy. I acknowledge that my enrolment is my responsibility and if this application is approved I will confirm my enrolment online via MyUni.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION B: FACULTY USE ONLY**

Approved     Not approved \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Staff Signature \_\_\_\_\_ Date: \_\_\_\_\_