ACADEMIC PROGRESSION – STAGE 2

More information for students at Stage 2 of the Academic Progression register can be found at:
- Academic Progression – General Information for students in Engineering and IT
- Academic Progression – Stage 2 Information for students in Engineering and IT
- Complete Academic Progression Policy

What are you required to do under the policy?

- You are required to have a meeting with your academic advisor in your school (list attached to this document)
- We strongly recommend that prior to the meeting you download and honestly consider and answer the stage 2 self reflection survey. We recommend you give your advisor a copy of your completed survey so that your advisor will discuss the issues you have included in your answers and will also give you enrolment advice.
- We recommend you attend a Staying on Track information session.

Self reflection survey (student to fill this in)

Student name: ............................................................................................................................................................
Student number: ..........................................................................................................................................................
Student email: ............................................................................................................................................................

Academic advisor (advisor to fill this in)

Advisor name: ............................................................................................................................................................
Date of meeting: ..........................................................................................................................................................
Summary of advice to student: ...................................................................................................................................
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Advisor instructions:
After the interview, please keep this form, then send to Engineering Faculty Office, PNR Building, J02

Faculty office instructions:
1: Scan the student survey, and email back to the student.
2: File original
Staying on Track Survey – Stage Two

This survey has been designed to help students who have previously been placed on the Staying on Track program who continue to experience difficulties with their studies. The survey aims to help students define these problems and explain their progress since Stage One. It is important for students to realise the gravity of their situation in the potential exclusion from their course if academic progression requirements are not satisfied.

There may be some circumstances that you may not be able to resolve. If your circumstances get too tough you can always defer or withdraw from your degree. It is advised that you should consult the Faculty and student advisors from the SRC and or SUPRA before making a decision about your enrolment.

It is recommended that you contact an Academic Advisor to arrange a time to discuss your current situation.

The survey should take no longer than five minutes to complete. It is designed to help you reflect on the issues that have impacted on your academic progression.

1. Your results have indicated that you are still experiencing some difficulties relating to your studies. Can you explain briefly what these difficulties are?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

2. Do you feel that these difficulties have changed since you were placed on Stage One of the Staying on Track program?
   a) Yes
   b) No

3. If you answered yes, can you explain why?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
4. Since being placed on Stage One, have you utilised any of the University services recommended to you, such as the Counselling Service, or Learning Centre?
   a) Yes
   b) No

5. If you answered no, can you explain why not?


6. If you answered yes to Question 4, please circle which of the services you utilised.

   a) University Counselling Service________________________ Yes/No

   b) University Health Service______________________________ Yes/No
      (http://www.unihealth.usyd.edu.au/ or Telephone: +61 2 9351 3484 Wentworth Building or telephone: 02 9351 4095 Holme Building)

   c) Student Representative Council (SRC)_____________________ Yes/No
      (http://www.src.usyd.edu.au/ or Telephone: +61 2 9660 5222)

   d) Sydney University Postgraduate Representative Association (SUPRA)___ Yes/No
      (http://www.usyd.edu.au/supra/ or Telephone +61 2 9351 3715 or 1800 249 950 (free call for anyone outside the Sydney Metro area)

   a) International Office______________________________ Yes/No
      (http://www.usyd.edu.au/internationaloffice/ or 1800 899 376 [within Australia - future students only] +61 2 9351 4079 [outside Australia and currently enrolled students])

   f) The Learning Centre______________________________ Yes/No

   g) The Maths Learning Centre______________________________ Yes/No

   h) International Student Support Unit______________________________ Yes/No
      (http://www.usyd.edu.au/stuserv/issu/index.shtml Telephone: Telephone +61 2 9351 4749 Camperdown Campus or Telephone +61 2 9351 9638 Cumberland Campus)

   i) Disability Services______________________________ Yes/No

   b) Accommodation Service______________________________ Yes/No
      (http://www.usyd.edu.au/stuserv/accommodation/ or Telephone: +61 2 9351 3312)

   c) Casual Employment Service______________________________ Yes/No
      (http://www.usyd.edu.au/stuserv/casual_employment_service/ or Telephone: +61 2 9351 8714)

   d) Childcare Information Officer______________________________ Yes/No
      (http://www.usyd.edu.au/stuserv/child_care/ or Telephone: +61 2 9351 5667)
11. Did you find any of these services useful? If yes, please explain which ones and why you found them helpful.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

12. Aside from these University services, have you made any changes in your life which have helped resolve your difficulties with your studies? These may include changes to your home life, your paid workload and/or your study workload.
   a) Yes
   b) No

13. If you answered yes, can you describe these changes?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

14. If you answered no to question 12, are there any changes you would like to make now or in the future which would help resolve your difficulties with your studies?
   a) Yes
   b) No

15. If you answered yes, can you describe these changes?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
16. Are there any new issues?

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This information will help to identify where improvements can be made to your study habits, where you may need extra assistance and help you to recognise potential problems which could impact on your academic progression.
ENGINEERING YEAR ADVISORS 2013

CHEMICAL ENGINEERING Chem Bldg

Agnes Constanti (Administration Officer) Rm443 agnes.constanti@sydney.edu.au 9351 2455

CIVIL ENGINEERING Civil Bldg

Cynthia Papangelis (Administration Officer) Rm336 cynthia.papangelis@sydney.edu.au 9351 5438

PROJECT MANAGEMENT

Dr Kenneth Chung Civil Bldg Rm 441 kenneth.chung@sydney.edu.au 9036 7517

MECHANICAL & MECHANICAL (SPACE) Mech Bldg

1st Year Dr Ahmad Jabbarzadeh S311 ahmad.jabbarzadeh@sydney.edu.au 9351 2344
2nd Year Dr Matthew Dunn S505 matthew.dunn@sydney.edu.au 9351 7150
3rd Year Prof Masud Behnia S426 masud.behnia@sydney.edu.au 9036 9518
4th Year Prof Lin Ye S306 lin.ye@sydney.edu.au 9351 2675

STREAM COORDINATOR & COMBINED DEGREES

Dr Michael Kirkpatrick S409 michael.kirkpatrick@sydney.edu.au 9351 2675

MECHATRONIC & MECHATRONIC (SPACE) Rose St Bldg

1st Year A/Prof David Rye R109 david.rye@sydney.edu.au 9351 2286
2nd Year Prof Eduardo Nebot R111 eduardo.nebot@sydney.edu.au 9351 2343
3rd Year Dr Ian Manchester R204 i.manchester@acfr.usyd.edu.au 9351 2186
4th Year Dr Peter Gibbens R201a peter.gibbens@sydney.edu.au 9351 4023

STREAM COORDINATOR

A/Prof David Rye R109 david.rye@sydney.edu.au 9351 2286

AERONAUTICAL & AERONAUTICAL (SPACE) Aero Bldg

1st Year Dr Gareth Vio N306 gareth.vio@sydney.edu.au 9351 2394
2nd Year Dr Xiaofeng Wu N314 xiaofeng.wu@sydney.edu.au 9036 7053
3rd Year Prof Liyong Tong N328 liyong.tong@sydney.edu.au 9351 6949
4th Year Dr Peter Gibbens N304 peter.gibbens@sydney.edu.au 9351 7350

STREAM COORDINATOR

Dr KC Wong N312 kc.wong@sydney.edu.au 9351 2347

BIOMEDICAL Link Bldg

Dr Philip Boughton L242 philip.boughton@sydney.edu.au 9351 5018

STREAM COORDINATOR

Dr Philip Boughton L242 philip.boughton@sydney.edu.au 9351 5018
ELECTRICAL & INFORMATION ENGINEERING  *Elec Bldg*

<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
<th>Room</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>Dr Gregor Verbic</td>
<td>Rm307</td>
<td><a href="mailto:gregor.verbic@sydney.edu.au">gregor.verbic@sydney.edu.au</a></td>
<td>9351 8136</td>
</tr>
<tr>
<td>2nd</td>
<td>Dr Gregor Verbic</td>
<td>Rm307</td>
<td><a href="mailto:gregor.verbic@sydney.edu.au">gregor.verbic@sydney.edu.au</a></td>
<td>9351 8136</td>
</tr>
<tr>
<td>3rd</td>
<td>Dr Yash Shrivastava</td>
<td>Rm309</td>
<td><a href="mailto:yash.shrivastava@sydney.edu.au">yash.shrivastava@sydney.edu.au</a></td>
<td>9351 2819</td>
</tr>
<tr>
<td>4th</td>
<td>Dr Swamidoss Sathiakumar</td>
<td>Rm305</td>
<td><a href="mailto:swamidoss.sathiakumar@sydney.edu.au">swamidoss.sathiakumar@sydney.edu.au</a></td>
<td>9351 4640</td>
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**EIE COMBINED DEGREES**

Dr Swamidoss Sathiakumar  
Rm305  
swamidoss.sathiakumar@sydney.edu.au  
9351 4640

INFORMATION TECHNOLOGY  *IT Bldg*

<table>
<thead>
<tr>
<th>Name</th>
<th>Room</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Josiah Poon</td>
<td>Rm451</td>
<td><a href="mailto:josiah.poon@sydney.edu.au">josiah.poon@sydney.edu.au</a></td>
<td>9351 7185</td>
</tr>
<tr>
<td>Dr Vera Chung</td>
<td>Rm345</td>
<td><a href="mailto:vera.chung@sydney.edu.au">vera.chung@sydney.edu.au</a></td>
<td>90369109</td>
</tr>
<tr>
<td>Dr Bing Bing Zhou</td>
<td>Rm415</td>
<td><a href="mailto:bing.zhou@sydney.edu.au">bing.zhou@sydney.edu.au</a></td>
<td>9351 3838</td>
</tr>
</tbody>
</table>

FLEXIBLE FIRST YEAR

Dr Tim Wilkinson  
*Civil Building*  
Rm407  
tim.wilkinson@sydney.edu.au  
9351 5104

SUB-DEAN UNDERGRADUATE

Dr Tim Wilkinson  
*Civil Building*  
Rm407  
tim.wilkinson@sydney.edu.au  
9351 5104