EXPECTATIONS OF STUDENTS WHILST ON PLACEMENT

During a placement students will be working with clients under supervision. The external supervisor has overall responsibility for the clients/patients; however, the student is also ethically and legally responsible for the care and safety of their clients/patients.

A student;

- Must never work with or provide intervention to a client/patient for the first time, or undertake a major change of management or treatment without first discussing the proposed management plan with the supervisor.

- Must contact the supervisor immediately and request assistance if for any reason an accident occurs, e.g., a client/patient falls, or a change in the client's/patient's condition becomes apparent. The student must notify and/or seek the assistance of another staff member in an emergency situation.

- Must not hesitate to contact the supervisor, if they do not feel confident about the managing the client's/patient’s treatment or if they do not fully understand what they are supposed to be doing with the client/patient.

- Must keep information about the client/patient and information about the placement facility that is obtained from any source, both during the placement and after the placement is completed, in strictest confidence. Breaches of confidentiality may carry legal penalties.

- May be entrusted by their supervisor during a placement, with completing the client/patient management and/or treatment. This may at times require the student to leave the placement later than planned on occasions.

- Is required to keep accurate records of their management and/or treatments as required by the workplace.

- Is required to report any faulty equipment to the supervisor as soon as it is noticed and to not use the equipment again until it has been repaired.

During a placement the student is a member of a workplace, and that comes with the following responsibilities:

Students are;

- Expected to be punctual. A student must inform their supervisor before their expected time of commencement if they will be late or if they are sick and will be unable to attend on a given day. The student must ensure that they speak with their supervisor. It is not sufficient to leave a message, but if unable to initially make contact with their supervisor, they are expected to leave a return phone number for the supervisor to contact them back on. This is an important aspect of professionalism. Refer to further information on Missing Placement Days.

- Expected to adhere to the relevant Discipline uniform requirements for placements, as set out in the Faculty Handbook.

- Not to use their mobile phones and social media networks during their placements. Mobile phones must be turned off and placed in a secure place. Students will only be permitted to access their mobile phone during meal breaks.

- Wear a University ID badge at all times whilst on placement.

Remember that it is a privilege, not a right, to be in the placement setting. Students represent not only themselves but also their discipline and the University of Sydney when on placement. Therefore, students are expected to behave in a professional manner at all times.