



## **ICT in Teaching and Learning Governance Group**

12.30p.m. – 1.30p.m.  
Thursday 19<sup>th</sup> February 2004  
Registrar's Meeting Room

### ***Attendees:***

Mr Ed Binney, Chief Information Officer	Prof David Burke, for Pro-Vice-Chancellor, College of Health Sciences, Prof Don Nutbeam
Prof Michael Fry, Acting Deputy Vice-Chancellor (Infrastructure)	Prof Paul Ramsden, Pro-Vice-Chancellor (Teaching and Learning) - Chair
Prof Stephen Garton, for Pro-Vice-Chancellor, College of Humanities and Social Sciences, Prof June Sinclair	Prof Judyth Sachs, Chair, Academic Board
Prof Beryl Hesketh, Pro-Vice-Chancellor, College of Sciences and Technology	

### ***Apologies:***

Ms Anne Forster, Manager Special Projects

## **Minutes**

### **1. Minutes of the Meeting of 20<sup>th</sup> November 2003**

**Adopted**

Prof Ramsden also reported that Dr Rob Ellis had been seconded for one year to fill the position of ICT in Teaching and Learning Coordinator.

Prof Ramsden reported that he and Prof Fry met with the Vice-Chancellor, who accepted the Terms of Reference for this group, including the changes in reporting for ITEV.

It was decided:

- There be a standing item on the Agenda for an ITEV update
- That ITEV be requested to supply a budget for each of its projects, including the costs of the business case

**Adopted**

### **2. Draft Strategic Plan: Quality Assurance for ICT in Teaching and Learning and Action Plan**

There was a sense that the strategic context for ICT in Teaching and Learning was missing. What will be the nature of the student cohort in 2010? What are the University goals with relation to ICT in Teaching and Learning? Are we concentrating too heavily on Learning Management Systems? Is the current platform appropriate for a research-intensive University?

There was also a sense that the process of engaging with the academic community was missing. There was a need to link this issue into developments with Campus 2010, including the planned TVAC forums.

Prof Fry reminded the Group that the reason it was established was to coordinate developments in this area and to get a standard quality process in place accepting the current existence of multiple platforms for ICT in Teaching and Learning.

It was decided:

- To continue consulting on the Strategic Plan, informing and being informed by the developments with regards to the new University Strategic Plan
- Focus on the Action Plan as an Operational Plan for 2004
- Members would be circulated with a soft copy of the Action Plan
- Governance Group members to consult with their constituency and send comments to PVC (Teaching and Learning) by 4<sup>th</sup> March
- PVC (Teaching and Learning) and CIO to link into TVAC Forums organised by PVC (CST)

**Adopted**

### **3. Paper outlining the uses of Central and College funding to support ICT in Teaching and Learning, with an indicative budget**

College representatives reiterated their dissatisfaction with a budgetary process that required them to fund on a 50:50 basis ICT in Teaching and Learning in the absence of any mechanism to influence strategic and operational directions.

The Chair pointed out that the last meeting of the group had expressed a wish for this mechanism to be changed and that it was now an historical issue. In future, i.e. from 2005, it was proposed that total funding would be from central sources. Other members explained that the governance group formed the management group which determined policy and operations related to the allocation of ICT in teaching and learning funding and the balance and coordination between central and College resource deployment.

A budget was tabled which was created in the context of funding coming 100% from central sources, as requested at the last meeting.

It was decided:

- Members would be circulated with a soft copy of the Budget
- The PVC (Teaching and Learning) would organise meetings before the next ICT in Teaching and Learning Governance Group meeting to consult with the College representatives and the new ICT in Teaching and Learning Coordinator.
- These meetings would develop an agreed balance of responsibilities between the Colleges and the centre and a central budget for 2004

**Adopted**

#### **4. Other Business**

The PVC (Teaching and Learning) tabled a draft Memorandum of Understanding between the University and the Australian National University to benchmark in the area of ICT in Teaching and Learning. Prof Garton reported that there was already shared teaching with ANU using video conferencing.

PVC (College of Sciences and Technology) reported that Assoc Prof Mary Peat now had College-wide responsibilities for ICT in Teaching and Learning and would attend this Group when nominated by the PVC (College of Sciences and Technology).

Member's attention was drawn to the lectures by Prof Rory McGreal:

- E-learning and the future, 25<sup>th</sup> February
- Learning Objects and repositories, 26<sup>th</sup> February

#### **5. Next Meeting**

Thursday 18<sup>th</sup> March 2004 from 12.30p.m. – 1.30p.m.  
Registrar's Meeting Room