

## Study Abroad & Exchange Programs Unit of Study Enrolment Form

### A) PERSONAL DETAILS

Student Name \_\_\_\_\_ USYD Student ID Number (if known) \_\_\_\_\_

Program  Exchange (*indicate home institution*) \_\_\_\_\_

OR  Study Abroad Agent / Institution / Program Partner (*indicate program*) \_\_\_\_\_

OR  Study Abroad Direct applicant

### B) CURRENT ENROLMENT AT HOME UNIVERSITY/COLLEGE

Name of home university \_\_\_\_\_ Number of Years of Study completed \_\_\_\_\_

Major/s at home university \_\_\_\_\_

### C) PROPOSED ENROLMENT AT THE UNIVERSITY OF SYDNEY

Please review instructions on pages 2 – 3 of this document before completing this form.

#### PREFERRED UNITS OF STUDY

Unit of Study Code	Unit of Study Title	Credit Points
<i>Example.</i> GOVT2111	<i>Human Rights &amp; Australian Politics</i>	6

#### ALTERNATIVE FOR EACH UNIT OF STUDY

Unit of Study Code	Unit of Study Title	Credit Points
<i>Example.</i> GOVT2336	<i>Gender &amp; Human Rights</i>	6

- Transfer of credit from the University of Sydney is the responsibility of your home university and not the University of Sydney.
- Some units of study require pre-approval (*page 3*). Choosing these units may delay the outcome of your application. Choose these units only if required for your majors, and if you believe you have met the pre-requisites for these units of study.
- Some units are taught on other campuses. We recommend you choose units from one campus only to avoid scheduling problems (see *page 3* for traveling times to other campuses).

### D) FOR HOME UNIVERSITY ACADEMIC ADVISER OR PROGRAM COORDINATOR

"I hereby acknowledge that this student has selected the above units of study in consultation with an academic adviser at their home university and I believe this student has met the necessary pre-requisites where required."

Signature of Academic Adviser  
or Program Coordinator \_\_\_\_\_

Home University \_\_\_\_\_

University Stamp \_\_\_\_\_ Date \_\_\_\_\_

### E) FOR THE STUDENT

I have read both the instructions for completing this enrolment form and the Academic Restrictions and Pre-approval on pages 2 to 3  YES  NO

I have listed at least 18 credit points each of preferred units and of alternatives.  YES  NO

I have consulted my academic adviser about my subject selection.  YES  NO

If "NO", or if I cannot obtain the signature of my academic adviser, then I accept personal responsibility for selecting the above list of units.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

#### PLEASE SEND THIS COMPLETED FORM TO:

Study Abroad & Exchange Programs, International Office G02, The University of Sydney, NSW 2006, Australia

**Email: [study.abroad@sydney.edu.au](mailto:study.abroad@sydney.edu.au) or Fax: +61 2 8627 8390** (no fax coversheet required)

(Or send via your Agent/Home Institution/Program Partner Representative if you applied through one)

## Completing the Unit of Study Enrolment Form

The Study Abroad and Student Exchange Programs offer a large range of units of study across most academic disciplines in the University of Sydney.

- A unit of study is the class (subject) in which you enrol, normally worth 6 credit points each.
- You will generally only enrol in 4 units each semester for a total of 24 credit points, which is equivalent to 30 ECTS credits in Europe or 15-16 credit hours in North America.
- The minimum study load for Australian immigration purposes is 18 credit points. If you do not supply at least 18 credit points and list no alternatives, you will **not** be given a Firm Offer of Admission to the University.
- You should select a total of at least 8 preferred and alternative units of study when you apply. A total of 24 credit points
- Postgraduate units are NOT available to students who are currently enrolled in an undergraduate program.
- You will need to consider whether you have met the pre-requisites for each unit before completing the enrolment form (on Page 1).
- We recommend you consult with the Academic Adviser at your home institution before selecting units.
- Some areas of study have additional entry requirements (see Page 3)

Level	This level is usually available to students who:
Junior (1000)	...are in any year of study (equivalent to USA Freshman or Sophomore level)
Intermediate (2000)	...have completed at least 1 full year of study in that area (equivalent to USA Junior level)
Senior (3000)	...have completed at least 2-3 full years of study in that area (equivalent to USA Senior level)
Honours (4000)	...have completed at least 3 full years of study in that area
Postgraduate (5000+)	...have completed an undergraduate degree in that area.

### FINDING UNITS OF STUDY

**Step 1:** Go to the University of Sydney's **Study Abroad and Exchange Unit of Study website:**  
[http://sydney.edu.au/future\\_students/study\\_abroad/study/choice/index.shtml](http://sydney.edu.au/future_students/study_abroad/study/choice/index.shtml).

**Step 2:** Find a unit of interest, for example "*Indigenous Australia: An Introduction*" and click on the unit code link eg: "KOCR2600" to find more information.

**Step 3:** *Optional* - If you require additional information about any of the units of study that are listed then we advise you to contact the relevant faculty or department ([http://www.usyd.edu.au/staff/people\\_departments/faculties\\_schools.shtml](http://www.usyd.edu.au/staff/people_departments/faculties_schools.shtml)). Some course outlines are also available from the **Course and Unit of Study Portal (CUSP)** (<http://cusp.sydney.edu.au/students/view-units-page/>)

**Please note:** While every effort will be made to enrol you in your selected units, we cannot guarantee the availability of all units of study. Your final enrolment is dependent on successful timetabling of your units. Unit of study timetables are normally available one week prior to semester which ensures that the students who are enrolled in the units of study can be placed either in additional lecture times or in larger venues, if higher student numbers are enrolled than expected. This is necessary since most units do not have quotas. Should you experience any difficulties; the International Office will assist you with changes to your enrolment during the first two weeks of classes.

### INTERPRETING A UNIT OF STUDY (UOS) DESCRIPTION

Unit title ..... Indigenous Australia: An Introduction  
 UoS Code..... eg: KOCR2600  
 Level..... eg. Intermediate  
 Credit points ..... eg. 6  
 Sessions..... eg. 1, 2 (ie: offered both in semester 1 and semester 2)

#### Further Information:

##### Unit of Study Handbook - DETAILS

<b>KOCR2600 - Indigenous Australia: An Introduction</b>	
Faculty of Other - 6 credit points	
HECS Band one	
Domestic Fee: \$3,390	
International Fee: \$3,870	
EFTSL: 0.125000000	
<a href="#">Help? - Unit of Study Costs</a>	
Department: Koori Centre	
Offered session(s): 1, 2	
Prerequisites: 18 Junior credit points	
Prohibitions: KOCR2100	
Teacher/Coordinator: Ms Lynette Riley	This unit of study is the first stepping stone in the Indigenous Australian Studies (IAS) Major. Structured around three themes - representation and identity, invasion and colonisation, and resistance and agency - the unit critically examines the historical, social and political contexts of the survival and growth of Aboriginal and Torres Strait Islander societies and cultures. Students will gain a critical awareness of traditional and contemporary Indigenous Australia, and develop a decolonised critical framework which underpins the IAS major.
Classes: 2 x 1hr lec & 1 x 1hr tutorial weekly	
Assessment: essay (40%); tutorial presentation (10%); tutorial paper (20%); 2 x critical reviews(30%)	
<a href="#">&lt; Back to List</a>	<a href="#">&lt;&lt; New Search</a>

## Academic Restrictions and Pre-Approval Requirements Prior to Enrolment

### Closed Disciplines: Dentistry, Graduate Law, Graduate Medicine, Nursing, Physiotherapy

The areas of study listed below have special admission requirements. If you select units of study from these areas it may delay the outcome of your application, therefore, only choose units from these areas if absolutely necessary. To gain approval for these units you may be required to:

- Submit additional materials eg: audition tapes, portfolio, detailed class outlines etc.
- Fulfill specific academic requirements.
- Start classes earlier than the normal semester due to fieldwork or other special components.

### Carefully read the information below. Send any additional materials requested to:

Study Abroad & Exchange Programs, International Office, Level 4, Jane Foss Russell Building (G02), University of Sydney NSW 2006 Australia  
The additional material must be clearly marked with your **full name and program/university that you applied through**.

**Most faculties are located on the Camperdown/Darlington Campus, near the edge of the city of Sydney.**

**Travel distances to units of study located on other campuses is indicated below – Health Science, Music and Visual Arts**

### Postgraduate Units of Study

Students who plan to study any postgraduate unit(s) normally require approval prior to enrolment. Undergraduate students are not eligible for postgraduate units under any circumstance. Generally, postgraduate units have a code of 5000 or higher; for example, MKTG5001 - Marketing Principles.

### Arts and Social Sciences

#### Media & Communications

Units are only open to Media and Communications majors. Approval is required. Production units are not guaranteed. Quotas still apply.

### Agriculture and Environment

All Agriculture units require approval prior to enrolment. Some units of study include field excursions. Contact the Study Abroad and Exchange Unit for further information.

### Architecture, Design & Planning

Only students who have completed 3 years of Architecture will be permitted to enrol in Architecture units (excluding Art Workshop – see below). Students are not permitted to take core units in the Bachelor of Design but may choose electives as outlined at [http://www.usyd.edu.au/handbooks/architecture/06\\_BDesArch.shtml#tablea](http://www.usyd.edu.au/handbooks/architecture/06_BDesArch.shtml#tablea). Students must submit a portfolio of their work. Students who require a studio placement are encouraged to begin their studies in March Semester. Many Architecture units of study have quota restrictions so students should complete and return this form early.

### Art Workshops / Art Studio

These are introductory art units that do not require previous experience. These units start with the alpha codes AWSS (6 credits) or DESA (4 credits). Students will not be pre-enrolled into these units, but will have the opportunity to enrol in these units during Orientation week. However, please include any Art Studio units you plan to take on this form. See also Visual Arts electives below under 'Visual Arts (Sydney College of the Arts)' for more related study options. Art studio units of study require an extra fee.

### Business School

All units of study from 2<sup>nd</sup> year (2000 level) upwards require pre-approval, including postgraduate units. Students seeking 2000 level units and higher are required to submit descriptions of previous courses completed, and any current courses being taking this semester in order for the Faculty to assess pre-requisites. Without at least foundational background in the areas of study chosen, you will not be approved. Read the pre-requisites carefully to ensure you have completed equivalent courses at your home institution before choosing a 2000 level unit of study or higher.

### Education and Social Work

#### Education

Only undergraduate practicum units of study and postgraduate units of study within Education require pre-approval. Education students should be aware that they may be subject to a police security check before being allowed to enrol into Education practicum. Some 4000 level Education units are available to undergraduate students, eg EDUH4052, EDUH4053, EDUH4058.

### Education and Social Work (continued)

#### Department of Social Work

Students who plan to study any Social Work unit(s) are required to submit descriptions of previous courses completed. As a condition of gaining access to NSW Health Department facilities, students must comply with NSW Health Department policy for all health care workers who undertake training or field work in the NSW health care system. This means students are subject to:

- a criminal record check
- a documented screening & vaccination history,
- a Prohibited Persons Declaration

### Engineering

Students must be enrolled in a relevant engineering degree to gain approval for advanced units. All units of study from 2<sup>nd</sup> year (2000 level) upwards require pre-approval, including postgraduate units of study.

### Health Sciences (Separate Campus)

Students who plan to study any Health Science unit(s) are required to submit descriptions of previous courses completed. All Health Science units of study require pre-approval. Note that the Faculty of Health Sciences, Cumberland Campus, is located approximately 1 hour from the main Camperdown/Darlington campus by public transport. Please be aware that the NSW Health Department policy and requirements stated under the **Department of Social Work** applies to students in the Faculty of Health Science who might be undertaking fieldwork in the NSW health care system.

### Law

All Law units require pre-approval. Students must be currently enrolled in a law degree to obtain approval for all law units except *LAW51006 – Foundations of Law*. JD students (and Masters students who have already completed the requirements of an LLB or equivalent) will enrol in JD units only (5000 level). Faculty-specific exchange students AND Study Abroad students, who have completed a minimum of 2 years of law, may enrol in up to two Masters units (6000 level) listed at [http://sydney.edu.au/law/cstudent/coursework/course\\_info.shtml](http://sydney.edu.au/law/cstudent/coursework/course_info.shtml). Enrolment is conditional on the student undertaking a minimum of two LLB or JD units in conjunction with the Masters units. An additional faculty-based approval process is required which students undertake when they arrive in Sydney.

### Medicine

The Graduate Sydney Medical Program (MBBS) is closed. Few postgraduate medicine units are available and faculty approval is required. Some undergraduate units of study are also available and do not need approval, however, only Science majors should consider these units. The Faculty holds a bridging program for new students each semester

### Music (Separate Campus)

Only music majors may apply to study at the Conservatorium. Submit applications by the deadline. **Late applications will not be accepted.** All units of study require approval. Performance units may be available with faculty. Audition requirements for Principal Study can be found at: [http://sydney.edu.au/music/future\\_students/undergraduate/audition\\_requirements.shtml](http://sydney.edu.au/music/future_students/undergraduate/audition_requirements.shtml). Auditions should be on DVD (region free) or VCD. A statement attesting that it is a true recording must accompany the DVD/VCD and be signed both by the teacher and student. The Conservatorium of Music is located 20 minutes from the main Camperdown /Darlington campus by public transport.

### Pharmacy

Students who plan to study any Pharmacy unit(s) require pre-approval.

### Science

#### Field Trips

Teaching for units of study that include a field trip or laboratory component may begin before the official start of semester. Contact the Study Abroad and Exchange Unit about start dates. Field trip attendance is mandatory in order to successfully complete the unit. Units that may include field trips have unit of study codes that begin with BIOL, ENVI, GEOG or GEOS.

#### School of Physics

All PHYS units of study require approval.

#### School of Psychology

Psychology is only available at the undergraduate level (1000-3000). Strictly no coaching units available. The School of Psychology has produced entry guidelines for incoming Study Abroad and Exchange students to help you choose units that are appropriate for your educational background. Contact the Study Abroad and Exchange Unit for this information.

### Veterinary Science

Students who plan on studying any Veterinary Science unit(s) are required to submit descriptions of previous courses completed. All units of study require approval prior to enrolment.

### Visual Arts (Separate Campus)

Visual Art majors choosing units at the Sydney College of the Arts (SCA) must to submit a portfolio of their work. Portfolios must be presented in slide, VHF video, photograph or CD ROM (state size). Portfolio assessment is based on the following criteria:

- evident potential for development of skills
- evidence of hand-eye skills
- articulation of a sustained idea or concept
- demonstration of a high level of lateral or creative thinking

Many SCA units have quota restrictions so submit applications early. *Some electives are available to non-Visual Arts majors.* Note that the Sydney College of the Arts is approximately 45 minutes from the Camperdown /Darlington campus by public transport.