

What To Do In An Emergency

MEDICAL EMERGENCIES:

If a person is seriously injured or ill, call an ambulance immediately **0-000**. Be ready to provide the following details:

- * your name,
- * location; your room number, Anderson Stuart Bldg, Eastern Avenue, Camperdown campus,
- * number of people involved, and
- * brief details of the medical emergency.

Call X 13333 to alert Security who will escort or direct the Ambulance/Medical Personnel to the site of the emergency and arrange for First Aid (see below) to be provided in the interim.

Send staff/students to the front door [Eastern Ave;] to flag the ambulance as it approaches.

ALARMS:

If you hear an alarm in your area - which sound is it?

- The repeating sound BEEP, BEEP is the “ALERT” alarm.
- The rising pitch sound WHOOP, WHOOP is the “EVACUATE” alarm.

The ALERT Response:

[Emergency personnel go to your station.]

1. Be Alert
2. Listen for any announcements
3. Prepare to evacuate

[Defaults to “Evacuate” after 3 minutes if not cancelled]

The EVACUATE Response:

[Emergency personnel implement evacuation.]

1. Check for any sign of immediate danger
2. Shut down equipment and processes
3. Follow the EXIT signs to nearest safe fire stairs; down & out
4. Escort visitors and those who require assistance
5. Do NOT use lifts
6. Proceed to the assembly area >> Eastern Avenue

Do not enter a building while an alarm is sounding, or re-enter an evacuated building until the “all clear” has been announced by University emergency personnel or the attending Emergency Services.

EMERGENCY CONTACTS:

Fire Brigade, Police, Ambulance:	0-000	[24/7]
Security Service:	X 13333	[24/7]
University Health Service:	X 13484	[Business Hours Only]
First Aid Officer:	Adel Mitry, X 16500	
First Aid Officer:	Marcus Robinson, X 12595/12523	
First Aid Officer:	Clive Jeffery, X 17589	
Building Chief Warden:	Roly Smith, X 12518	
Deputy Chief Warden:	Darryl Cameron, X 14072	

