



UPGRADE TO DOCTOR OF PHILOSOPHY

SECTION A (STUDENT TO COMPLETE):

Name: _____ SID:

Degree: _____ Email (university): _____

Non-University email: _____ Telephone: _____

Department: _____

Name of Supervisor: _____

Attendance: Full-time Part-time

A Master of Philosophy candidate seeking to upgrade needs to demonstrate an ability to conduct research at the Doctor of Philosophy level. Please provide your department with:

- A detailed thesis outline
- Draft chapter/s from your Master of Philosophy thesis of not less 35,000 words total or equivalent.

Your application to upgrade should be made prior to the fourth semester (full-time equivalent) of Master of Philosophy candidature.

Research Topic: _____

Proposed Attendance Status: Full-time Part-time

Note: A full-time research candidate is expected to devote a full working week on average to the candidature throughout the year, and not less than four working days on average per week. A part-time research candidate is expected to devote not less than two working days on average per week to the candidature throughout the year.

If you are applying to undertake a research degree on a part-time basis, please attach a statement to show:

- that you will have sufficient time available to be able to complete the degree requirements within the maximum period
- that you yourself will plan and carry out the intended research
- that you will, for the purposes of your research, be under the supervision and control of the University.

Together with your statement, you must provide a declaration from your employer, if you are in employment, confirming that you will have enough free time to pursue your candidature.

DECLARATION: I am aware that it is the policy of the University that my program of advanced study and research should result in the lodging of a thesis that can be made available for use immediately, either to be read, photocopied or microfilmed. I declare that the information submitted in this application is correct and complete. I understand that the University reserves the right to vary any decision made on the basis of incorrect or incomplete information. I undertake to advise the Faculty immediately of any changes to the information submitted in this application.

Candidate's Signature: _____ Date: _____

PLEASE SEE OVERLEAF



SECTION B (SUPERVISOR TO COMPLETE):

The request is: Supported Not supported (tick as appropriate)

Comments: _____

Supervisors's signature: _____ Date: _____

SECTION C (HEAD OF DEPARTMENT OR PG COORDINATOR TO COMPLETE):

The request is: Supported Not supported (tick as appropriate)

The student has submitted to the department:

- A detailed thesis outline and**
- A draft of not less than 35,000 words total or equivalent**
(completed as part of his or her Master of Philosophy candidature)

Comments: _____

HoD / PG Coordinator's signature: _____ Date: _____

SECTION C (ASSOCIATE DEAN TO COMPLETE):

The request is: Approved Not approved (tick as appropriate)

Comments: _____

Associate Dean's signature: _____ Date: _____

PGRC (where applicable): _____