

ASIA PACIFIC JOURNAL OF ENVIRONMENTAL LAW

STYLE GUIDE

1. The editors will not consider articles which have been previously published or have been submitted for publication elsewhere. The editors aim to advise as to publication within eight weeks of submission.
2. The journal accepts submissions of 8000 – 10,000 words, though longer articles may be published occasionally. Case Notes and Commentaries may be up to 4,000 words.
3. All submissions should be made electronically in Word format. An abstract of up to 200 words should accompany articles only. A short biography indicating the author's present position or institutional affiliations should also be included on the title page.
4. The Asia Pacific Journal of Environmental Law uses the *Australian Guide to Legal Citation* as its Style Guide. This can be accessed online at: <http://mulr.law.unimelb.edu.au/go/aglc> It would be greatly appreciated if authors could format their articles, particularly the footnotes, as closely as possible to the AGLC style.
5. Submissions should be sent to: justinebashford@sydney.edu.au

General Points

The *Asia Pacific Journal of Environmental Law* prefers articles that are written in clear, non-technical and non-gender specific language. All abbreviations must be explained in full in the first reference. Australian English spelling is used.

Where quotations or references are used which are not in English, and where the original language is considered essential, a translation must be provided in a footnote.

Articles

- Contains abstracts and key words.
- Are about 8000–10 000 words in length.

Country Reports

- An annual review of environmental law and policy developments in a country of the Asia Pacific region.
- Are 2000-6000 words in length.

Notes and Commentaries

- Can deal with specific or general issues applicable to the region.
- May be in the form of case notes, policy reviews, legislation updates, international initiatives, or information about specific organisations.
- Are about 2000–6000 words in length.

Book Reviews

- Book Reviews *must* precisely detail *all* information ie full title, author/editor, publisher, place of publication, ISBN number, page numbers (including prefaces, introductions etc that are numbered in roman numerals), price of publication in the currency of the publisher.

Eg:

Environmental Law in the South Pacific: Consolidated Report of the Reviews of Environmental Law in the Cook Island, Federated States of Micronesia, Kingdom of Tonga, Republic of Marshall Islands and Solomon Islands. Edited by Ben Boer (South Pacific Regional Environmental Programme/IUCN Environmental Law Centre: Gland and Cambridge, 1996) ISBN 2-8317-0163-5; x + 263pp; UK£15.00 or US\$22.50.

- Book reviews are 500–1000 words in length.

Correspondence

- Is included at the discretion of the editors.

Abstracts

- Only appear in articles.
- Are 150–200 words in length.
- Provide an overview of the major theme of the article and its structure.
- Should be provided by authors.

Key Words

- No more than 8 key words.
- Identify the key descriptors for the article listing the most important key words first.

Numbers

- Numbers from one to ten should be written out in words, after which figures are used except when the number is the first word in a sentence. Numbers above 1 million are written as: 3 million, 20 million, not 3 000 000 or 3m.
- Use:
 - per cent (not percent) in the text and % in figures, charts and tables.
 - 20th Century
 - 20-year plan
 - the year 2000, not AD2000
 - 5000 hectares
 - sections 10–15 (use en-dash)
 - 312–320 (use en-dash to link page numbers in citations)

Dates

- 1 January 1996
- 1990s (no apostrophe)
- 1990–1992 (use en-dash)

Currency

Currency should be preceded by the country of origin eg US\$5 million, A\$10 million, HK\$300 except in those cases where the currency is unique to the country eg yen.

Titles

- Professor
- Sir Lady
- Dr Mr Mrs Ms (no full stop)
- Judge Smith
- *Ad Hoc* Judge Smith
- Smith J (Justice)
- Smith and Jones JJ (Justices)
- Smith LJ (Lord Justice)
- Smith CJ (Chief Justice)

Quotations

- Long quotations (ie over 30 words) should be enclosed in a separate paragraph. A paragraph containing a long quotation should be set in a smaller font size than the rest of the text and be indented. Long quotations do not need to be enclosed in quotation marks.
- Short quotations should use single quotation marks and remain within the text.

- Quoted matter should be reproduced exactly as it appears in the original source even if there are errors. Attention may be drawn to errors by inserting immediately after it the word *sic* in square brackets eg [sic].
- Quotation marks fall inside the punctuation except when preceded by a colon, where they fall outside eg:
 - The Senator said that the statistics were ‘random’.
 - The Senator said ‘the statistics were random’.
 - The Senator said: ‘the statistics were random.’

SHORT GUIDE TO REFERENCING AND CITATION

Books: Full name of author, *Title (in italics)* (Publisher, Edition, Place of Publication: Year) Page(s)

Eg: Gerry Bates *Environmental Law in Australia* (Butterworths, 4th ed, Sydney, 1994) 350

Journals: Full name of author ‘Title of journal article’ (in inverted commas) (Year) Volume no (Part no) *Journal Title (in italics and in full)* Pages (using en-dash to separate page numbers)

Eg: R Hardway and K Dacres ‘Tropical Forest Conservation Legislation and Policy: Focus on South-East Asia’ (1994) 11 *Environmental and Planning Law Journal* 419–431.

Part or issue numbers should only be included if needed to identify the issue required and should be cited as follows: Full name of author(s), ‘Title of article’ (in inverted commas) (Year) Volume no (Part no) *Journal Title (in italics and in full)* Pages
Eg: T Ruff ‘Bomb Tests Attack Food Chain’ (1990) Vol 46 (March) *Bulletin of Atomic Scientists* 32

Legislation: Number *Title (in italics)* (Year) [Country]

Eg: *Endangered Species Act* 1992 (Aust)

The abbreviation of Acts should be followed by the date to avoid confusion

Eg: *Environmental Quality Act* 1974 is (EQA 1974)

PLEASE SEE THE AGLC FOR FURTHER INFORMATION ABOUT CITATIONS. <http://mulr.law.unimelb.edu.au/go/aglc>

PLEASE FOLLOW THE AGLC AS CLOSELY AS YOU CAN.