

INTERNATIONAL PROGRAM DEVELOPMENT FUND HELP GUIDE FOR APPLICANTS

GETTING TO THE LOGIN SCREEN

1. Go to <http://sydney.edu.au/international/ipdf.shtml>
2. Click on link and login to IRMA using your unikey and password
3. Click on coversheets
4. Click on create
5. Click on dropdown box and choose IPDF and,
6. Click on next

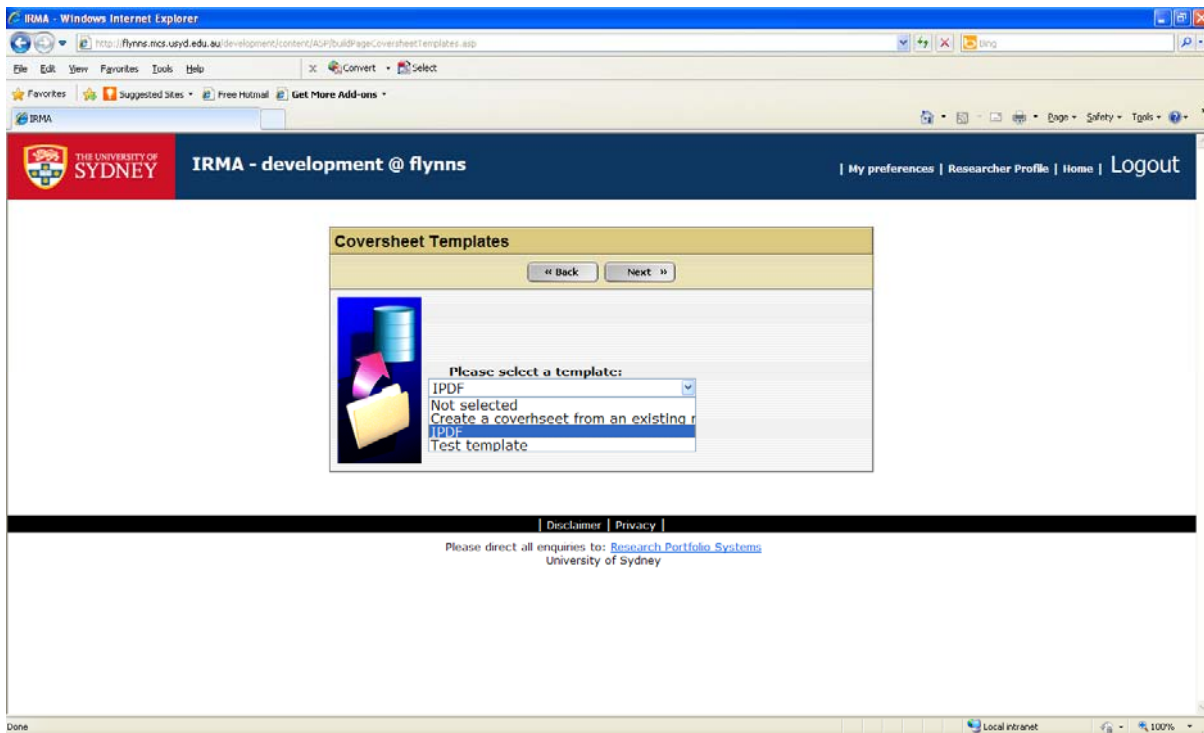
NEED MORE HELP?

FOR TECHNICAL ASSISTANCE:

Contact the Research Office research.support@sydney (for trouble logging in or issues with the on-line application)

TIPS

- There are three pages: coversheet, contract and documents
- To move to the second page scroll to the top of the page and click on contract
- Applicants can save their application so they are not required to fill in the application in one session
- The save, print and submit buttons are at the top of the page.
- There is an information button available for most questions
- The question mark icons take you to particular web pages
- The question regarding the **description of Early Career Eligibility** – if the chief investigator does not hold a PhD he/she must include their highest qualification and date awarded
- Under the heading **scoring questions** if you do not hold a PhD you are you are required to add **0** for your answer
- To view international university ranking information click on the ? button
- Ensure that you address all of the questions in the application and attach the supplementary documentation
- Once you have answered the questions and attached the supplementary documentation click on submit to submit your application
- No additional changes can be made to your application after the deadline



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Coversheet Templates

« Back Next »

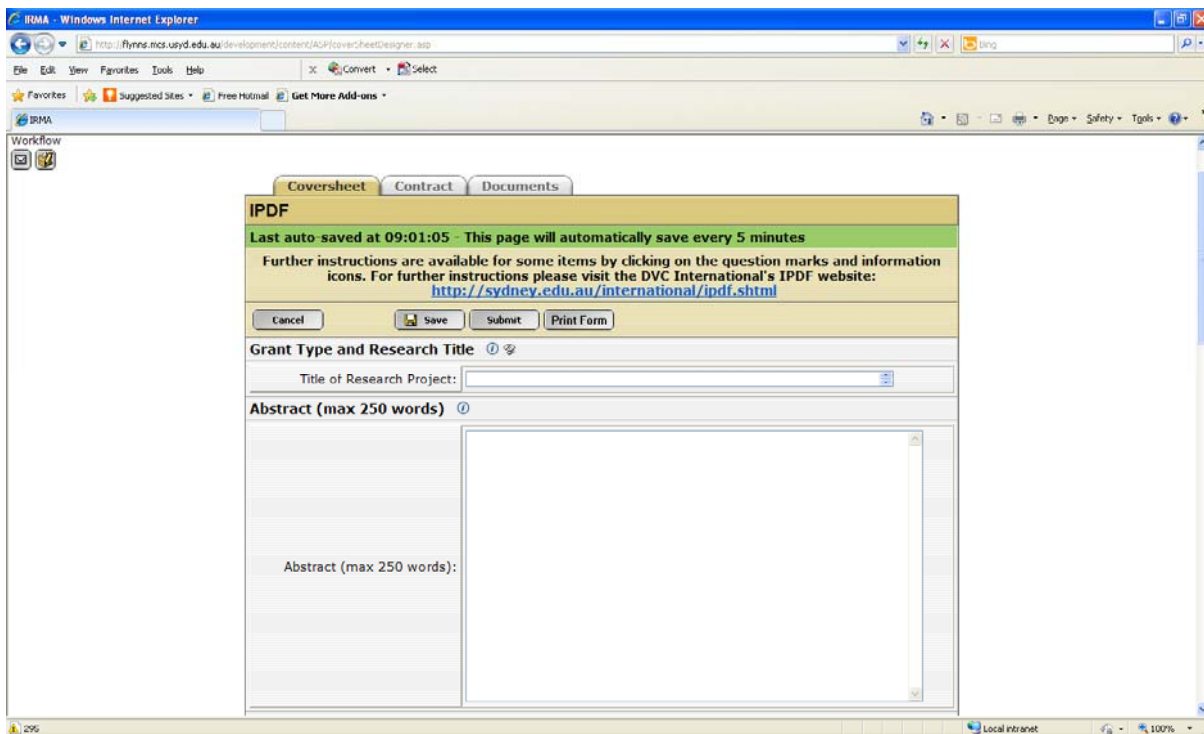
Please select a template:

- IPDF
- Not selected
- Create a coversheet from an existing r
- IPDF
- Test template

Disclaimer | Privacy

Please direct all enquiries to: [Research Portfolio Systems](#)
University of Sydney

Select IPDF from drop down box and next which will take you to the application



IPDF

Last auto-saved at 09:01:05 - This page will automatically save every 5 minutes

Further instructions are available for some items by clicking on the question marks and information icons. For further instructions please visit the DVC International's IPDF website:
<http://sydney.edu.au/international/ipdf.shtml>

Cancel Save Submit Print Form

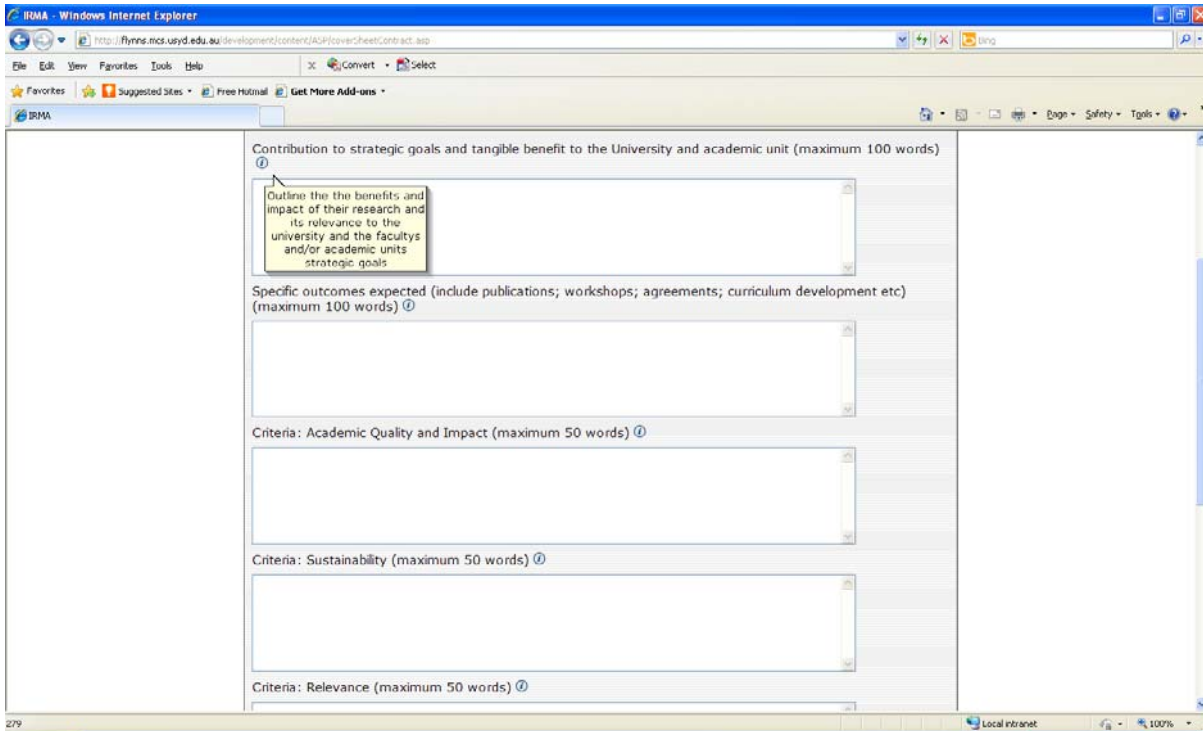
Grant Type and Research Title

Title of Research Project:

Abstract (max 250 words)

Abstract (max 250 words):

Use information buttons for additional information on answering the questions



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http://flynn.mcs.usyd.edu.au/development/content/ASP/CoverSheet_Contract.asp

Contribution to strategic goals and tangible benefit to the University and academic unit (maximum 100 words)

Outline the the benefits and impact of their research and its relevance to the university and the faculties and/or academic units strategic goals

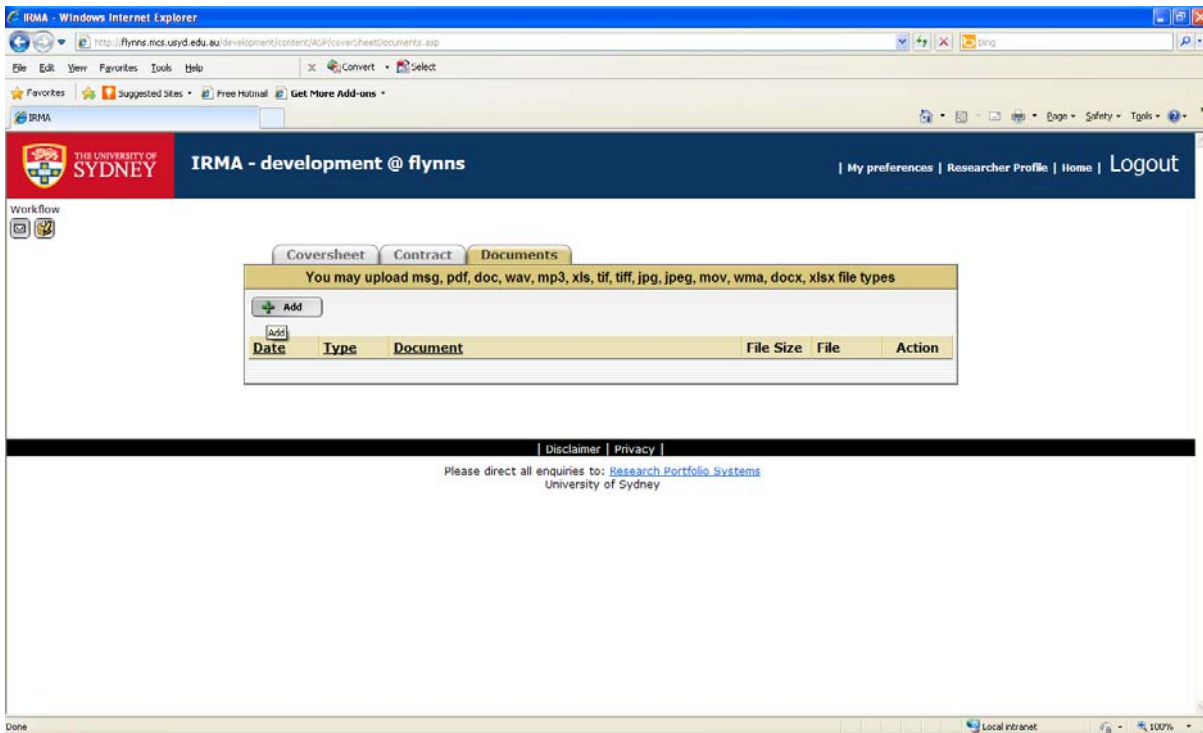
Specific outcomes expected (include publications; workshops; agreements; curriculum development etc) (maximum 100 words)

Criteria: Academic Quality and Impact (maximum 50 words)

Criteria: Sustainability (maximum 50 words)

Criteria: Relevance (maximum 50 words)

This is the second page (contract)



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http://flynn.mcs.usyd.edu.au/development/content/ASP/CoverSheet/Documents.asp

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Workflow

Coversheet | Contract | Documents

You may upload msg, pdf, doc, wav, mp3, xls, tif, tiff, jpg, jpeg, mov, wma, docx, xlsx file types

Add

Date	Type	Document	File Size	File	Action

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Attach the supplementary documentation on the last page