

Application for Cross-Institutional Study –LLB

This application form is to be completed by Bachelor of Laws students at another university who wish to undertake units of study at Sydney Law School for credit towards their Bachelor of Laws at their home institution.

Applications are considered based on the following conditions:

- Applicants must be currently enrolled in a Bachelor of Laws at a recognised law school.
- A maximum of 48 credit points (and no more than 24 credit points per semester) of cross-institutional study can be approved. Applicants seeking more than 48 credit points of study at Sydney Law School should apply for admission to the Bachelor of Laws via the Universities Admissions Centre.
- Selection is based on academic merit. A law average equivalent to a Sydney Law School grade of *Credit* or higher with no fail grades is normally required. Applicants must also satisfy any unit pre-requisites for approval to be granted.
- Selection is also based on the reasons for applying to undertake cross-institutional study at Sydney Law School. Due to the demand for places, priority is given to applicants for whom a move to Sydney is considered necessary.
- The number of Commonwealth-supported cross-institutional places is limited. Should the quota of these places be filled, offers of full-fee paying places may be made.
- Applicants are not eligible to apply for Juris Doctor or Master's level units.
- Applicants are not eligible to apply for units that have quota restrictions as priority is given to Sydney Law School students. These units include: Commercial Dispute Resolution; External Placement Program; International Law Moot; Social Justice Clinical Course; and Sydney Law Review. Other units may also be restricted at the time of application.
- Successful applicants will be required to attend an in-person enrolment day on **13 February 2012**.

Applicants are encouraged to also apply to other law schools for cross-institutional study as there is no 'right' to admission at any law school on the basis of being a law student elsewhere.

Application Procedure

For information on units of study, including a 2012 timetable and unit of study descriptions, please visit: <http://sydney.edu.au/law/cstudent/undergrad/timetables.shtml>

The following information must be submitted with your application form:

1. A cover letter stating your reasons for applying to Sydney Law School for cross-institutional study.
2. All relevant documentation indicated on the application form.

For any enquiries regarding cross-institutional study, please email: Law.Professional@sydney.edu.au

Applications should be made to: **Professional Law Programs**
Sydney Law School (F10)
The University of Sydney NSW 2006

Closing Date: Wednesday 14 December 2011

Application for Admission to Cross-Institutional Study

Please print *clearly* – if this application is successful, your enrolment form will be produced from the information provided below. Incomplete or illegible information may delay your application.

1. Personal Details

| | | |
|--------------|--------|---|
| Family Name: | Title: | Gender: <input type="checkbox"/> F <input type="checkbox"/> M |
|--------------|--------|---|

| | |
|--------------|--------------------------------|
| Given Names: | Date of Birth: (DD/MM/YYYY) |
|--------------|--------------------------------|

| | | |
|-----------------|-----------|--------------------------------|
| Postal Address: | | |
| | | |
| State: | Postcode: | Country: (if not Australia) |

Telephone:

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| Home: | Work: | Mobile: |
|-------|-------|---------|

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|--------|------|
| Email: | Fax: |
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Have you ever been enrolled at The University of Sydney? Yes No

If so, please state your student identification number:

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Residency status: Australian Citizen Australian Permanent Resident
Date granted:
(DD/MM/YYYY)
 New Zealand Citizen International

Please attach a **certified** copy of your birth/citizenship certificate or relevant page(s) of your valid passport.

Please indicate to which of the following categories you belong:

Neither Aboriginal nor Torres Strait Islander Torres Strait Islander
 Aboriginal Aboriginal and Torres Strait Islander

2. Academic History

Please list all academic qualifications you have attempted.

| Qualification (eg. BA, LLB) | Class of Honours (if applicable) | Institution | Graduation Date (if applicable) |
|-----------------------------|-------------------------------------|-------------|------------------------------------|
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Please attach **original** (not certified) transcripts of all academic qualifications attempted, except those undertaken at The University of Sydney. Transcripts of your qualifications must be as up-to-date as possible.

Record of exclusion: If you answer ‘yes’ to any of the following questions, please provide full details and copies of any relevant documentation.

Have you ever been...

- excluded or suspended from a course at a tertiary education institution? Y/N
- asked to show cause why your enrolment in any course should not be suspended/terminated? Y/N
- asked to explain unsatisfactory progress in any course? Y/N

3. Course Details

I wish to commence in: Semester 1 Semester 2 Year:

| | | | |
|---|---|---|---|
| 2 | 0 | 1 | 2 |
|---|---|---|---|

I am currently enrolled in a Bachelor of Laws at:

| |
|--------------|
| Institution: |
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Please attach a letter from your home institution approving cross-institutional study at the University of Sydney and listing the approved Sydney Law School units to be credited to your degree.

Please indicate your fee-liability status at your home institution:

- Commonwealth-supported student Fee-paying student

Please attach evidence from your home institution of your fee-liability status.

Please list the units of study in which you seek enrolment at Sydney Law School.

| Unit of Study Name | Unit Code | Session |
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4. Checklist & Declaration

Before submitting your application, please ensure you have included the following documentation:

- a cover letter stating your reasons for applying to Sydney Law School for cross-institutional study.
- original** transcripts of all academic qualifications attempted (*not required for studies undertaken at The University of Sydney*).
- a certified copy of your residency status.
- an **original** letter from your home institution approving cross-institutional study at the University of Sydney and listing approved Sydney Law School units to be credited to your degree.
- an **original** letter from your home institution confirming your fee-liability status.
- any documentation referring to a record of exclusion for previous studies undertaken (*if applicable*).

Please note: incomplete applications cannot be assessed. It is the applicant’s responsibility to ensure that all relevant documentation is provided.

I declare that the information provided in this application is correct and complete in every detail. I undertake to advise Sydney Law School immediately of any changes to the information provided in this application. I agree to comply with the rules on admission and enrolment of The University of Sydney.

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|------------|-------|
| Signature: | Date: |
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