



V A C A N C Y

Legal Case Manager (Appeals & eServices) Federal Court of Australia – NSW District Registry Immediate Start

Applications are invited for the position of Legal Case Manager (Appeals & eServices) with the Federal Court of Australia, NSW District Registry.

This is a non ongoing contract position for up to 12 months to undertake case management including research and other tasks in the NSW District Registry of Federal Court of Australia at the FCS Level 5 (APS 5 equivalent) with a full time salary of \$61,377.00 per annum.

The position requires legal qualifications (honours level or equivalent preferred) and the ability to undertake high quality research as well as general tasks. The work will at least initially have an emphasis on Migration and Administrative Law and the successful candidate must have some familiarity and understanding of on-line interactive communication systems.

To apply, candidates must hold a Bachelor of Laws or other law degree from a recognised Australian Law School or equivalent and provide the following materials, by 4 December 2009.

- a) A written statement of no more than 3 pages setting out your experience and claims against the selection criteria for the position;
- b) Curriculum vitae;
- c) Transcripts of law school marks;
- d) A letter explaining why the position is being sought; and
- e) One (1) sample of legal writing which the candidates have written themselves.

All applications should be emailed to nswjobs@fedcourt.gov.au by **5pm Friday 4 December 2009**.

Although not preferred, applications may be mailed to:

Director People and Operations
Federal Court of Australia
NSW District Registry
Level 17, Law Courts Building
Queens Square
Sydney NSW 2000.

Copies of the job description and selection criteria can be obtained on the Court's website
http://www.fedcourt.gov.au/new/new_jobs_vac.html

Enquiries about the position itself please contact Mr Tom Morgan (Deputy District Registrar) on 9230 8278.