China Studies Centre (CSC) Publishing Support Grant Guidelines

In order to increase the number of publications produced by the University of Sydney on topics related to China, Taiwan, Hong Kong and Macau, the CSC is providing financial support for publication assistance for manuscripts which have been accepted for publication. Funding can be used to assist with all procedural aspects of publication, including, but not limited to, assistance with translation, indices and editing.

Grants of up to $2,000 (although this amount may be exceeded in exceptional circumstances) may be awarded for a single application. Preference will be given to applications from, or involving, early career researchers as well as applications which demonstrate that funds requested are matched or exceeded by a third party, which may be internal or external to the University of Sydney. (NB: Evidence of matching funds must be submitted with your application.)

Eligibility and Conditions

Applicants may only submit one application to this scheme per year.

Applicants must submit a summary of their manuscript outlining the theme, the budget needed, and details relevant to the publication of the manuscript. The funding can be used towards agreed expenses, such as translation, editing etc. Upon publication, grant recipients are expected to present one seminar at the University of Sydney on the topic of the publication and submit a completion report.

Applicants must:

• demonstrate that the manuscript has been accepted for publication;
• be a member of the CSC (excluding members of the CSC Research Committee) and hold a continuing position or a contract that continues until at least 12 months after the date of the project for which they are applying for funding. Academics on recurring annual research contracts will need to provide a letter of intent of employment signed by the head of their academic unit, indicating they expect the applicant will continue to be employed until at least 12 months after the completion of the project for which they are applying for funding;
• provide a completion report within three calendar months of publication;
• submit a copy of reports they have submitted to the CSC if they have previously been the recipient of CSC funding;
• provide a financial report from the University’s Planning and Reporting finance system outlining expenditure of awarded funds.

Criteria for Award

The applications will be assessed by the CSC Research Committee using the following criteria:

• submission of proof that the manuscript has been accepted for publication (NB: applications for publications which have not yet been accepted for publication will not be accepted. In such instances, applicants can apply for funding retrospectively in the following round.)
• a summary describing the broader intellectual outcomes of the publication;
• a timeline of the publication activities;
• a plan for at least one public event, such as a lecture, seminar, symposium, or website with a clear public address associated with the publication;
• the applicant’s demonstrated service to the CSC.
It should be noted that preference will be given to applications:

- submitted by early career researchers;
- which demonstrate that the project is receiving funds which match or exceed the amount requested;
- demonstrate a cross-disciplinary element.

**Budget & Stipulations**

A funding contribution of up to $2,000 (or greater in exceptional circumstances) can be requested to assist with all procedural aspects of publication, including, but not limited to, assistance with translation, indices and editing.

Please provide indicative quotations for all expenses with your application.

Funding can be requested for procedural aspects of publication. The following items cannot be funded by the CSC SGRS Publishing Support Grant Scheme:

- items of recurrent funding (continuing positions, PhD scholarships);
- equipment;
- offshore payments or reimbursements for anyone not employed or formally associated with the University of Sydney;
- per diem allowances (including meals, laundry, telephone cards and other incidental expenses);
- lavish entertainment;
- catering.

The CSC Research Committee reserves the right to specify how the awarded funding may be used and to query amounts of funding requested. We suggest that you supply supporting evidence to justify the figures requested.

**Submission**

Applications can be submitted at any time to chinastudies.centre@sydney.edu.au. Applications are considered twice per annum, generally within one month of the start of each semester, except as otherwise announced. Please visit the CSC Research page for exact dates.

Those unsuccessful in initial rounds can reapply, though they may wish to consider revising their applications in light of feedback issued by the committee.

For further information, please contact CSC at chinastudies.centre@sydney.edu.au or +61 2 9114 0837.