Enhancement of Isolated Practice Program

Preceptor, Module 16 – flexible learning

This module is offered in flexible mode (self-directed study).

Who should do this module?

- People whose current work role incorporates a preceptor or mentor component and who wish to refresh their knowledge
- People whose work role is just beginning to incorporate a preceptor component
- People who are keen to make the learning experiences of new staff and students enjoyable, effective and rewarding
- People who are interested in making a positive difference to the learning environment in their workplace

People in a number of different positions will find this module beneficial: past and current enrolees include nurses, administration staff, ambulance officers, allied health staff.

How long does it take to do the module?

Completing the preceptor module is in two steps:

1. Reading the module and readings (about 8-10 hours) and undertaking the written activities within the module (about 4-6 hours). You are asked to take no more than 2-3 months to complete to this stage
2. Completing a reflective workplace journal around your first preceptor experience after you have completed step 1 above.

Does the module include assessment?

Yes—the written activities within the module and the reflective journal form the assessment. You need to successfully complete both to gain your preceptor certificate and badge.

What are the learning outcomes?

How do I enrol? Are there any fees?

See details on the next page!
Enhancement of Isolated Practice Program  - Enrolment form

Please discuss your enrolment in this course with your supervisor before enrolling

Fax, e-mail or hand deliver this completed form to the Broken Hill University Department of Rural Health (contact details below). On our receipt of your enrolment form, all course materials and full instructions will be mailed to you. Please contact us to confirm arrival of your application.

Good news - currently there are no fees charged for this module

Note: flexible learning assumes that you undertake study in your own time, although you may negotiate some study in work-time with your workplace.

Your contact details

Name:

Home address:

Workplace address:

Occupation:

Phone Home       Phone Work

E-mail

Fax

Aboriginal and/or Torres Strait Islander:  Yes  No

I wish to enrol in the Preceptor Program*: flexible learning mode.

Signature:

Special dietary needs:

Please fax or email your completed enrolment form to the Broken Hill University Department of Rural Health to:

Danielle Keenan: DKeenan@gwahs.health.nsw.gov.au

Tel 08 8080 1200        Fax 08 8087 5240

Address
Broken Hill University Department of Rural Health
PO Box 457
Broken Hill NSW 2880

We recommend you keep a photocopy of this form for your own records

Learning outcomes for the preceptor program

On completion of this module you will have:
1. Explored definitions, roles, responsibilities and legal/policy aspects of preceptorship
2. Discussed the concepts, models and practices of adult learning and teaching
3. Considered a range of effective communication techniques and how these can be applied in your workplace
4. Explored teaching and learning strategies applicable to your workplace
5. Been introduced to the concept of workplace conflict

* The preceptor program is Module 16 of the Enhancement of Isolated Practice Program. The preceptor program works well as a stand-alone course; however if you are interested in finding out more about other modules available in the Enhancement of Isolated Practice Program (aimed at health practitioners working in rural and remote areas), please telephone the Broken Hill University Department of Rural Health on 08 8080 1200 or at our web-site: http://www.drh.med.usyd.edu.au