

## FREQUENTLY ASKED QUESTIONS

### What is overseas registration?

Many professions require you to register with a professional registration body/ agency/ provider before you are legally allowed to work in their country/ state/ province. This helps to maintain standards and ensures people working in the industry are adequately qualified.

### Who needs to obtain overseas registration?

Anyone who is intending to work overseas in a specific profession. Obtaining overseas registration is a time-consuming and sometimes costly process which means you must be certain that you wish to work overseas.

### What do I need to apply for overseas registration?

Complete the USYD Overseas Registration Application form

Attach valid identification

Pay the application fee online

Submit your application form, ID and proof of payment to [shs.overseasregistration@sydney.edu.au](mailto:shs.overseasregistration@sydney.edu.au)

### What professions can I apply for overseas registration in?

As a Health Sciences graduate, you may apply for overseas registration in the following professions:

- Exercise and sports science
- Medical imaging science / Diagnostic radiation therapy
- Occupational therapy
- Physiotherapy
- Rehabilitation counselling
- Speech pathology

Nursing graduates who wish to apply for overseas registration, please contact [nursing.support@sydney.edu.au](mailto:nursing.support@sydney.edu.au).

### What is included in the cost of the application fee and why does the cost vary?

The application fee includes:

- The preparation, verification and collation as well as the printing and mailing of documents
- The overseas registration application is bundled into a package containing a:
  - Letter of Verification / Letter of Confirmation
  - Course Description Summary
  - Clinical Education Placements Summary
  - Official Academic Transcript
  - Relevant industry and/or country/ state/ province specific forms

Costs vary according to the country to which the documents are mailed, and the number of forms and documents required. For USA and Canada, more documentation and forms are required.

The application fee may be paid online via [Onestop Secure](#). The application fee prices are inclusive of GST:

- 132 AUD for mailing within Australia
- 182 AUD for mailing within the USA and Canada
- 152 AUD for mailing to all other countries

### What identification verification do I need?

You will need to provide a certified copy of your Driver's Licence, Proof of ID Card or Passport when you submit your application. If you have changed your name since graduation, you will need to provide a certified copy of your change of name documentation. The University will only release information to the alumnus or the overseas registration body.

**How long does it take for an overseas registration application to be completed?**

Provided that the relevant paperwork and application fee has been submitted, your application may take up to 8 weeks (or more) to complete.

**Why does it take 8 weeks (or more) to complete an overseas registration application?**

Multiple areas of the University are involved in the preparation, collation and collection of overseas registration documents. Documents may also require verification, sign off and/or approval from the Head of Department and/or Academic Staff and/or Professional Staff.

**How can I follow up on my overseas registration application?**

Applications are processed by the Sydney School of Health Sciences. If you wish to check in on the progress or status of your application, contact [shs.overseasregistration@sydney.edu.au](mailto:shs.overseasregistration@sydney.edu.au).

**What happens if I already have one overseas registration, but would like to apply for overseas registration in another country/ state/ province?**

You will need to complete another overseas registration application and include payment of the required application fee.

**I have not yet completed my course. Can I still apply?**

You may submit an overseas registration application, however the University will not be able to complete the process until *all* grades are finalised and appear completed on Sydney Student.

**What if I have paid but no longer require overseas registration?**

If you no longer require overseas registration you may request a refund. If the documentation has already been released and sent, a refund will not be issued.

## **IMPORTANT INFORMATION**

➤ **If you are planning to work overseas or are returning to your home country and require overseas registration, be sure to:**

- Keep a clear and detailed record or log of your clinical hours and/or clinical placements
- Retain and save copies of unit of study outlines and course modules
- Check with the Overseas Registering Body or Agency what their requirements are to work as a registered professional in the country/ state /province of choice

➤ **Important note for GEM Students applying for accreditation with the Canadian Alliance of Physiotherapy Regulators (CAPR):**

- You are required to complete 5 placements of 1,000 hours and Simulation Week of 37.5 hours in order to make the minimum hours required for accreditation in Canada.
- If you have not completed a 5<sup>th</sup> placement, you must provide evidence that you have worked for at least 205 hours as a Physiotherapist in Australia

For further information about overseas registration, please contact the Sydney School of Health Sciences by email at [shs.overseasregistration@sydney.edu.au](mailto:shs.overseasregistration@sydney.edu.au).