



**SCHOOL OF LANGUAGES AND CULTURES –
BA (LANGUAGES) PAYMENT FORM**

Name: _____ SID: _____

Address: _____

Postcode: _____

Name of Institution you will be attending: _____

Your Departure Date: _____

Date for Payment: _____

Proposed Budget for Expenditure of \$5,000 Scholarship

Travel:

Insurance:

Course Fees:

Accommodation:

Living Expenses:

Other:

TOTAL:

Signature: _____ Date: _____

PLEASE COMPLETE AND RETURN TO:

SLC Admin Office, Room 506, Brennan Macallum Building (A18)

University of Sydney, NSW, Australia 2006

Tel: (02) 9351 2869 / Fax: (02) 9351 2319

Email: arts.sladmin@sydney.edu.au



ELECTRONIC FUNDS TRANSFER (EFT) DETAILS

Name: _____ SID: _____

To ensure prompt payment the University requests the following:

Name of Financial Institution: _____

Address/Branch of Financial Institution: _____

6 Digit Bank/State/Branch No. (BSB)

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Your Account Number (This may be no longer than 9 Digits)

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Name of Account: _____

Name: _____ Signature: _____

Title: _____

Phone: _____ Fax: _____

CONDITIONS OF THE UNIVERSIT OF SYDNEY DIRECT CREDIT

- 1 The University of Sydney is under no obligation to verify the above bank details.
- 2 Changes in the above particulars are to be notified immediately to The University of Sydney in writing
- 3 Payment will be deemed to have been made when The University of Sydney has instructed its bank to credit the account.
- 4 The University of Sydney will not be responsible for delays in payment or errors due to factors outside the reasonable control of The University of Sydney.
- 5 The customer agrees to repay to The University of Sydney on demand any payments credited to the customer in error. The University of Sydney reserves the right to set off the amount of any overpayment made in error against any future debt or liability owing to The University of Sydney by the customer.
- 6 The University of Sydney reserves the right at any time to terminate or suspend this EFT payment system and to pay by any other manner which The University of Sydney may determine from time to time".



BA (Languages) In-Country Language Study Scholarship DECLARATION

Please read the declaration below and sign to accept its stipulations.

- The award of the \$5000 BA (Languages) scholarship is given on the proviso that you will be using it for the travel and study plans you have provided to us, as well as those provided to the International Office.
- **Important:** If your plans change significantly in any way (e.g. you decide not to go, you change the dates of travel to another semester, you transfer to another degree or course before you go or you intend to transfer to another degree or course after you return, you drop out of the BA Languages degree altogether on so forth), and/or you do not intend to use the stipend for study towards your BA (Languages) degree, no money will be issued to you. If your plans change, please discuss with the relevant International Coordinator as soon as possible, to see whether these new plans are suitable for your progression in the degree. Please keep us informed and do not commit yourself to any changes without consultation, but please be aware: We expect you to use the money to travel to the country named in your application and begin your course when you have advised us you are doing so.
- If the stipend has been already issued, and you change your plans, significantly (as above) **you must repay it** within two weeks of the departure date you have provided to us.
- In many circumstances during the tenure of the scholarship and your time overseas, others may see your academic performance, reliability, courtesy and general behaviour not only as personal characteristics, but also as representative of the standards of the University of Sydney. Please, do all you can to be a good ambassador for the University.
- Both Undergraduate and Postgraduate students studying overseas are covered by the University's Public Liability and Professional Indemnity policies while they are undertaking University activities. Please contact the University's Risk Management section for more details on these policies – http://sydney.edu.au/audit_risk/insurance/travel/index
- It is strongly recommended that all undergraduate students effect their own travel insurance policy prior to leaving Australia.
- If you are in receipt of Youth Allowance, you should contact the Welfare staff in the SRC. They will help you to minimise the impact the scholarship may have on Youth allowance income.
- You must inform Centrelink that you are going on exchange well before you leave.
- The Department of Foreign Affairs and Trade (DFAT) issues travel warnings to Australians travelling for non-essential purposes. Student exchange is considered non-essential. Prior to leaving on an overseas trip, reference should be made to the DFAT travel advice web site (www.dfat.gov.au/travel). No travel should be undertaken to any area for which a warning advising against travel has been issued.
- On your return, please provide a short report, outlining in no more than 250 – 300 words, of your exchange experience. Please be aware that we may use part of or all of your report on our website and other marketing. We can assure you that you will remain anonymous, but if you do not want us to use it, then please let us know.
- One condition of this scholarship is that you may only take up other scholarship and stipend opportunities from bodies and organizations that exist outside of the university of Sydney. If you do decide to take a scholarship or stipend, for example the Marion MacCauley Scholarship, you must choose whether you take the other university scholarship(s) or the BA Languages stipend. In any case, you must tell us if you receive any other scholarships.

DECLARATION

I have read the above carefully and agree to abide by its conditions. I acknowledge that all the information I have or will provide to the university regarding my in-country study is to the best of my knowledge true and I intend to use the BA languages scholarship of \$5000 to facilitate my in country study. I will send the requested report within a month of returning from abroad to the School of Languages and Cultures Office, Room 506, A18, University of Sydney, NSW, 2006.

Name: _____ SID: _____

Signature: _____ Date: _____