China Studies Centre (CSC) Research Grants Scheme Conference Facilitation Guidelines

The CSC offers conference support to academic members presenting a paper on

a) a China-related topic at reputable local or international conferences or;
b) any topic at a conference in China, Taiwan, Hong Kong or Macau.

These funds must be matched or exceeded by a third party, which may be internal or external to the University of Sydney.

Grants of up to $10,000 may be awarded for a single application. Preference is given to applicants who can demonstrate that the funds they have requested are matched or exceeded by a third party.

Eligibility and Conditions
Applicants may only submit one application to this scheme per year.

Applicants must:

• prove that they are a member of the CSC (excluding members of the CSC Research Committee) and hold a continuing position or a contract that continues until at least 12 months after the date of conference for which they are applying for funding to attend. Academics on recurring annual research contracts will need to provide a letter of intent of employment signed by the head of their academic unit, indicating they expect the applicant will continue to be employed until at least 12 months after the date of conference for which they are applying for funding to attend;
• plan to give a paper (individual or co-authored) on (a) a Chinese topic at a reputable local or international conference or (b) any topic at a conference in China, Taiwan, Hong Kong or Macau;
• present their paper at a CSC monthly seminar;
• provide a completion report within three calendar months of attending the conference;
• provide evidence of attendance at the conference as a representative of the CSC;
• submit a copy of reports they have submitted to the CSC if they have previously been the recipient of CSC funding;
• provide a financial report from the University’s Planning and Reporting finance system outlining expenditure of awarded funds.

Criteria for Award
The applications will be assessed by the CSC Research Committee using the following criteria:

• track record relative to opportunity;
• quality of paper abstract;
• demonstrated service to the CSC.

It should be noted that preference will be given to applications:

• submitted by early career researchers;
• which demonstrate that the project is receiving funds that match or exceed the amount requested;
• demonstrate a cross-disciplinary element.
Budget & Stipulations

A funding contribution of up to $10,000 can be requested for travel costs, accommodation and conference registration. The following items cannot be funded by the CSC SGRS Conference Facilitation program:

- per diem allowances (including meals, laundry, telephone cards and other incidental expenses);
- equipment.

The CSC Research Committee reserves the right to specify how the awarded funding may be used.

Submission

Applications can be submitted at any time to chinastudies.centre@sydney.edu.au. Applications are considered twice per annum, generally within one month of the start of each semester, except as otherwise announced. Please visit the CSC Research page for exact dates.

Those unsuccessful in initial rounds can reapply, though they may wish to consider revising their applications in light of feedback issued by the committee.

For further information, please contact Jordan Bryan, Centre Manager, CSC at jordan.bryan@sydney.edu.au or +61 2 9114 0836