

FACULTY OF HEALTH SCIENCES – RECOMMENCEMENT OF CANDIDATURE INFORMATION SHEET

General information

Students wishing to recommence candidature must take note of the following policy:

If a student returns to candidature after suspension of candidature, the course requirements in force at the time of the student's return to candidature apply.

Lodging your form

Forms may be lodged **in person** at Student Central or **posted** to the address at the top of this form.

Key dates for lodging the recommencement form

Students returning from approved suspension of candidature must lodge the *Recommencement of Candidature* form by: 30 November for Semester 1 of the following year and 31 May for Semester 2 of the same year.

Recommencement of candidature process

- Upon submission of the Recommencement of Candidature form, an information pack about re-enrolment will be posted to your postal address.
- If the Recommencement of Candidature is approved by the faculty, you will be able to re-enrol as per the information provided in the information pack.

Note:

- If the forms are not submitted by the above mentioned due dates, the candidature may lapse and you will have to apply for re-admission in accordance with the University's application process applicable at that time.
- Completion of Recommencement of Candidature form does not constitute an enrolment.

HECS, HECS-HELP, FEE-HELP, and Local Fee Paying students

The HECS or Fees liability status that applied prior to suspension will continue. If you wish to change your HECS payment option (from up-front to deferred, or vice-versa) or Fee payment option to Fee-HELP, you will be required to complete a new *Request for Commonwealth Assistance* form.

International Students

International students must complete the Return from Leave of Absence or Suspension form from International Student Office website. The form may be downloaded at: <http://Sydney.edu.au/internationaloffice/forms/return.shtml> . The International Office will confirm your return with the Faculty before they issue you a new eCOE to enable you to apply for a student visa to return to your course.

For any further enquiries, contact Student Central on 2 9351 9161.



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APPLICATION FOR RECOMMENCEMENT OF CANDIDATURE – FACULTY OF HEALTH SCIENCES

Refer to Recommencement Information Sheet for key dates and related information
 Lodge this form with Student Central

SID											
Course Name										Course Code	
Title	Family Name					Given Name					
University Email										Mobile	
Postal Address										State	Post Code

Please tick if applicable: I am an International student

Course suspended in: Semester 1 Semester 2 20__

Recommence candidature in: Semester 1 Semester 2 20__

Declaration

- I have read and understood the Recommencement of Candidature information.
- The information supplied on this form is correct and complete.
- I authorise the Faculty of Health Sciences to obtain further information with respect to my application.

Applicant's signature: _____ Date: _____

Internal use only

Course Director's Name: _____ Approved: Yes No

Comments (if any):

Course Director's Signature: _____ Date: _____

Direct Applications Team:
 Please complete the process in Sydney Student to generate enrolment in FlexSIS Yes No

Student Central:
 Student record updated by: _____ Date: _____