



ICT in Teaching and Learning Governance Group

12.30p.m. – 1.30p.m.
Friday 10th October 2003
Registrar's Meeting Room

Attendees:

Pro-Vice-Chancellor, College of Health Sciences
Prof. Don Nutbeam
Pro_Vice-Chancellor, College of Humanities and Social Sciences
Prof. June Sinclair
Pro-Vice-Chancellor, College of Sciences and Technology
Prof. Beryl Hesketh
Pro-Vice-Chancellor (Employee Relations) and Acting Chief Information Officer
Prof. Michael Fry
Pro-Vice-Chancellor (Teaching and Learning)
Prof. Paul Ramsden
Chair, Academic Board
Prof. Judyth Sachs

Minutes

1. Introduction and background (Professors Ramsden and Fry)

The current environment was outlined for the PVCs (College):

- While the University has adopted & is funding a corporate platform (WebCT) there is significant use of other systems – there is no plan to impose a single technology model
- Usage rates for the corporate system indicates significant technology take-up
- Academic Board has reviewed the situation across the whole University
- There are multiple budget lines for ICT in Teaching and Learning (VCC, the Colleges and the ITC) and a diverse number of groups are active in the area (ITC, ITEV, and the Colleges)
- One pilot study to develop a support model has MIS/ITEV funding – CHASS Hub
- Given this context there is a need to develop a strategic approach, a governance model and quality processes around ICT in Teaching and Learning
- MIS established this Group to:
 - To ensure a strategic approach and continuous development in Flexible Online Learning
 - To ensure technical support and development across multiple platforms is in place
 - To ensure central quality control (in the presence of multiple platforms)

2. Draft Strategic Plan and CHASS ICT Support Pilot – next steps

Discussion took place around the adequacy of a single pilot study, given the different models of usage (ranging across DEST's Mode A, B and C) and usage in undergraduate and postgraduate courses. Three pilots and collaboration, including the sharing of findings, was felt to be a superior approach.

It was decided:

- Pro_Vice_Chancellor (Teaching and Learning) would be responsible for coordinating the further development of a Draft Strategic Plan, prioritising Goals, inserting timelines and allocating responsibility for development of the Goals
- The PVCs (College) would come back to the next meeting of the ICT in Teaching and Learning Governance Group with a project plan (including an indication of the resources required) appropriate to their College
- The intention to align College Projects and Goal 1 of the Draft Strategic Plan was foreshadowed

The existence of ITEV and its separation from the above developments was discussed.

3. Proposed appointment of Coordinator

The need for a Coordinator to drive developments in this area was discussed. Criteria for the position to include:

- Track record of successful and completed projects
- Demonstrated experience in delivering improvements to the student experience
- Experience in Flexible Online Learning

Some names were provided – the PVC (Teaching and Learning) to further investigate. Concern was expressed that this would divert funds from the delivery of ICT solutions in Teaching and Learning. CST is advertising for a Level 7/8 in ICT and will test what is available in the market.

4. Budget issues: resources needed to meet demand and sustain quality 2004-2005

PVC (Teaching & Learning) reported the need for 12 new appointments at HEO Level 6 to ensure that academics become self-supporting. 6 of these appointments are required just for the corporate platform to continue its current level of support to the increasing uptake of WebCT.

It was decided:

- 6 appointments at HEO Level 6 for the corporate platform to go ahead immediately. The PVC (Teaching & Learning) to action
- PVCs (College) to report to next meeting on the requirements within their College in the area of support for ICT in Teaching and Learning

5. Next Meeting

The ICT in Teaching and Learning Governance Group will meet in the week commencing Monday 17th November 2003.