

CAREERS AND EMPLOYER RELATIONS OFFICE (CEO)

CEO - The Business Specialists



THE UNIVERSITY OF
SYDNEY

The reputation of the University of Sydney Business School means that in the corporate world, our students are in demand. The business school's Careers and Employer Relations Office provides important links between employers and students and assists you in making the important transition from University to the world of work.

Where are our students employed?

Completing a degree from the University of Sydney Business School is one of the best ways to prepare for a wide variety of professions. Some of the leading organisations who have recently employed our graduates include*:

Private Sector

ANZ, Boston Consulting Group, Citi, Commonwealth Bank, Credit Suisse, Deloitte, Deutsche Bank, Ernst & Young, IBM, JP Morgan, Macquarie Group, NAB, PricewaterhouseCoopers, Procter & Gamble, and Westpac.

Public Sector

Australian Bureau of Statistics, ACCC, Australian Taxation Office, Department of Defence, Department of Finance and Deregulation, Department of Foreign Affairs and Trade, NSW Department of Commerce, Reserve Bank of Australia, Treasury (State and Federal),

*Source: Graduate Destination Surveys. For the latest GDS results visit our website: sydney.edu.au/business/careers



Our students have the opportunity to combine their studies with real business experiences.

A specialised Careers Office

We were one of the first business schools in Australia to provide a dedicated careers unit for all students - our Careers and Employer Relations Office (CEO).

This is because we recognise the importance of offering our students enhanced career support in an increasingly competitive international market for university business graduates.

Help is at hand

A career is not just about getting a job. The CEO is here to nurture and develop your lifelong career management skills. This means we assist you in making important decisions about your future and help you achieve your career aspirations.

The CEO gives you access to business specific careers advice and resources, as well as a number of opportunities to interact with potential employers from the private and public sectors. All of this sets the stage for your successful career.

Available Services

Business Careers Advice

Visit us at our kiosk for careers advice, get your final job applications looked over, pick up employer booklets & industry information. Book in for private business career advice appointments and resume review at the kiosk.

Employers on Campus

Network with top graduate recruiters at lunchtime events, careers workshops and guest lectures.

Careers Skills Workshops

Attend workshops on all aspects of the job search process to launch your business career.

Resume Review Workshops

Give your resume the business edge by having it checked before submitting.

eNewsletter

Business School specific job opportunities, internships and careers events emailed regularly to your student email account and posted to Blackboard and the website.

A note to parents:

Advising your child about study and career options can be a challenging time for parents - knowing when to advise, how to help and when to stand back can be tricky. In the end the best decisions are made with access to the best information and this is where parents can play an active role. The websites and suggestions on this page are an excellent way to start and may immediately answer some of the questions you have. If your son or daughter has expressed an interest in a particular field, think about anyone you may know in your network that might have the time to chat to them, or even provide some shadowing or work experience.

Remember that there are many pathways to a satisfying and productive career - the key ingredients are flexibility, preparation and identifying your key skills and attributes.

What job would suit me?

My Guide lets you test your interests and values to clarify your career direction and to create an action plan to help you reach your career goals. Remember to think in terms of career themes because it is likely that there is more than just one job that would suit you.

myfuture.edu.au

What degree should I study, what courses would I like?

It's hard to know exactly how and what you will enjoy studying at university. Read the course outlines on the Business School website, talk to the academics at our open days and speak to your school Careers Adviser.

While flexible, generalist degrees such as commerce keep your options open, they also provide the opportunity for you to pursue the qualifications or accreditations required in specialist roles. For example, Certified Practising Accountants Australia or Institute of Chartered Accountants Australia membership is required for accountants, while human resources professionals often seek Australian Human Resource Institute accreditation.

Choose courses that you are interested in and therefore likely to do well in. This will help your grades and align with your longer term career interests.

What do employers look for?

Employers are keen to recruit graduates from the Business School and often simply require a business degree. Other employers may require specific qualifications, for example accounting, human resource management or finance. The majority of employers are interested in academic excellence as well as graduates who have the ability to identify and solve problems and think analytically. Employers also value maturity, interpersonal skills, written and oral communication and teamwork skills.

To achieve a well-rounded approach to learning it is as important to get involved in the Business School's clubs and societies program, complete some community work, and obtain some work experience while you are a student as it is to do well in your studies. The CEO and the many fantastic clubs and societies can assist.

What can I do with a specific major like marketing or finance?

Our Business School **Undergraduate Course Guide** is a good start.

The Job Guide is an excellent site. It includes many occupational profiles and leads you through what jobs involve, employment opportunities in the field and links you to relevant websites to further your research.

jobguide.deewr.gov.au

(Remember to click on NSW when you do this.)

Where can I read about graduate careers in more depth?

Career Profiles on the Graduate Careers Australia website provides detailed careers information and profiles across most areas including: accounting, consultancy, government, human resources, IT, marketing, and international relations.

[graduatecareers.com.au/
CareerPlanningandResources/
careerprofiles/index.htm](http://graduatecareers.com.au/CareerPlanningandResources/careerprofiles/index.htm)

How much do business jobs pay and what are employment rates like?

Grad Jobs and Dollars will give you current national data on graduate employment rates, salaries and jobs:

[graduatecareers.com.au/
ResearchandStatistics/
GradJobsDollars/index.htm](http://graduatecareers.com.au/ResearchandStatistics/GradJobsDollars/index.htm)

What industries are most in need of graduates?

Check out the facts about work and employment at myfuture.edu.au for great information on trends of work and labour market information.

BUSINESS SCHOOL



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FOR MORE INFORMATION CONTACT

E business.careers@sydney.edu.au
sydney.edu.au/business/careers

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