ACCEPT THE OFFER

You can complete the acceptance offer online and upload all your documents via this link:
https://form.jotform.co/sassocinc/2017-BB

1. To confirm your place, complete and return the following forms no later than Friday 28 October 2016
   - Acceptance (GREEN FORM)
   - Medical information and consent (PINK FORMS)
   - Code of Conduct (YELLOW FORM)

2. Scan and email signed forms to: wmbb.program@sydney.edu.au.

3. Post hard copies of all signed forms to:
   Wingara Mura – Bunga Barrabugu Summer Program
   Widening Participation and Outreach
   Level 4, Jane Foss Russell Building, The University of Sydney, NSW, 2006

ORGANISE TRAVEL

The Summer Program will cover reasonable costs of travel which may include air travel where no reasonable alternative exists.

If you live more than 200km from the University of Sydney, please contact Imogen Sheridan from the Travel Edge Groups department. You must arrange your travel by Friday 11 November 2016.
   Email: groups@traveledge.com.au
   Phone: 02 9080 1725

Please note you will not be able to book your travel until after you submit your acceptance information.

If you live within a 200km radius of the University of Sydney you have two options of getting here:
Parents/guardian drive you or The University can purchase and mail an Opal card to you

Arrival
Students need to arrive at Wesley College at The University of Sydney no later than 6.00pm on Sunday 15 January 2017.

If you are flying, you will arrive at Sydney Domestic Airport. If you are travelling by train or coach, you will arrive at Sydney Central Train Station.

Upon your arrival, you will be greeted by a University of Sydney staff member who will be wearing an ochre University of Sydney t-shirt and carrying a sign with Wingara Mura – Bunga Barrabugu Summer Program 2017. They will travel with you from the station or airport to the University.

Departure
The Summer Program finishes:
   - Wingara Mura Year 9 and 10 at 2pm Thursday 19 January 2017
   - Bunga Barrabugu Year 11 and 12 at 12pm on Friday 20 January 2017

Please take this into consideration when you are organising travel arrangements to go home at the end of the program.

Photo ID preferred:
   - Qantas, Jetstar, Virgin & Rex –photo ID such as student card is preferred.
   - Otherwise a letter from the school (must have the crest/letterhead of the school), Medicare card, bank card, or birth certificate is sufficient.
Unaccompanied minors

- Qantas, Virgin, Jetstar and Rex have confirmed as long as the attendee is 12 years old or over at time of travel we do not have to complete the unaccompanied minor forms.
- If they are about to turn 12 even by a few days, we will need to follow the unaccompanied minor process.

If you don’t have a form of ID, you will not be able to board your flight.

ACCOMMODATION

During the Summer Program you will stay at Wesley College at The University of Sydney which is located on the grounds of the University’s Camperdown campus. All accommodation and meal expenses are covered by the University of Sydney. Rooms at Wesley College are single or twin-share and are allocated according to gender and age. Further information on the facilities and history of Wesley College are available on their website: [http://www.wesleycollege-usyd.edu.au/](http://www.wesleycollege-usyd.edu.au/)

DRESS CODE

- You MUST WEAR fully enclosed and covered footwear at all times as you will be participating in many different activities as part of the Summer Program.
- You are free to wear whatever you choose, as long as it is in good repair, no midriff is visible and will not offend other students or staff.
- Sydney temperatures in January are usually higher than 30°C with warm nights. You should take this into account when deciding what to pack.

WHAT TO PACK

- Beach towel
- Spare towel - access is available to sporting/ exercise facilities
- T-shirts (no midriff tops)
- Several pairs of shorts and tracksuit pants
- Pair of jeans and a jumper or sloppy joe
- 2 x pairs of closed-toe shoes (including one pair of sneakers)
- Socks and underwear, enough for a week
- Pyjamas
- Toiletries, including toothbrush, toothpaste, hairbrush, shampoo, conditioner, soap and deodorant (no aerosol cans)
- Clothes for outings, talent show and graduation
- Swimmers (for the pool)
- Thongs or reef sandals (only to be worn to showers and the pool)
- Optional items include a camera, torch, musical instruments, art supplies and spending money

Please label clothing, towels and sleeping bag with your name. You are advised not to bring highly valuable items to the Summer Program as we cannot be held responsible for any damage or loss that may occur.

SPORT

The University has a number of sporting facilities that you may be allowed to access whilst on the campus. This includes pools, and ovals. If you wish to use these facilities during your spare time, please ensure you bring appropriate clothing and equipment.
INTERNET AND TELEPHONE

Students are encouraged to bring their own laptop and internet dongle if they have one. Free Wi-Fi cannot be guaranteed at the accommodation facility, though students can use the University of Sydney’s Wi-Fi when on campus.

You may bring a mobile phone, but you will only be allowed to use it during free time, at meals and in the evening. If parents need to speak to their child urgently please contact the Summer Program Event Manager on 0488 419 140.

ILLNESS OR UNFORESEEN CIRCUMSTANCES

If for any reason you become unable to attend the Summer Program please inform us immediately as your place can be offered to another student.

NOTES FOR PARENTS/GUARDIANS

Thank you for considering your child/ward’s attendance at the Summer Program at The University of Sydney. The Summer Program is designed to give your child/ward the chance to experience university first-hand, so they can make the right choices now to help them achieve their future goals.

QUESTIONS AND ANSWERS

What can I do to help my child/ward adjust to Summer Program easily?
If this is your child/ward’s first time away from home, do not be tempted to say you will come and get them if they feel homesick. Instead, reinforce the idea that they are going to have a great time. Encourage them to talk to any of the staff during the program about any concerns they have.

Wellbeing and Pastoral Care
Pastoral care at the Summer Program is overseen by a dedicated Wellbeing team. The Wellbeing team is made up of a number of Aunties and Uncles in-residence and Chaperones travelling with participants to the Program and are available to students and staff day and night.

Will my child/ward be sharing a room?
Rooms accommodate 1-2 students for the Summer Program. If there are any specific room share requests, we will do our best to accommodate the request. Rooms are allocated according to gender, age and geographic location.

Our staff stay in separate rooms adjacent to the students’ and will be responsible for student’s safety and behaviour during the night.

What type of Supervision is provided?
We adopt a 1 staff member to 8 students’ supervision ratio at all times. All staff are screened for their suitability to work with children and are trained in safeguarding children.

What if my child/ward is coming to the Summer Program alone?
The Summer Program is a great place for students to make friends. There are students travelling from all over the country for the Summer Program and many will come on their own. The Summer Program includes both structured and less formal time so that students will have opportunities to mingle and get to know other students from the Summer Program.

Will someone be there to greet and see off my child/ward at the beginning and end of the Program?
Upon arrival at the airport, students will be greeted by University of Sydney staff members who will be wearing a Wingara Mura – Bunga Barabruggu staff shirt and carrying a sign with “Wingara Mura – Bunga Barabruggu Summer Program 2017”. They will travel with students from the station or airport to the University. Following the completion of the Summer Program students will be escorted to the station or airport and then supervised until boarding.
What about special medical requirements?
We take your child/ward’s health seriously and our staff are experienced in helping with conditions such as asthma or diabetes and will record and carefully supervise students who need to self-administer medication. In addition to first aid trained staff being present at all times, a dedicated senior paramedic nurse will be on site for emergencies and the University health service is aware that we will have students on campus during this week. Please make sure that the medical forms are filled out correctly and do not hesitate to get in touch with us if you have any questions or concerns.

What if I need to contact my child/ward in case of a family emergency?
In case of emergency, staff are contactable 24 hours a day - phone numbers will be provided in the week prior to the commencement of the Summer Program.

What if my child/ward is injured or ill?
Wherever possible you will be contacted immediately and notified of the nature of the illness or injury. If medical attention is required, students are taken to the nearest medical centre or hospital. Students with minor illnesses or injuries can stay on campus under the supervision of the University medical services and a senior paramedic nurse who will be onsite from 7am-11 pm daily.

How do you protect my child/ward from bullying?
Poor behaviour such as bullying is not tolerated. Students who display inappropriate behaviour or language towards others and cannot follow staff instruction are typically disciplined with removal from activities and free time. If this behaviour continues the offending participant will be removed from the Summer Program and sent home. Please encourage your child/ward to speak to a staff member immediately if they are experiencing any bullying issues.

Unauthorised departure
For safety reasons, if a participant is unaccountable for roll call or leaves The University of Sydney campus or any activity/event without prior consent from the Summer Program Event Manager and you or your nominated contact, we will notify the Police, Family and Community Services and contact you or your nominated contact person.

Visitors: Family and Friends
If you wish for your child to receive visitors during the Summer Program including family or friends you need to contact the Summer Program Event Manager for consent to ensure timing is suitable with other activities. Visitors will need to show photographic ID on arrival and will be asked to sign out before students will be released into visitors care and sign in on their return. The same applies for pickups/departures.

Cost
There is no cost for the schools or families of students who participate in the Summer Program. The University of Sydney will pay for travel, meals, accommodation and all other expenses associated with the Summer Program. However, if students would like some spending money for their time on campus, they will need to bring this personally. However if your child/ward violates the code of conduct and is sent home the child/wards travel expenses will be incurred by the family.

Accidents or emergencies
In an emergency, the Summer Program Event Manager can be contacted on 0448 419 140.

Contact Details
You are welcome to talk to the Summer Program Event Manager – 0448 419 140 about your child/ward’s well-being or get in touch with your child by mail, email or fax while they are attending the Summer Program. Please make sure you indicate your child’s name clearly on any communication.