

## FACULTY OF HEALTH SCIENCES - APPLICATION FOR CREDIT INFORMATION SHEET

### General information

Credit is recognition for prior academic achievements. Students enrolled in, or offered admission to a course in the Faculty of Health Sciences may apply for credit. Credit is granted when the appropriate discipline deems that the previous study (in some instances, work experience) is comparable in terms of content, level and duration to units of study within the relevant program. It should be recognised that units of study taught in the Faculty are specifically directed at developing professional skills. Work completed in more generalist degrees (which do not lead to a professional qualification) may not be considered appropriate to meet your needs as a future practitioner. **Study completed 5 years prior to application will not be considered for credit.**

When a student is not required to take a specific Unit of Study (subject) because studies deemed to be equivalent have been completed, this will be shown on the academic transcript under credit from other studies as the specific unit of study with relevant *credit points but no mark*. When previous studies are deemed to have satisfied defined components of a course other than named Unit of Study, this will be shown on the academic transcript as *unspecified credit*. A "**waiver**" may exempt a student from a prescribed unit of study, but will require completion of an alternative unit of study in order to gain sufficient credit points to meet the requirement of the degree.

### Lodging your application

- Applications may be lodged **in person** at Student Central or **posted** to the address at the top of this form.
- Do not lodge applications with course staff.
- Inadequately documented applications will not be accepted or processed.
- Faxed applications are not accepted.

### Supporting Documentation

If you are claiming credit on the basis of previous study at another tertiary institution you are required to supply an academic transcript and official subject descriptions, photocopied from the relevant Handbook or Calendar *for the year in which the subjects were studied*. The transcript must be an original or a certified copy, signed by a Justice of the Peace after sighting the original document. Additional information, such as lecture/tutorial outline and/or reading list, may assist in assessing your eligibility for credit.

If you are claiming credit solely on the basis of previous study at the Faculty of Health Sciences, it is not necessary to provide academic records or subject descriptions in support of your application.

### Maximum Credit

*Undergraduate coursework:* If a student is admitted to candidature for an undergraduate degree at the University of Sydney with credit for completed units of study not counted towards an award, the maximum credit allowed will be determined by the requirement that a minimum of the equivalent of 48 credit points of their course be completed at the University of Sydney. The maximum credit granted to a graduate who is admitted to candidature for a degree of Bachelor with credit for completed units of study already counted in a completed qualification will be determined by the requirement they shall attend units of study for the equivalent of at least two full-time years in that course.

*Postgraduate coursework:* **Credit towards postgraduate study will not be given from undergraduate units of study or for completed postgraduate awards** except in the case of embedded programs at the University of Sydney or other programs deemed by the relevant faculty to be equivalent of such embedded programs. Credit for postgraduate study undertaken at another tertiary institution for which an award was not made may be granted by the Faculty, subject to a maximum equivalent to 50% of the credit point requirements for the award.

### Implications of Gaining Credit

**Decreased workload:** This may affect your eligibility for Austudy/Abstudy/Youth Allowance. International students need to consider the impact of credit on their enrolment status required to maintain a student visa.

**Effect on Grade Point Average (GPA):** The GPA is used for entry to Honours programs, award of scholarships for postgraduate study, Physiotherapy students and allocation of hospital job. Unit of study without a mark is not included in the calculation of GPA. However, it must be noted that if the unit of study was completed with high marks, the GPA would therefore be higher. Conversely, it might be argued that with credit in one or more units of study, additional time could be devoted to remaining units of study, resulting in higher marks and an increased GPA. The implication of gaining credit differs based on the student's academic circumstances.

### Determination of Credit

In general, each student's case is considered individually on the basis of information submitted. However where it is unclear how closely your previous educational achievements are matched to your future requirements, you may be asked to take a "**Challenge Examination**". If a challenge exam is required to determine credit, the relevant discipline will contact you directly regarding arrangements.

### Notification of Result of Credit Application

Students are strongly advised to continue their involvement with all aspects of the relevant UoS until notified of the results of their application for credit. The outcome of credit applications will be advised to student's University email address, where possible by the first week of the semester.

### Variation of Enrolment

If you are successful in gaining credit you need to confirm any required withdrawal of UoS enrolment and if wishing then to undertake additional units of study, you will need to complete an application for Variation of Units of Study form which can be downloaded from: [http://sydney.edu.au/health\\_sciences/current\\_students/forms\\_applications.shtml](http://sydney.edu.au/health_sciences/current_students/forms_applications.shtml).



**Part C**

To ensure that your application is processed as quickly as possible, tick each box for which supporting documents have been completed and/or attached:

- Signed and dated Application for Credit form with all required fields completed.
- Official certified academic transcript for all tertiary-level studies for which credit is requested.
- Copies of official descriptions of prior units of study completed, as at the time of completion of the units.

**Declaration:**

1. I have read and understood the Credit Application information.
2. The information supplied on this form is correct and complete.
3. I authorise the Faculty of Health Sciences to obtain further information with respect to my application, as required.

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Internal use only**

Unit of Study Coordinator's Name: \_\_\_\_\_

Comments:

Course Director's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Student Central:**

Student record updated by: \_\_\_\_\_

Date: \_\_\_\_\_