

### What is the eLearning system? (Formerly referred to as "WebCT")

The Sydney eLearning system (Blackboard Learn) is the learning management system that the University of Sydney uses to manage its online content for units of study across most faculties.

Unit outlines, class handouts, Powerpoint slides, notices, and links to relevant University sites are some materials which may be available on each unit of study eLearning site (subject to copyright). Students are strongly advised to check their eLearning sites regularly as important notices and assessment details may be posted on the site.

eLearning sites are generally accessible on the first day of classes for semester-length units. Students enrolled in intensive units will be notified of the availability of the eLearning site via their University email address.

### How do I access my eLearning site?

You will need your Unikey to access the eLearning system via this link: <https://elearning.sydney.edu.au>. Alternatively, you can log into the eLearning system via the Faculty of Law website at <http://sydney.edu.au/law> and select 'eLearning' from the 'Quick Links' drop-down menu.

### I don't have a Unikey (or I have forgotten my password)

**For Students** - Your Unikey details can be found on your confirmation of enrolment letter.

**For Staff** - All permanent staff have UniKey accounts created automatically for them once they are registered in the HR System. If you are a casual staff member, please contact your eLearning Administrator to request a Unikey account.

If you have forgotten your password, you will need to contact the ICT Helpdesk on 02 9351 6000 to ask them to reset your password for you. For more information regarding Unikeys, see the ICT website: <http://sydney.edu.au/ict/>

### Is "MyUni" and "eLearning" the same thing?

No, these are two different systems.

The **MyUni system** is the University's online portal for student administration. This system is managed by the ICT Helpdesk on 02 9351 6000. You can access the MyUni system via <http://myuni.usyd.edu.au>

The **eLearning system** is the University's learning management system that specifically manages the course content for your particular unit of study. This system is managed by the eLearning Helpdesk: <http://sydney.edu.au/elearning/> or contact the Faculty of Law eLearning Administrator at [law.elearning@sydney.edu.au](mailto:law.elearning@sydney.edu.au)

### I have enrolled in my Unit of Study and it is showing up in MyUni, so why can't I see my eLearning site for my subject?

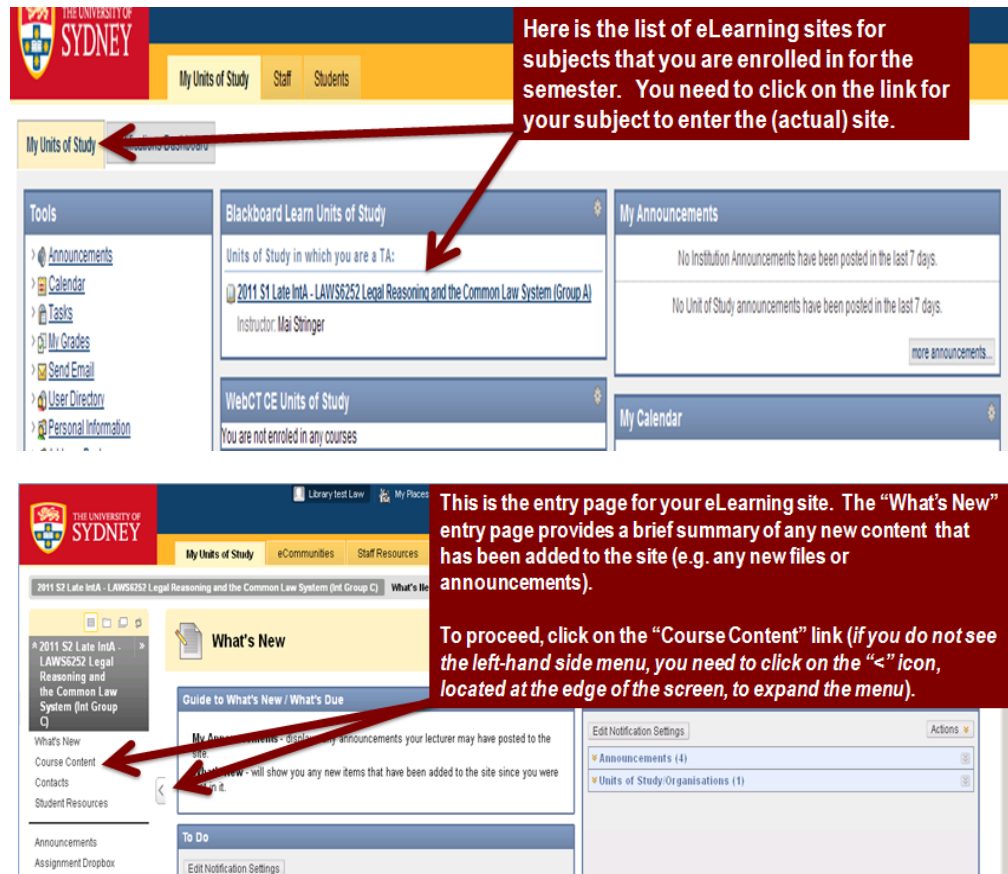
Please note that if you have enrolled late in a unit, it will take a few days for the eLearning system to synchronise with the student administration database.

### Why can't I find the reading material on my eLearning site?

Certain materials are subject to copyright and may not be distributed via the eLearning site. Your reading materials will usually be distributed either in hard copy or placed on a CD-ROM (your unit outline will usually indicate which). If the material is subject to copyright, your lecturer **may** place it on the **Law Library Course Reserve** for your unit of study: <http://opac.library.usyd.edu.au/search/> (This is the University's official repository for the all digitized text-based copyright materials).

**I have logged into the eLearning system, but I can't see any files or content?**

Once you have logged into the eLearning system, you will need to click on the link to your unit of study to enter the actual eLearning site. Then click on "Course Content" from the left-hand side menu of the site to view the course content (if you do not see the left-hand side menu, you need to click on the "<" icon, located at the edge of the screen, to expand the menu - see examples below).



**How do I submit my assignment via the Assignment Dropbox?**

Instructions on how to submit your assessment online are available on each eLearning site. Please allow plenty of time to upload your file as the time and date of submission recorded on the eLearning site will be taken as the **official (final) record of submission**. If you experience difficulties submitting your assignment electronically, please contact the eLearning Administrator on 02 9351 0328 **prior to** the submission deadline.

Please note that the eLearning Administrator cannot upload the file on your behalf to the Assignment Dropbox.

**Why aren't my results listed on the eLearning site?**

Please note that **official results** are released via MyUni (<http://myuni.usyd.edu.au>) in due course. Results are generally not published on the eLearning site unless your lecturer has decided to release "interim" results during semester. In such a situation, an announcement would be posted to the eLearning site to alert you of these interim results.

**More Information?**

If you would like more information about the eLearning system (including training workshops for staff), visit the eLearning website: <http://sydney.edu.au/elearning/> or contact the Faculty of Law eLearning Administrator at [law.elearning@sydney.edu.au](mailto:law.elearning@sydney.edu.au)