

**KYOTO AND TOKYO SEMINARS IN JAPANESE LAW
INFORMATION FOR STUDENTS****Kyoto Seminar: 6-10 February 2012****Tokyo Seminar: 13-16 February 2012****APPLICATIONS OPEN: MONDAY 12 SEPTEMBER 2011****APPLICATIONS CLOSE: FRIDAY 7 OCTOBER 2011**

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The Kyoto and Tokyo Seminars offer a unique opportunity to study Japanese Law in global and socio-economic context. The program aims to develop the general skills of comparative lawyers, to effectively and critically assess contemporary developments in the legal system of one of the world's wealthiest democracies. The program is jointly organised by the Sydney Law School and the Ritsumeikan School of Law in Kyoto and classes are held in Japan.

Classes are taught in English on an intensive basis by co-directors and members of the [Australian Network for Japanese Law](#) (ANJeL) and Japanese professors, mainly from Ritsumeikan University School of Law, with some guest lectures by Japanese and other practitioners. The program also includes field trips to various legal institutions. About half the students generally come from Ritsumeikan or other Japanese Law Schools; the other half come from Australian universities or other institutions.

Postgraduate students can enrol in either the Kyoto or Tokyo Seminars (LAWS6879 JAPANESE LAW and LAWS6901 JAPANESE LAW & THE ECONOMY, respectively), or in both. After the four days of Tokyo Seminar classes, on Friday 17 February there will be an optional visit to the Supreme Court of Japan in Tokyo, providing there is sufficient interest from students.

Undergraduate and Juris Doctor students must take both seminars and will enrol in LAWS3444 JAPANESE LAW and LAWS5144 JAPANESE LAW, respectively. Students must attend all days of the Kyoto Seminar and the first two days of the Tokyo Seminar. Classes over Days 3-4 of the Tokyo Seminar are optional, but recommended; also optional is the possible visit to the Supreme Court on 17 February.

The Kyoto Seminar is held at Ritsumeikan University Law School in Kyoto and provides an introduction to how law operates in Japanese society. After an overview of comparative law techniques, Japanese legal history and its contemporary legal system, classes explore civil and criminal justice, consumer law, politics and constitutionalism, gender and law, and an introduction to business and law.

The Tokyo Seminar is held at the Ritsumeikan University campus in Tokyo and examines business law topics in socio-economic context in more detail. After outlining developments in the Japanese economy, including Japan's proliferating Free Trade Agreements, it covers areas such as corporate and securities law, investment and finance law, labour law, competition or IP law, ADR and lawyering.

There is an introductory class held at Sydney Law School from 5-7pm on 30 January 2012. This is for Australia-based undergraduate and postgraduate students to get to know each other and confirm course logistics before leaving Japan, and to be introduced to Japanese law and society from a more explicitly Australian perspective. Those residing outside Sydney and unable to attend this class are expected instead to read the materials specified in the Unit of Study Outline and the materials provided afterwards on the course eLearning website (also explained in that Outline).

1. ASSESSMENT

Assessment varies according to the course in which students are enrolled. The assessment details for each unit of study are as follows:

LAWS3444 JAPANESE LAW

Undergraduate, 6 credit points (5+2 days = 39 class hours, including Sydney Introductory Class)
 Assessment: 2 x 750wd reflective notes (10% each); 1 x 4500wd research essay (80%)

LAWS5144 JAPANESE LAW

Juris Doctor, 6 credit points (5+2 days = 39 class hours, including Sydney Introductory Class)
 Assessment: 2 x 750wd reflective notes (10% each); 1 x 4500wd research essay (80%)

LAWS6879 JAPANESE LAW (Kyoto Seminar)

Postgraduate, 6 credit points (5 days = 26 class hours, including Sydney Introductory Class)
 Assessment: 2 x 1000wd reflective notes (10% each); 1 x 7000wd research essay (80%)

LAWS6901 JAPANESE LAW & THE ECONOMY (Tokyo Seminar)

Postgraduate, 6 credit points (4 days = 26 class hours, including Sydney Introductory Class)
 Assessment: 2 x 1000wd reflective notes (10% each); 1 x 7000wd research essay (80%)

Please note that assessment may be subject to change.

All students please note that as these units are offered as Semester One units of study, results will be released as normal in July 2012.

The ANJeL Akira Kawamura Prize in Japanese Law (\$750) will be awarded for the best academic performance by a student enrolled in one of these units of study.

2. WHO SHOULD ENROL?

Enrolment in the Kyoto and Tokyo Seminars is available to:

- Current undergraduate and postgraduate law students, and Juris Doctor students at the University of Sydney
- Undergraduate and postgraduate law students, and Juris Doctor students currently enrolled in an Australian or overseas university who are seeking to obtain credit for a tertiary award
- Students with appropriate tertiary education qualifications who are seeking to enrol for non-degree purposes or for credit towards a non-law tertiary award.

Please note that preference is given to University of Sydney law students and then to cross-institutional law students. Non-degree and non-law applications are considered only if space permits.

Undergraduate law students from the University of Sydney

The unit is offered as a 6 credit point elective (LAWS3444 JAPANESE LAW) in the Bachelor of Laws degree and is available to undergraduate law students from the University of Sydney who have completed at least third year Combined Law, or first year Graduate Law. Combined Law students please note that you must have completed all the requirements of your first degree by the end of Semester Two, 2011, including all law units of study, in order to be eligible for the program.

Undergraduate cross-institutional students

The unit is offered as a 6 credit point elective (LAWS3444 JAPANESE LAW) to undergraduate cross-institutional law students who have completed the full-time equivalent of one year of a Bachelor of Laws program. Cross-institutional applicants are advised to confirm with their home institution that the unit can be credited to their degree. Students are required to obtain written permission from their home institution before applying and paying the non-refundable deposit. The Unit of Study Outline is available on request.

Juris Doctor students

The unit is offered as a 6 credit point elective (LAWS5144 JAPANESE LAW) to JD students from the University of Sydney, and cross-institutional JD students, who have completed the full-time equivalent of one year of a JD program. Cross-institutional applicants are advised to confirm with their home institution that the unit can be credited to their degree. Students are required to obtain written permission from their home institution before applying and paying the non-refundable deposit. The Unit of Study Outline is available on request.

Postgraduate students

The seminars can be credited towards the following University of Sydney postgraduate degrees and diplomas:

- Doctor of Juridical Studies (SJD)
- Master of Laws (LLM)
- Master of Global Law (MGlobL)

- Master of International Law (MIL)
- Master of Business Law (MBL)
- Master of International Business and Law (MIntBus&L)
- Master of Jurisprudence (MJur)
- Graduate Diploma in Law (GradDipLaw)
- Graduate Diploma in International Law (GradDipIntLaw)
- Graduate Diploma in International Business Law (GradDipIntBusLaw)
- Graduate Diploma in Corporate, Securities and Finance Law (GradDipCorpLaw)
- Graduate Diploma in Jurisprudence (GradDipJur)
- Graduate Diploma in Commercial Law (GradDipCommLaw)

Those interested in seeking credit for other degrees or programs may also contact their convenors and then the academic coordinator for these seminars, Associate Professor Luke Nottage.

Postgraduate students enrol in either the Kyoto or Tokyo Seminars (LAWS6879 JAPANESE LAW and LAWS6901 JAPANESE LAW & THE ECONOMY, respectively), or in both. Each unit of study is worth 6 credit points (one-eighth of an annual full-time workload).

Master of International Business and Law candidates who do not have law qualifications must complete LAWS6252 LEGAL REASONING AND THE COMMON LAW SYSTEM prior to enrolling in the program.

Cross-institutional applicants are advised to confirm with their home institution that the unit can be credited to their degree. Students are required to obtain written permission from their home institution before applying and paying the non-refundable deposit. The unit of study outline is available on request.

3. TRAVEL AND OTHER LOGISTICS

TRAVEL

Participants are responsible for their own travel arrangements to, from and within Japan. **Students are strongly advised not to make travel bookings until you have received official notification from Sydney Law School that you have been accepted into the program.**

Australian citizens are advised to register their travel and contact details with the Australian Government [Department of Foreign Affairs and Trade](#) (DFAT) prior to leaving Australia.

Travel advice for Japan is available [here](#).

ACCOMMODATION

Students must organise their own accommodation. Suggested accommodation options are available on the Ritsumeikan University website for the program at www.kyoto-seminar.jp.

INSURANCE

Students are responsible for organising their own travel insurance.

Travel insurance is a compulsory requirement for all students, including Japanese nationals. Students will not be permitted to participate in the program if proof of valid travel insurance is not provided by the date of the introductory session to be held in Sydney.

Please note that your travel insurance policy must provide comprehensive coverage for medical expenses incurred overseas, including medical evacuation, and personal liability coverage. You should also ensure you are covered for cancellation costs in the event that the program is cancelled. If you plan on taking a laptop, please ensure that you have arranged appropriate insurance.

VISAS

Most students will not require visas. However, students are responsible for obtaining visas from the Japanese Embassy or Consulate, if required, and the University of Sydney accepts no responsibility if a student is unable to obtain a visa.

VACCINATIONS

None are required to travel to Japan, but participants may wish to consult their doctors.

4. FEES AND REFUND POLICY

FEES

The Kyoto and Tokyo Seminars are offered both on a Commonwealth supported (CSP) and full-fee basis, and the tuition fee rate you are charged will be the same as your current fee liability status. Eligible CSP students can elect to defer their tuition fee payment using HECS-HELP. Eligible postgraduate and full-fee undergraduate and JD students may apply to defer their tuition fee payment using FEE-HELP.

Please note that if you change your fee liability status (eg. if you are currently paying your tuition fees upfront and decide to defer your tuition fee payment for the Kyoto and Tokyo Seminars or vice versa), this change will also carry over to your future 2012 enrolment. If you wish to return to your original liability status you will have to make a formal request to do so well in advance of the census date.

Two fees are payable:

1. The University of Sydney tuition fee (which varies depending on your enrolment)
2. The Ritsumeikan service fee

The tuition fee covers tuition cost (including reading materials) in Japan and Sydney. This fee is set by the University of Sydney and is based on the standard rate.

The Ritsumeikan service fee covers:

- Welcome and closing reception
- Field studies
- On-the-ground logistical support
- Printing costs
- General administration

Both fees are payable to Sydney Law School.

FEE-HELP Assistance

Eligible students may apply to defer their tuition fee payment through the Australian Government's FEE-HELP scheme. FEE-HELP enables eligible undergraduate and postgraduate full-fee paying students to obtain a loan from the Government to cover the tuition fees incurred. Please refer to the current FEE-HELP information booklet (available from the information counter on Level 3 of the New Law Building) or visit www.goingtouni.gov.au for further details on the scheme.

Please note that FEE-HELP can be used to defer payment of tuition fees only. FEE-HELP cannot be used for payment of the Ritsumeikan service fee.

Important note for undergraduate students:

A loan fee of 20% applies to FEE-HELP loans for undergraduate units of study. The loan fee is charged for the amount of FEE-HELP assistance that you receive for the unit. For example, if you take out a FEE-HELP loan of \$3870 for a unit of study, your loan fee will be \$774 and your FEE-HELP debt reported to the Tax Office will be \$4644. The amount of your loan fee will be shown on your Commonwealth Assistance Notice.

2012 TUITION FEE SCHEDULE

Please note that the following tuition fee rates are for Juris Doctor students, postgraduate students, and full-fee paying undergraduate students only. If you are a Commonwealth supported undergraduate student, the tuition fee you will be charged will be at the normal CSP rate.

Domestic students

Student type	Credit points	Tuition fee (A\$)
Undergraduate	6	\$3870
Juris Doctor	6	\$3810
Postgraduate (per unit of study)	6	LLM, MGlobL, MIL, MBL, MJur, GradDipLaw, GradDipIntLaw, GradDipIntBusLaw, GradDipCorpLaw, GradDipJur, GradDipCommLaw, Non-degree, Cross-institutional: \$3540
		MIntBus&L: \$3000

International students

Student type	Credit points	Tuition fee (A\$)
Undergraduate	6	\$4740
Juris Doctor	6	\$4560
Postgraduate (per unit of study)	6	LLM, MGlobL, MIL, MBL, MJur, GradDipLaw, GradDipIntLaw, GradDipIntBusLaw, GradDipCorpLaw, GradDipJur, GradDipCommLaw, Non-degree, Cross-institutional: \$4350
		MIntBus&L: \$4140

RITSUMEIKAN SERVICE FEE

Number of seminars	Fee (JP¥)
Kyoto Seminar only	¥46,000
Tokyo Seminar only	¥49,000
Both seminars	¥74,000

Please note that the Australian dollar amount for the Ritsumeikan service fee will be determined in mid-October and will be based on the exchange rate at that time. Students will be advised of the Australian dollar amount by **Monday 24 October 2011**.

All Ritsumeikan service fee payments must be finalised by **Monday 31 October 2011**. Please note that the Ritsumeikan service fee is non-refundable except in the event that the program is cancelled.

AKIRA KAWAMURA SCHOLARSHIP

Akira Kawamura, the President of the International Bar Association, has kindly provided a scholarship for \$750 to assist one student with travel costs to Japan. The scholarship will be awarded to a student who can provide evidence of severe financial hardship. To apply, please attach a statement to your application form explaining why you consider yourself to be a worthy recipient and include evidence of your financial hardship.

REFUND POLICY

- In the event that the program is cancelled, students will receive a 100% refund of tuition fees and the Ritsumeikan service fee.
- Upon application, all students must pay a deposit of A\$500 which will only be refunded if your application is unsuccessful or in the event that the program is cancelled. This deposit payment is part payment of the Ritsumeikan service fee.
- The Ritsumeikan service fee is non-refundable except in the event that the program is cancelled.
- Students who withdraw from the program prior to close of business on Monday 31 October 2011 will receive a full refund of any tuition fee and Ritsumeikan service fee paid, less the A\$500 deposit.
- Students who withdraw from the program after close of business on 31 October 2011 and before the census date will receive a full refund of tuition fees paid and no refund of the Ritsumeikan service fee.
- 100% tuition fee liability or FEE-HELP debt will be incurred after the census date. No refund of either tuition fees or the Ritsumeikan service fee is payable for unit of study withdrawals received after this date.

Applications to withdraw from the program must be received in writing and lodged with the information counter on Level 3 of the New Law Building by the relevant date. The Law School requests that candidates intending to withdraw from the program do so no later than **Friday 11 November 2011**.

5. HOW TO APPLY**Application**

A completed and signed application form accompanied by a A\$500 deposit and relevant evidentiary and permission documents must be submitted by **Friday 7 October 2011**.

Please note that, in general, a maximum of 25 students enrolled via Sydney Law School will be accepted into each seminar. Applicants are strongly urged to submit applications without delay to avoid disappointment. Preference is given to University of Sydney law students and then to cross-institutional law students. Non-degree and non-law applications are considered only if space permits.

Enrolment with Sydney Law School

Undergraduate students enrol in LAWS3444 JAPANESE LAW (6 credit points). This unit of study is available to undergraduate students only.

Juris Doctor students enrol in LAWS5144 JAPANESE LAW (6 credit points). This unit of study is available to JD students only.

Postgraduate students can enrol in either of the following units of study, or in both:

- LAWS6879 JAPANESE LAW (6 credit points). This unit of study is for the Kyoto seminar and is available to postgraduate students only.
- LAWS6901 JAPANESE LAW & THE ECONOMY (6 credit points). This unit of study is for the Tokyo seminar and is available to postgraduate students only.

Undergraduate students from the University of Sydney

Students enrol in LAWS3444 which is offered as an early intensive unit for 2012 and will be included in a student's Semester One load.

Applications will be assessed in October and you will be notified as to whether your application has been successful by the end of October. Your enrolment will be finalised by student administration once you have paid the Ritsumeikan service fee in full.

The Ritsumeikan service fee is due for payment on **Monday 31 October 2011**. Payment can be made by credit card or by cheque or money order made payable to the University of Sydney. Cash payments are not accepted. If you are an eligible full-fee student and you elect to defer your tuition fee payment using FEE-HELP, a completed Request for FEE-HELP Assistance form must also be submitted by this date. If you elect, or are required, to pay your tuition fee upfront, the due date for payment is **Friday 20 January 2012**.

Undergraduate cross-institutional students

Undergraduate cross-institutional students enrol in LAWS3444.

Please note that cross-institutional students are required to obtain written permission from their home institution and must also provide a current academic transcript at the time of application. For further information regarding the supporting documentation required at the time of application, please refer to the application form.

Applications will be assessed in October and you will be notified as to whether your application has been successful by the end of October. Your enrolment will be finalised by student administration once you have paid the Ritsumeikan service fee in full.

The Ritsumeikan service fee is due for payment on **Monday 31 October 2011**. Payment can be made by credit card or by cheque or money order made payable to the University of Sydney. Cash payments are not accepted. If you are an eligible full-fee student and you elect to defer your tuition fee payment using FEE-HELP, a completed Request for FEE-HELP Assistance form must also be submitted by this date. If you elect, or are required, to pay your tuition fee upfront, the due date for payment is **Friday 20 January 2012**.

Juris Doctor students

University of Sydney and cross-institutional JD students enrol in LAWS5144.

Applications will be assessed in October and you will be notified as to whether your application has been successful by the end of October. Your enrolment will be finalised by undergraduate student administration once you have paid the Ritsumeikan service fee in full.

The Ritsumeikan service fee is due for payment on **Monday 31 October 2011**. Payment can be made by credit card or by cheque or money order made payable to the University of Sydney. Cash payments are not accepted. If you are an eligible full-fee student and you elect to defer your tuition fee payment using FEE-HELP, a completed Request for FEE-HELP Assistance form must also be submitted by this date. If you elect, or are required, to pay your tuition fee upfront, the due date for payment is **Friday 20 January 2012**.

Postgraduate students

Postgraduate students can enrol in either LAWS6879 JAPANESE LAW or LAWS6901 JAPANESE LAW & THE ECONOMY, or in both. These units of study are offered as 2012 early intensive units. Students will not be able to enrol online.

Applications will be assessed in October and you will be notified as to whether your application has been

successful by the end of October. Successful applicants must then submit an enrolment variation request form and lodge it with postgraduate student administration to finalise your enrolment (Master of International Business and Law students need to contact the University of Sydney Business School).

Please note that you will be required to pay your tuition fee as soon as you have received notification from the University that your enrolment has been finalised.

Should you require further information regarding tuition fee payment procedures, postgraduate law students are advised to contact postgraduate student administration on +61 2 9351 0267. Master of International Business and Law students should contact the University of Sydney Business School.

The Ritsumeikan service fee is due for payment on **Monday 31 October 2011**. Payment can be made by credit card or by cheque or money order made payable to the University of Sydney. Cash payments are not accepted.

Postgraduate cross-institutional students please note that in addition to submitting an application form for the Kyoto and Tokyo Seminars, you must also apply for admission to Sydney Law School. Domestic postgraduate cross-institutional students must apply online for admission to the University. To do so, please click [here](#) to be taken to the SydneyStudent website to start the application process. International postgraduate cross-institutional students are advised to contact the Law School's postgraduate International Student Liaison Officer on +61 2 9351 0314 or at christine.jones@sydney.edu.au for further information regarding admission to the Sydney Law School as an international cross-institutional student.

CONDITIONS OF ENROLMENT

Units of Study and arrangements for these, including staff allocated, as stated in any publication, announcement or advice of the University are an expression of intent only and are not to be taken as a firm offer or undertaking. The University reserves the right to discontinue or vary such units, arrangements or staff at any time without notice. The University reserves the right to cancel your enrolment in the following circumstances:

- Provision of false or misleading information
- Failure to pay outstanding loans, fines and/or fees
- Payment by a cheque which is dishonoured or by a credit card authorisation which your credit provider refuses to pay.

Students are advised not to make travel bookings until you have received official notification from Sydney Law School that you have been accepted into the program. All students must obtain travel insurance to cover illness and cancellation of fares in the event that the course is cancelled. The University of Sydney will not pay any amounts in respect of travel or other costs incurred by a student in the event that the course is cancelled at any time or if the student is unable to obtain a Japanese visa (if required) or if for any reason a student is unable or decides not to participate in the course.

6. CONTACTS

Academic Coordinator

Associate Professor Luke Nottage

Email: Luke.Nottage@sydney.edu.au

Tel: +61 2 9351 0210

Fax: +61 2 9351 0200

Please contact Dr Nottage with all academic enquiries relating to the course.

Administrative Coordinator

Craig Bromley

Email: law.winterschools@sydney.edu.au

Tel: + 61 2 9351 0275

Fax: + 61 2 9351 0200

Please contact Craig with all administrative enquiries, including application, enrolment and fee related matters.

Kyoto and Tokyo Seminars in Japanese Law

Sydney Law School

New Law Building F10

The University of Sydney NSW 2006

http://sydney.edu.au/law/caplus/kyoto_tokyo_program.shtml
www.kyoto-seminar.jp