



TEACHER'S POSTGRADUATE STUDY GUIDELINES

The University of Sydney's Compass Program offers a variety of professional development opportunities for teaching staff from Compass schools and more broadly in the Sydney and South West Sydney Regions.

The following are guidelines for teachers who wish to undertake Graduate Certificate, Diploma or Masters degrees.

1. Seeking Approval for professional development at Grad Certificate or higher

- a) Staff seeking to undertake a Graduate Certificate, Diploma or Masters must receive approval from their school principal or professional development committee.
- b) Download a *Compass Postgraduate Studies Request Form* on the 'For Teachers' tab on the Compass website www.usyd.edu.au/compass/ and forward to the Social Inclusion Unit

2. Costs

Compass will reimburse tuition fees for each successfully completed unit of study on the proviso that:

- a) the applicant is employed with a Compass school or IEC at time of study
- b) the study is undertaken from 1 January 2010 to 31 December 2012

Compass will not reimburse fees :

- (a) associated with applying for postgraduate studies (UAC administrative fees)
- (b) associated with costs of undertaking study incl:
 - textbooks
 - course notes
 - travel
 - student union fees
 - photocopying etc

Applicants wishing to undertake a Graduate Certificate, Diploma or Masters program must pay course tuition fees either upfront or via a deferred payment (where applicable) and Compass will reimburse the HE fees upon receipt of a certified copy of successfully completed examination results.