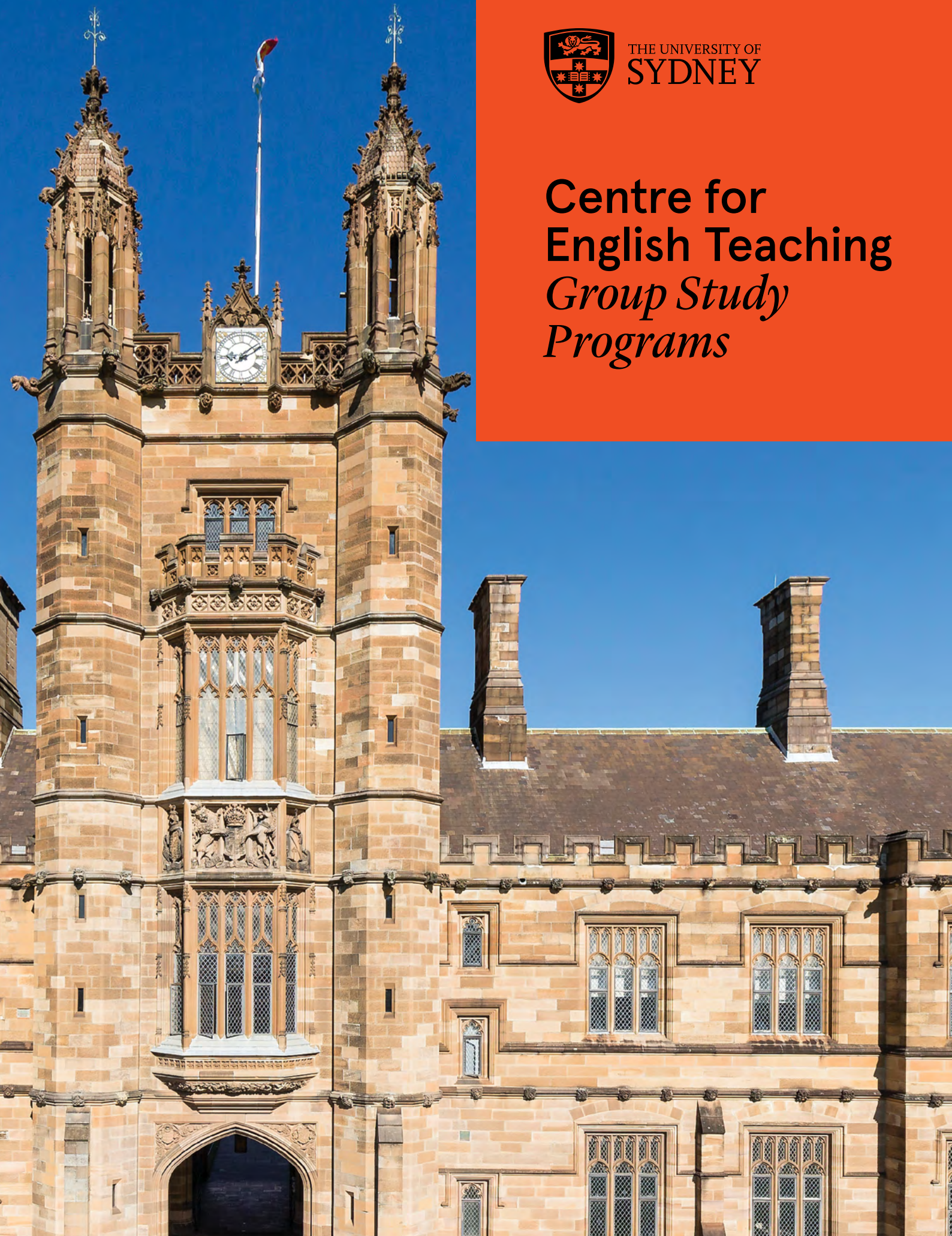




THE UNIVERSITY OF
SYDNEY

Centre for English Teaching *Group Study Programs*



We recognise and pay respect to the Elders and communities – past, present, and emerging – of the lands that the University of Sydney's campuses stand on. For thousands of years they have shared and exchanged knowledges across innumerable generations for the benefit of all.

Centre for English Teaching

Group Study Programs (GSP)

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Why choose Sydney?

The University of Sydney is Australia's first and oldest university. Established in 1850, we are one of the founding members of the Group of Eight (G08) Universities. Our rankings reflect our world-renowned achievements for more than 160 years.

Since our inception, we believe in education for all and leadership that improves lives in the communities that we serve. We make lives better by producing leaders of society and equipping our people with leadership qualities so they can serve our communities at every level.

=19th

overall in
world university rankings*

100⁺

majors and minors to
pursue your interests
across disciplines

250⁺

international
exchange partners and
one of the largest student
mobility programs
in Australia**

260⁺

clubs and societies
to enrich your student
experience

420K⁺

alumni forming an
influential worldwide
network

* QS World University Rankings 2024

** Australian Universities International Directors'
Forum Learning Abroad Benchmarking 2021 (in 2022)

Centre for English Teaching

Established in 1988, the Centre for English Teaching (CET) is fully owned by and integrated into the University of Sydney. CET is a globally recognised university language centre and an industry leader in the Australian ELICOS and higher education sectors. We provide innovative and high-quality.

English language, academic skills preparation, transition support and teacher training courses that offer students a supportive and robust student experience.

The design of our courses brings together current research into teaching and learning, practitioner expertise and an in-depth knowledge of the affordances of educational technology to optimise student learning. Our program leaders, curriculum designers and teaching professionals are experts and innovators in the field of English Language teaching, learning and research, and have extensive experience in the international education sector.

Each year, we welcome around 3,000 students from around the world to our centre. CET offers a wide range of additional activities to help our students succeed.

Why study with us?

Our mission is to connect the best and brightest global citizens to the University of Sydney; to empower our students through innovative pedagogies and to transform people's lives through education.

- Award-winning educational programs.
- Highly qualified teaching staff.
- Free co-curricular activities.
- Academic and well-being support.
- Central location on the main campus.

CET's Award-winning initiatives

2023

- English Australia Christine Bundesen AM LTO Management Grant

2022

- English Australia John Gallagher Award
- English Australia Action Research Award

2020

- PLEoneer Awards, 'Highly Commended' Language Educator of the Year
- English Australia Award for Innovation Speak and Connect

2019

- English Australia Award for Academic Leadership
- UECA Innovation and Leadership Award CET Wellbeing Ambassador Program

2018

- ATEM Best Practice Award for Excellence in Innovation CET Connect
- English Australia Award for Innovation CET Connect

2017

- Vice-Chancellor's Award for Outstanding Educational Engagement and Innovation CET MOOC team
- NSW International Student of the Year, ELICOS category English Australia Award for Innovation Academic Skills for University Success' MOOC Specialization



Our campuses and teaching locations



Our iconic Quadrangle might be what springs to mind when you think of the University of Sydney, but we also have working farms, a field station on the Great Barrier Reef and many other facilities – our teachers, researchers and students are based all over Australia.

Our main Camperdown/Darlington Campus sits just outside the city centre, and is surrounded by shops, cafes, restaurants and the cultural hubs of Sydney's inner west.

– sydney.edu.au/campuses



Did you know?

The University of Sydney is only 5km from the:

- Sydney CBD
- Harbour Bridge
- Opera House



Sydney Conservatorium of Music
4km ↗

CBD Campus
3km ↗

Surry Hills Campus (Dentistry)
2km ↗

Australian Technology Park
2km ↓

Taylors College
3km ↘

Our programs

Our programs can be delivered face to face, online, or blended (a mix of face to face and online delivery). We are experienced in delivering online programs and can assure high quality and immersive experiences in both online and face to face environments.

Our programs are suitable to universities and professional groups that are seeking to improve confidence and English proficiency of their students or staff. Our programs can be tailored to meet the needs of your group.

Student-centred

Our programs are student-centred, meaning all activities are designed to maximise student interest and language development opportunities. Students get extensive opportunities to practice their English and apply their learning to their own lives.

Active-Learning

Our programs have a wide range of activities to maximise student engagement. These include frequent opportunities for pair work and group work. The student applies the knowledge learned in each session to real-world scenarios, increasing engagement and retention.

Real-world English

Our programs use a wide range of authentic materials to ensure students are learning practical English communication skills that will enable them to communicate successfully in international professional contexts.

Practical outcomes

The outcomes of the program are communicated at each step of the progress, supporting students' in taking control of their own English language development.

Essential English programs

- Global English
- Test preparation
- Business Communication and Leadership

Academic English programs

- Academic English

Professional English programs

- English Language Teacher Training
- Foundation of Educational Leadership
- Foundation of English Medium of Instruction (EMI)

Delivery options

Programs are delivered for 4 hours per day. For online delivery, there are options for reduced (2 or 3 hour) daily delivery. All programs' curricula (course content and activities) are designed to be delivered both online and face to face.



Customise your program

Combining programs

Combine courses to create a unique and well-rounded customised program is possible.

Combinations include:

- Global English + Business Communication and Leadership
- Global English + English Language Teacher Training

It is possible to deliver the courses sequentially (e.g., 2 weeks of GE then 2 weeks of BCL) or concurrently (e.g., GE x2 hours and BCL x2 hours per day)

Further delivery options

If you have specific needs, please contact us to discuss your program requirements and Delivery options for the programs listed or for your unique program requirements.



Video: Online Masterclasses

youtube.com/watch?v=1LnwT1HEk2E

20:1 Reasons to Study at Centre for
English Teaching - Global English
youtu.be/1R0PFGA3n2A

Essential English programs

Global English (GE)

Global English is CET's unique and innovative program for students who want to improve their English for professional or social purposes.

Through this program, students will build the skills and confidence for successful English communication. CET is committed to providing a world-class education experience for all students who want to achieve their English language learning goals.

Key features

- Fun and engaging lessons that maximise students' opportunity to speak in English.
- Focus on developing student confidence.
- Highly interactive: fun, stimulating activities that ensure students' engagement with English language learning.
- Highly qualified and passionate English language teachers who support students' independent learning.
- Customised to suit your group's requirement.
- Extra resources daily for further study.
- Regular personalised feedback on individual language development.
- Regular 1:1 academic consultation with teachers, including personalised learning plans.
- Curriculum can be adapted to students' level: A2 (pre-intermediate) – C1 (advanced).

Learning outcomes

At the end of the Global English program students can:

- Develop English language fluency and accuracy.
- Gain confidence and independence in your social and professional communication.
- Learn essential employability skills.
- Immerse themselves in the Sydney community and experience campus culture at a world-leading university.
- Build global connections and lasting friendships.

Delivery options

The standard Global English Customised Program is 4 hours each weekday, a total of 20 hours of classes per week. Minimum 2 weeks and up to 12 weeks.

For online delivery, we can be flexible to meet your budget, duration and time. Minimum 2 hours a day.



More information

Please visit our website
[sydney.edu.au/cet/programs/
groups/global-english](https://sydney.edu.au/cet/programs/groups/global-english)





Sample timetable

Global English sample timetable - Intermediate

	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1 8:30-10:30am	Introductions: Getting to know your classmates	Global Communication	Expressing yourself: Vocabulary of feelings	Comparatives and Superlatives	Writing a travel blog
Session 2 10:45-12:45pm	Introduction to Sydney University and Australia Culture	Developing conversations	Narrative tenses: telling your story	Cultures of the world	Global citizens: exploring the world
Afternoon	Free afternoon/ Enrich your program with a workshop	1:45-3:45pm Campus Tour Student Ambassadors	Free afternoon/ Enrich your program with a workshop	Free afternoon/ Enrich your program with a workshop	Free afternoon/ Enrich your program with a workshop



Student feedback

“My goal in this class before the class was to get the opportunity to speak English and learn some useful skills in English communication. Also, since I tend to stop talking whenever I get stuck during a conversation, I wanted to gain confidence through this course. Students had a chance to speak a lot in class. Everyone was being active during the discussion, each one encouraging the other. Concerning the skills of communication, I have learned various skills which I have never known before. Although the class was held only for two weeks, I would definitely say that it was helpful for me.”





Essential English programs

Test preparation

CET's test preparation customised programs draw on our expertise in preparing students for a wide range of English language exams, including IELTS, PTE, OET, Cambridge, and TOEIC. (Test is not included)

Key features

By participating in the test preparation customised program students can:

- Maximise employment, migration and academic prospects by acquiring an internationally recognised test result.
- Learn effective test-taking skills and strategies.
- Increase English language proficiency and confidence level.
- Improve current study practices to maximise time and effort.
- Receive personalised feedback from experienced test preparation teachers through weekly progress tests

Learning outcomes

At the end of the test preparation program students can:

- Improve reading, writing, listening, and speaking test skills through a task-based approach to learning.
- Draw on regular, personalised feedback through interviews with highly qualified teachers to focus on areas of improvement.
- Independently review progress goals and create an individualised study plan through analysis of progress tests.
- Access targeted online resources that meet individual learning needs.

Delivery options

The standard test preparation customised program is 4 hours each weekday, a total of 20 hours of classes per week. Minimum 2 weeks and up to 12 weeks.

For online delivery, the following options are also available:

- 2 hours per day (minimum 4 weeks, 40 hours total)
- 3 hours a day (minimum 3 weeks, 45 hours total)

Sample timetable

Test preparation sample timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1 8:30–10:30am	Focus on speaking: Goal setting	Focus on reading	Focus on writing and reading	Progress test: Listening and Reading	Feedback on progress test
Session 2 10:45–12:45pm	Focus on Listening	Focus on writing	Focus on listening and speaking	Progress test: Writing and Speaking	Feedback on progress test Reflection on goal setting
Afternoon	Free afternoon/ Enrich your program with a workshop	1:45–3:45pm Campus Tour Student Ambassadors	Free afternoon/ Enrich your program with a workshop	Free afternoon/ Enrich your program with a workshop	Free afternoon/ Enrich your program with a workshop



Student feedback

“The teachers explain very well, correct my pronunciation, and I can see my progress in short term because I have tests every week.”

“I can learn something new and then use it in my daily life and interact with other cultures.”

“The teachers are lovely.”



Essential English programs

Business Communication and Leadership (BCL)

The Business Communication and Leadership program develops the skills needed to engage in international business contexts, focusing on acquiring the practical vocabulary, language and communication techniques to engage confidently in English environments.

Key features

- Understand cultural differences in business contexts around the world.
- Improve networking skills to develop relationships.
- Develop reading and listening skills in a business context.
- Learn language suitable for communicating in meetings and business environments.
- Work in groups to create a presentation.
- Demonstrate excellent speaking and pronunciation proficiency.

Learning outcomes

At the end of the Business Communication and Leadership program students can:

- Create and deliver a professional introduction.
- Use appropriate language when greeting colleagues and business contacts.
- Choose and employ appropriate cross-cultural communication strategies for professional interactions.
- Work collaboratively to prepare a professional presentation.
- Deliver an engaging professional presentation.
- Listen and respond effectively to colleagues.
- Reflect on individual learning goals and develop effective strategies to achieve stated goals.
- Utilise range of online and digital tools to enhance English language communication skills.

Delivery options

The standard Business Communication and Leadership Program is 4 hours each weekday, a total of 20 hours of classes per week. This program duration is 2- 3 weeks.

For online delivery, we can be flexible to meet your budget, duration and time. Minimum 2 hours a day.





Sample timetable

Business Communication and Leadership sample timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1 8:30–10:30am	Networking and professional introductions	Building professional relationships	Advanced workplace communication	Collaboration and presentation skills	Presentations and consolidation of Module 1
Session 2 10:45–12:45pm	Leadership in global contexts	Understanding teams	Managing Communication	Collaboration and presentation skills	Presentations and consolidation of Module 2
Afternoon	Free afternoon/ Enrich your program with a workshop	1:45–3:45pm Campus Tour Student Ambassadors	Free afternoon/ Enrich your program with a workshop	Free afternoon/ Enrich your program with a workshop	Free afternoon/ Enrich your program with a workshop



Student feedback

“I enjoy the classroom form and teaching styles which focus on discussion and integration. And I learned others thought from their presentations. In a word, I think the program is very interesting and practical.”

“I enjoyed most the group discussion. I can listen to others' advice and express myself, and in this process, I can make progress quickly.”

“The teachers are nice and over all the course has been a wonderful experience.”



Academic English programs

Academic English

Our new English for Academic Purposes (EAP) program is the perfect way for Group Study Program students to experience life at the University of Sydney while developing essential English language skills for any English Medium of Instruction (EMI) academic program.

Students will be introduced to Australian culture and develop their English communication skills while learning about academic culture and student life at the University of Sydney. The program is 2-4 weeks in duration and is suited for intermediate (IELTS 4.5 – 5.5) English language speakers.

Key features

- Discover the student experience at the University of Sydney.
- Learn about Australian culture and academic culture.
- Develop essential academic English skills applicable across all fields of study.
- Improve your communication skills through tutorials, presentations, and collaborative activities.

Learning outcomes

At the end of the Academic English program students can:

- Participate in tutorial discussions.
- Follow academic lectures and tutorials.
- Engage collaboratively with fellow students.
- Navigate different academic contexts with appropriate language and register.

Delivery options

The standard Academic English program is 4 hours each weekday, a total of 20 hours of classes per week. This program duration is 2- 4 weeks. For longer durations, please inquire directly.

For online delivery, we can be flexible to meet your budget, duration, and time. Minimum 2 hours a day.

Sample timetable

Academic English sample timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1 8:30-10:30am	Focus on listening: taking notes in lectures, understanding main ideas	Focus on reading: skimming for detail in article abstract	Focus on writing and reading: summarising ideas from academic texts	Focus on listening: taking notes in lectures, identifying key points and details	Consolidation and review of reading and listening texts
Session 2 10:45-12:45pm	Focus on speaking: goal setting and collaboration	Focus on writing: planning and staging an introduction paragraph	Focus on listening and speaking: group presentations	Focus on speaking: tutorial discussion	Reflection on the week, group presentations
Afternoon	Free afternoon/ Enrich your program with a workshop	1:45-3:45pm Campus Tour Student Ambassadors	Free afternoon/ Enrich your program with a workshop	Free afternoon/ Enrich your program with a workshop	Free afternoon/ Enrich your program with a workshop

*The Content of the Academic English program will vary by duration of the program and the level of students.

Workshops

(optional)

Our optional workshops are an opportunity to expand on your knowledge and experience. Our activities are taken in conjunction with our programs. All workshops are 2 hours duration unless otherwise specified.

English for Business Communication and Leadership

The following six workshops are taken from the Business Communication and Leadership (BCL) program. These can be delivered as standalone workshops in conjunction with any non-BCL program (GE, Test Preparation, Academic English or ELTT). These workshops cannot be delivered in conjunction with the BCL program. For BCL, we recommend our Professional Development, Presentation Skills, and Academic Skills workshops, as well as our Student Ambassador sessions.

Students will have the opportunity to hone their English communication skills in Business. They will be in closed classes led by teachers highly trained in both English language instruction and business communication.

- **Networking and professional introductions**
In this workshop students explore appropriate topics and language for meeting people in professional settings.
- **Building professional relationships**
In this workshop students explore communicating with colleagues and building professional relationships.
- **Advanced workplace communication**
In this workshop students explore further contexts and strategies for engaging in professional settings (recommended in conjunction with 'Building Professional Relationships' workshop).
- **Leadership in global contexts**
In this workshop students explore different leadership styles and what good leadership requires in cross-cultural teams.

- **Understanding teams**
In this workshop students explore diversity and difference within teams, and how to adapt communication styles to collaborate productively.
- **Managing communication**
In this workshop students explore strategies to improve communication when working in teams and leading projects.

Presentation skills

The addition of presentation skills workshops provides valuable language development for professional or academic contexts. Workshops are tailored to the students' needs and context, providing flexibility.

The duration of the presentation skills workshop depends on the needs and aims of the students. There is a minimum of 2 workshops and a maximum of 6 workshops (Recommended 3–5 workshops). Students will receive support from teachers in the preparation and practice stages. All students will receive individual feedback on their presentations.

Depending on the number of workshops, students will look at the following aspects of delivering presentations:

- Presentation structure and signposting.
- Body language of confident speakers.
- Intonation and pronunciation patterns.
- Handling question and answer sessions.
- Managing nerves and presentation anxiety.

Professional development workshops

This series of workshops focus on professional development, giving students the opportunity to plan to enter or advance their career in the English-language workforce. These workshops focus on job readiness, as students develop their communicative skills and practice for applying and interviewing for their dream job. These workshops can be delivered in conjunction with any group study program, including Business Communication and Leadership.

- **Creating a professional profile**
In this workshop students learn how to create an engaging video/oral professional profile and introduction.
- **CV writing**
In this workshop students learn how to create an engaging CV and cover letter when applying for professional employment.
- **Interview skills**
In this workshop students learn key strategies and language for successful communication in job interview contexts.

Future-focused workshops

This series of workshops focusing on exciting challenges and opportunities that students will face in their future lives. Students will explore a range of ideas and challenges and collaborate with their classmates on how they will tackle these challenges. Students practice problem solving and creative thinking while developing their English language communication skills.

- **Sustainable Development Goals**
In this workshop students think about how their current or future professional practice and how they can incorporate understandings of the United Nation's Sustainable Development Goals into their own personal and professional practice.
- **Innovative thinking**
In this workshop, students experience a range of strategies design to encourage innovative thinking. Students reflect on how these innovative thinking strategies can be applied to their academic and professional practice.
- **Global citizenship: Working towards a brighter future**
In this workshop, students explore the theme of global citizenship and what it means to be a global citizen. Students discuss a range of social, environmental, and economic issues and how they can contribute to a sustainable future.

Student Ambassador workshops

These highly engaging workshops are delivered online or face-to-face by expertly trained Student Ambassadors (SA) and CET Staff, connecting locals to international learners with the intent of fostering a shared and memorable student experience. Please note, off campus tours often take 3 hours to complete.

Communication series:

- **Intro to Australia quiz**
This quiz-style workshop explores the topics of Australian History, lifestyle, culture and of course our diverse and adorable wildlife. It's a fun interactive class with plenty of opportunities for discussion and to ask our Student Ambassadors questions about life in Australia.
- **Speaking Australian English**
This humorous and conversational workshop gives students a chance to explore Australian language and culture through a series of reading, listening and interactive exercises.
- **ChatClub (*Travel, Aussie Wildlife, Music, Food, Dreams, Fashion, Pets, Fitness, Film*)**
Chatclub is a fun, informal space to practice your English, make friends and share opinions on different topics.

Guided tour series (face-to-face only):

- **Campus Tour (2 hours)**
- **Glebe/Tramsheds Tour (3 hours)**
- **Newtown Tour (3 hours)**
- **The Rocks City Tour (3 hours)**

University life series:

(Recommended for B1 + level and above, these workshops are ideal for students who want further insight into studying at an English language university):

- **Getting to know people at university**
In this workshop, student ambassadors share tips and techniques for getting to know people better when you are studying at the University of Sydney. Students practice introductions and responding to invitations.
- **Participating in your university courses**
In this workshop, students learn the differences between lectures, tutorials and seminars, and discuss some of the common concerns international students have with participating in class discussions. Students practice collaborating and problem solving in groups.

Professional English programs

English Language Teacher Training (ELTT)

At CET, we have 30 years of experience in providing high-quality language development programs.

Since 2011, we have delivered a suite of university units of study, called 'Teaching English Internationally', on behalf of the University of Sydney School of Education and Social Work. In the same period, we have developed a comprehensive set of professional development programs for practicing teachers, including 1-month study tours and online lectures and courses. These modes of delivery can be combined according to an institution's needs.

The English Language Teacher Training program is a practical and evidence-based program designed to introduce participants to the fundamental concepts of English language teaching. The program draws on experiential learning practices to immerse participants in the experience of English language learning and through reflection participants apply key concepts, strategies and activities to their own teaching practice.

CET teacher training program will provide participants with the foundations of successful teaching of English to speakers of other languages (TESOL).

Key features

- Experiential learning provides a student-focused program that is highly interactive and engaging.
- Participants learn key concepts in English language teaching while also developing their English language skills.
- Research-based approach ensures quality and best-practice approach to English language teaching.
- Peer-teaching (in premium format) allows participants to apply theory in practice and reflect on their own teaching approaches.
- Collaborative presentations support participants to reflect on the principles and apply them to their own teaching contexts, whilst developing essential professional communication skills.

Learning outcomes

- Understand key concepts in the field of English language teaching, such as innovative teaching methods, flipped classroom strategies, approaches to integrated skills teaching, and lesson planning.
- Develop reflective teaching practices.
- Become familiar with current research on best practices in English Language Teaching.
- Become part of CET's research community and make lasting professional connections.





Delivery options

The English Language Teacher Training program can be delivered in 3 or 4 hours each weekday, a total of 15–20 hours of classes per week. This program duration is 2–4 weeks. The 2, 3, and 4-week programs all utilise the core 10 modules that explore foundational TESOL concepts and methodologies. 4 hours each day program incorporates a peer-teaching element across the program. 3 hours each day program does not include a peer-teaching component. Both programs include collaborative presentation tasks which support participants in reflection on theory applying to their own teaching context.

CET currently delivers English language teacher training courses:

- Four undergraduate units of study for the University of Sydney School of Education and Social Work (19th overall in world university rankings***).
- Two postgraduate units of study for a highly-ranked university in Colombia, delivered online.

- Online professional development courses for in-service teachers in Australia and worldwide.
- Online group study programs to students from mixed Chinese universities (twice a year).
- Intensive professional development programs for primary and secondary teachers delivered in Australia for the Ministry of Education in Vietnam.

CET is seeking opportunities to establish further partnerships in the growing area of English language teacher training, capitalising on our skills in online and face-to-face delivery to create customised courses that meet the specific needs of teachers of English worldwide.



Sample timetable

English Language Teacher Training 2-week sample timetable (4 hours per day)

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1	How language is learned	Classroom management and giving feedback	Understanding and teaching grammar	Eliciting and checking meaning	Reflective presentations Module 1
Session 2	Tutorial discussion and reflection	Tutorial discussion and reflection	Tutorial discussion and reflection	Tutorial discussion and reflection	Consolidate and reflection
Session 3	Introduction to peer teaching	Fundamental Principles for peer teaching	Preparation for peer teaching	Preparation for peer teaching	Peer teaching #1 Pair 1 and 2
Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1	Teaching speaking	Teaching listening	Teaching reading	Teaching writing	Collaborative presentations
Session 2	Tutorial discussion Preparation and feedback for peer teaching	Tutorial discussion Preparation and feedback for peer teaching	Tutorial discussion Preparation and feedback for peer teaching	Tutorial discussion Preparation and feedback for peer teaching	Tutorial discussion Preparation and feedback for peer teaching
Session 3	Peer teaching #1 Pair 3 and 4	Peer teaching #1 Pair 5 and 6	Peer teaching #1 Pair 7 and 8	Peer teaching #1 Pair 9 and 10	Feedback and reflection on peer teaching

Further English language teaching programs

CET delivers a wide range of English language teacher training programs, including undergraduate and postgraduate courses in the following areas:

- Principles of English language teacher training.
- Advanced principles in English language teacher training.
- English for academic purposes teacher training.

If you are interested in joining these, or in the delivery of a tailored customised program focusing on these areas, please contact us for more information and to discuss delivery options.



Student feedback

“I have been able to learn teaching methodologies and some advanced theories which lays a solid foundation for my teaching. This program equips me with teaching skills that I am able to put in my teaching and improve my competitiveness in job market.”

“I enjoyed most the creative methods used in authentic lessons.”





Professional English programs

Foundation of Educational Leadership

Every educator is a learning leader who has significant influence on both their students and their colleagues. This intensive 1-week program explores managing and supporting teaching staff in organisations.

In addition to exploring relevant TESOL pedagogy and approaches, this program explores organisational culture, the complexities of communication, and how we can successfully support ongoing learning and growth within our organisations. By the end of this program teachers, managers and support staff are able to employ contextual understandings of the teaching and learning environment to better support both their students and their colleagues.

Key features

The program explores the following themes:

- Cultural considerations of English language teaching in diverse contexts.
- Leading and supporting teaching organisations.
- Supporting staff through change.
- Establishing strong communication channels.
- Engaging in mentoring and coaching conversations.
- Fostering communities of practice.

Learning outcomes

At the end of the foundation of educational leadership program participants can:

- Identify the diverse contexts in which English language teaching takes place.
- Employ key strategies for communication and leadership within an educational organisation.
- Recognise common issues that create staff resistance and conflict.
- Engage in strategies to support clear communication and foster trust with staff.
- Utilise recognised models for coaching and mentoring staff.
- Work collaboratively to support professional communities within an organisation.

Delivery options

The Foundation of Educational Leadership program can be delivered online or face-to-face. It is designed to be delivered over 1 week for 3–4 hours per day. It can also be delivered over 2-weeks for 2 hours per day.

Sample timetable

Foundation of Educational Leadership sample timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1	Introduction to program; role of culture and language	Leading and supporting teaching in organisations	Supporting organisational communication	Supporting individual staff professional development	Supporting wider professional development
Session 2	Supporting diverse language abilities and student wellbeing	Developing a shared teaching philosophy	Understanding and managing resistance and conflict	Mentoring and coaching conversations	Consolidation, reflection and close of program

Professional English programs

Foundation of English Medium of Instruction (EMI)

As English Medium of Instruction (EMI) becomes an increasing priority in educational delivery worldwide, it is important that educators from all disciplines build the necessary communication skills to engage with their students successfully.

This intensive 1-week program takes in introductory approach to EMI and focuses on core skills and strategies to be able to engage with students effectively in English through a range of academic contexts.

Key features

The program explores the following:

- Overview of EMI themes, research and issues.
- Lecturing in English.
- Communicating with students.
- Assessing students.
- Goal setting and professional development for EMI professionals.

Learning outcomes

At the end of the Foundation of English Medium of Instruction (EMI) program participants can:

- Identify relevant themes issues and current research that influences their own EMI practice.
- Employ communication strategies to engage students in a range of educational contexts, from lectures to individual consultations.
- Recognise key considerations in designing and delivering assessments in an EMI context.
- Engage in continual, structured professional development of their EMI practice.

Delivery options

The Foundation of English Medium of Instruction (EMI) program can be delivered online or face-to-face. It is designed to be delivered over 1 week for 4-5 hours per day. It can also be delivered over 2-weeks for 2 hours per day.

Sample timetable

Foundation of English Medium of Instruction sample timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
Session 1	Introduction to course, overview of EMI	Lecturing in EMI contexts	Lecturing in EMI contexts continued	Assignments and assessments in EMI contexts	Student presentations
Session 2	Best practice principles in EMI contexts	Supporting students in large group contexts	Supporting students in 1:1 conversations	Preparing for end of program presentations	Student presentations, reflection and close of program

Additional activities

Additional optional activities are an opportunity to expand on your overseas experience. These activities are taken in conjunction with our program. Online delivery may be available. Please contact us for availability.

New South Wales (NSW) Government School visit

NSW Government school visit is arranged for international educators, principals, teachers, government officers and other people interested in the New South Wales system of public education.

The school visit is arranged for groups of 10 or more people for periods ranging from two hours to ten weeks and can include:

- Visits to government schools in Sydney or regional New South Wales.
- Presentations by staff with policy, management, and teacher support responsibilities.
- Observations of quality teaching practice in NSW government schools.
- Teacher professional development programs.

Time	Program
9:00am	Welcome by school principal
9:15am	Tour of school
9:45am	Visit to classroom and lesson observation
10:15am	Refreshments with school executive
10:30am	Presentation by school principal
11:00am	Discussion with teachers or school executive on education topics or specific areas of interest
12:00pm	Departure

School presentation

Time	Program
9:00am	Welcome and overview of NSW Department of Education <ul style="list-style-type: none">– Structure of the Department– Support for schools– Types of schools– Key Learning Areas: Primary School– Key Learning Areas: High School
10:00am	Presentation on specific education topics (optional)
11:00am	Question, answer and discussion session
12:00pm	Departure



More information

Adult School Visit Study Tours
deinternational.nsw.edu.au/__data/assets/pdf_file/0006/16368/Study-Tours-Adult-School-Visit-Study-Tours.pdf





Course completion

Certificate and student assessment report

The tuition fee includes one copy of a course completion certificate and student assessment report which is given to each student on the last day at CET.

The course completion certificate shows the period of study and the final level of instruction for the student. To describe the level of instruction, we use the internationally recognised CEFR Common European Frame of References for Languages as competency descriptors. A copy of the CEFR descriptors is available at the Council of Europe website below.

coe.int/en/web/common-european-framework-reference-languages/cefr-descriptors

Students also receive an Individual Student Report every 10 weeks and at the end of the course. The student assessment report provides textual feedback from teachers on competencies demonstrated during the course and areas to focus on in the future. Test scores are only included on programs of 4 weeks or more. For programs shorter than 4 weeks that require test scores, please request this at the time of quotation.

Additional copies of a course completion certificate and student assessment report, and/or a special report to meet your institution's specific needs is available as an optional extra. All such documentation is sent to you by email in PDF format.

If you require an additional or special form of report for grades or some other criteria for assessment purposes in your institution, we ask you to let us know how you want the assessment report to look, and what it should contain. We need to know this information (and preferably have a copy of your desired format) at least a month before your students arrive so that we can include your requirements into our assessment scheme.

Sample report and certificate



Business Leadership & Communication Customised Program	
Personal Details	
Name: First Name LAST NAME	
Grades	
Module 1	82
Module 2	78
Engagement	95
Comments	
On completion of this program the following outcomes have been achieved:	
<ul style="list-style-type: none">Identify and use appropriate vocabulary and grammatical forms to resolve issues and problems in group tasksApply effective strategies for collaborationDesign and develop a formal presentationDeliver a formal presentation in EnglishIdentify and utilise strategies for cross-cultural communicationAnalyse, discuss and critique a range of personality and leadership stylesUse appropriate vocabulary and grammatical forms for a variety of professional contexts, including interaction, ability for help, giving advice and conducting meetings and working parties	
Requesting College	Start Date
Education Manager (Professional Pathway)	End Date

The University of Sydney Centre for English Teaching			
Certificate of Completion			
is awarded to			
Sample Sample			
for a 2-week English language program ending in			
Global English			
at intermediate level (B1)			
28/08/2023 - 8/09/2023			
Course	Start date	Finish date	Weeks
Global English	28/08/2023	8/09/2023	2
Katharina Olsson, Director		Sample Sample	
Centre for English Teaching		CET Student ID: 123456	
123456, Sydney, Australia		Attendance: 90%	
123456, Sydney, Australia		123456, Sydney, Australia	

Learn online

Join us online!

Build 21st century skills and prepare for university success with our Academic Skills for University Success Massive Open Online Courses (MOOCs).

Learn alongside students from all over the world, anywhere, anytime. Develop your professional English language teaching skills through our online English Language Teacher Training program and connect with a global network of teachers.

Academic skills for University Success Specialization

Academic Skills for University Success is a series of five online courses, (MOOCs – Massive Open Online Courses) that introduce academic culture and prepare students for study at an English-medium university.

Academic Skills for University Success is a series of five online courses, (MOOCs – Massive Open Online Courses) that provide an introduction to academic culture and prepare students for study at an English-medium university.

sydney.edu.au/cet/programs/succeed/online-modules





Accommodation

Accommodation is a very important part of your group's overseas experience, it is important to ensure they feel comfortable and confident in their environment. To provide you with the best possible customer service and outcomes we have provided a list of accommodation providers that will help you with your group's needs. They have hosted many groups and very experienced, please contact them directly on the details below.



Global Experience

Homestay

www.globalexperience.com.au

sydney@globalexperience.com.au



Australian Homestay Network

Homestay

www.homestaynetwork.org

info@homestaynetwork.org

Sightseeing

Sightseeing and weekend trips with an experience provider is a great element to include in your group's trip. Colourful Trips have a wealth of experience and would be happy to chat to you about the various options available. Please contact them directly and they will be happy to assist.



Colourful Trips

www.colourfultrips.com

Application procedure – timeline

If the partner is satisfied with the details of the quote the next steps with suggested timelines are as follows:

4-6+
months
in advance

1. Confirm program dates.
2. Confirm number of students and accompanying teachers (if relevant).
3. Agree on program details and inclusions.
4. Provide spreadsheet of participant details and passport copies of all participants.

2-4+
months
in advance

5. Sign contract and any other necessary documents.
6. Invoices provided for payment.
7. Payment processed.
8. Confirm travel details and visa applications as necessary (visitor visa).

1-2
months
in advance

9. Confirm all details for accommodation and airport transfers as appropriate.
10. All details finalised before program commencement.

For more information
Centre for English Teaching
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cet.international@sydney.edu.au
sydney.edu.au/cet

ABN 15 211 513 464
Centre for English Teaching
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