The student accesses the Assessments page by using the menu: My Studies > Assessments.

The student is asked to Show Good Cause on the Assessment tab (based on the student being placed on the Stage 3 Academic Progression Register.)
The student can now respond by uploading a Show Cause document response. Multiple documents can be uploaded.

Once the document has been uploaded the Document(s) provided field will be updated from X to a tick.

1. **SHOW CAUSE RESPONSE**

<table>
<thead>
<tr>
<th>Course name</th>
<th>Course code</th>
<th>Faculty</th>
<th>Document(s) provided</th>
<th>Response required due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Music (Music Education)</td>
<td>BPMUMEDU-01</td>
<td>Sydney Conservatorium of Music - 07</td>
<td>Yes</td>
<td>23 Jun 2014</td>
</tr>
</tbody>
</table>

2. **SHOW CAUSE DOCUMENT UPLOAD**

   Use the document upload tool below to upload your show cause letter and any supporting documentation. Any documents that you do not wish to submit electronically can be submitted instead at your faculty office.

   You are able to upload multiple documents through this process but only one document is permitted to be uploaded at a time.

   Australian privacy legislation requires confidential management of personal data. You should summarise the events that have negatively impacted on your current studies and include any strategies or changed circumstances to overcome these issues in the future. Do not upload detailed medical certificates or alter personal documentation or divulge private information concerning other individuals in your submission.

   Further information and assistance is available at the [Student Representative Council (SRC)](https://www.src.org.au) and [Sydney University Postgraduate Representative Association (SUPRA)](https://www.supra.org.au) websites.

   **DOCUMENT UPLOAD**

<table>
<thead>
<tr>
<th>Upload</th>
<th>Browse...</th>
</tr>
</thead>
</table>

   **EXIT**  **UPLOAD**