Presentation & Handout

Due in the lab Tues–Thurs 2014-06-03/05 (Week 13)

This assignment is worth 10% of your final assessment.

This assignment is the final stage of the major project. It involves giving a technical presentation on the system you have developed for Assignment 3, and preparing a handout. The tutor will decide on order of presentations among the class. As you may be called to present in either session, please make sure you are ready before the first session of the week. If you will not be able to attend on one of the sessions in week 13, please notify your tutor early.

Presentation Specifications

You should prepare a talk on the system you developed for Assignment 3. The talk will be presented in one of the Lab sessions in Week 13. The talk should be 6 minutes long (this will be strictly enforced).

You may choose to give an overview of your system, or focus on how a specific component works. Regardless of which choice you make, remember to put your talk in context. The level of your talk should be aimed at a student similar to yourself who has not done INFO1903.

The talks will be running on one of the machines in the lab. Hence any slides for the talk must be in either Powerpoint (compatible with the version on the lab machines) or PDF.

The presentation will be marked out of 15 points, according to the following scheme

- 3 points for your contribution to the micro-teaching session
  Note: this was in week 11 labs
- 3 points from peer assessment of your final presentation (covering content, structure, and delivery style)
- 9 points from the tutor’s assessment of the talk (content, structure, and delivery style)

Marks will be deducted for not sticking to the time limit.
When preparing your talk, pay particular attention to the advice we covered in the lecture!

Handout Specifications

Often when giving a technical presentation at a conference, or a pitch to potential clients, you need to bring a handout that can be read at more leisure. For this assignment, you must submit a handout of a single page, creating in either Microsoft Word or Latex. It should explain the main features of your system (both the functionality your system provides to users, and the key aspects of the technology you used). It should make sense as a written document independent of your presentation, and not just be a printout of your slides. More specifically, your handout must contain:

- A suitable title.
- An introduction explaining the purpose of the system.
- A description of your system’s functionality.
- A description of the technology which the system uses.

The handout is worth 5 points.