



The University of Sydney Business School Student Clubs and Societies Funding/Resource Application Form.

Section 1: General Information

CLUB DETAILS

Club Name: _____

Club Address: _____

No. of Members: _____ Annual Membership Fee: _____

Is your Club currently registered with the University of Sydney Union*? YES NO UNSURE

Is your Club registered for GST? YES NO Does your Club have an ABN? YES NO

There are two rounds of Business School Clubs & Societies Funding/Resource applications scheduled for each year: the last business day in April for Round One, and the last business day in August for Round Two. Your Club/Society has the opportunity to apply for Funding/Resources for *up to three separate events or projects per annum*, with a maximum annual limit of \$10,000 available to any Club/Society.

- You can apply for funding before an event **but must attach** invoices or quotes to your application in these cases, accounting for the funds requested. **If approved, payment will only be made when receipts are provided.**

- Proposed Events/Projects must clearly demonstrate a benefit to participants in educational or professional ways in order to qualify for School Funding/Resources. *Social events which do not meet this criteria will not be considered by the Faculty Funding Committee.*

- Ethics Funding** Funding is also available for ethics related events or projects from the Natoli Ethics Fund. In order to apply for funds your event must support the development of business ethics, for Business School students. Your application will be considered by members of the Business and Professional Ethics Group (BPEG).

*** Attach the following documents with your first funding application in any given year :**

- a copy of your current *registration letter* and Constitution from the Clubs and Societies Programme of The University of Sydney Union.
- a list of the Executive Committee members
- a list of your members

APPLICANT DETAILS

Name: _____ SID: _____ Position: _____

E-mail: _____ Contact No.: _____

SECTION 2: Faculty Funding/Resource Application

DECLARATION OF FUNDING/ RESOURCES FROM OTHER SOURCES

Has your Club/Society received funding, resources or support from other sources, including corporate sponsors? YES NO

If "YES", please indicate the nature and amount of support received:

Name of sponsor or organisation	Type of support/funding	Amount received (If applicable)

DECLARATION OF FUNDING/ RESOURCES RECEIVED FROM THE UNIVERSITY OF SYDNEY UNION

Has your Club or Society submitted any of the following applications to the University of Sydney Union Clubs & Societies Committee for projects or events to be held during the current calendar year?

- 1) Major Event Funding application(s) YES NO If "YES", how much funding did you receive? _____
- 2) Non-Major Event Funding application(s) YES NO If "YES", how much funding did you receive? _____
- 3) Innovation Fund application(s) YES NO If "YES", how much funding did you receive? _____

Has your Club or Society submitted any "Other Funding" application(s) to the University of Sydney Union Clubs & Societies Committee for projects during the current calendar year?

- 1) Photocopying, Printing and Publishing YES NO If "YES", how much funding did you receive? _____
- 2) Yearbook YES NO If "YES", how much funding did you receive? _____
- 3) Postage YES NO If "YES", how much funding did you receive? _____
- 4) T-Shirt YES NO If "YES", how much funding did you receive? _____
- 5) Merchandise YES NO If "YES", how much funding did you receive? _____
- 6) Capital Expenditure YES NO If "YES", how much funding did you receive? _____

The following sections allow you to break down your application across three events/projects according to the requirements and goals of your group.

Project/Event/Resource description

EVENT/PROJECT 1:

1. What is/was the name of this event or project? (ie. Seminar Series, Guest Speaker, Photocopying or promotional material for an event etc)

2. Are you applying for funds from the Natoli Ethics Fund? YES NO. If yes, how much? _____

3. When is/was this event/project to take place? _____

4. If an event, how many people attended/ are expected to attend? _____

5. What proportion of the attendees are Business School members? _____

6. Will participants pay for this event? YES NO If "YES", how much? _____

7. How much funding do you require for this event / support? _____

8. Briefly describe the event / support and its benefits to Business School students.

(**Note:** if you are applying for **Natoli Ethics Funding**, briefly explain how your event supports the development of business ethics for students of the Business School in the space provided below)

EVENT/PROJECT 2:

1. What is/was the name of this event or project? (ie. Seminar Series, Guest Speaker, Photocopying or promotional material for an event etc)

2. Are you applying for funds from the Natoli Ethics Fund? YES NO. If yes, how much? _____

3. When is/was this event/project to take place? _____

4. If an event, how many people attended/ are expected to attend? _____

5. What proportion of the attendees are Business School members? _____

6. Will participants pay for this event? YES NO If "YES", how much? _____

7. How much funding do you require for this event / support? _____

8. Briefly describe the event / support and its benefits to Business School students.

(**Note:** if you are applying for **Natoli Ethics Funding**, briefly explain how your event supports the

development of business ethics for students of the Business School in the space provided below)

EVENT/PROJECT 3:

1. What is/was the name of this event or project? (ie. Seminar Series, Guest Speaker, Photocopying or promotional material for an event etc)

2. Are you applying for funds from the Natoli Ethics Fund? YES NO. If yes, how much? _____

3. When is/was this event/project to take place? _____

4. If an event, how many people attended/ are expected to attend? _____

5. What proportion of the attendees are Business School members? _____

6. Will participants pay for this event? YES NO If "YES", how much? _____

7. How much funding do you require for this event / support? _____

8. Briefly describe the event / support and its benefits to Business School students.

(**Note:** if you are applying for **Natoli Ethics Funding**, briefly explain how your event supports the development of business ethics for students of the Business School in the space provided below)

Section 3: Post Event Form

The University of Sydney Business School is keen to fund Clubs and Societies' events in the future but

requires your feedback to ensure that the current funding program continues. Please submit this Post Event Form before the Annual Dean's Thank you Event in October/November each year :

- How many people attended the event(s) funded in this application? _____
- Of these, how many were Business School students? _____
- How successful would you rate the event(s) and why? _____

- Briefly outline any issues (budgetary or organisational) that occurred during the running of this event.

- Do you feel the Business School funding program has helped your club achieve its objectives? If so, how?

Applicant Signature: _____ Date: _____

OFFICE USE ONLY			
	Funds requested:		Funds offered:
			Club/soc notified: