



## CEMS MIM at the University of Sydney Guide to Academic Year 2011/2012 for Incoming CEMS Exchange Students

### University Contact Details

#### University Address

The University of Sydney  
NSW 2006  
Australia

#### Student enquiries (University of Sydney Business School)

Email [business.student@sydney.edu.au](mailto:business.student@sydney.edu.au)  
Phone +61 2 9036 9373  
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#### CEMS Coordinators

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#### Web Addresses

##### Student Information Office

[http://sydney.edu.au/business/student\\_information\\_office](http://sydney.edu.au/business/student_information_office)

##### Master of Management (CEMS)

<http://sydney.edu.au/business/mmgmt>

##### The University of Sydney Business School

<http://sydney.edu.au/business>

##### The University of Sydney

<http://sydney.edu.au>

### Master of Management Program

Students who enrol at The University of Sydney for an exchange term within the CEMS MIM program will be enrolled as Business School Study Abroad degree students. The only units of study available within each exchange term are as follows. A full time course of study at the University of Sydney is deemed to be four units of study.

#### CEMS Term 1 at USyd (Fall Term August 2011)

CEMS exchange students will be enrolled in the following:

- Strategy and Entrepreneurship (compulsory exclusive)
- 3 x electives from the below list of electives

#### CEMS Term 2 at USyd (Spring Term March 2012)

CEMS exchange students will be enrolled in the following:

- International and Cross-cultural Management (compulsory exclusive)
- Business Project Part A
- Business Project Part B
- 1 x elective from the following list of electives

## CEMS Exclusive Courses (units of study)

### MMGT6001: Strategy and Entrepreneurship

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6001](http://sydney.edu.au/business/mmgmt/units_of_study/#6001)

### MMGT6005: International and Cross-cultural Management

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6005](http://sydney.edu.au/business/mmgmt/units_of_study/#6005)

## CEMS Electives (subject to change)

### MMGT6002: Managerial Economics

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6002](http://sydney.edu.au/business/mmgmt/units_of_study/#6002)

### MMGT6003: Accounting and Financial Management

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6003](http://sydney.edu.au/business/mmgmt/units_of_study/#6003)

### MMGT6006: Corporate Governance and Regulation

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6006](http://sydney.edu.au/business/mmgmt/units_of_study/#6006)

### MMGT6007: Supply Chain and Operations Management

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6007](http://sydney.edu.au/business/mmgmt/units_of_study/#6007)

### MMGT6008: Marketing Management in the Global Environment

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6008](http://sydney.edu.au/business/mmgmt/units_of_study/#6008)

### MMGT6011: Team Work and Innovation (new unit for 2011)

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6011](http://sydney.edu.au/business/mmgmt/units_of_study/#6011)

### IBUS6012: Business Growth and Innovation (Fall Term only)

<http://sydney.edu.au/business/course/uos?code=IBUS6012>

### IBUS6013: Business Restructuring and Renewal (Fall Term only)

<http://sydney.edu.au/business/course/uos?code=IBUS6013>

### IBUS6017: Enterprise and the Creative Industries (Fall Term only)

<http://sydney.edu.au/business/course/uos?code=IBUS6017>

### IBUS6011: New Business Opportunities and Startups (Spring Term only)

<http://sydney.edu.au/business/course/uos?code=IBUS6011>

### IBUS6014: Intellectual Property Management (Spring Term only)

<http://sydney.edu.au/business/course/uos?code=IBUS6014>

### IBUS6016: Social Entrepreneurship (Spring Term only)

<http://sydney.edu.au/business/course/uos?code=IBUS6016>

## CEMS Business Project

### MMGT6009 and MMGT 6010: Business Project Part A and Part B

[http://sydney.edu.au/business/mmgmt/units\\_of\\_study/#6009](http://sydney.edu.au/business/mmgmt/units_of_study/#6009)

## Visa Requirements

All international students **MUST APPLY** for an Australian Student Visa to study at the University of Sydney.

Depending on the Assessment Level of your home country (Assessment Level 1 represents the lowest immigration risk and Assessment Level 5 the highest), students doing a term abroad at the University of Sydney may need to provide an IELTS result for visa reasons. If you are from a country with a higher assessment level, **only IELTS will be accepted** as proof of English proficiency (NB: TOEFL or CAE will NOT be accepted)

Please visit the Department of Immigration and Citizenship (DIAC) site for more information and if you have any further queries regarding visas, please contact DIAC directly:

<http://www.immi.gov.au/>

<http://www.immi.gov.au/students/>

## English Language Requirements

All international students are required to show proof of English proficiency. For more information, please see: [http://sydney.edu.au/future\\_students/international\\_postgraduate\\_coursework/admissions/entry\\_requirements/english\\_language\\_requirements.shtml](http://sydney.edu.au/future_students/international_postgraduate_coursework/admissions/entry_requirements/english_language_requirements.shtml)

If you have completed at least 60 ECTS in English, a letter from your Home School Coordinator can also be used to prove your English proficiency. The letter must be printed on university headed paper and signed by the Coordinator and should contain the full name of the student, date of birth, the home university, the degree, dates of exchange, confirmation of the completed 60 ECTS in English and current grades (if available). There is a template available from the Program Coordinator Lisa Phu ([lisa.phu@sydney.edu.au](mailto:lisa.phu@sydney.edu.au)).

## Language and CEMS MBC Tests

All courses at the University of Sydney are taught in English. This includes all units of study, the block seminar, skills seminars and business projects.

There are currently no language courses offered for incoming CEMS students.

The CEMS Management and Business Communication (MBC) tests are offered in around April and September of each year. At this stage, The University of Sydney Business School only has the facilities to offer **written** MBC tests.

## Block Seminar 2011

**Friday 5 August 2011 to Tuesday 9 August 2011 (TBC)**

Upon release, further information regarding the Block Seminar at USyd can be obtained from: <http://www.cems.org/academic-members/our-members/university-sydney-business-school#school-overview>

## Course Registration / Enrolment

Course registration/enrolment takes place prior to the first week of semester.

Exchange students are required to have electives confirmed prior to the first week of semester. In special circumstances, students may be permitted to change their electives during week 1 of semester only. Such requests will be assessed on a case by case basis.

Please note that the units of study available within the Master of Management degree program and some selected IBUS units are the only units of study available to CEMS exchange students as electives.

**All CEMS exchange Students will be expected to attend Orientation**, anticipated dates are as follows:

<b>Term 1 2011:</b>	Wednesday 3 August – Friday 5 August
<b>Term 2 2012:</b>	Wednesday 22 February – Friday 24 February

## Recommended Workload

Students must be enrolled in 24 Credits point per semester (approx 30 hours a week). Courses take place throughout the entire semester (10 weeks) and/or in block seminars.

## Learning Expectations

The teaching formats are seminars, lectures, group assignments, presentations and self-study. Students are expected to attend all lectures, to complete all course related assignments on time and to sit all exams (where applicable) in order to receive a course grade.

## Examinations

### Schedule

Examinations take place for exchange students during the allocated week at the end of the semester, following completion of the 10 week block of study.

## Format

Exams may be oral and/or written.

## Grading

Every student who has completed a unit of study will receive a final grade.

The possible grades are:

**High Distinction (HD) = 85+**

**Distinction (D) = 75-84**

**Credit (CR) = 65-74**

**Pass (P) = 50-64**

**Fail (F) = Below 50**

## The Rules

Grades of 'PCON - Pass (Concessional)' are not awarded or recognised in any award course offered by The University of Sydney Business School, are treated as failures for the purposes of progression and do not satisfy award course requirements. This regulation also applies to grades in units of study offered by other faculties that are counted towards The University of Sydney Business School award courses or the Business School's component of combined award courses.

## Transcripts

Coordinators will automatically receive an official transcript for each student 6-8 weeks after the end of the term.

## Accommodation

### University Accommodation Services before Enrolment:

<http://sydney.edu.au/stuserv/issu/>

### University Accommodation Services after Enrolment:

[http://sydney.edu.au/current\\_students/accommodation/index.shtml](http://sydney.edu.au/current_students/accommodation/index.shtml)

### Housing Anywhere platform:

All students with the email address ending on [@cemsmail.org](mailto:@cemsmail.org) can use the platform for free.

<http://www.housinganywhere.com/>

### General Information:

Generally, accommodation in Sydney is difficult (but not impossible) to find. Due to the combination of a number of large Universities in and around Sydney (The University of Sydney alone has 40,000+ students on campus each year) and many tourists and migrants, the demand on short and mid term accommodation is very high. Aside from the University accommodation services listed above there are a number of other options available for finding accommodation. These options will be similar to finding accommodation in any country and include the following:

- <http://domain.com.au> 'share' section. Popular suburbs close to the University campus are Darlington, Camperdown, Newtown, Sydney, Glebe, Leichhardt and Surrey Hills. To view suburbs close by search "The University of Sydney" on <http://maps.google.com.au>
- Other classified accommodation advertisements, listed through many different websites – a popular search is 'student accommodation Sydney' on <http://google.com.au>
- Travel guides, such as Lonely Planet <http://lonelyplanet.com> or Rough Guide <http://roughguides.com> often contain very practical and affordable accommodation suggestions for particular areas
- Contact current CEMS students on exchange/studying at the University of Sydney through the CEMS network or Facebook for ideas and suggestions
- Consider youth hostel accommodation as an interim measure upon arrival <http://yha.com.au>

It is the responsibility of each student to find suitable accommodation for the duration of their stay in Sydney and the above information under 'General Information' is meant as a guide only.

## Living Costs

Living expenses depend on lifestyle and this will include books, accommodation, living expenses such as food and bills as well as entertainment and social activities. Approximate costs can be found here:

[http://sydney.edu.au/future\\_students/international\\_postgraduate\\_coursework/costs\\_scholarships/living\\_costs.shtml](http://sydney.edu.au/future_students/international_postgraduate_coursework/costs_scholarships/living_costs.shtml)

## Health Insurance

### Important Information

The Australian government requires that all international students and their families pay for health insurance in Australia through the Overseas Student Health Cover (OSHC) scheme. The University-preferred provider of OSHC is OSHC Worldcare.

You will need evidence that you have OSHC before you can obtain your visa for Australia. Membership of a health insurance scheme in your home country does not exempt you from paying OSHC. Only Swedish students covered by SKANDIA and Norwegian students covered by the National Norwegian Insurance Scheme are exempt from paying the Australian Overseas Student Health Cover as a result of special inter-governmental arrangements. If you insure with OSHC Worldcare through the University, then in so doing, you consent to the University disclosing your relevant personal details (for example, your family name, given name, sex, date of birth, start date and campus code) to OSHC Worldcare so that your OSHC can be registered. You should enquire at the OSHC Worldcare website [www.oshcworldcare.com.au](http://www.oshcworldcare.com.au) about your OSHC membership card after you arrive in Sydney.

When you are issued with an offer for a place on the CEMS exchange program at the University of Sydney you will be required to make an online payment via the International Office for the compulsory OSHC Worldcare. OSHC provides free access to the University health service and public hospitals. Higher level coverage (e.g. access to private hospitals, or coverage for spouse and family) is your responsibility. Waiting periods apply for some health treatments.

### Worldcare Assist OSHC Fees (from 01 Jan 2011)

Single student: \$210 up to 6 months / \$420 up to 12 months

For further details and to access the latest regulations students must access the following website:

[http://sydney.edu.au/future\\_students/international\\_postgraduate\\_coursework/costs\\_scholarships/health\\_insurance.shtml](http://sydney.edu.au/future_students/international_postgraduate_coursework/costs_scholarships/health_insurance.shtml)

## University Facilities

### Library

<http://library.usyd.edu.au/libraries/fisher/>

### Student IT Services

[http://sydney.edu.au/business/currentstudents/postgraduate/student\\_services/it\\_services](http://sydney.edu.au/business/currentstudents/postgraduate/student_services/it_services)

### Student Union

<http://www.usu.usyd.edu.au/>

### Health and Welfare Assistance

[http://sydney.edu.au/current\\_students/student\\_services/health\\_welfare/index.shtml](http://sydney.edu.au/current_students/student_services/health_welfare/index.shtml)

### Sports/Gyms

<http://susf.com.au/>

## Student Services

### The University of Sydney Business School

[http://sydney.edu.au/business/student\\_information\\_office](http://sydney.edu.au/business/student_information_office)

### The University of Sydney

[http://sydney.edu.au/current\\_students/student\\_services/](http://sydney.edu.au/current_students/student_services/)

## Career Services and Internships

Students have access to information on internships, graduate positions and may participate in careers fairs.

### Careers and Employer Relations Office:

<http://sydney.edu.au/business/careers>

## University Email and Computer Access

Upon enrolment each student will receive a University email address and access to The University of Sydney Business School computer systems.

## Orientation Program and Arrival Date

There will be an Orientation Program in the first week of semester – it is advisable for students to arrive in Sydney during the week prior to this. The Orientation Program includes orientation and social activities and all students are expected to attend. The Term 1 Orientation Program is combined with the Block Seminar. Please refer to the term calendar overleaf for Term 1 and Term 2 Orientation Program dates.

## Term Calendar 2011 / 2012

[http://sydney.edu.au/business/mgmt/current\\_students](http://sydney.edu.au/business/mgmt/current_students)

## Timetable

Example weekly timetable Master of Management					
	Monday	Tuesday	Wednesday	Thursday	Friday
10am – 12pm	MMGT 6001	MMGT 6002	MMGT 6003	MMGT 6011	Skills Seminar
12pm – 2pm	Lunch / Free time / Group work				
2pm – 4pm	MMGT 6001	MMGT 6002	MMGT 6003	MMGT 6011	Skills Seminar / Group Meeting
4pm – 5 pm	Group Meeting	Group Meeting	Group Meeting	Group Meeting	

The information set out in this guide was based upon the information available at the time of circulation (February 2011). The University reserves the right to make any alterations to any information contained within this guide without notice.

***It is the responsibility of the individual student to visit suggested websites throughout this guide to review updated information.***