



WHO SHOULD USE THIS FORM?

You should use this form if you are a **local student** (an Australian citizen, or a New Zealand citizen, or a dual citizen of any country with Australia or New Zealand, or a permanent resident of Australia) or **off-campus international student**, and you wish to apply for admission to a Higher Degree by Research (HDR) at the Faculty of Health Sciences, the University of Sydney.

Two research degrees are offered at the Faculty of Health Sciences:

SC108 Master of Applied Science
SB019 Doctor of Philosophy

On-campus international student must apply through International Office at www.usyd.edu.au/future_students/international_postgraduate_research/admissions/index.shtml

HOW TO APPLY

These are the steps you need to take to be considered for admission to candidature for a HDR in the Faculty of Health Sciences. Please read the steps carefully before completing the application form.

Step 1: Make Your Own Assessment of Your Qualifications for Admission

Academic requirements

The minimum admission requirement to the **master's degree** by research is:

- A relevant bachelor's degree from the University of Sydney or other Australian university or from an overseas institution of higher education, equivalent to an Australian bachelor's degree; or
- Present such evidence of general or academic qualifications as will satisfy the faculty that you possess the educational preparation and capacity to pursue graduate studies.

The minimum admission requirement to the **PhD degree** is:

- An equivalent of an Australian bachelor degree with first- or second-class honours, Division 1; or
- A master's by research; or
- A master's by coursework with a significant thesis component.

Please note for PhD applicants who do not meet the minimum requirement stated above, the Dean may recommend you to enrol in a master's by research degree (given that you meet the requirement), with possibility of an upgrade to PhD only after completion of at least 1 year full time equivalent study and demonstrated satisfactory progress in the master's course.

Step 2: Prepare Your Research Proposal

Ensure that you have a clear idea of what topic area you want to research during your candidature.

Search for a supervisor under your preferred research area. To do this, visit the Research Supervisor Connect at sydney.edu.au/research/opportunities. The system will allow you to submit an enquiry and speak with potential supervisors to discuss your research.

Prepare a 500-word research proposal to submit with your application for admission to candidature. Your research proposal should include the following information:

- **Title:** Working title for the thesis.
- **Academic staff contact:** Name(s) of the supervisor or other academic staff with whom you have discussed your proposal and/or candidature.
- **Synopsis:** Issues, research question and hypothesis to be investigated.
- **Background:** Description of the context and background reading leading to your interest in this research question.
- **Significance:** Brief explanation why the research question is significant.
- **Methodology:** Research methodology or approach to be used.
- **Resources:** Identify resources required to complete your research.
- **Work plan:** An initial plan for completion with annual milestones.

You should note that admission to a research degree is competitive, and consideration of your research proposal will form part of the assessment of your application.

Step 3: Consider Your Attendance Pattern and the Location of Your Candidature

Attendance pattern: You may carry out your candidature on a full-time (FT) basis or on a part-time (PT) basis. Location: You may either pursue your research:

- On-campus (for candidates residing within the Sydney metropolitan area including Wollongong and Newcastle); or
- Off-campus (within and outside Australia) in an approved institution/professional environment with adequate facilities, subject to the approval of the Dean. You may not be in regular physical attendance at the University, but there must be a mutually agreed arrangement for supervision. Please discuss this carefully with your potential supervisor.

If you wish to pursue your candidature off-campus, you are required to provide a written off-campus plan that includes:

1. Timetable of research for 1st year.
2. Statement of how often and when you are going to meet with your supervisors.
3. When you plan to be on campus.

Please note that the University requires off-campus students to complete an equivalent of at least two semesters of candidature for PhD, and one semester for a master's by research within the University. This period may be taken in several blocks.

Step 4: Completing the Application Form

Complete Application for Admission to a Postgraduate Research Degree and submit with all required documentations (see checklist) by the closing date and to the address below:

Semester One 31 December of previous year
Semester Two 30 April

Research and Innovation Office

Faculty of Health Sciences, The University of Sydney
P.O. Box 170, Lidcombe NSW 1825 Australia



IMPORTANT CHECKLIST BEFORE SUBMITTING APPLICATION

Your application will not be processed unless all of the following documents are included. Please note late or incomplete applications will delay processing of your application, and may not be completed in time for your proposed start date.

- Residential status:** Provide evidence of Australian/New Zealand citizenship or Australian permanent residency status (e.g. a Justice of the Peace certified copy of your valid Australian Passport).
- Off-campus plan:** If you wish to pursue your candidature off-campus, you are required to provide a written off-campus plan as details in step 3 above.
- Academic qualifications:** Supply documentary evidence for all tertiary studies except for studies completed at the University of Sydney, e.g. academic transcripts, degree certificates, and grading system. To ensure the safety of documents, please provide certified copies rather than originals. A Justice of the Peace or a member of staff of the Research and Innovation Office can certify photocopies. If you have overseas transcripts in a foreign language, you must provide copies of both the original and a certified English translation.
- English proficiency:** If your qualifications were obtained from a university or other recognised institution where the medium of instruction was not English, you must provide evidence of English language proficiency. Applicants whose first language is not English may also be asked to provide evidence of English proficiency.

The faculty accepts the following tests:

- International English Language Testing Service (IELTS): minimum overall band score of 6.5 (with minimum of 6.0 in each band) for all disciplines.
- Test of English as a Foreign Language (TOEFL): 577 minimum and 4.5+ in the Test of Written English (TWE).
- Computer-based TOEFL: 233 and 4.5+ in the Essay Rating.

- Curriculum vitae:** A curriculum vitae which includes:
 - Details of your professional experience (current and previous), including names of employers, dates of service and nature of duties in each position held.
 - Research experience; details of any publications, original research or papers presented at conferences.
 - Other qualifications; details of membership of professional bodies and any relevant continuing professional education courses, including course duration and year undertaken, or other qualifications.
- Research proposal:** A 500-word research proposal as details in step 2 above.
- Academic referee:** Provide contact details (name, telephone and fax numbers, email address) of two academic referees who have agreed to support your application.

Academic referees should be academics who are familiar with your most recent university studies, and are qualified to comment on your previous academic achievements and your capacity to undertake a research program.

- Change of name:** If the name you provide on this application differs from the one on any attached documentation (e.g. academic transcripts, residency), provide documentary evidence of the change of name with this application.

Enquiries:

Please direct any enquiries concerning your research application to the Research and Innovation Office on +61 2 9351 9355, or email fhs.resadmissions@sydney.edu.au

Please note:

- You should keep a copy of your application.
- Faxed and emailed applications will NOT be accepted.
- Deferment of the commencement of your HDR course is not normally permitted.



1. COURSE SELECTION DETAILS

PLEASE INDICATE BELOW THE PROGRAM YOU ARE APPLYING FOR:

<input type="checkbox"/> Doctor of Philosophy (Health Sciences)	Name of proposed supervisor
<input type="checkbox"/> Master of Applied Science	Faculty Research Group

Proposed research topic (Research Proposal attached? If no, please attach):

PATTERN OF CANDIDATURE: (PLEASE TICK ONE)

Full-time Part-time

MODE OF STUDY: (PLEASE TICK ONE)

<input type="checkbox"/> On-campus	<input type="checkbox"/> Off-campus* (within Australia)	<input type="checkbox"/> Off-campus* (outside Australia)	* Off-campus plan attached? if no, please attach
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PREFERRED START DATE: (PLEASE TICK ONE)

Semester One, Year: _____ Semester Two, Year: _____

2. PERSONAL DETAILS

Please print clearly in **BLOCK LETTERS**. All questions must be answered. Incomplete or illegible information may delay consideration of your application.

Student number (if previously enrolled at the University of Sydney): | | | | | | | | |

Title (eg Dr, Mr, Mrs, Ms):

Surname or family name:

Given names:

Gender: Female Male **Date of Birth** (DD/MM/YY): / /

Postal address:

Postcode

Phone (home): **Mobile:**

Phone (work): **Fax:**

Email address:

RESIDENTIAL STATUS:

LOCAL APPLICANTS

<input type="checkbox"/> Australian citizen	<input type="checkbox"/> New Zealand citizen	<input type="checkbox"/> Australian permanent resident Date residency granted (DD/MM/YY): / /
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OFF-CAMPUS INTERNATIONAL APPLICANTS**

International Student, Country to citizenship: _____

**This application is only for off-campus international students. On-campus international students must apply directly to International Office at:

www.usyd.edu.au/future_students/international_postgraduate_research/admissions

**RESEARCH AND
INNOVATION OFFICE
CHECK**

Evidence
sighted



3. ACADEMIC QUALIFICATIONS (if space is insufficient, attach separate pages)

Name of tertiary qualification (list most recent first)	Name of institution	Dates attended	Course completed (Yes/No)	Date award conferred (if applicable)	R&I OFFICE CHECK

Please answer the following questions about your academic history. If you answer yes to any of these questions, please provide details on separate page and attach copies of any relevant documentation

Have you ever been excluded or suspended from a course at a university or other tertiary institution for any reason?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been asked to show cause why your enrolment in any course should not be suspended/terminated?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been asked to explain unsatisfactory progress in any course?	<input type="checkbox"/> Yes <input type="checkbox"/> No

4. ENGLISH PROFICIENCY

If you have not completed a tertiary qualification in Australia and your qualifications were obtained from an institution where the language of instruction was not English, you must provide evidence of English proficiency, e.g. IELTS, TOEFL results. The faculty may request further evidence of English proficiency.

DO YOU NEED TO PROVIDE EVIDENCE OF PROFICIENCY IN ENGLISH?

Yes, I have attached my results in the following tests:
 IELTS TOEFL + TWE TOEFL CBT + Essay Rating
 Or I will be taking an English proficiency test on (DD/MM/YY): / /

No (go to section 5)

**R&I
OFFICE CHECK**

5. ACADEMIC REFEREES

	Academic Referee 1	Academic Referee 2
Name		
Position		
Institution		
Address		
Email address		
Telephone(s)		

6. WHERE DID YOU FIND OUT ABOUT THIS COURSE?

<input type="checkbox"/> Search engine (eg Google)	<input type="checkbox"/> Faculty website	<input type="checkbox"/> University website	<input type="checkbox"/> Newspaper advertisement	<input type="checkbox"/> Newspaper editorial	<input type="checkbox"/> Direct mail
<input type="checkbox"/> Email from faculty	<input type="checkbox"/> Conference/ Expo/Info session	<input type="checkbox"/> Word of mouth	<input type="checkbox"/> Other (please specify)		

7. DECLARATION

I am aware that it is the policy of the University that my research should result in the lodging of a thesis that can be made available for use immediately, either to be read, photocopied or microfilmed. I declare that I have read all the instructions carefully, and that the information submitted in this application is correct and complete. I understand that the University has the right to vary or cancel an application or subsequent enrolment made on the basis of incorrect or incomplete information. I undertake to advise the faculty immediately of any change to the information submitted in this application.

Signature	Date (DD/MM/YY): / /
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