The Kyoto and Tokyo Seminars offer a unique opportunity to study Japanese Law in global and socio-economic context. The program aims to develop the general skills of comparative lawyers, to effectively and critically assess contemporary developments in the legal system of one of the world’s wealthiest democracies. The program is jointly organised by the Sydney Law School and the Ritsumeikan School of Law in Kyoto and classes are held in Japan.

Classes are taught in English on an intensive basis by co-directors and members of the Australian Network for Japanese Law (ANJeL) and Japanese professors, mainly from Ritsumeikan University School of Law, with some guest lectures by Japanese and other practitioners. The program also includes field trips to various legal institutions. About one third of the students generally come from Ritsumeikan or other Japanese Law Schools; the others come from Australian universities or other institutions.
CONTENT OF THE UNIT

The ‘Kyoto Seminar’ is held at the Ritsumeikan University Law School in Kyoto and provides an introduction to how law operates in Japanese society. After an overview of comparative law techniques, Japanese legal history and its contemporary legal system, classes explore civil and criminal justice, consumer law, politics and constitutionalism, gender and law, Pop Culture and Law, and ADR.

The ‘Tokyo Seminar’ is held at the Ritsumeikan University campus in Tokyo and examines business law topics in socio-economic context in more detail. Outlining developments in the Japanese economy, including Japan’s proliferating Free Trade Agreements, it covers areas such as corporate and securities law, investment and finance law, labour law and tax law.

An introductory class will be held at Sydney Law School, 2nd February 2015, 5-7pm. This is for Australia based undergraduate and postgraduate students to get to know each other and confirm course logistics before leaving for Japan, and to be introduced to Japanese law and society from a more explicitly Australian perspective.

Those residing outside Sydney and unable to attend this class are expected instead to read the materials specified in the Unit of Study Outline and the materials provided afterwards on the course LMS website (also explained in that Outline).

10th Anniversary Conference (optional)
Thursday 12th February 4-7pm

Ritsumeikan School of Law will mark the program’s 10th Anniversary by hosting a special conference focusing upon Cross Border Legal Education for the 21st Century. The Program will include distinguished speakers from across Asia-Pacific region. University of Sydney students are invited to attend the conference (gratis).

Undergraduate and Juris Doctor students must take both seminars and will enrol in LAWS3444 JAPANESE LAW and LAWS5144 JAPANESE LAW, respectively. Students must attend all days of the Kyoto Seminar and the Tokyo Seminar.

Postgraduate students can enrol in LAWS6879 JAPANESE LAW. This unit involves participating in the Kyoto Seminar, but postgraduate students may substitute up to 2 days of the Kyoto Seminar to participate in the Tokyo seminar. Please note, if you wish to substitute days for the Tokyo seminar you must pay the Ritsumeikan Service Fee for both seminars.

TRAVEL AND OTHER LOGISTICS

TRAVEL

Participants are responsible for their own travel arrangements to, from and within Japan. Students are strongly advised not to make travel bookings until you have received official notification from Sydney Law School that you have been accepted into the program.

Travel advice for Japan is available at http://www.smartraveller.gov.au

Australian citizens are advised to register their travel and contact details with the Australian Government Department of Foreign Affairs and Trade (DFAT) prior to leaving Australia.

ACCOMMODATION

Students must organise their own accommodation. Suggested accommodation options are available on the Ritsumeikan University website for the program at http://www.ritsumei.ac.jp/japanese-law/kyoto-seminar/

The course LMS site will also have a discussion board “student to student travel tips”. You may use this forum to discuss your travel and accommodation plans.

INSURANCE

During the course students are covered by the University of Sydney, Student Travel Insurance Policy. Please note the policy is limited in its coverage eg personal travel, certain losses of personal items and certain medical costs are not covered. Further information can be found at: http://sydney.edu.au/audit_risk/insurance/travel/student.shtml

The Faculty strongly recommends all students consider purchasing additional travel insurance.

Please note that your travel insurance policy should provide comprehensive coverage for medical expenses incurred overseas, including medical evacuation, and personal liability coverage. You should also ensure you are covered for cancellation costs in the event that the program is cancelled. It is strongly recommended that you purchase your travel insurance when you purchase your flight ticket. If you plan on taking a laptop, please ensure that you have arranged appropriate insurance.

Any students with pre-existing medical conditions must obtain a letter from their treating doctor which should then be supplied to Audit and Risk Management advising:

Details of the condition
Management of the condition
Suitability for overseas travel

Further information:
General Insurance and Claims Officer
Vlad Nesic
Phone: +61 2 9351 4127
Email:vlad.nesic@sydney.edu.au
VISAS
Australian passport holders do not require visas. Other nationalities are advised to enquire with the Japanese Embassy or Consulate as to the visa requirements. Chinese and Russian nationals are advised that the visa process may take up to a month. Ritsumeikan University will provide you with supporting documentation for your visa application, however it will only cover the duration of the seminars. Students are responsible for obtaining visas from the Japanese Embassy or Consulate, if required, and the University of Sydney accepts no responsibility if a student is unable to obtain a visa.

HEALTH
Please refer to the Australian Government Smartraveller website.

WHO SHOULD ENROL?
Enrolment in the Kyoto and Tokyo Seminars is available to:

- Current undergraduate, Juris Doctor and postgraduate law students at the University of Sydney
- Undergraduate, Juris Doctor and postgraduate law students currently enrolled in an Australian or overseas university who are seeking to obtain credit for a tertiary award
- Students with appropriate tertiary education qualifications who are seeking to enrol for non-degree purposes or for credit towards a non-law tertiary award.

Please note that preference is given to University of Sydney law students and then to cross-institutional law students. Non-degree and non-law applications are considered only if space permits.

Undergraduate law students from the University of Sydney
The unit is offered as a 6 credit point elective (LAW5144 JAPANESE LAW) in the Bachelor of Laws degree and is available to undergraduate law students from the University of Sydney who have completed at least third year Combined Law, or first year Graduate Law. Combined Law students please note that you must have completed all the requirements of your first degree by the end of Semester Two, 2014, including all law units of study, in order to be eligible for the program.

Undergraduate cross-institutional students
The unit is offered as a 6 credit point elective (LAW5144 JAPANESE LAW) to undergraduate cross-institutional law students who have completed the full-time equivalent of one year of a Bachelor of Laws program. Cross-institutional applicants are advised to confirm with their home institution that the unit can be credited to their degree. Students are required to obtain written permission from their home institution before applying. The Unit of Study Outline is available on request.

Juris Doctor students
The unit is offered as a 6 credit point elective (LAW5144 JAPANESE LAW) to JD students from the University of Sydney, and cross-institutional JD students, who have completed the full-time equivalent of one year of a JD program. Cross-institutional applicants are advised to confirm with their home institution that the unit can be credited to their degree. Students are required to obtain written permission from their home institution before applying. The Unit of Study Outline is available on request.

Postgraduate students
LAW56879 JAPANESE LAW can be credited towards the following University of Sydney postgraduate degrees and diplomas:

- Doctor of Juridical Studies (SJD)
- Master of Laws (LLM)
- Master of Global Law (MGlobL)
- Master of International Law (MIL)
- Master of Business Law (MBL)
- Master of International Business and Law (MIntBus&L)
- Master of Jurisprudence (MJur)
- Graduate Diploma in Law (GradDipLaw)
- Graduate Diploma in International Law (GradDipIntLaw)
- Graduate Diploma in International Business Law (GradDipIntBusLaw)
- Graduate Diploma in Corporate, Securities and Finance Law (GradDipCorpLaw)
- Graduate Diploma in Jurisprudence (GradDipJur)
- Graduate Diploma in Commercial Law (GradDipCommLaw)

Those interested in seeking credit for other degrees or programs may also contact their convenors and then the academic coordinator for these seminars, Professor Luke Nottage.

Postgraduate students enrol in LAW56879 JAPANESE LAW. The unit of study is worth 6 credit points (one eighth of an annual full-time work load). This unit involves participating in the Kyoto Seminar, but postgraduate students may substitute up to 2 days of the Kyoto Seminar to participate in the Tokyo seminar. Please note, if you wish to substitute days for the Tokyo seminar you must pay the Ritsumeikan Service Fee for both seminars.

Master of International Business and Law candidates who do not have law qualifications must complete LAW56252 LEGAL REASONING AND THE COMMON LAW SYSTEM prior to enrolling in the program.

Cross-institutional applicants are advised to confirm with their home institution that the unit can be credited to their degree. Students are required to obtain written permission from their home institution before applying. The unit of study outline is available on request.

ASSESSMENT
Assessment varies according to the course in which students are enrolled. The assessment details (subject to change) for each unit of study are as follows:
LAWS3444 JAPANESE LAW
Undergraduate, 6 credit points (5+2 days = 39 class hours, including Sydney Introductory Class)
Assessment: 2 x 750wd reflective notes (10% each); 1 x 4500wd research essay (80%)
LAW5144 JAPANESE LAW
Juris Doctor, 6 credit points (5+2 days = 39 class hours, including Sydney Introductory Class)
Assessment: 2 x 750wd reflective notes (10% each); 1 x 4500wd research essay (80%)
LAW6879 JAPANESE LAW
Postgraduate, 6 credit points (5 days = 26 class hours, including Sydney Introductory Class)
Assessment: 2 x 1000wd reflective notes (10% each); 1 x 7000wd research essay (80%)

All students please note that as these units are offered as Semester One units of study, results will be released as normal in July 2015.

FEES
The Kyoto and Tokyo Seminars are offered both on a Commonwealth supported (CSP) and full-fee basis, and the tuition fee rate you are charged will be the same as your current fee liability status. Eligible CSP students can elect to defer their tuition fee payment using HECS-HELP. Eligible postgraduate and full-fee undergraduate and JD students may apply to defer their tuition fee payment using HECS-HELP.

Please note that if you change your fee liability status (eg. if you are currently paying your tuition fees upfront and decide to defer your tuition fee payment for the Kyoto and Tokyo Seminars or vice versa), this change will also carry over to your future 2015 enrolment. If you wish to return to your original liability status you will have to make a formal request to do so well in advance of the census date.

Two fees are payable:
1. The University of Sydney tuition fee (which varies depending upon your enrolment). The tuition fee covers tuition cost and is set by the University of Sydney and is based on the standard rate.
2. The Ritsumeikan service fee Payable directly to Ritsumeikan.

The Ritsumeikan service fee covers:
- Welcome or closing reception
- Field studies
- On-the-ground logistical support
- General administration

FEES-HELP ASSISTANCE
Eligible students may apply to defer their tuition fee payment through the Australian Government’s HECS-HELP/FEES-HELP scheme. HECS-HELP/FEES-HELP enables eligible undergraduate and postgraduate full-fee paying students to obtain a loan from the Government to cover the tuition fees incurred. Please refer to the current information booklets (available from the information counter on Level 3 of the New Law Building) or visit the HECS and FEES office for further details on the scheme.

Please note that HECS-HELP/FEES-HELP can be used to defer payment of tuition fees only. FEE-HELP cannot be used for payment of the Ritsumeikan service fee.

Important note for undergraduate students:
A loan fee of 25% applies to FEE-HELP loans for undergraduate units of study. The loan fee is charged for the amount of FEE-HELP assistance that you receive for the unit. The amount of your loan fee will be shown on your Commonwealth Assistance Notice.

OS-HELP
The Australian Government provides loans to assist eligible students to undertake accredited studies overseas. The scheme is known as OS-HELP. To be eligible for OS-HELP assistance for overseas study in both Asia and non-Asia destinations, you must be enrolled in a Commonwealth student place (CSP). Eligible students may apply for up to $7,500. For further information please refer to the Sydney University Study Abroad and Exchange webpage and the Federal Government’s Study Assist website http://studyassist.gov.au

2015 TUITION FEE SCHEDULE
Please note that the following tuition fee rates are for Juris Doctor students, postgraduate students, and full-fee paying undergraduate students only. If you are a Commonwealth supported undergraduate student, the tuition fee you will be charged will be at the normal CSP rate.

Domestic students

<table>
<thead>
<tr>
<th>Student Type</th>
<th>Credit points</th>
<th>Tuition fee CSP</th>
<th>Tuition fee Full-Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>6</td>
<td>$1283.25</td>
<td>$4575</td>
</tr>
<tr>
<td>Juris Doctor</td>
<td>6</td>
<td>$1283.25</td>
<td>$4500</td>
</tr>
<tr>
<td>Postgraduate</td>
<td>6</td>
<td>$1283.25</td>
<td>$4175</td>
</tr>
<tr>
<td>LLM, MGlobL, MIL, MBL, MJur, GradDiplLaw, GradDiplIntLaw, GradDiplBusL</td>
<td>6</td>
<td>Please refer to the Business School schedule of fees</td>
<td></td>
</tr>
</tbody>
</table>
International students

<table>
<thead>
<tr>
<th>Student Type</th>
<th>Credit points</th>
<th>Tuition fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>6</td>
<td>$5450</td>
</tr>
<tr>
<td>Juris Doctor</td>
<td>6</td>
<td>$5250</td>
</tr>
<tr>
<td>Postgraduate</td>
<td>6</td>
<td>5000</td>
</tr>
<tr>
<td>LLM, MGlobL,MIL, MBL, MJur,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GradDipLaw, GradDipInLaw,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GradDipInBusLaw, GradDipCorpLaw, GradDipJur, GradDipCommLaw, Non-degree, Cross-Institutional</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MintBus&amp;Law</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Ritsumeikan Service Fee

<table>
<thead>
<tr>
<th>Number of seminars</th>
<th>Fee (JP¥)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kyoto Seminar Only</td>
<td>¥ 51,000</td>
</tr>
<tr>
<td>Both Seminars</td>
<td>¥ 67,000</td>
</tr>
</tbody>
</table>

Payable directly to Ritsumeikan.

Postgraduate students must pay the Ritsumeikan fee for both seminars if they wish to participate in the Tokyo seminar.

HOW TO APPLY

APPLICATION

A completed and signed application form (including any relevant evidentiary and permission documents) must be submitted by Thursday 18 September 2014. Offers will be made on a ‘first in’ basis.

Please note late applications will not be accepted.

Once students receive confirmation from Sydney Law School, that they are eligible to enrol, they must then apply directly with Ritsumeikan and follow the Ritsumeikan application procedures. Ritsumeikan will accept applications during the following period:

1 - 24 October 2014.

In general, a maximum of 35 students through Sydney Law School will be accepted into each seminar. Applications must be submitted without delay to avoid disappointment (the 2014 program was waitlisted). Preference is given to University of Sydney law students and then to cross-institutional law students. Non-degree and non-law applications are considered only if space permits.

Applications will be assessed in September and you will be notified as to whether your application has been successful prior to Ritsumeikan applications opening. Enrolment will be finalised by student administration only upon confirmation from Ritsumeikan that your application was successful and the service fee has been paid in full.

Please note that you will be required to pay your tuition fee as soon as you have received notification from the University that your enrolment has been finalised.

ENROLMENT WITH SYDNEY LAW SCHOOL

Enrolment will be finalised by student administration only upon confirmation from Ritsumeikan that your application was successful and that the service fee has been paid in full.

Students will enrol in one of the following units of study depending on their enrolment status:

Undergraduate students enrol in LAWS3444 JAPANESE LAW (6 credit points). This unit of study is available to undergraduate students only.

LAWS3444 is offered as an early intensive unit for 2014 and will be included in a student’s Semester One load.

Juris Doctor students enrol in LAWS5144 JAPANESE LAW (6 credit points). This unit of study is available to University of Sydney, and cross-institutional JD students, who have completed the full-time equivalent of one year of a JD program. LAWS5144 is offered as an early intensive unit for 2014 and will be included in a student’s Semester One load.

Postgraduate students enrol in LAWS6879 JAPANESE LAW (6 credit points). This unit of study is generally for the Kyoto seminar and is available to postgraduate students only.

LAWS6879 is offered as an early 2015 intensive.

Should you require further information regarding tuition fee payment procedures, postgraduate law students are advised to contact postgraduate student administration on +61 2 9351 0267. Master of International Business and Law students should contact the University of Sydney Business School.

Postgraduate cross-institutional students please note that in addition to submitting an application form for the Kyoto and Tokyo Seminars, you must also apply for admission to Sydney Law School. Domestic postgraduate cross-institutional students must apply online for admission to the University. To do so, please go to the Sydney Student website to start the application process http://sydney.edu.au/law/fstudent/coursework/apply_local.shtml. International postgraduate cross-institutional students are advised to contact the Law School’s postgraduate International Student Liaison Officer on +61 2 9351 0314 or e: christine.jones@sydney.edu.au for further information regarding admission to the Sydney Law School as an international cross-institutional student.

REFUND POLICY

1. In the event that the program is cancelled, students will receive a 100% refund of tuition fees.
2. The Ritsumeikan service fee is non-refundable except in the event that the program is cancelled. Please see Ritsumeikan’s website for further details on their refund policy.
3. Students who withdraw from the program prior to the census date will receive a full refund of the Sydney University tuition fee.
4. 100% tuition fee liability or HECS-HELP/FEE-HELP debt will be incurred after the census date. No refund of tuition fees is payable for unit of study withdrawals received after this date.

 refunds/
Applications to withdraw from the program must be received in writing and lodged with the information counter on Level 3 of the New Law Building by the relevant date. Students will also need to notify Ritsumeikan of their withdrawal. The Law School requests that candidates intending to withdraw from the program do so no later than Friday 7 November 2014.

CONDITIONS OF ENROLMENT

Enrolment will be finalised by student administration only upon confirmation from Ritsumeikan that your application was successful and that the service fee has been paid in full.

Units of Study and arrangements for these, including staff allocated, as stated in any publication, announcement or advice of the university are an expression of intent only and are not to be taken as a firm offer or undertaking. The University reserves the right to discontinue or vary such units, arrangements or staff at any time without notice. The University reserves the right to cancel your enrolment in the following circumstances:

- Provision of false or misleading information
- Failure to pay outstanding loans, fines and/or fees
- Payment by a cheque which is dishonoured or by a credit card authorisation which your credit provider refuses to pay.

Students are advised not to make travel bookings until you have received official notification from Ritsumeikan University and Sydney Law School that you have been accepted into the program. All students must obtain travel insurance to cover illness and cancellation of fares in the event that the course is cancelled.

The University of Sydney will not pay any amounts in respect of travel or other costs incurred by a student in the event that the course is cancelled at any time or if the student is unable to obtain a Japanese visa (if required) or if for any reason a student is unable or decides not to participate in the course.

THE ANJEL AKIRA KAWAMURA PRIZE IN JAPANESE LAW

The ANJel Akira Kawamura Prize in Japanese Law ($750) will be awarded for the best academic performance by a student enrolled in one of these units of study. This prize is open to all students including those who are cross-institutional.

CONTACTS

Offshore Unit of Study Coordinator
Ms Sonya Chater
Email: law.offshore@sydney.edu.au
Please contact Sonya with administrative enquiries, including application, enrolment and fee related matters.

Course Convenor: Mr Micah Burch
Email: micah.burch@sydney.edu.au
Academic Coordinator: Professor Luke Nottage
Email: luke.nottage@sydney.edu.au
Please contact Mr Burch or Dr Nottage with all academic enquiries relating to the course.