SSEAC Conference Fund 2017 Guidelines

SSEAC offers conference support to scholars and currently enrolled PhD students presenting a paper on (a) a Southeast Asian topic at a quality international conference or (b) any topic at a conference in Southeast Asia.

SSEAC will provide up to ten grants to academics worth $2,000 each and up to ten grants to PhD students worth between $1,000 and $500 depending on the conference location. PhD Students applying for a grant to attend a conference within Australia are eligible to receive up to $500, and up to $1,000 for a conference outside of Australia.

For the purposes of the grant, Southeast Asia is defined as Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Singapore, Thailand, Timor-Leste and Vietnam.

Eligibility and Conditions

University of Sydney academics and PhD students may only receive one Conference Grant throughout their employment/candidature.

Applicants must:
- be a full academic member of SSEAC (excluding members of the SSEAC Executive Committee) and hold a continuing position or a contract that continues until at least 31 December 2019. Academics on recurring annual research contracts will need to provide a letter of intent of employment signed by the head of their academic unit indicating they expect the applicant will continue to be employed until 31 December 2019.
- OR, be a currently enrolled PhD student at the University of Sydney in their second full time year or equivalent and beyond. First year full time, or equivalent, PhD students are ineligible for this award.
- plan to give a paper (single or co-authored) on (a) a Southeast Asian topic at a quality international conference or (b) any topic at a conference in Southeast Asia
- present their paper in a SSEAC seminar if requested
- write a short report on the conference and provide evidence of attendance (conference program and boarding pass)

Criteria for Award

The applications will be assessed using the following criteria:
- Track record relative to opportunity
- Quality of paper abstract

All successful applicants must acknowledge funding from SSEAC during their conference presentation.

Budget and Timeframe

Funding can be requested for travel costs, accommodation and conference registration.

The SSEAC Executive Committee reserves the right to specify how awards may be used. Funds will be accessible by June 2017 and must be spent by December 2018, at which time a final report is due.

All grant recipients will be required to submit a final report by December 2018.
Submission and Deadlines
Applications should be submitted electronically to sseac@sydney.edu.au by 5pm Friday 28 April, 2017. We do not require paper copies of applications. Late submissions will not be considered.