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information skills for life

UNIVERSITY OF SYDNEY LIBRARY: FINDING ITEMS ON YOUR READING LIST

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Summary

After completing this learning tool, you should be able to:

Identify book, book chapter and journal article references from a reading list

Use appropriate search methods in the catalogue to search for books, book chapters and journal articles

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FINDING ITEMS ON YOUR READING LIST

Your lecturer or tutor may give you a Reading list, or a list of recommended readings to find. The Reading list normally consists of a list of books, book chapters and journal articles, etc.

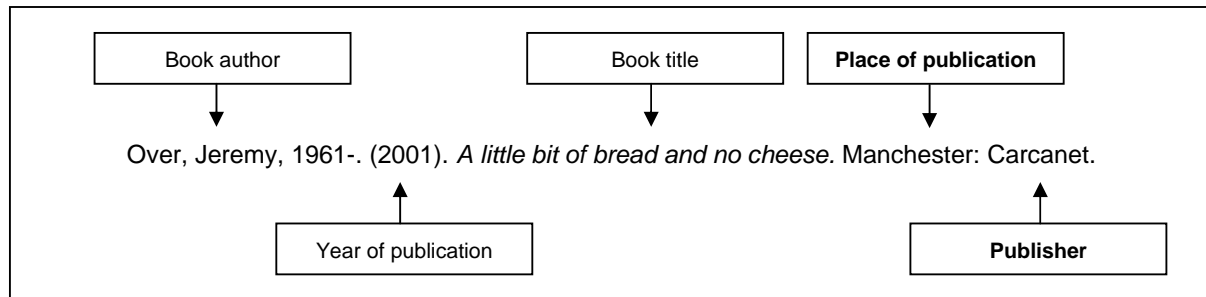
To understand the Reading list and to use the right method to quickly find and locate the materials can save you a lot of valuable time.

Example of a Reading list:

1. Over, Jeremy, 1961-. (2001). A little bit of bread and no cheese. Manchester: Carcanet.
2. Goncalves, Marcus. (2006). 'Moving the cheese: preparing teams for change', In Team building (pp.56-77). New York: ASME Press.
3. West, M. L. (1998). 'Grated cheese fit for heros', The Journal of Hellenic Studies, Vol. 118. pp. 190-191.
4. McCalman, Max. (2005) 'Tasting Cheese', In Cheese: a connoisseur's guide to the world's best. New York: Clarkson Potter.
5. Derfler, F. J. (1983). 'Of mouses and micros – real mice don't eat cheese', Microcomputing. 7 (8), pp. 24-26.

BOOK

No. 1 on the reading list is a book. The key elements to help you to identify a book are the *publisher* and the *place of publication*:



To search a book in the library catalogue, you can search by title, author, or combination of keywords.

THE UNIVERSITY OF SYDNEY

LIBRARY UNIVERSITY HOME ASK A LIBRARIAN SITEMAP

catalogue databases and electronic resources borrowing libraries subject guides information skills about the library

Title Search

Search for:

Sort by:

Limit to:

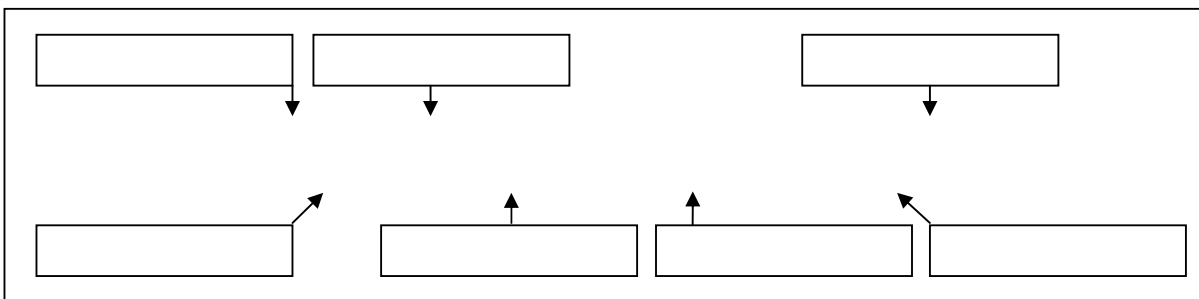
Submit

Type as much or as little of the title as you want. For example:

- merchant of venice
- merchant of v
- merchant

BOOK CHAPTER

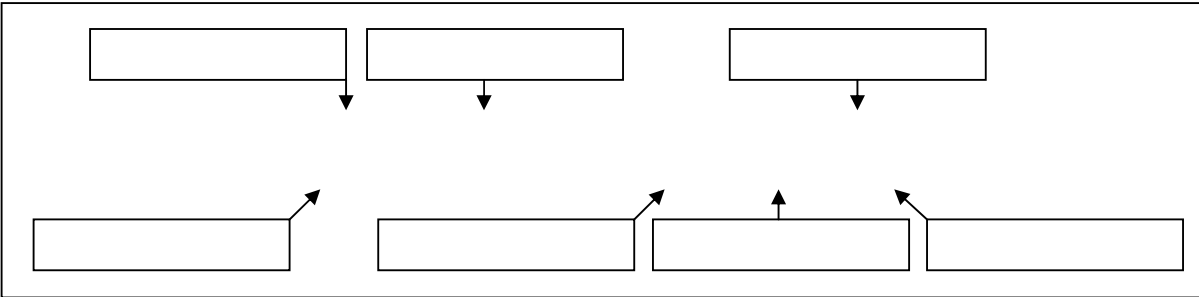
No. 2 and 4 on the reading list are book chapters. The key element to identify a book chapter is the word “in”. You can also see there are two titles in the reference (citation).



In the library catalogue, you need to search this item as a book. For example, search by book title, author, or combination of keywords from the book title, author. Never search by chapter title.

JOURNAL ARTICLE

No. 3 and 5 on the reading list are journal articles. The key elements to identify a journal article are the volume/issue number, and page numbers. There are also two titles in the reference (citation).



In the library catalogue, search by journal title is the best way. Never search by author of the article or title of the article as they are not indexed in the catalogue.

Journal Search

Journal:

Sort by:

Limit to:

Search tip: Do not use an article as the first word of your search.
eg, Type "New York Times", not "The New York Times", "Monde", not "Le Monde"

Already know which article you want? Try [Citation Linker](#)

Find ONLY ELECTRONIC journals and newspapers:
Use JOURNAL search box above if you don't find what you need

Find e-journals by title or ISSN:
Keywords in the journal title

Browse e-journals by title:
0-9 [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)

Browse e-journals by subject:

When you find the journal in the catalogue, you also need to check whether the library has this particular volume/issue:

The screenshot shows the University of Sydney Library catalogue interface. At the top, there is a navigation bar with 'LIBRARY', 'UNIVERSITY HOME', 'ASK A LIBRARIAN', and 'SITEMAP'. Below this is a secondary navigation bar with 'catalogue' selected, and other options like 'databases and electronic resources', 'borrowing', 'libraries', 'subject guides', 'information skills', and 'about the library'. The main content area displays search results for 'Journal of hellenic studies'. The search bar shows 'JOURNAL TITLE' and 'Journal of hellenic studies'. The results show 'Record 1 of 2' with the title 'The Journal of Hellenic studies.' and publisher 'London : Published by the Council [of the Society for the Promotion of Hellenic Studies] by Macmillan and Co., [1880]-'. A location 'Fisher Research 913.38 167' is listed. On the right, there are 'Search Options' and 'Find Reserve Items' sections.

This screenshot shows the same library catalogue interface but for 'Record 2 of 2'. The search results display the 'Uniform title' as 'Journal of hellenic studies (Online)' and the 'Title' as 'The journal of Hellenic studies [electronic resource] / the Society for the Promotion of Hellenic Studies.'. The publisher information is 'London : Published by the Council of the Society,'. Below the title, it states 'For electronic access click on:' followed by 'Full text available from JSTOR: 1880 to 2005' and 'Full text available from JSTOR Arts and Sciences II Collection: 1880 to 2005'. The right-hand side of the page shows the same 'Search Options' and 'Find Reserve Items' sections as the previous screenshot.

If you want to search by article title, or author of the article, you need to use electronic databases. You can find a list of electronic databases from the library database list: <http://www.library.usyd.edu.au/databases/>