



Application for credit or cross-institutional study

1. Personal details

Surname:		Given names:	
Student no:		Award course: (eg. LLM)	
Postal address:			
			Postcode:
Home tel:	Work tel:	Mobile:	
Email^:		Fax:	

^ If we have any queries relating to this application, we may contact you at this address. All standard University correspondence is sent to your University email address.

2. Unit of study details (please attach an additional form if applying for more than two units)

Application for credit

Credit for a unit of study completed at another institution may only be considered where the following conditions have been met:

- (i) The unit was undertaken within the past ten years (less in some cases) and has not been the basis for (counted towards) an award (degree, diploma, etc.) at another institution.
- (ii) The unit was taught at postgraduate level in English and offered as part of a postgraduate award course (master's degree, etc.).
- (iii) The unit consisted of equivalent face-to-face teaching hours (approx. 26) and equivalent assessment requirements to postgraduate units offered by Sydney Law School. Credit cannot be granted for units conducted on a 'distance' or online basis.

Application for cross-institutional study

Permission to undertake a unit of study at another institution may only be considered where the following conditions have been met:

- (i) No equivalent unit of study is offered by Sydney Law School.
- (ii) The unit is taught at postgraduate level in English and offered as part of a postgraduate award course (master's degree, etc.).
- (iii) The unit consists of equivalent face-to-face teaching hours (approx. 26) and equivalent assessment requirements to postgraduate units offered by Sydney Law School. Permission cannot be granted for units conducted on a 'distance' or online basis.

Unit of study 1:

Institution:		Unit of study name:	
Total contact hours:	Delivery mode: (weekly/intensive)	Assessment method:	
Is a similar unit offered by Sydney Law School?	<input type="checkbox"/> Yes ► <input type="checkbox"/> No	What is the name of the Sydney unit?	
<i>Cross-institutional applicants only:</i> Please indicate the reason(s) you wish to take the unit at the institution indicated above.			
Program Coordinator use only (also see over):	Approved?	<input type="checkbox"/> Yes ► <input type="checkbox"/> No ►	Credit points:
			Reason:

Unit of study 2:

Institution:		Unit of study name:	
Total contact hours:	Delivery mode: (weekly/intensive)	Assessment method:	
Is a similar unit offered by Sydney Law School?	<input type="checkbox"/> Yes ► <input type="checkbox"/> No	What is the name of the Sydney unit?	
<i>Cross-institutional applicants only:</i> Please indicate the reason(s) you wish to take the unit at the institution indicated above.			
Program Coordinator use only (also see over):	Approved?	<input type="checkbox"/> Yes ► <input type="checkbox"/> No ►	Credit points:
			Reason:

Continued overleaf ...

3. Documentation required

For each unit of study, please attach the following information from the relevant institution's handbook, website or reading guide:

- Confirmation that the unit is taught at postgraduate level in English.
- Unit of study outline detailing the content of the unit. Outlines *must* relate to the session and year in which the unit was/will be undertaken.
- Total face-to-face teaching hours of the unit.
- Assessment method (including word length, exam duration, class participation and percentage of final mark for each assessment task).
- For credit applications:* an original academic transcript and written confirmation of course withdrawal from the previous institution *must* also be provided.

Please return this form with the required information to:

Postgraduate Team

**Sydney Law School F10
The University of Sydney NSW 2006**

Facsimile: 02 9351 0200

Email: law.postgraduate@sydney.edu.au

INCOMPLETE APPLICATIONS CANNOT BE CONSIDERED AND WILL BE RETURNED TO THE APPLICANT.

The minimum time required to process this application is **ten working days**. If you are applying to undertake cross-institutional study, please submit your application well in advance of the other institution's enrolment deadline.

4. Student declaration

I declare that:

1. all relevant details have been provided as indicated above.
2. the units of study listed overleaf have not been/will not be credited towards another award course.
3. for any unit of study approved, I understand that I will not be permitted to enrol in units at Sydney Law School with substantial overlap in content.

Signature:	Date:
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5. To be completed by the Program Coordinator

Please indicate in the appropriate box overleaf whether approval is given, and if so the credit point value granted.

Comments:

Signature:	Date:
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