



ICT in Teaching and Learning Governance Group

12.30p.m. – 1.30p.m.
Thursday 18th November 2004
Main Quad Meeting Room

Membership:

Prof. Judyth Sachs (Chair), Pro Vice-Chancellor (Teaching and Learning)	Prof. Michael Fry, Pro-Vice-Chancellor (Employee Relations)
Mr Ed Binney Chief Information Officer	Dr Nerida Jarkey, CHASS Academic Director, ICT in T&L
Prof John Carter Chair, Academic Board	Dr Mary Jane Mahony, CHS Academic Director, ICT in T&L
Dr Rob Ellis ICT in Teaching & Learning Coordinator	Assoc Prof Mary Peat, CST Academic Director, ICT in T&L
Ms Anne Forster Manager Special Projects	Mr John Shipp University Librarian

Apologies:

Agenda

1. Minutes of the Meetings of 7th October 2004 All
2. Terms of Reference for the Governance Group Prof Sachs
3. Model for ICT in Teaching and Learning Prof Sachs
4. Communication Strategies for ICT in T&L activities Dr Ellis
5. UniKey accounts for Honorary Staff Prof Sachs
(use of the Visitors Table in PeopleSoft HR to facilitate the production of a UniKey account to enable the use of WebCT by Honorary and Contract members of staff)
6. Report from ICT in T&L Coordinator Dr Ellis
7. Report from Academic Directors Dr Jarkey
Dr Mahony
Assoc Prof Peat
8. Report from Manager Special Projects Ms Forster
9. Any other business All

10. Meeting Schedule for 2005:

All meetings will be held on Thursdays from 1.00 - 2.00p.m.in the Main Quad Meeting Room

Meeting 8	3 rd March 2005
Meeting 9	5 th May 2005
Meeting 10	14 th July 2005
Meeting 11	1 st September 2005
Meeting 12	3 rd November 2005