

Communication Strategies Toolkit

	Strategies
"We're doing this together." Collaborative intent	 Shares information Uses collaborative talk Shows understanding of what was said Invites partner to evaluate their contribution Confirms partner's contribution Shows enthusiasm for contributions Establishes equal leadership roles
"What can help make this easier?" Cognitive support	 Gives information when needed Uses memory, organization supports Gives cues in a conversational manner Responds to errors by giving correct information in a non-punitive manner
"I'm with you – it's OK." Emotional support	 Communicates respect for other's concerns, perspectives and abilities Acknowledges difficulties
"What can I ask to help you contribute?" Questions	 Questions in a non-demanding manner Questions in a supportive manner
"I'm interested in sharing conversation." Turn taking	 Takes appropriate conversational turns Helps partner express thoughts when struggle occurs
"We'll choose topics which keep things going – in this conversation and into the future." Elaboration of topics	 Introduce and initiate topics of interest that can go further Maintain the topic for many turns Contributes many pieces of information to the topic Partner invites elaboration
"I'll help organise the conversation so we can talk in more detail." Elaborative organisation	Organizes information in conversation clearly Sequential order Physical causality Psychological cause Similarity and difference Association Makes connections when topics change Makes connections among day to day conversational themes Reviews organisation of information



Blank Toolkit

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"I'll help organise the conversation so we can talk in more detail." Elaborative organisation	