

Waiting List Request –JD & LLB

This form is to be completed by Juris Doctor and Bachelor of Laws students who wish to be placed on a waiting list for an elective unit which is currently full.

STUDENTS ARE ONLY PERMITTED TO REQUEST ONE UNIT OF STUDY PER FORM

Family Name:					Given Names:				
Student No: (9 digits)								Degree:	
Daytime Phone No:					University Email: @uni.sydney.edu.au				

Please indicate whether you are an International student Final year student

1. ADD Unit to Waiting List

Unit of Study Name	Unit Code				Session

Please indicate from which unit you wish to withdraw should your request be approved (*if applicable*).

2. WITHDRAW Unit from Your Enrolment*

Unit of Study Name	Unit Code				Session

*Please note that students must enrol in 24 credit points per semester unless otherwise approved.

You will be notified via email if your request is approved. If approved, please visit sydney.edu.au/myuni to confirm that your enrolment is correct. Please understand that it is *your* responsibility to ensure that your enrolment details are recorded correctly. Fees will be charged accordingly. You will also be mailed a notice reflecting any enrolment variations.

By completing and returning this form, I understand that I will be required to comply with the By-laws and Regulations of the University of Sydney. I am aware of the academic and financial consequences of withdrawal from units of study after the above deadlines.

Signature:	Date:
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Please return this form to:
Professional Law Programs
Sydney Law School (F10)
The University of Sydney
NSW 2006

Email: Law.Professional@sydney.edu.au
Fax: 02 9351 0200

Census Dates for Semester-Length Units

2011 Deadlines for enrolments and withdrawals	Semester 1	Semester 2
Last day to enrol ⁺	Friday 11 March	Friday 5 August
Last day to withdraw <i>(unit will not appear on academic record)</i>	Thursday 31 March [#]	Wednesday 31 August [#]
Last day to discontinue – not to count as failure (DNF)	Friday 22 April	Friday 9 September
Last day to discontinue – fail (DF) [^]	Friday 3 June	Friday 28 October

⁺Candidates are strongly advised to finalise enrolment in units of study as soon as possible to ensure pre-class details (personal timetable, Blackboard access, etc.) are available prior to commencement of classes. Enrolments will be capped in elective units whose quota has been met.

[#] 100% tuition fee liability, HECS-HELP or FEE-HELP debt will be incurred after this date.

[^] A DF result is assigned a mark of zero (0) for the purpose of WAM (Honours) calculation.

Census Dates for Intensive Units

Session(s)	Census Date (Last day to withdraw)	Session(s)	Census Date (Last day to withdraw)
101	Mon 31 January	107	Sun 31 July
48	Fri 11 February	53	Fri 12 August
102	Mon 28 February	2, 5 & 9	Wed 31 August
63	Tue 15 March	10	Fri 23 September
1, 6 & 7	Thu 31 March	109	Fri 30 September
64	Fri 29 April	54	Mon 31 October
8	Mon 9 May	111	Wed 30 November
65	Mon 30 May	47, 51 & 52	Fri 9 December
105	Tue 31 May		
61	Fri 24 June		